

December, 6

December 6, 1961

Minutes of the proceedings of the organizational meeting of the City of Breese Library Board.

The meeting was called to order by Alderman Arthur G. Henken, chairman of the Library Committee, at 7:30 P. M.

The following members were present; Arthur G. Henken, Mrs. Cecil Raymond, Norbert Wieter, Theodore Peltes, Andrew Meyer, Lavern Laux and Orville Pitt. Absent were Ferd Foppe and Joe Patten.

Also in attendance was Mayor Wilfrid Hilmes.

The first order of business was the length of the term of each member of the Library Board. After discussing this matter it was decided by Alderman Henken that the length of the term of each member be drawn from a hat. The terms are as follows; Mrs. Cecil Raymond, 3 yrs.; Norbert Wieter 3 yrs.; Orville Pitt, 3 yrs.; Ferd Foppe, 2 yrs.; Joe Patten, 2 yrs.; Andrew Meyer, 2 yrs.; Lavern Laux, 1 yr.; and Arthur G. Henken, 1 yr. and Theodore Peltes, 1 yr.

At this time Chairman Arthur G. Henken read a letter explaining the offices, rules and legal procedures of establishing a city library.

After some discussion it was decided that four offices be established; President, Vice President, Secretary and Treasurer.

Following this there were nominations for the offices. Arthur G. Henken for President, Norbert Wieter for Vice President, Ferd Foppe for Secretary and Andrew Meyer for Treasurer. Following the nominations a motion was made by Orville Pitt and seconded by Andrew Meyer that nominations and terms of the officers be accepted. On voice vote the motion carried.

It was decided that the President and Vice President meet to establish various committees for the Library Board. It was unanimously decided by the members of the Library Board that this matter be left in the hands of the President and Vice President.

It was suggested at this time by Orville Pitt that separate meetings be held to discuss the major problems which are finding a place to locate the library, finding a librarian and other business that is necessary to establish a library in Breese. The board unanimously agreed to this.

Mr. Henken agreed to contact Mr. Jim Madonico, state representative of the Library Committee, to discuss the business of setting up the by-laws for the library and help that can be obtained thru the state.

It was decided that the next meeting be held on Mon., Dec. 18, 1961.

Since there was no further business a motion was made by Norbert Wieter and seconded by Orville Pitt that the meeting be adjourned.

The meeting adjourned at 8:50 P. M.

Mayor Wilfrid Hilmes  
Acting Secretary

LIBRARY BOARD MEETING  
HELD DECEMBER 18, 1961

Minutes of the meeting of the City of Breese Library Board held December 18, 1961, at 7:30 PM in City Hall.

Meeting called to order by chairman of the Library Board, Arthur G Henken. Those present were Chairman, Arthur G Henken; Treasurer, Andrew Meyer; Secretary, Ferd H Foppe; Vice Chairman, Norbert Wieter; Board Members, Lavern Laux, Joe Patton, and Mrs Cecil Raymond. Absent were Theodore Peltas and Orville Pitt. Also in attendance was Mayor Wilfred Hilmes.

Copy of minutes having been mailed to the board members reading was dispensed with.

Chairman then introduced two guests present: Mr Jim Montedonico and Mrs Winkler, representatives from the Southern Illinois Regional Library.

Several suggestions were rendered by Mr Montedonico. Among them were:

- 1) A budget be set at approximately 20% of total budget to be set aside for purchase of books. He mentioned a figure as high as 40% for a new library.
- 2) A minimum amount of 2,000 volumes be on hand to start out the new library.
- 3) A drive be made for donations of books by individuals. Mrs Winkler would help in examining the books and discard those not desirable.
- 4) Several sets of encyclopaedias and an unabridged dictionary be included in the library.

Rental of the E J Mahlandt building was discussed and the following committee was appointed to see Mr Mahlandt: Orville Pitt and Mrs C Raymond. Andrew Meyer made a motion and seconded by Norbert Wieter that the committee be empowered to rent the building if they see fit. Motion carried. Hiring a librarian was discussed. No action taken. Mrs Mary Winkler reported the Bookmobile would be available to the Municipal Library.

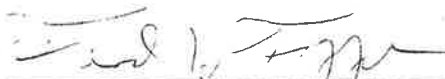
Mr Montedonico advised the committee a conference is held in the fall each year for library boards in the State. He suggested some member or members attend. He stated in the spring of the year a conference is held for librarians.

Joe Patton, Lavern Laux, and Norbert Wieter, were appointed to draw a set of by-laws. Rules and regulations will need to be set up for use of library by non residents.

Motion was made by Joe Patton and seconded by Norbert Wieter that this be done. Motion carried.

Meeting adjourned.

Signed

  
Ferd H Foppe, Secretary

LIBRARY BOARD MEETING  
HELD JANUARY 15, 1962

Minutes of the meeting of the City of Breese Library Board held January 15, 1962, at 7:30 PM in the City Hall.

Meeting called to order by Chairman of the Library Board, Arthur G Henken. Those present were Chairman, Arthur G Henken; Vice Chairman, Norbert Wieter; Treasurer, Andrew Meyer; Secretary, Ferd H Foppe; Board Members, Lavern Laux, Joe Patton, Mrs Cecil Raymond, and Orville Pitt. Absent was Theodore Peltes.

Secretary read minutes of previous meeting which were approved.

By-laws Committee reported a set of by-laws and rules and regulations would be ready for next meeting.

Mrs C Raymond and Orville Pitt reported they found building of E J Mahlandt very favorable and building was rented for the new library. Payment at rate of \$30.00 per month to be made starting July 1st. Heat will be furnished.

Lavern Laux stated he would paint inside of building, compliments of his firm. Both labor and paint will be furnished by him. Committee thanked him for this fine offer.

April 1st was set as target date to have library painted and ready to receive books.

A book drive will be held in April. The public will be asked to donate books to the new library.

June 1st was set by the committee as the date to have the library ready for the public.

Motion to adjourn was made by Andrew Meyer and seconded by Orville Pitt. Motion carried and meeting adjourned at 9:00 PM.

Signed Ferd H Foppe  
Ferd H. Foppe, Secretary

Minutes of Meeting of Board of Directors of Breese Public Library.

Meeting of February 12, 1962.

Meeting was called to order at 7:30 P.M. by President, Arthur Henken, Jr. The Directors present were Mrs. Raymond, Orville Pitt, Norbert Wieter, J. E. Patten and Ferd Foppe.

The minutes of the previous meeting were read and approved. Art Kueneker appeared before the Board and informed them that he had been appointed by the Breese Post of the American Legion to act as Liason Officer with the Library Board. Mr. Kueneker informed the Board that the American Legion had agreed to donate \$50.00 to the Library. Out of this sum an American Flag will be purchased and the remainder of the funds may be used for any purpose the Library Board wishes. Mr. Kueneker also stated that the American Legion Post had agreed to offer their cooperation to the library in the book drive, publicity or any other way in which they could be helpful.

Orville Pitt then reported that the local Lions Club had agreed to furnish a table and chair for the library. Mr. Henken, on behalf of all the members of the Board, expressed his appreciation to the American Legion and to the Lions Club for their generous donations.

The proposed by-laws which had been prepared by the by-laws committee were presented to the Board and it was agreed that the members would study them and take action upon their adoption at the next meeting.

A discussion was held concerning the securing or building of book shelves and the chairman, Art Henken, Jr., volunteered to make a study of the shelving needs and to secure plans and estimates of costs.

A discussion was then held concerning the proposed book drive and it was decided to hold the book drive on April 28th.

It was decided to advertise for applicants for the position of librarian in the Breese Journal during the first week of April.

There being no further business to come before the meeting a motion was made by Orville Pitt and seconded by Ferd Foppe to adjourn.

Motion carried.

  
Acting Secretary

MINUTES OF LIBRARY BOA RD

MEETING HELD Aparil 16, 1962

Meeting was called to order at 7:30 P.M. by Chairman Arthur G. Henken.

The following members were present A. G. Henken, Ferd. H. Foppe, Orville Pitt Norbert Wieter, Andrew Meyer Mrs. Cecil Raymond Joe Patton, And Theo Peltas. Also present was Mayor Wilfred Hilmes.

On motion by Orville Pitt and second by Joe Patton minutes of previous meeting were approved as read.

Chairman Arthur G. Henken then read letters of thanks which had been mailed to the Breese Lions Club Breese Womans Club, American Legion Post 252 of Breese for their donations to the library.

Chairman then announced the following committee appointments:

Building Committee: Orville Pitt, Joe Patton and Lavern Laux.

Finance Committee Andrew Meyer Norbert Wieter and Theo Peltas

Book Committee Mrs. Cecil Raymond Ferd. H. Foppe and Arthur G. Henken.

Motion was made by Ferd. Foppe to approve the appointments of the chairman seconded by Joe Patton and motion carried.

It was reported the shelves had been prepared and were in the Library.

It was agreed a fee of \$2.00 per year will be charged for non Breese residents for the use of the library. This would be on a per family basis.

A fine of .02 per day for the first week that a book is overdue will be charged. After the first week the fine will be .05 per day. Replacement cost if book is lost.


Chairman reported the inside of the building had been painted.

The Chairman then presented the By-Laws a copy of which each member had received. Motion was made by Andrew Meyer and seconded by Theo Peltas the By-Laws be adopted. Roll call voting Yeas J. Patton, Norbert Wieter, Orville Pitt, Andrew Meyer, Ferd. H. Foppe, Mrs. Cecil Raymond Theo Peltas. Votin Nay None. By-Laws were adopted.

Ten applications for the position of Librarian were read.

Majority of the board ~~felt~~ agreed to have the Secretary invite the qualified applicants to come to the next board meeting and each would be granted an interview.

Motion was made to adjourn. Carried.

Signed 

Ferd. H. Foppe Secretary

MINUTES OF LIBRARY BOARD  
MEETING HELD MAY 21st , 1962

Meeting was called to order at 7:30 P.M. by Chairman Arthur G. Henken.

The following members were present : A. G. Henken, Ferd. H. Foote, Nobbert Witer, Mrs. Cecil Raymond, Joe Patton, Lavern Laux and Theo. Peltis.

Minutes of the previous meeting were read and approved.

Applicants for the position of Librarian were called in for interview.

On secret ballot Mrs. Lucille Fahling received the majority of the ballots cast and was appointed by the board as Librarian.

Secretary was instructed to inform Mrs. Fahling of her appointment.

Chairman Arthur G. Henken announced he would advise the State Library we had hired a Librarian and planned to open the Library June 1st.

Motion was made by Lavern Laux and seconded by Mrs. Cecil Raymond Librarian be paid twice per month. Motion carried.

Motion was made by Joe Patton and seconded by Lavern Laux to adjourn. Motion carried meeting adjourned at 9:30 p.m.

Signed.

A handwritten signature, likely of Arthur G. Henken, is written over a horizontal line. The signature is in cursive and appears to read "Arthur G. Henken".

MINUTES OF LIBRARY BOARD MEETING July 16, 1962

Meeting called to order by chairman Arthur G. Henken. Present Arthur G. Henken, Orville Pitt, Joe Patten, Ferd. H. Foppes and Mrs. Raymond, Mayor Wilfred Himes.

Minutes of previous meeting were read and on motion by Orville Pitt and seconded by Joe Patten were approved as read.

Librarian made following report: 453 books were called for the first 8 days the library was opened. To date 209 have taken membership cards and six non residents.

Mayor Himes stated he would see Ed Meier for a clock for the Library.

Motion made by Orville Pitt and seconded by Ferd. Foppes Librarian have authority to buy necessary items to limit of \$10. per month, for incidentals necessary to operation of Library. Motion carried.

Joe Patten to check with Social Security if board comes under the law.

It was decided the building committee look into feasibility of putting a sign in front of library. Book committee reported it would meet during next month to consider purchase of necessary books.

Motion made by Orville Pitt and seconded by Joe Patten bond be set at \$5,000 for treasurer. Motion carried.

Resignation of Andrew Meyer was read and accepted by board.

Motion made by Orville Pitt and seconded by Mrs. Raymond all bills presented be allowed paid. Motion carried.

Motion by Joe Patten and seconded by Mrs. Raymond to adjourn Motion carried.

MINUTES OF MEETING OF LIBRARY BOARD AUG 20, 1962

Meeting called to order by chairman Arthur G. Henken. Present Arthur G. Henken, Mrs. C. Ancil Rayjond, Norbert Wieter, Orville Pitt Ferd. H. Foppe, and Lavenne Laux.

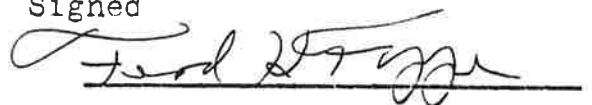
Bills for current month were presented by chairman on motion by Orville Pitt and seconded by Norbert Wieter all bills due to date be allowed paid. Motion carried. Librarian report during past month 139 books were taken out and a total of \$3.76 in fines paid.

Motion by Ferd. H. Foppe and seconded by Mrs. Raymond hours be as follows: Tuesday thru Friday 2 P.M. to 5 P.M. Friday 7 P.M. to 9 P.M. Saturday 9 A.M. to 12 Noon. 1 P.M. to 4 P.M. these hours to be effective September 1st. Motion carried.

Building Committee reported lights would be checked for additional bulbs and Orville Pitt will check with Laverne Ilges for a desk for the library.

Book committee reported they had met and suggested purchase a set of World Book encyclopedia, a set of children mystery books, a set of "All about Books" on Science and History and "World Landmark Books". The committee also recommended Mrs. Raymond be authorized to buy best sellers. Motion by Orville Pitt and seconded by Lavern Laux the necessary books be purchased to make the Library complete and have Mrs. Raymond purchase current best sellers for approx \$200. Motion by roll call voting aye: Ferd. Foppe, Mrs. Raymond, Lavern Laux, Orville Pitt, Norbert Wieter. Voting Nay None Motion carried. Motion was made by Ferd. Foppe and seconded by Norbert Wieter to adjourn motion carried and meeting adjourned at 8:45.

Signed



Ferd. H. Foppe Secretary



MINUTES OF LIBRARY BOARD  
MEETING HELD OCTOBER 15th, 1962

Meeting was called to order by Vice Chairman Norbert Wieter in the absence of Chairman Arthur G. Henken. <sup>So</sup> Present were: Mrs. Cecil Raymond, Joe Patton, Ferd. H. Foppe, Doc Fred Reitz and Lavern Lauz.

Treasure Joe Patton present the board with a treasurer report together with a projected budget for the balance of the fiscal year and a estimate of expenditure for the next fiscal year. These were placed on secretaries files.

Ferd. Foppe brought up the matter of a guide list to give the purchaser of neww books some help in selecting new books. Motion was made by Joe Patton and seconded by Doc Reitz to instruct Ferd. Foppe to obtain such a list if possible and the list to be used in selecting new books.

Motion was made by Joe Patton, seconded by Ferd Foppe to have Mrs. Raymond ~~purchase~~ with the help of the book committee to purchase \$400 of new books. Motion carried.

Norbert Wieter reported he had been able to purchase 4 books from Scott Air Base which were used. He was complimented for purchasing the same and instructed to purchase more if he had an opportunity to do so.

Norbert Witer spoke to Lavern Ilges who is able to get a desk for around \$8.00. The committee agreed this was in order and he should proceed to ~~get~~ obtain the same.

The Building committee reported the book shelves and lights were installed. Sign will be painted in near future.

Motion was made by Patton and seconded by Foppe all bills be allowed and paid. Motion carried.

Motion was made by Mrs. Raymond seconded by Doc Reitz to adjourn Motion carried. Meeting adjourned 8:10.

Signed

  
Ferd. H. Foppe Secretary

Minutes of Library Board Meeting held November 19, 1962

Meeting was called to order by Vice-Chairman, Norbert Wieter in the absence of Chairman, Arthur C. Henken. Board members present were Norbert Wieter, Dr. Fredric Reitz, Joe Patten and Orville Pitt. <sup>Unrecorded Record</sup> Librarian Mrs. Fahling was also present.

Norbert Wieter reported that the new desk and chair had been purchased by the American Legion Post and donated to the library. Mr. Wieter also reported that he had purchased four books for a total of .81¢.

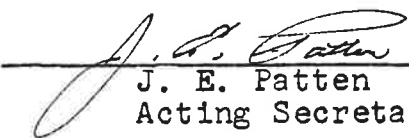
The following bills were presented.

City of Breese - Electric for 2 months	10.33
Schwarz Hardware - for fluorescent lights	9.87
Breese Journal - for 500 envelopes	8.75

Motion was made by Pitt, seconded by Reitz that bills be paid. Motion carried.

A motion was made by Pitt, seconded by Reitz, that the librarian be authorized to purchase whatever file cards and file card cabinets she deems necessary.

There being no further business to come before the meeting a motion was made and seconded to adjourn. Motion carried.

  
J. E. Patten  
Acting Secretary

Minutes of Library Board Meeting held December 18, 1962

Meeting was called to order by Arthur G. Henken. Board members present were Norbert Wieter, Ferd. Foppe, Mrs. Cecil Raymond, Joe Patten, Doc Reitz and the newly appointed members of the board Constance Von Bokel, Gretchen Hofsommer and Erwin Raeber. Librarian Mrs. Fahling and Mayor Hilmes also attended the meeting. Chairman ~~Arthur G. Henken~~ Arthur G. Henken announced he had resigned and after some appropriate remarks turned the chair over to vice chairman Wieter who then conducted the meeting.

The new members of the board were introduced and assigned to the following committee:

Building Committee Erwin Raeber to serve with Orville Pitt and Joe Patten.

Finance Committee: Constance Von Bokel to serve with Norbert Wieter and Doc Reitz.

Book Committee: Gretchen Hofsommer to serve with Mrs. Cecil Raymond and Ferd. Foppe.

Librarian reported 437 Books had been loaned from the library during the past month. Fines etc had been turned over to treasure Patten. Mrs. Raymond of the Book committee report 24 new books had been added to the library.

Motion was made by Reitz and seconded by Patten ~~the~~ the Library purchase a new typewriter. Motion carried.

Motion made by Foppe seconded by Raeber all bills be allowed paid. Motion carried.

There being not further business Motion made by Reitze second by Gretchen Hofssomes to adjourn. Motion carried. Meeting declared adjourned

Signed   
Ferd. H. Foppe Secretary

Jan 21, 1963

Minutes of Breese Library Board held Jan 21, 1963.

Librarian reported 1 new non residence. A total of 2,437 books had been checked out from 7/5/1962 to 12/29/1962.

Discussion followed on overdue books. Final notice should be given that book must be returned or chief of police will be asked to contact them. A notice will be placed in the paper that action will be taken on past due bills.

Doc Reitz reported he purchased a typewriter for the library from Becker Jewelry. He stated the stand was donated by Becker Jewelry.


Mrs. Raymond reported no new books had been purchased since the last meeting.

Chairman reported the sign was being worked on.

It was agreed Mr. Raeber on the building committee get a sign painter to put a sign on window showing hours opened.

Motion to adjourn carried.

Meeting adjourned 8:18.

Signed   
Ferd. H. Foepe Secretary.

MINUTES OF LIBRARY BOARD MEETING HELD FEB 18, 1963

Meeting called at 7:45 by Chairman Norbert Wieter  
Members present Norbert Wieter, Doc Reitz, Mrs. Von Bokel, Mrs  
Fahling and Miss Hoffsomer.

Treasure report read and discussed.

Signs on window cost \$7.50. Bill to be presented later by Mr. Raeber  
When available from Mr. Zeissert.

Letter concerning Book Mobile read by Chairman Wieter. Discussion  
concerning whether we would want this exhibit to schedule a stop  
here. Librarian instructed to write and allow the State to arrange  
a convenient time for a stop here. Will await answer from State.

Mrs. Raymond gave the following report on Books: New books donated

- 1 MaryKnool Fathers- Donated by Vic Hummert Jr.
2. Operation Crossroads " " Jupe Perkes
3. Blue Book of Illinois " " Jim Donnewald
4. Doc Tom D oley,
- 5 Promises to Keep
- 6 17 Books of Etiquette 1 Entertaining
- 7 The House at Sunset

The last 4 items were purchased.

Discussion concerning Book of Month Club . Decided not to join at  
present time.

552 Books check out since last meeting.

Meeting adjourned at 8:15 P.M.

F. W. Reitz Acting Secretary.

March 18, 1963

Meeting Called to order by Norbert Wieter.

Minutes from previous meeting were not on hand so reading was dispensed with.

Book comm ttee reported 67 New books were purchased.

Ferd. Foppe was authorized to purchase \$2,000 of contents insurance on the property pertaining to Library.

Correspondence was read relative to meeting of Public Library Institue March 25-26.

Motion was made by Foppe and seconded by Miss Hofsommer correspondence be placed on file. Motion carried.

To date Librarian reported no reply was received on request for information on Mobile Library.

Librarian reported 578 books were checked out during previous month.

No further business was brought before meeting. Motion was made to adjourn. Motion carried.

Signed

  
Ferd. H. Foppe Secretary.

April 15, 1963

Minutes of Breese Public Library

Meeting opened 7:30 by Chairman Norbert Wieter.

It was announced the Bookmobile will be here May 6, 1963. Letter read by Mr. Wieter from Bookmobile. Will arrive about 9: A.M.

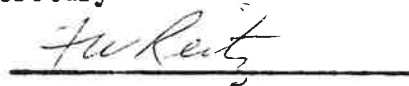
Notice to be put in Journal Thursday prior to May 6th. Notice to be sent to each school advising them of date. Teachers and school librarians to be encouraged to attend.

From August to March 1963 \$42.27 was collected on overdue books. Nonn Resident fees \$26.00.

Book Committee reported purchase of Several new books. Treasurer Patten so no financial report available. Chairman Wieter will ask for financial report to be distributed to Board members.

Meeting adjourned at 8:05 P.M.

Acting Secretary



Doc. F. W. Reitz.

Motion was made and carried to reimburse Mrs. Raymond & Miss Hofsommer for their expenses on trips to purchase books. Ladies to present list of expenses to Board. Motion carried.

No board meeting held in May 1963 . A quorum was not present.

Ferd Tappe Secretary



MINUTES OF LIBRARY BOARD MEETING

HELD JUNE 17, 1963

Meeting called to order by Chairman Norbert Wieter. Present Chairman Norbert Wieter, Secretary Ferd. Foppe, Doctor Fred Reitz, E. J. Raeber, Miss Hoffsomer, Mrs. Hon Bokel and Mrs. Raymond. Absent Joe Patten and Orville Pitt.

Motion was made by Foppe and seconded by Reitz the Library Board go on record to have the Breese Library commemorate its first anniversary. A committee consisting of Mrs. Bokel, Miss Hofsommer and Mrs Raymond work out the plans. Motion carried. The date to be on or about July 6th .

The Bookmobile sponsored by the State of Illinois was in Breese on May 6, 1963 . About 250 visited the Bookmobile while it was here.

Since the last meeting 49 new books were added to the library at a cost of about \$135.00.

Librarian reported 2,152 books were loaned from April 16 to June 17, 1963.

Motion was made by Raeber and second by Reitz the book purchasing committee be allowed .075 per mile plus any other additional expenses.

Librarian reported she had purchased her own fan for use in the Library until such time the Board feels it should purchase one. She stated she could not work with airconditioning.

Motion was made by Reitz and seconded by Raeber to adjourn and the meeting adjourned at 8:30.

Signed.

  
Ferd. H. Foppe Secretary

Minutes of the Breese Public Library Board Meeting.

Meeting held July 15, 1963.

Meeting called to order by chairman N. Wieter. Minutes read and approved.

Book committee report: 113 new books added; New globe purchased.  
1st Anniversary committee report: 111 books checked out that day,  
and 89 registered for the drawing for free books.

Mrs. Fahling reports 1285 books loaned from June 17-July 18, 1963.  
There were two new non-resident applications.

Building committee report: The new library sign has been hung.

Election of Officers was held. The new officers are:

President: Norbert Wieter  
Vice president: Mr. Raeber  
Treasurer: Mrs. Vander Pluym  
Secretary: Dr. Fred Reitz

New committee appointments:

Book committee: Mrs. Worley to replace Ferd Foppe.  
Building committee: Mrs. Vander Pluym.

Motion made by Mr. Raeber and seconded by Dr. Reitz, to purchase  
the fan now in use at the library, for the sum of \$15.00. This  
fan belongs to Mrs. Fahling, and she has been donating it for use  
until this time. Motion carried.

Motion to adjourn made by Dr. Reitz, second by Mrs. Raymond. Motion  
carried.

Meeting adjourned at 8:15 P.M.

SIGNED



F.W. Reitz  
Secretary

Minutes of the Breese, Ill. Public Library Board Meeting.

Meeting held August 19, 1963.

Meeting called to order by chairman N. Wieter. Minutes read and approved.

Book committee report: No new books purchased this month.

Librarian report: Books checked out (19 July to date) 1592. There was 1 new and 3 non-resident renewals.

Building committee: (Mr. Raeber, Mr. Pittand N. Wieter)  
Mr. Raeber will explore possibility of purchasing a file cabinet.

Finance Committee: (Dr. Reitz, Mrs. VonBokel and Mrs. Vander Pluym)  
Committee instructed to meet and prepare budget for coming year, and present same at Sept. meeting.

Treasurer: (Mrs. Vander Pluym)  
Report as follows:

Balance (July)	\$ 499.90
Receipts	<u>\$1810.98</u>
	\$2310.88
Expenses	<u>\$ 380.89</u>
Balance to date	\$1929.99

Secretary was instructed to contact Southern Illinois Regional Library Carbondale, Ill., regarding the possibility of borrowing reference books.

The treasurer's bond (\$2,000), being held by chairman N. Wieter.

Discussion held regarding purchase of several magazines for the Library. Left to the Book Committee to decide.

Announcement was made that Mr. Sylvester Schwarz has donated 28 very fine books to the Library.

Meeting adjourned at 8:35 P.M.

SIGNED F. W. Reitz  
F. W. Reitz, Secretary

Minutes of the Breese, Ill., Public Library Board Meeting.

Meeting held Sept. 16, 1963.

Meeting called to order at 7:30 by Chairman N. Wieter. Minutes of previous meeting read and approved.

The Budget for the year was presented and accepted by the Board.

Book Committee Report: New Books purchased this month, 35. There were seven books donated; 3 from Mrs. Knies, and 1 each from Miss Hofsommer, Vic Hummert Jr., James Schleuter and Joe B. Kuper.

Mrs. Raymond and Mrs. Fahling reported on the 6th annual Library Trustees' Conference held Sept. 16, 1963, at Carbondale, Ill. They stated that it was both enjoyable and informative. The procedure for having regular visits by the State Bookmobile was outlined and the secretary was instructed to make the necessary formal request through the Southern Ill. Regional Library. Request to be signed by the Chairman of the Board. It was also decided to request that the Southern Ill. Regional Library perform the task of cataloging our books.

Librarian Report: Books checked out ( Aug 20-Sept 14 ) 911.  
There were 2 non-resident renewals.


Treasurer's Report:	Balance on hand	\$1929.99
	Deposits	<u>8.46</u>
		1938.45
	Expenses	<u>170.54</u>
	Balance to date	\$1767.91

Several new bills were read. They were allowed after some discussion as to the possibility of paying all bills at the end of the month. It was decided to pay the bills as they are presented in order to take advantage of discounts, and to avoid late charges.

Building Committee: Mr. Raeber showed several prices on Filing Cabinets. It was decided to wait until after the cataloging is finished in order to be sure of the type required.

The Meeting adjourned at 8:45 P.m.

SIGNED

  
F. W. Reitz, Secretary

Minutes of the meeting of the Breese, Ill. Public Library Board.

Meeting held October 21, 1963.

Meeting was called to order by Chairman N. Wieter.

The Minutes of the previous meeting were read and approved.

Book Committee Report: Miss Hofsommer reported 59 new books ordered from the book catalog, and 16 books that were not listed. Will give exact figure when these books arrive, as she is not certain how many of the latter are available.

Chairman Wieter read a letter from the Southern Illinois Regional Library, concerning the visits of the Bookmobile to our Library.

Building Committee Report: Letter read by Chairman Wieter from the Dennis Office Supply Co. concerning the card file cabinets for the Library. Delivery of same expected in 3-4 weeks.

Librarian Report:

There was 1 new non-resident membership.

Books checked out (Sept. 17-Oct. 19)—860.

The Bookmobile visited the library and a total of 199 books were selected by our book committee. These books are available to the public at the present time.

Mrs. Lashley from Southern Ill. Regional Library, Carbondale, visited the Library and made preliminary arrangements with Mrs. Fahling for cataloging the books.

Treasurer's report:

Balance Sept. 11, 1963	—	\$1767.91
Deposited	—	8.53
		<u>1776.44</u>

Total Expenses	—	443.83
Balance to Date	—	<u>\$1332.61</u>

Motion by Mr. Raeber, seconded by Dr. Reitz, the treasurer's report be accepted as read. Motion carried.

Discussion was held concerning plastic covers for the new books. Book committee empowered to act as they see fit.

Mrs. Raymond spoke on the need for janitor service at the Library, as Mrs. Fahling is not required to clean windows etc. Chairman Wieter is to contact Mr. Floyd Keel, and inquire if he is interested and what the expense would be.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

*F. W. Reitz*

F. W. Reitz, Secretary

Minutes of the meeting of the Breese, Ill. Public Library Board.

Meeting held November 18, 1963.

The meeting was called to order by chairman N. Wieter at 7:35P.M.

Due to a shortage of time, a motion was made by Mrs. VonBokel and seconded by Miss Hofsommer. to dispense with the reading of the minutes of last months meeting. A copy of the minutes was distributed to the members present.

Book Committee report: 60 new books were received since the last report. Approximately 15 more new books are on order.

A letter was read by Chairman Wieter. from the Southern Ill. Regional Library, concerning a Bookmobile visit with an exhibit of children's books. This exhibit is for teachers and Librarians only. Discussion followed, and it was decided to skip this visit as the response to the last visit was not adequate to justify a repeat trip at this time.

Building Committee Report: Files have been ordered. No other report.

Librarian Report: (Oct. 20 - Nov. 16) - 904 books checked out. There was 1 non-resident renewal.

Treasurer's Report:

<u>Bills paid</u>	Bal. 21 Oct, 1963 — \$1332.61
	Deposited ————— 6.04
Out of Petty Cash ————— \$16.78	
Electricity ————— 4.56	Total Expenses ————— 176.42
Books (Stix) ————— 15.11	
BCHS-Magazine Subscription 9.97	Balance to Date ————— \$1162.23
Librarian Salary (4wks.)— 100.00	
Rent ————— 30.00	
Total ————— \$176.42	

Chairman Wieter informed the board that he had been unable to find a part-time janitor, and asked if anyone present knew of a possible helper. Mrs. VonBokel stated that her son, Marty, was interested if the board felt he would be satisfactory. The board members present agreed to accept him, and set a tentative salary of \$1.00 per Hour. The Librarian will call him when she needs him.

Meeting adjourned at 8:00 P.M.

SIGNED

F. W. Reitz  
F. W. Reitz, Secretary

Minutes of the meeting of the Breese, Ill. Public Library Board.

Meeting held December 16, 1963.

The meeting was called to order by Chairman Norbert Wieter at 7:30 p.m.

The minutes of the previous meeting were not read, as a copy of same was distributed to all members present.

Book Committee Report: Miss Hofsommer stated that the library has been enrolled in two book clubs. We will purchase 6 books per month for 1 year, through these clubs. The representative of the Doubleday Book Co. donated 2 new books to the Library.

Miss Hofsommer also stressed the need for a greater percentage of books in the lower grade levels. Discussion followed and it was agreed to leave the choice of books to the book committee, of which Miss Hofsommer is a member, along with Mrs. Wohrley and Mrs. Raymond.

Approximately 64 new books were received this month.

Building Committee: No report as yet on card files. The Librarian stated that Marty Von Bokel has been helping her clean on several occasions, and has proven very satisfactory. Total hours thus far were 3½. The sum of \$3.50 was paid out of her petty cash fund. The Librarian was instructed that hereafter a record of Mr. Von Bokel's time should be given to the Treasurer, who in turn will pay him.

Librarian Report: Books checked out (Nov 19-Dec 14) — 709. There was 1 new non-resident signed.

Treasurer's Report:

Bills Paid

Rent	\$ 30.00
Out of Petty Cash	9.57
Electricity	4.36
Books	189.62
Librarian Salary	100.00
Total	\$333.55

Balance 18 Nov, 1963	\$1162.23
Deposited	5.36
Total	\$1167.59
Total Expenses	333.55
Balance to Date	\$ 834.04

Meeting was adjourned at 8:10 P.M.

SIGNED

F.W. Reitz, Secretary

Minutes of the meeting of the Breese, Ill. Public Library Board.

Meeting held January 20, 1964.

Meeting called to order at 7:45 by Vice-Chairman, E. J. Raeber.

Minutes of previous meeting were not read, as a copy of same was distributed to all members present.

Book committee report: No new books ordered this month.

Building committee report: Card files still have not arrived. No other report.

Librarian Report: Mrs. Fahling thanked the board for the floral piece presented on the occasion of her brothers' death. - The bookmobile will be in Breese on 23 Jan. at 1:30 P.M.

Books checked out (Dec. 21 - Jan. 18) — 698.

The 1st copy of the years' subscription to Readers Digest is now on hand at the library.

The Secretary was instructed to inform the Ill State Library of the changes made in Board Members, as some are not receiving the Library Bulletin.

Treasurer's Report:

Bills Paid

Out of Petty Cash	\$ 18.51
Famous-Barr- Books	24.08
Stix - Books	108.72
Dennis Office Supply	20.49
McCleur - Books	34.18
Globe Democrat(JFK Book)	2.00
Librarian Salary	96.56
Ill. Municipal Retirement	3.44
Rent	30.00
Electricity	3.18
McCleur -Books-	5.97
Total	\$347.13

Balance Dec 16, 1963	\$834.04
Deposited	6.83
Total	\$840.87

Total Expenses	347.13
Balance to Date	\$493.74

Meeting adjourned at 8:30 P.M.

SIGNED

*F. W. Reitz*  
Dr. F. W. Reitz, Secretary



Minutes of the Breese Illinois Public Library Board.

Meeting held February 17, 1964.

Meeting called to order by acting chairman Mrs. Von Bokel, at 7:30 p.m.

The minutes of the previous meeting were distributed and contents discussed.  
Minutes were approved .

Book committee Report: No new books were ordered this month.

Building committee: The files have arrived, and will be put to use as needed.

Librarian Report: There was one new non-resident membership this month.

Books checked out (Jan 20 - Feb 15)--- 900.

The Kennedy Book (The Torch is Passed) has been received. Also the magazine Popular Mechanics is now available.

The Mobile Unit from SIU Regional Library was here 23 Jan. 200 books are on hand from this unit.

The Librarian reported that the Cub Scouts had their display in the Library window recently.

Correspondence read concerning the Ill. Public Library Institute at SIU, 23 & 24 March, 1964. Discussion held as to possible attendance by some of the members and the Librarian.

Treasurer's Report:

Bills Paid

Book clubs -----	\$ 36.70	Balance Jan. 20, 1964-----	\$ 493.74
Zehrer Florist -----	10.00	Deposited -----	2186.06
Famous-Barr (books) -----	3.57	Total -----	\$2679.80
Electricity -----	3.99		
Rent-----	30.00	Total Expenses -----	346.13
Librarian Salary -----	93.12	Balance to Date -----	\$2333.67
Ill. Municipal Retirement Fund -----	6.88		
Doubleday (Books) -----	161.87		
Total -----	\$346.13		

Meeting adjourned at 8:10 p.m.

SIGNED \_\_\_\_\_

Dr. F. W. Reitz, Secretary

Breese Public Library

Breese, Illinois  
March 16, 1964.

Minutes of the regular meeting on the above date.

Call To Order

By president Norbert Weiter.

Reading Of Minutes

It was agreed to dispense with the reading of the minutes due to the absence of the secretary.

Treasurer's Report

Mrs. Vander Pluym was also absent but sent the enclosed report which was read by president Norbert Weiter.

A motion to pay the bills was made by Mrs. Faye Raymond and seconded by Miss Gretchen Hofsommer.

Reports Of Committees.

Book Committee

Mrs. Faye Raymond presented the Library with twelve books. The Red Cross Books previously ordered arrived and were on the table for inspection.

Librarian's Report

For February 18th to March 14th 1080 books were checked out. Three new Non-resident subscribers were added.

Mrs Fehling announced the Librarian's Institute which is to be held March 23 and 24th at the University Center in Carbondale. Two reservations having been sent in. Herself and Mrs. Faye Raymond.

Also, National Library Week to be observed April 12th to April 18th.

Communications

A letter from the State Library concerning a new policy and tax levy was read.  
Letter enclosed

A request for teaching aids was presented by Mrs. Lucille Rohr a teacher at St Augustine's School. It was agreed to purchase the books. A motion by Mrs. Gus von Bokel and seconded by Mrs. Faye Raymond.

Announcements

President Weiter announced the American Legion was presenting the Library with a subscription of their magazine. Also, that he will try and secure a plat book to be placed in the Library.

Mr. Robert Apple, secretary of the Public School Board offered to donate some books that were not in use at the present time. The Book Committee was instructed to examine the books and report later.

Adjournment

*Olivia Harley*  
Secretary pro tem.

11-17-1964 - \$ 2333.67  
 2-28-64 5.14  
 TOTAL \$ 2338.81  
 BI-LS  
 P. to Cash Fund 9.45  
 C. to Cash 4.40  
 P. to Cash 93.12  
 J. Municipal - 6.88  
 Retirement Fund  
 Library Store 1.77  
 P. to Cash 10.75  
 P. to Cash 30.00  
 TOTAL \$ 156.37  
 16-1964 - \$ 2182.44

Breese Public Li

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A motion to pay the bills was made by Mrs. Faye Gretchen Hofsommer.

#### Reports Of Committees.

##### Book Committee

Mrs. Faye Raymond presented the Library with the previously ordered arrived and were on the table

##### Librarian's Report

For February 18th to March 14th 1080 books were resident subscribers were added.

Mrs Fehling announced the Librarian's Institute and 24th at the University Center in Carbondale. sent in. Herself and Mrs. Faye Raymond.

Also, National Library Week to be observed April

#### Communications

A letter from the State Library concerning a ne Letter enclosed

A request for teaching aids was presented by Mr Augustine's School . It was agreed to purchase t von Bokel and seconded by Mrs. Faye Raymond.

#### Announcements

Minutes of the Breese, Ill Public Library Board.

Meeting held April 20, 1964

Meeting called to order at 7:30 by Chairman Wieter

Minutes of previous meeting read & approved.

Members present: Mrs. Raymond, Mrs. VanderPluym,  
Miss Hofsommer, Mr. Wieter, Dr. Reitz, & the  
Librarian, Mrs. Fahling.

Treasurer's Report:

Bills Paid

Librarian Salary --\$	93.12	Balance March 16, 64---	\$2182.44
Ill Retirement fund	6.88	Deposited -----	7.44
Petty Cash -----	10.19	Total -----	\$2189.88
Electricity -----	4.24		
McClure, Book covers	5.89	Total Expenses -----	233.15
Rent -----	30.00	Balance to date -----	\$1956.73
McClure, Book covers	23.25		
Mrs. Fahling, Book			
Club Dues -----	51.36		
Mrs. Fahling, ILA			
meeting expenses	8.22		
Total	\$233.15		

Book Committee: Approx. 60 new books received this month.

Librarian Report: Books checked out (17 Mar-18 Apr.)--1119.

Old Business: Chairman Wieter reported that he had  
been unable to obtain a Plat book. He is still  
attempting to obtain one, and will report at  
the next meeting.

Chairman Wieter also stated that he has been unable to  
get a picture of President ~~F. D. Roosevelt~~, but that Rep.  
Donnewald would attempt to obtain one from Washington.D.C.

No action has yet been taken on the books offered by the  
Public School Board. Will be done this week, if possible.

New Business: Mrs. Raymond reported on ILA meeting at Carbondale.  
Main topic was the new plan for development of Public Libraries  
in Illinois. Details are in recent publication of the  
"Illinois Libraries".

Meeting adjourned at 8:20 P.M

F.W. Reitz  
Secretary

Minutes of the Breese, Illinois Public Library Board

Meeting held May 18, 1964.

Meeting called to order at 7:30 by Chairman N. Wieter

Minutes of previous meeting read & approved.

Members Present: N. Wieter, Mrs. VanderPluym,  
Miss Hofsommer, Mr. Raeber, Mrs. Worley, Mrs. VonBokel,  
Dr. Reitz, and the librarian, Mrs. Fahling.

Treasurer's report:

<u>Bills Paid</u>		
Librarian Salary-----	\$139.68	Balance April 20, 64---\$1956.73
Ill. Retirement Fund--	10.32	
Stix, Baer & Fuller--	56.87	Total Expenses----- <u>417.24</u>
Famous Barr (Books)--	146.89	
Werth's Ins. Co.-----	28.72	Balance May 18, 1964--\$1539.49
Rent-----	30.00	
Electricity-----	4.76	
Total-----	\$417.24	

Book Committee: No new books received this month, other than the 14 received monthly from the Book Clubs.

Librarian Report: There was 1 new non-resident registered. Books checked out (21 April-16 May)--1128. Bookmobile was here 23 April, 1964, and left 220 books. 152 Books previously borrowed from the Regional Library were returned on the Mobile Unit. The books borrowed by Mater Dei from the SURL were reported as having been returned. A Plat Book was reported as having been delivered by Alderman Lager.

Chairman Wieter reported that the picture of President Johnson, has arrived and is now being framed.

Letter read from Centralia Public Library concerning a meeting to be held June 4, 1964 at Centralia. Meeting is to discuss a possible film library for the Southern Ill. area. No action was taken toward sending a representative. .

Meeting adjourned at 8:05 P.M.

*F.W. Reitz*  
F.W. Reitz  
Secretary

Minutes of meeting of Breese, Illinois Public Library Board.

Meeting held June 15, 1964.

Meeting opened at 7:35 P.M. by acting chairman, Mr. Raeber.

Members present: Mr. Raeber, Mrs. Worley, Miss Hofsommer, Dr.  
Reitz, Mrs. VanderPluym & Librarian Mrs. Fahling.

Minutes of previous meeting were read & approved.

Treasurer's Report:

<u>Bills Paid</u>		
Petty Cash -----	\$ 15.75	Balance May 18, 1964-----\$1539.49
Librarian Salary-----	93.12	Deposited ----- 8.82
Mun. Retirement Fund-----	6.88	
Electricity-----	4.48	Total ----- \$1548.31
Reader's Digest(Cond.Book)-	2.85	
Rent-----	30.00	Total Bills ----- 153.08
Total Bills--	\$153.08	Balance June 15, 1964 ---- \$1395.23

Old Business: Approx. 43 books were donated by Comm. Unit Dist #2.

Book Committee: 117 new books have been ordered from Follett ~~Co.~~ <sup>Publishing</sup> Co.?

Building Committee: Discussion was held concerning an after-hours book drop in front of the Library. This is to be looked into by the building committee & a report made next meeting.

Mr. Raeber was asked to inquire about cost, etc. of an "L" shaped counter for use of Librarian.

Librarian Report: Books checked out (19 May- June 13)---1096.

2 new non-resident Memberships were added. We now have approx. 780 registrants. More library cards are needed & will be ordered.

Mobile Unit will be here 1 July, 1964.

Questionnaire presented concerning origination of this Library. It was decided to turn this over to the City Council Representative, as he will have access to Council records prior to establishment of the library.

July 5, 1964 is 2nd Anniversary of Library. Miss Hofsommer will inquire into methods of advertising or commemorating this anniversary.

Annual Budget is to be prepared by Dr. Reitz, Mrs. Von Bokel & Mrs. VanderPluym.

Meeting adjourned at 8:45 P.M.

*F. W. Reitz*  
F. W. Reitz  
Secretary

Minutes of meeting of Breese Public Library Board.

Meeting held July 20, 1964.

Meeting called to order by vice-chairman Mr. Raeber at 7:35 P.M.

Members present: Mr. Raeber, Mrs. Worley, Miss Hofsommer, Mrs. Raymond, Mrs. VonBokel, Dr. Reitz & Librarian Mrs. Fahling.

Minutes of previous meeting were read & approved.

Treasurer's Report:

<u>Bills Paid</u>		
Stix Baer & Fuller (Books) -----	\$ 13.79	Balance June 15, 1964 ----\$1395.23
Librarian Salary-----	93.12	Deposited ----- 7.46
Municipal Retirement Fund-----	6.88	Total \$1402.69
Rent -----	30.00	
Electricity -----	4.60	Total Bills Paid ----- 294.06
Mrs. Fahling (Book Club) -----	9.50	Balance July 20, 1964 ----\$1108.63
Stix Baer & Fuller (Books)-----	89.04	
Famous-Barr (Books) -----	47.13	
Total Bills	\$294.06	

Budget for year was presented and accepted. (Motion by Mrs. Worley, Second By Mrs. Raymond. Motion Carried.)

Building Committee: Mr. Raeber reported that a representative would be at the next meeting to show plans for an "L" shaped desk for use by the Librarian.

Possible plans for an after hours book-drop also will be presented at the next meeting.

Librarian's Report: Books checked out (June 16, 1964-July 18, 1964) 1585. 62 books received this month. 2 new non-resident registrations during the past month. We now have a total of 20 non-resident users.

Bookmobile was here on June 20. Left 242 books. 177 books were returned. We now have only 250 books left from the original books borrowed from the Southern Ill. Reg. Library when we opened.

Mrs. Henry Bruening donated 14 Ill. Blue Books (1933-1959)

On our 2nd Anniversary the Avon Drive-in made announcements of the event for one full week at no charge to the Library. The secretary was instructed to send a letter of appreciation to the Theatre.

Letter read from Treasurer Mrs. VanderPluym stating she does not wish to be re-elected as treasurer. New treasurer will be elected at next meeting if the new board members are present. Other elections will also be held.

Mr. Raeber will act as Chairman until these elections are held, as Mr. Wieter's term has expired. (Motion by Miss Hofsommer, 2nd by Mrs. Worley)

Meeting adjourned at 8:25 p.m.

*F. W. Reitz*  
F.W.Reitz  
Secretary

Minutes of the Breese Public Library Board.

Meeting held August 17, 1964.

Meeting called to order by vice-chairman, Mr. Raeber at 7:35 P.M.

Members Present: Mr. Raeber, Mrs. Worley, Miss Hofsommer, Mrs. Raymond, Dr. Reitz, Librarian Mrs. Fahling. New Members of the Board present were Miss Rosa Russell, and Miss Sylvia Meyer. Also in attendance was Mayor Hilmes.

Minutes of previous meeting were read & approved.

Election of Officers: Miss Hofsommer acted as temporary chairman during the election of the chairman for the next year. Results of the election are as follows:

Chairman-----Mr. E.J. Raeber  
Vice-Chairman-----Mrs. Olivia Worley  
Treasurer-----Mrs. Ardel VanderPluym  
Secretary-----Miss Sylvia Meyer

Committee Appointments for coming year:

Building Committee: Mr. Raeber, Mrs. VanderPluym, Dr. Reitz.

Book Committee: Mrs. Raymond, Mrs. Worley, Miss Russell.

Finance Committee: Mrs. Von Bokel, Miss Hofsommer, Miss Meyer and The Treasurer.

Treasurer's Report: NONE, Treasurer absent.

Building Committee Report: Plans were presented for the new Librarian's desk. Price quoted by Markus Cabinet Shop; \$268.50. Discussion of panel & top color followed. Mr. Raeber informed the maker of the colors selected. Motion made by Mrs. Raymond, 2nd by Miss Hofsommer to purchase this desk. Motion Carried.

Plans presented for an after-hours book depository. Box to be made by Vic Strake. Motion made by Mrs. Raymond, 2nd by Miss Russell to purchase this depository. Motion Carried.

Librarian Report: Books checked out (July 21-Aug 15) 1331. There was 1 new non-resident registered. 140 new books were received this month, along with 10 books donated by various persons.

Mrs. Worley stated that she thought announcement of new officers and committee members should be made in the newspaper. She and Mrs. Fahling agreed to write an article on this for publication.

Discussion held on procedure of book purchasing by the Book Committee, and it was decided to leave this in the hands of this committee. Mayor Hilmes stated that the meeting room in the City Hall is available almost any day for their meetings if they wish to use it

Motion to adjourn by Mrs. Raymond, 2nd by Mrs. Worley. Motion Carried.

Meeting adjourned at 8:40 P.M.

*F.W. Reitz*  
F.W. Reitz  
Secretary

*Board Members 1964-67*

*Mrs. Raymond  
Miss Russell  
Miss Meyer*



Minutes of Breese Public Library Board

September 21, 1964

Meeting called to order by the chairman, Mr. E. J. Raeber at 7:30 P. M.

Members present: Mr. Raeber, Mrs. Raymond, Mrs. VonBokel, Dr. Reitz, Miss Russell, Miss Hofsommer, Mrs. Worley, Mrs. VanderPluym, Miss Meyer, and Librarian Mrs. Fahling.

Minutes of previous meeting were read and approved.

Treasurer's Report: August and September 1964

Bills Paid			
Librarians Salary	\$186.24	Balance July 16, 1964	\$1108.63
Municipal Retirement Fund	13.76	Deposited Aug. 26, 1964	1847.68
Rent	60.00		
Double Day Shops	24.10	Total	\$2956.31
A. C. McClury & Co.	4.79	Total Bills Paid	561.36
Reader's Digest	5.82		
Foppe Insurance Agency	10.00	Balance Sept. 21, 1964	\$2394.95
Electricity	9.16		
Stix Baer & Fuller	3.60		
Petty Cash Fund and 2 books (Fahling)	27.90		
Famous Barr	10.38		
Follett Publishing Co.	205.61		
Total Bills	\$561.36		

Motion by Dr. Reitz, 2nd by Miss Russell treasurer's <sup>report</sup> be received as read. Motion carried. The members agreed all bills should be presented at the meeting before they are paid. Secretary is to fill out an order before treasurer writes check.

Building Committee: Mr. Raeber reported the outside book-drop had been installed.

Book Committee's Report: Mrs. Worley was appointed by the president as chairman of the committee. Miss Hofsommer was appointed to serve as a member of the committee. Mrs. VonBokel made the motion 2nd by Mrs. VanderPluym that the book committee meet in the library with the librarian and all books to be ordered be approved by the committee. Motion carried.

Librarian's Report: Books checked out (Aug. 18-Sept. 19) 1026. New books 103. Books donated 12. 2 new non-resident registrations and 3 renewals of non-resident registrations. Librarian also reported she and Mrs. Raymond had attended a Library Conference at Carbondale Sept. 14.

Miss Russell was asked to be the librarians assistant. Book committee was instructed to buy a file and Mrs. Fahling and Miss Russell organize file.

Mrs. Worley made the motion, 2nd by Mrs. VonBokel that the meeting night be change to the first Monday of the month at 7:00 P. M. Motion carried.

Motion to adjourn by Dr. Reitz, 2nd by Miss Russell. Motion carried.

Meeting adjourned at 9:05 P.M.

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library Board

October 5, 1964

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:05 P. M. The following members were present: Mr. Raeber, Mrs. Raymond, Mrs. Worley, Miss Hofsommer, Miss Meyer, and the Librarian, Mrs. Fahling.

Minutes of the previous meeting were read and approved. Motion was made by Mrs. Worley, 2nd by Miss Hofsommer. Motion carried.

## Treasurer's Report:

Bills Paid			
Lucille Fahling	\$46.56	Balance Sept. 12, 1964	\$2394.95
Mun. Retirement Fund	3.44	Deposits	12.85
Breese Journal	14.60		
Vic Strake	25.00	Total Bills Paid	\$2407.80
Famous-Barr	32.08		305.46
Stix Baer & Fuller	6.69	Balance Oct. 5, 1964	\$2102.34
American Pub. Corp.	85.44		
American Pub. Corp.	50.85		
Follett Pub. Co.	8.06		
Lucille Fahling:			
Exp of Meeting	15.80		
Petty Cash Fund	16.94		
Total Bills	\$305.46		

## Bills read:

Egyptain Stationery Co. Belleville, Ill.	\$1.90
City of Breese, Electric Department	4.76
Total	\$6.66

Motion by Miss Hofsommer, 2nd by Mrs. Worley that treasurer's report be received as read and the bills read be allowed. Motion carried.

Mrs. Worley, chairman of the book committee reported 29 books had been ordered from Baker & Taylor Co. on a trial basis. If price list, discount rate, etc. is agreeable a a permant business may be established with the company.

Membership in the Junior Literary Guild was renewed.

The following announcements were made:

A laboratory workshop for all library board members will be held in the Bryant Library, Salem, Illinois. October 6, 1964.

The Bookmobile will be at the library October 14 at 2:00 P.M.

Miss Hofsommer reported Ray Schlueter would assist in filling out questionnaire on library.

The American Legion presented the library with a framed Pledge of Allegiance to the Flag. The secretary was instructed to write a letter of thanks to the Legion Post.

Motion to adjourn by Miss Hofsommer, 2nd by Mrs. Raymond. Motion carried. Meeting adjourned at 9:10 P. M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

November 2, 1964

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:00 P. M. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Mrs. Vander Pluym, Miss Russell, and Miss Meyer. Minutes of the previous meeting were read and approved. Motion was made by Mrs. Raymond and 2nd by Miss Russell. Motion carried.

Treasurer's Report

Bills Paid		
Mun. Retirement Fund	\$10.32	Balance Oct. 5, 1964 \$2102.34
E. J. Raeber (supplies)	1.90	Deposits 3.44
City of Breese (electricity)	4.76	
Lucille Fahling (salary)	93.12	
E. J. Mahlandt (rent)	30.00	
		Total \$2105.78
Total Bills	\$140.10	Total Bills 140.10
		Balance Nov. 1, 1964 \$1965.68

Motion by Mrs. Raymond, 2nd by Miss Hofsommer that treasurer's report be received as read and the bills read be allowed. Motion carried.

The question of paying the librarian once a month instead of every two weeks was discussed. The matter was tabled until the next meeting.

Due to the absence of the librarian her report was given by Mrs. Raymond. Books checked out (Sept. 22 - Oct. 31) 1,199. New books purchased 110. 20 books donated by Alvin Poelker. One renewal of non resident \$2.00. Collected for books over due \$3.21.

The high-lights of the laboratory workshop held at Salem was given by those who attended.

Miss Hofsommer reported she and Mrs. Fahling completed librarian's questionnaire on information obtained from City Clerk's records. She also stated she is writing a history of the library. *Added as she did the typing.*

Mr. Raeber was to check with Egyptain Co., Dennis Niemeyer Firm, J-N Distributing Firm for a 4 drawer, letter size filing cabinet and purchase the one that best fits the needs of the library.

The Daily Report Sheet drawn up by Mr. Raeber met with the approval of all present. He was instructed to have some sheets made.

A motion to adjourn was made by Miss Hofsommer and 2nd by Mrs. Vander Pluym. Motion carried.

*Elora Meyer*  
Secretary

Minutes of Breese Public Library

December 7, 1964

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:00 P.M. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Mrs. Von Bokel, Miss Russell, Miss Meyer, and Mrs. Fahling.

The minutes of the previous meeting were read and approved. Motion was made by Miss Hofsommer, 2nd. by Miss Russell. Motion carried.

Treasurer's Report

Bills Paid		
Follett Book Co.	\$199.23	Balance Nov. 2, 1964 \$1965.68
City of Breese (electricity)	5.04	Deposited 5.21
Mrs. Fahling (exp. of meeting)	5.25	
Mrs. Raymond (exp. of meeting)	5.25	
Baker & Taylor	72.25	Total \$1970.89
Markus Cabinet Co.	268.50	Total Bills Paid 688.37
Reader's Digest	2.85	
Lucille Fahling (salary)	93.12	
Mun. Retirement Fund	6.88	
E. J. Mahlandt (rent)	30.00	Bal. on Hand Dec. 7, 1964 \$1282.52
Total Bills	\$688.37	

Motion by Mrs. Worley, 2nd. by Mrs. Von Bokel that the treasurer's report be received as read and the bills read be allowed. Motion carried.

Librarian's Report: Books checked out (Nov. 3 - Dec. 5) 1138. Books returned to Regional Library on Oct. 4, 100. Books returned to State Library 19. Collected on books over due \$2.00.

Old Business: The question of paying the librarian once a month instead of every two weeks was again discussed, but no decision was reached. The daily record sheets approved in the November meeting will be used by the librarian beginning January 1, 1965. Mr. Raeber reported he had checked with Egyptian Co., Dennis Niemeyer Firm, and J-N Distributing Co. in regard to a 4 drawer letter size filing cabinet. The J-N Co. was \$10.00 cheaper than the other two companies, so order was placed with them.

New Business: The possibility of having high school students interested in library work help the librarian after school was considered but the idea was dropped. Mrs. Worley and the secretary were requested to make inquiry in getting assistance in cataloging library books. The secretary was instructed to answer the Centralia Public Library's request to visit with us at one of our meetings.

The motion to adjourn was made by Miss Russell and 2nd by Miss Hofsommer. Meeting adjourned at 9:00 P. M.

Sylvia Meyer  
Secretary

# Minutes of Breese Public Library

January 4, 1965

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:00 P. M. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Mrs. Vander Pluym, Miss Russell, Miss Meyer, and Mrs. Fahling.

The minutes of the previous meeting were read and approved.

## Treasurer's Report

### Bills Paid

Elcille Fahling (salary)	\$139.68	Balance Dec. 7, 1964	\$1282.52
Mun. Retirement Fund	10.32	Total Bills Paid	353.77
Electricity	4.56		
Stix Baer & Fuller	3.84		
Fordham Equipment Co.	12.78	Balance Jan. 4, 1965	\$ 928.75
Baker & Taylor	2.80		
Doubleday & Co. Inc.	105.00		
Doubleday & Co. Inc.	21.00		
Ala Co.	6.00		
R. R. Bowker Co.	10.00		
The Horn Book Mag.	5.00		
Petty Cash Fund	2.79		
Rent	30.00		
Total	<u>\$353.77</u>		

Motion by Miss Hofsommer, 2nd. by Miss Russell that the treasurer's report be received as read and the bills read be allowed. Motion carried.

Librarian's Report December 8-31: Books checked out 725  
Books returned to State Library 69  
Books from Mobile Unit 175  
Collected for books overdue \$1.52

More bookshelves are needed so this project was left in the hands of the building committee.

Communications from Harold Rath, Special Services Librarian, and from Mrs. Margaret Webber, Administrator of the Southern Branch of Ill. State Library were read.

The motion to adjourn was made by Mrs. Vander Pluym and 2nd. by Mrs. Raymond. Meeting adjourned at 9:55 P.M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

February 1, 1965

The meeting was called to order at 7:05 P.M. by the chairman, Mr. E. J. Raeber. The following members were present: Mr. Raeber, Mrs. Worley, Mrs. Raymond, Mrs. Vander Fluym, Miss Meyer, and the librarian, Mrs. Fahling.

The minutes of the previous meeting were read and approved as read.

Treasurer's Report:

Balance on hand January 4, 1965	\$928.75
Deposits January 19, 1965:	
Appropriations Check	2145.95
Gretchen Hofsommer	10.50
Lloyd A. Worley	3.00
	<hr/>
Total	\$3088.20
Total Bills Paid	236.52
	<hr/>
Balance on hand February 1, 1965	\$2851.68

The treasurer's report was received as read and ordered placed on file. Mrs. Worley made the motion the bills read be paid. Mrs. Raymond seconded the motion. Motion carried.

The librarian's report was accepted and placed on file.

The book committee reported no new books had been ordered.

The building committee informed us two new sections of shelves, constructed by Hagen Lumber Company, have been installed and are ready for use.

A letter from Mrs. Kathryn Devereaus, in answer to our request for assistance in cataloging the books was read. She hopes to make an appointment with the library board in the near future.

Plans for writing a history of the Carlyle Lake were postponed until the next meeting.

The growth of pur library necessitates added help. Mrs. Worley and Mrs. Raymond were appointed to place an ad in the local paper for part time help in the library.

A motion to adjourn was made by Mrs. Raymond and seconded by Mrs. Vander Fluym. Meeting adjourned at 8:50 P.M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

March 2, 1965

The meeting was called to order at 7:05 P.M. by the chairman, Mr. E.J. Raeber. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Miss Russell, Miss Meyer, and the librarian, Mrs. Fahling.

The minutes of the previous meeting were read and approved as read.

Treasurer's Report:

Balance on Hand February 1, 1965	\$2851.68
Deposited February 27, 1965	9.54
	<hr/>
Total	\$2861.22
Total Bills Paid	198.01
	<hr/>
Balance on Hand March 2, 1965	\$2663.21

The treasurer's report was received as read and placed on file for future reference. Miss Russell made the motion the bills read be paid. Miss Hofsommer seconded the motion.

The Bookmobile will be at the library March 10 at 2:30 P.M. The "No Parking" signs which the library had made will be placed on the street in front of the library at above stated time to insure a convenient parking place for the Mobile Unit.

The librarians report was accepted and placed on file.

The book committee reported they plan to meet soon to order new books.

The secretary read two letters informing the members of the following library institutes to be held in the near future. The Public Library Institute sponsored by the Illinois State Library will be at Southern Illinois University, Carbondale, March 22-23. Mr. E.J. Raeber, Mrs. Worley, Miss Hofsommer, Miss Russell, and Mrs. Fahling plan to attend.

The Catholic Library Association is sponsoring a meeting at St. Mary's Parish, Centralia, April 3. Mrs. Fahling plans to attend.

Motion to adjourn was made by Mrs. Worley, seconded by Miss Hofsommer. Meeting adjourned at 9:00 P.M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

April 5, 1965

The meeting was called to order at 7:12 P.M. by the chairman, Mr. E. J. Raeber. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Mrs. Vander Pluym, Mrs. Von Bokel, and Miss Russell.

The minutes of the previous meeting were read and approved as read.

Treasurer's Report:

Balance on Hand March 1, 1965	\$2663.21
Total Bills Paid	182.28
	<hr/>
Balance on Hand April 5, 1965	\$2480.93

The treasurer's report was received as read and placed on file.

Book Committee: Catholic Dictionaries were placed on shelf. Over 200 books were selected from Book Mobile. The Committee purchased 50 books from Baker and Taylor.

Report of Carbondale Meeting was given by Mrs. Worley.  
Mileage to Carbondale Meeting was allowed to Mrs. Fahling \$11.51  
Mr. Raeber \$11.51

The State Consultant, Mrs. Kathryn Devereaux will visit our Library April 20 at 11 o'clock to assist in classifying our books.

The Librarian's report was accepted and filed.

A motion was made by Connie Von Bokel and seconded by Mrs. Worley that Mrs. Alice Osborn be hired as part time clerk to assist at the Library. The salary to be \$1.00 an hour. This motion was passed.

A motion was made by Miss Hofsommer and seconded by Mrs. Raymond that Miss Meyer be instructed to purchase a case for her papers and those of Mrs. Vander Pluym. The motion was passed.

A motion was made by Mrs. Vander Pluym and seconded by Miss Hofsommer that Mr. Raeber have two keys made for the door. This motion was passed.

It was moved by Mrs. Worley and seconded by Miss Hofsommer that the meeting be adjourned.

Rosa Russell  
Secretary pro tem



Minutes of Breese Public Library

May 3, 1965

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:05 P. M. The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Raymond, Mrs. Von Bokel, Miss Russell, Miss Meyer, and the librarian Mrs. Fahling.

The minutes of the previous meeting were read and approved as read.

Treasurer's Report:

Balance on hand April 5, 1965

\$2480.93

Total bills paid

293.23

Balance on hand May 3, 1965

\$2187.70

The treasurer's report was received as read and placed on file.

Bills for the past month were read. Miss Hofsommer made the motion the bills be paid seconded by Mrs Raymond. Motion carried.

Mrs. Raymond reported on information she had obtained on Carlyle Dam Project.

The Librarian's report was accepted and filed.

Book Committee:

The following books recommended by Mrs. Devereaux were ordered: Standard Catalogue for Public Libraries, Fiction Catalogue, Children's Catalogue, High School Catalogue, Sears List Subject Headings, 8th. Abridged Edition, Dewey Decimal Classification.

A loose leaf accession book and an accession machine are needed by librarian and her helper to classify books properly. Mr. Raeber is to contact Dennis Niemeyer for purchase of items mentioned.

Book Committee is to meet May 10, in library.

Mrs. Osborne is to continue working as in previous month.

A letter was read from Mrs. Fahling, the librarian requesting a weeks vacation and a \$10.00 raise per month in salary.

Mrs. Von Bokel made motion we give Mrs. Fahling one weeks vacation with pay.

Mrs. Hofsommer seconded motion. Motion carried.

The librarian is requested to come to next board meeting at 7:30 P.M. so board has an opportunity to discuss a raise in librarian's salary.

It was moved by Miss Russell and seconded by Mrs. Von Bokel that the meeting adjourn. Meeting adjourned at 9:15.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

June 7, 1965

The meeting was opened at 6:50 P.M. by the chairman, Mr. E. J. Raeber. The librarian's salary was discussed. The board recognized no specific consideration had been given to holidays and duties of librarian, so concluded this should be established before a definite salary be set.

A motion was made by Mrs. Worley that a recommendation be made to the Mayor and City Council to reorganize the Library Board so that the members of the City Council Library Committee be officially considered as members of Library Board, making it a 12 member board. Miss Hofsommer seconded the motion. Motion carried. Librarian's salary is to remain the same until new board is organized.

The following members were present: Mr. Raeber, Miss Hofsommer, Mrs. Worley, Mrs. Vander Pluym, Miss Russell, Miss Meyer, the librarian, Mrs. Fahling, and Mr. Joe Wobbe and Mr. Ray Kuper, members of the City Council Library Committee.

Treasurer's Report:

Balance on hand May 3, 1965	\$2187.70
Total bills paid	423.32

Balance on hand June 7, 1965	\$1764.38
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The treasurer's report was received as read and placed on file. Mrs. Worley made the motion seconded by Miss Russell that bills read be allowed. Motion carried.

The librarians report was accepted and filed.

The secretary read a letter from de Lafayette Reid, Deputy State Librarian in regard to Conference for New Trustees to be held at Hott Memorial House, Monticello, Illinois, October 15-17. Letter was turned over to Mr. Wobbe, new member of City Council Library Committee.

A letter was also read regarding The Traveling Publishers' Collection of Children's Book Exhibit, Centralia Public Library, June 8, 1965, 10A.M.-5P.M.

Book Committee: 25 new books were ordered. Recommended reading books for summer students were bought. The following two books "Farm Bureau in Illinois: History of Illinois Farm Bureau", and "Flat Book of Clinton County" would be purchased as soon as possible.

The accession machine and loose leaf accession book could not be supplied by Dennis Office Supply Company. The secretary was instructed to write to Mrs. Deveraux regarding items mentioned.

A motion to adjourn was made by Miss Hofsommer and seconded by Miss Russell.

Secretary  
Sylvia Meyer

Minutes of Breese Public Library

July 5, 1965

The meeting was called to order by the chairman, Mr. E. J. Raeber at 7:20 P.M. The following members were present: Mr. Raeber, Mrs. Raymond, Mrs. Worley, Miss Hofsommer, Mrs. Vander Pluym, Miss Russell, Miss Meyer, and the Librarian, Mrs. Fahling. The newly elected board member Mr. Lewis J. Gehrs and Mr. Joe Wobbe, member of the City Council Library Committee were also present.

Mr. Wobbe informed the group the library board could not be more than a nine member board, and could only have one City Council Member on the board to serve in an official capacity. He offered to check further in the problem and report the results at the next meeting.

Mr. Wobbe returned the letter in regards to the Conference for New Trustees which will be in Oct. and suggested one of the two new members who are not on the City Council attend.

The minutes of the previous meeting were read and accepted as read.

Treasurer's Report:

Balance on hand June 7, 1965	\$1,764.38
Deposits	15.22
	<u>\$1,779.60</u>
Total bills paid	445.05
Balance on hand July 5, 1965	<u>\$1,334.55</u>

Miss Russell made the motion that the treasurer's report be received as read and placed on file and all bills read be allowed. Miss Hofsommer seconded the motion. Motion carried.

The Librarian's report was accepted and placed on file.

Old Business: Mrs. Worley made the motion the secretary order numbering machine and ink pads from Gaylord Library Supplies also request them to send their catalog to local library. Motion was seconded by Mrs. Raymond. Motion carried.

Book Committee: Mrs. Worley summed up the years work of the Book Committee which included: \$1,379.83 spent for new books. All the required books on Mater Dei's reading list were purchased as well as some of the supplementary books on the list. Publications had been ordered to assist in the selection and cataloguing of library books. The cataloguing of the library books was begun.

A motion to amend the By Laws was made by Mrs. Vander Pluym, seconded by Miss Russell. Motion carried. A special meeting will be July 19, at 7 P.M.

Miss Hofsommer made a motion to adjourn, seconded by Mrs. Raymond.

## Special Meeting of Library Board

July 19, 1965

A special meeting of the Library Board was called to order at 7:10, by the chairman, Mr. E. J. Raeber. Following were present: E. J. Raeber, L. J. Gehrs, J. Wobbe, Fay Raymond, Olivia Worley, Gretchen Hofsommer, Ardel Vander Pluym, Rosa Russell, Sylvia Meyer and Lucille Fahling. *N. J. Ottensmeier*

The purpose of the meeting was to discuss the By Laws and make any changes considered necessary.

The following changes were made:

Meetings:

The regular monthly meeting of the Library Board shall be held during the first full week of each month at the Library, date and time to be determined at each preceding meeting.

Annual Report:

The fiscal year of the Library Board shall end the fourth Monday in April to coincide with the closing of the City Council's Fiscal Year.

Officers:

Term of Board Members shall begin July first. Officers of the Board shall be elected at the regular July meeting of the Board.

The President of the Board shall preside at the meeting, appoint all committee chairmen, and chairmen and president shall select remaining members of committee.

Librarian:

The Librarian is to be employed under a contract.

Mr. Wobbe, a member of City Council Library Committee, brought a copy of Illinois Statutes and read the sentences from the book stating number of persons comprising Library Board and length of term of members.

Mr. Gehrs, Mr. Ottensmeier, and Mrs. Worley were appointed as the committee to write the contract for the Librarian.

Mrs. Raymond suggested future Board meetings start at 7:30 instead of 7:00 P.M. which was agreeable with all present.

Meeting adjourned at 9:10 P.M.

Sylvia Meyer,  
Secretary.

Election of Officers: Mrs. Worley, the vice chairman conducted the meeting during the election of a chairman. Miss Hofsommer made the motion Mr. Raeber be nominated for chairman, seconded by Miss Russell. Motion carried. Motion by Miss Russell, seconded by Miss Hofsommer that the nomination be closed. Motion carried. The secretary was instructed to cast the ballot of Mr. Raeber as chairman.

The newly elected chairman took charge of the meeting.

Mrs. Raymond made the motion Miss Russell be nominated for vice chairman, seconded by Mrs. Worley. Motion carried. Mrs. Worley made the motion the nominations be closed, seconded by Mrs. Vander Pluym. Motion carried.

Mrs. Raymond made the motion Miss Meyer be nominated for secretary, seconded by Miss Hofsommer. Motion carried. Mrs. Worley made the motion the nominations be closed, seconded by Miss Hofsommer. Motion carried.

Mrs. Vander Pluym made the motion to nominate Mr. Lewis J. Gehrs for treasurer, seconded by Miss Hofsommer. Motion carried. Miss Russell made the motion the nominations be closed, seconded by Mrs. Raymond.

The secretary was instructed to cast the ballot of Miss Russell as vice chairman, Miss Meyer as secretary and Mr. Gehrs as treasurer.

Mrs. Vander Pluym made the motion to adjourn, seconded by Miss Hofsommer. Meeting adjourned at 9:10 P.M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

Aug. 2, 1965

The meeting was called to order by the chairman E. J. Raeber at 7:45 P.M. The following members were present: E. J. Raeber, L. J. Gehrs, Gretchen Hofsommer, Ardell Vander Pluym, Rosa Russell, Sylvia Meyer, and the Librarian, Lucille Fahling.

The minutes of the last regular meeting were read and accepted as read.

The minutes of the special meeting were read, N. J. Ottensmeier's name which had been omitted was added. Minutes were approved.

Treasurer's Annual Report

Bal. on Hand July 16, 1964

\$1,108.63

Total Receipts for year

4,055.75

\$5,164.38

Total expenditures for year

3,926.30

Balance

\$1,238.08

Rosa Russell made the motion the treasurer's report be received as read, seconded by L. J. Gehrs. Motion carried.

Librarian's Report:

Bookmobile due at Library Aug. 11---2 P.M.

Books checked out July 1-31 -- 1,672

Dues collected for four non residents

Eighteen new books received and four gift books

Librarian's Financial Report:

Reader's Digest Book Club

\$3.08

Reader's Digest Magazine

2.97

Electric Bill

4.76

Illini Union Book Store

1.95

Baker & Taylor

32.34

Librarian's Salary

100.88

Illinois Retirement Fund

7.45

Rent

30.00

Ed. P. Heyer -- Flat Book

3.75

\$187.18

Gretchen Hofsommer made the motion bills read be paid, seconded by Ardell Vander Pluym. Motion carried.

Book Committee: Of the 12 books ordered last month 5 were received. The Tri Annual Atlas & Flat book was placed in the library.

Communications: A communication HEW Form No. 441 from the Department of Health, Education, and Welfare Resulation under Title VI of the Civil Rights Act of 1964 was discussed. The president was authorized to sign HEW Form No. 441 which states the library is open to anyone desiring to use it regardless of race, color, or creed.

New Business: The chairman appointed the following committees;

Building Committee: E. J. Raeber, Ardel Vander Pluym, Gretchen Hofsommer.

Book Committee: Olivia Worley, Gretchen Hofsommer, Faye Raymond, Rosa Russell.

Finance Committee: N. J. Ottensmeier, L. J. Gehrs, Ardell Vander

Sept. 7, 1965

The meeting was called to order by the Vice-Chairman, Rosa Russell at 7:30 P.M. The following members were present: Rosa Russell, Gretchen Hofsommer, Olivia Worley, Faye Raymond, Sylvia Meyer, Lewis J. Gehrs, Norbert J. Ottensmeier and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read and accepted.

#### Treasurer's Report

Previous Bank Balance		\$1238.08	
Deposits:			
1st Tax assessment	\$1854.17		
Fines and dues	<u>12.71</u>	<u>1866.88</u>	
Adjusted Bank Balance			\$3104.96
Expenditures			<u>193.41</u>
Bank Balance as of 30 Aug. '65			\$2911.55

N. J. Ottensmeier made the motion the treasurer's report be received as read, seconded by Gretchen Hofsommer. Motion carried.

A letter was read in regard to the Eighth Annual Library Trustees' Conference, at Southern Illinois University, Carbondale, Illinois.

#### Old Business:

The Conference for New Public Library Trustees was again brought up. The new trustees find it impossible to attend.

Librarian's Contract was discussed.

The following statement is to be inserted in paragraph IIIb. Beginning date of employment for librarian custodian is July 5, 1962.

Faye Raymond made the motion the contract be accepted as amended, seconded by Gretchen Hofsommer.

L. J. Gehrs made the motion the Position of Description of Library Custodian be accepted, seconded by N. J. Ottensmeier. Motion carried.

#### Librarian's Report:

Books checked out Aug. 3-31	1,324
1 Renewal membership	\$2.00
Over due fines	2.52

211 books received from Bookmobile Aug. 25.  
Books arrived from Baker & Taylor, but order not checked.  
25 books and 5 pamphlets were donated by Mrs. Maciarrello.

#### Book Committee:

Chairman of Book Committee asked Librarian for request book list. Librarian reported books on Civil War have been requested for Upper Grade level.

81 books out of 117 ordered have been received.

Book Committee is to meet Sept. 27.

Faye Raymond gave a report on her work on collecting material for the Kaskaskia Valley Scrap Book.

Eldon Hazelet donated 2 copies of Kaskaskia Valley Association. The U. S. Army Corps of Engineers donated a pictorial record of the construction of Carlyle Dam and Reservoir, Kaskaskia River, and a set of the plans and specifications for the main dam gate spillway.

(continued Aug. 2, 1965)

L. J. Gehrs made the motion the committees appointed be approved, seconded by Gretchen Hofsommer. Motion carried.

Gretchen Hofsommer made the motion by By-Laws including correction accepted as read, seconded by Rosa Russell. Motion carried.

Report on proposed contract and position submitted by L. J. Gehrs be acted on at the next meeting.

L. J. Gehrs is to contact Ferd Foppe to make out necessary bond for Treasurer.

L. J. Gehrs was authorized to buy brief case not to exceed \$10.00.

Next meeting will be Tuesday, September 7.

Gretchen Hofsommer made the motion to adjourn, seconded by L. J. Gehrs.

Meeting adjourned at 10:05 P.M.

Sylvia Meyer  
Secretary



Minutes of Breese Public Library

Oct. 7, 1965

The meeting was called to order by the Chairman, E. J. Raeber at 7:30 P. M. All the members, the Librarian, and the City Council Representative, Joe Wobbe were present.

The minutes of the previous meeting were read. L. J. Gehrs made the motion the minutes be accepted, seconded by N. J. Ottensmeier. Motion carried.

Treasurer's Report for September:

Librarian's Salaries	\$100.88	
Librarian Retirement Fund	<u>7.45</u>	
Total Salaries for August		\$108.33
City of Breese -- Electric		4.84
Horn Book Company - Subscription		13.00
Shilow Drummer - Magazine		6.00
E. J. Mahlandt - Rent		30.00
Petty Cash Reimbursement		<u>3.19</u>
		\$165.36
Balance Aug. 31, 1965	\$2,911.55	
Deposits of fines and dues	<u>4.52</u>	
	2,916.07	
Less: Expenses as stated above	<u>165.35</u>	
Balance Sept. 30, 1965	\$2,750.71	

Gretchen Hofsemmer made the motion the treasurer's report be received as read, seconded by Rosa Russell. Motion carried.

Old Business:

The Librarian's Contract and Position of Description was read and discussed. Olivia Worley made the motion the Librarian be given a \$10.00 per month raise, retroactive to July 1, 1965, seconded by Rosa Russell. Motion carried.

L. J. Gehrs made the motion any time additional typing is required, Alice Osborne be hired to do the same at \$1.00 per hour, seconded by N. J. Ottensmeier. Motion carried.

Librarian's Report:

1 renewal of non resident  
 \$2.73 collected in fines  
 802 books checked out from September 1--30  
 Books from Illinois State Library at S.I.U., Carbondale, ordered by Librarian for Mater Dei were received and sent to the school.  
 Gretchen Hofsommer made the motion the Librarian's report be accepted, seconded by L. J. Gehrs. Motion carried.

Book Committee:

Olivia Worley, chairman, reported an order for new books is ready to be mailed. A list of requests was obtained from the librarian. Poplar Mechanics will be renewed for 3 years. N. J. Ottensmeier made the motion the Book committee's report be accepted, seconded by L. J. Gehrs. Motion carried.

Financial report:

Rent to E. J. Mahlandt	\$30.00
City of Breese - Electricity	3.58
Librarian's Salary	100.88

(continued Sept. 7, 1965)

L. J. Gehrs made the motion, seconded by Faye Raymond, that the subscription to Horn Book be renewed for 3 years \$13.00. Motion carried.

Olivia Worley made the motion to subscribe to the Shiloh Drummer for 1 year \$6.00. Seconded by Gretchen Hofsommer. Motion carried.

Bills:

Horn Book	\$13.00
Shiloh Drummer	6.00
Rent	30.00
Salary	100.88
Retirement	7.45
City of Breese	4.84
Petty Cash	3.19
	<hr/>
	\$165.36

N. J. Ottensmeier made the motion, seconded by Olivia Worley all bills be paid. Motion carried.

Next meeting will be Thursday, October 7.

Motion to adjourn was made by L. J. Gehrs, seconded by N. J. Ottensmeier  
Meeting adjourned at 9:05 P.M.

Sylvia Meyer  
Secretary

# Minutes of Breese Public Library

Nov. 4, 1965

The meeting was called to order by the Chairman, E. J. Raeber at 7:30 P.M. The following members were present: E. J. Raeber, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Sylvia Meyer, N. J. Ottensmeier, L. J. Gehrs, the Librarian, Lucille Fahling, the City Council Representative Joe Wobbe, and the Mayor, Wilfred Hilmes.

The minutes of the previous meeting were read. L. J. Gehrs moved the minutes be accepted, seconded by N. J. Ottensmeier. Motion carried.

The limited space of the present library was brought to the attention of the Mayor and City Council Representative. The upstairs rooms of the City Hall were suggested as a possibility for housing the library. After a thorough discussion the group present agreed it would be the ideal place. The Mayor suggested Joe Wobbe call a meeting of the City Library Committee to get their approval and then present the matter to the City Council.

## Treasurer's Report:

Balance Oct 1, 1965

\$2,750.71

### Less Expenses:

Salary	100.88
Retirement Fund	7.45
Rent	39.00
Utilities	3.58
Sub. Pop. Mech.	10.00
Baker & Taylor	9.55
Doubleday & Co.	129.00
Petty cash Disbursement	.69
	<hr/> 291.25

291.15

### Sub - Total

\$2459.56

Plus - Deposit of fines and dues

4.72

Balance Oct. 31, 1965

\$2464.28

Motion by N. J. Ottensmeier the treasurer's report by received as read, seconded by Gretchen Hofsommer. Motion carried.

## Old Business:

The Librarian was given her Contract and Position of Discription, which she signed and accepted.

## Librarian's Report:

Books checked out 966

Fines collected \$2.20

1 New Non Resident and 1 renewal of Non-Resident

New books received 13

Petty cash \$2.27

Mrs. Devereaux, State Library Consultant has visited the library Oct. 26 and will return Nov. 9.

The Bookmobile will be at the Library Nov. 17, 2 P.M.

L. J. Gehrs made the motion the Librarian's report be accepted, seconded by Rosa Russell. Motion carried.

(continued Oct. 7, 1965)

Retirement Fund	\$7.45
Baker & Taylor	9.55
Double Day	105.00
Double Day Jr. Literary Guild	24.00
Petty Cash	.69
Poplar Mechanics - 3 years	10.00
	<hr/>
	\$291.15

Motion to pay bills was made by Rosa Russell, seconded by Gretchen Hofsemmer. Motion carried.

Correspondence:

A letter of invitation from the library of Case-Halstead Library, Carlyle, Ill. inviting us to attend their Display of Traveling Publishers' Collection of Children's Book Exhibit on October 13, from 10 A. M. to 4:30 P. M. was read.

The next meeting will be Nov. 4, 7:30 P. M.

Motion to adjourn was made by L. J. Gehrs, seconded by N. J. Ottensmeier. Meeting adjourned at 9:15 P. M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

Dec. 2, 1965

The meeting was called to order by the Chairman, E. J. Raeber at 7:35 P. M. The following members were present: E. J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, Rosa Russell, Sylvia Meyer, L. J. Gehrs, N. J. Ottensmeier, and the Librarian, Lucille Fahling.

The minutes of the last meeting were read. The following addition and correction was made: To the statement "The Librarian was given her Contract and Position of Description" was added, "which she signed and accepted. L. J. Gehrs made the motion the financial report be accepted instead of N. J. Ottensmeier. After these changes were made L. J. Gehrs made the motion the minutes be accepted seconded by Gretchen Hofsommer.

Treasurer's Report:

Balance Nov. 1, 1965	\$2,464.28
Plus: Deposits Nov. 5, 1965	6.20
Sub-Total	<u>\$2,470.48</u>

Less Expenses Paid:

Salaries	\$138.12	
Retirement Fund	10.21	
Rent	30.00	
Utilities	4.60	
Insurance	10.00	
Petty Cash	2.27	
Books	<u>352.06</u>	547.26
Balance Nov. 30, 1965		<u>\$1,923.22</u>

Olivia Worley made the motion the treasurer's report be received as read and placed on file for audit. Faye Raymond seconded the motion. Motion carried.

Librarian's Report:

Books checked out 742 juvenile, 197 adult, total 939  
 Fines collected \$2.01  
 New Books received 98  
 2 New Non-Resident members  
 Bookmobile left 205 books Nov. 17  
 Workshop for catalogueing books at Greenville, Ill. Dec. 1-2.  
 L. J. Gehrs made the motion to accept the librarians report, seconded by N. J. Ottensmeier. Motion carried.

Book Committee's Report:

No new books had been bought. At this time invoices number J 45740 and J 45766 from Doubleday & Co. were presented. After a brief discussion it was agreed that the secretary write the company concerning these invoices for an explanation. N. J. Ottensmeier made the motion the book committees report be accepted, seconded by L. J. Gehrs. Motion carried.

Gloria Meyer  
Secretary

Minutes of Breese Public Library

Jan. 6, 1966

The meeting was called to order by the Chairman E. J. Rasber at 7:30 P. M. The following members were present: E. J. Rasber, Gretchen Hofsommer, Faye Raymond, Rosa Russell, Sylvia Meyer, L. J. Gehrs, M. J. Ottensmeier and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read. M. J. Ottensmeier made the motion the minutes be accepted, seconded by L. J. Gehrs. Motion carried.

Treasurer's Report:

Balance Dec. 1, 1965	\$1,923.22
Plus Deposits of Dues and Fines	6.01
Sub Total	<u>\$1,929.23</u>

Expenses:

Salary	110.19
I.M.R. Insurance	8.14
Rent	30.00
Electric	4.48
Books	31.00
Contingencies	
Typewriter repair	7.00
Custodian school	<u>24.27</u>

215.08

Balance Dec. 31, 1965

\$1,714.15

Gretchen Hofsommer made the motion the treasurer's report be received as read and placed on file for audit, seconded by M. J. Ottensmeier. Motion carried.

Librarian's Report:

Books checked out Juvenile 696 - Adult 125 - total 821  
 Fines collected \$2.64  
 New Books received 21  
 Non-Resident fee payed 1  
 The library was closed Dec. 1 and 2 so the librarian and the Library Clerk could attend the Workshop held at Greenville.  
 L. J. Gehrs made the motion the Librarian's Report be accepted, seconded by Faye Raymond. Motion carried.

Book Committee's Report:

The Book Committee Chairman, Clivia Worley, was absent so Gretchen Hofsommer gave the report. No new books had been purchased. The cataloguing and filing of new books was discussed with the Librarian. Librarian is to make up requisition cards for any new books received within last six months that do not have packets and send them to S. I. U. Carbondale, to have them processed. M. J. Ottensmeier made the motion the report be accepted, seconded by L. J. Gehrs. Motion carried.

Financial Report:

City of Breese	\$3.99
Salary	110.19
Retirement Fund	8.14
Rent	30.00
Baker & Taylor	<u>294.09</u>
	\$446.41

L. J. Gehrs made the motion the Financial Report be accepted, seconded

Financial Report:

City of Breese	34.48
Am. Library Ass'n., (Book List)	8.00
Library Journal	10.00
U. S. News & World Report	13.00
Librarian's Salary	110.19
Ill. Retirement Fund	8.14
Rent	30.00
Becker Jeweler (Typewriter Repair)	7.00
Alice Osborn (workshop for Cat.)	17.24
Lucille Fahling ( " " " )	7.03
	<hr/> \$215.08

L. J. Gehrs made the motion the financial report be accepted, seconded by Olivia Wroley. Motion carried.

Old Business:

The move of the library to the upstairs rooms at City Hall was open for comments and suggestions. The president recommended changes necessary to make the rooms suitable for a library, which were approved by the board. He also mentioned the Library Committee of the City Council would meet Saturday morning Dec. 4, at 10:00 A. M. to determine what renovation was necessary. He urged all members to attend. L. J. Gehrs made the motion that any representative of the Library Board attending the meeting have the full power to act on recommended changes. Faye Raymond seconded the motion. Motion carried.

Faye Raymond quoted prices on Scrap books from Krieb's Studio. She was asked to bring books for the prices quoted to the next meeting before a decision to purchase one was made.

L. J. Gehrs made the motion to adjourn, seconded by N. J. Ottensmeier. Meeting adjourned at 8:40 p. m.

Sylvia Meyer  
Secretary



## Minutes of Breese Public Library

Feb. 3, 1966

A short business meeting was held by the following members, E.J. Raeber, N. J. Ottensmeier, L.J. Gehrs, Gretchen Hofsommer, and the Librarian, Lucille Fahling. The bills were paid and that concluded the meeting.

March 3, 1966

In the absence of the Chairman and the Vice Chairman Olivia Worley was asked to conduct the meeting. She called the meeting to order at 7:55 P. M. The following members were present: Olivia Worley, Gretchen Hofsommer, Faye Raymond, Sylvia Meyer, L. J. Gehrs, N. J. Ottensmeier, and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read. The Balance on Hand was read as \$1714.08 which was corrected to read \$1714.15. N.J. Ottensmeier made the motion to accept the minutes, seconded by L. J. Gehrs. Motion carried.

## Treasurer's Report:

Balance Jan. 1, 1966	\$1714.15
Deposits:	
Dues and fines	\$ 4.64
2nd. assessment	2141.56
	<hr/>
	2146.20
	<hr/>
	\$3860.35
Less: Bills paid during Jan.	
Salary	\$110.19
Ill. Municipal Ret.	8.14
Rent	30.00
Electric	3.99
Baker & Taylor	294.09
	<hr/>
	446.41
Balance Jan. 31, 1966	<hr/>
	\$3413.94
Balance Feb. 1, 1966	\$3413.94
Deposits: Dues and fines	4.24
	<hr/>
	\$3418.18
Expenses: Bills paid Feb. 3, 1966	
Salary	\$110.19
Ill. Mun. Ret.	8.14
Electric	3.59
	<hr/>
	121.92
Balance Feb. 28, 1966	<hr/>
	\$3296.26

No correction or alterations were made so the chairman ordered the treasurer's report be received as read and placed on file for future audit.

## Financial Report for Feb.

Salary	\$110.19
Retirement Fund	8.14
Electric Bill	3.59
	<hr/>
	\$121.92

Gretchen Hofsommer made the motion the financial report be accepted, seconded by L. J. Gehrs. Motion carried.

(Jan. 6, 1966)

by Rosa Russell. Motion carried.

Old Business:

L. J. Gehrs made the motion the Building Committee and Librarian have the authority to place library fixtures and lighting fixtures in the new location of the library as they consider them most convenient and also that they have the authority to make any alterations and plans necessary to move library to new location. N. J. Ottensmeier seconded the motion. Motion carried.

Mrs. Raymond was given authority to purchase Scrap Book for Kaskakia Dam Project from Kreb's Studio.

New Business:

L. J. Gehrs made the motion the Building Committee order four (4) two (2) drawer card files, seconded by N. J. Ottensmeier. Motion carried.

L. J. Gehrs made a motion Librarian purchase a stapler, seconded by N. J. Ottensmeier. Motion approved.

Motion to adjourn was made by N. J. Ottensmeier, seconded by L. E. Gehrs. Meeting adjourned at 8:55 P. M.

Sylvia Meyer  
Secretary

Minutes of Breese Public Library

March 31, 1966

The meeting was called to order by the chairman, E. J. Raeber at 7:30 P.M. The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Rosa Russell, L.J. Gehrs, Sylvia Meyer, and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read and accepted as read.

Treasurer's Report:

Balance	3 March 1966	\$3296.26	
Plus: Dues and Fines		<u>3.86</u>	
		\$3300.12	
Less Expenses:			
Salary		\$108.15	
Ill. Retirement Fund		10.18	
Electric Bill		5.41	
Rent for Jan. and Feb.		60.00	
Baker & Taylor		35.06	
Petty Cash Reimbursement		5.69	
National Geographic Sub.		8.00	
Reader's Digest Cond. Bks.		<u>3.09</u>	
Balance	1 April 1966		<u>235.58</u>
			\$3064.54

No corrections or alterations were made so the chairman ordered the Treasurer's Report be received as read and placed on file for future audit.

Librarian's Report:

Fines Collected \$1.39  
 New Books received 16  
 Faye Raymond and Lucille Fahling attended a Library Development Meeting in Belleville March 16. The next meeting will be held in E. St. Louis April 20.  
 L. J. Gehrs made the motion the Librarian's Report be accepted, seconded by Rosa Russell. Motion carried.

Mrs. Kathryn Devereaux, Library Consultant, Was a visitor at the meeting. She explained the importance and advantages of belonging to a library system.

L. J. Gehrs made the motion a resolution be adopted so the Breese Public Library become a member of a Public Library System, seconded by Olivia Worley. Motion carried.

A resolution was drawn up and the secretary was instructed to send a copy of it to Mr. Kenneth Kelly, President of Public Library System #19.

The Secretary was instructed to write to Don Wright, Ill. State Librarian requesting application forms for Equalization Aid. The completed forms were then to be mailed to de Lafayette Reid, Deputy State Librarian.

## Financial Report for March:

Salary	\$108.15
Retirement Fund	10.18
Rent Jan.	30.00
Rent Feb.	30.00
Electric Bill	5.41
Baker & Taylor	35.06
Petty Cash:	
Jan. \$4.71	
Feb. .98	5.69
Nat. Geographic Sub.	8.00
Reader's Digest (Winter)	3.09
	<hr/> \$235.58

Gretchen Hofsommer made the motion the financial report be accepted, seconded by Faye Raymond. Motion carried.

## Librarian's Report:

Books checked out 823 . Fines collected Jan. \$2.24. Feb. \$1.86.  
 Non resedent fees Jan. one. Feb. one.  
 New books received Jan. and Feb. 75.  
 Two(2) two (2) drawer card files were delivered.  
 The Librarian announced a Public Library Institute will be held March 8 and 9 at Universety Center of So. Ill. University, Carbondale, Ill.  
 L. J. Gehrs made the motion the Librarian's report be accepted, seconded by Faye Raymond. Motion carried.

## Building Committee:

Gretchen Hofsommer reported adequate lights and outlets have been installed in the new location at City Hall.

## Book Committee:

60 out of the 75 books ordered have been received.  
 The committee requested the National Geographic Sub. be paid and the Reader's Digest Condensed Books, Winter addition, be paid.

## Old Business:

The Librarian was requested to report at the next meeting the number of books in excess after March 20.  
 Faye Raymond reported the Album to be used as a scrap book for the Carlyle Lake Project was ordered from Krieb's Studio and is being engrave.  
 She also reported she had ordered the following books from the U. S. Gov. Printing Office, Wash. D. C. "Early History of Ill. dating from the Ill. Federation of the Indians, Early History of Clinton Co., Entire Hist. of the Kaskaskia Valley Development, and Early History of Breese".  
 L. J. Gehrs turned his Treasurer's Bond over to the Library Board and requested it be placed in the file at the Library used by the Library Board.

## New Business:

M. J. Ottensmeier stated the Lion's Club had requested permission to place a vending machine in the Library. The proceeds from this to go toward the purchase of gifts for the first new comer of the year. L. J. Gehrs made the motion we accept the Lion's request, if the Librarian approves. M. J. Ottensmeier seconded the motion. Motion carried.  
 Gretchen Hofsommer made the motion the next meeting be held March 31, at 7:30 P. M. Faye Raymond seconded the motion. Motion carried.  
 Meeting was adjourned at 8:30 P. M.

Sylvia Meyer

# Minutes of Breese Public Library

May 5, 1966

The meeting was called to order by the chairman, E. J. Raeber, at 7:30 P.M. The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, L.J. Gehrs, N.J. Ottensmeier, Sylvia Meyer, and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read. L.J. Gehrs made the motion the minutes be accepted as read, seconded by Gretchen Hofsommer.

## Treasurer's Report:

Balance	1 April 1966		\$3064.54
Expenses:			
Salary		\$109.51	
Ill. Mun. Ret. Fund		8.82	
Rent		30.00	
Baker & Taylor		206.10	
Krebs Studio		19.75	
Lucille Fahling:			
Supplies		17.40	
Travel Expenses		14.70	
City of Breese		4.36	
			<u>410.64</u>
			\$2653.90
Plus: Deposit of Fines and Dues			<u>5.71</u>
Balance	30 April 1966		\$2659.61

No corrections or alterations were made so the Chairman ordered the Treasurer's Report be received as read and placed on file for future audit.

## Librarian's Report:

Books checked out: March 1244 April 1269  
 Fines \$1.66, Non resident fee one  
 New Books Received 6  
 L. J. Gehrs made the motion the Librarian's Report be accepted, seconded by Gretchen Hofsommer. Motion carried.

## Financial Report:

Salary	\$109.51
Retirement Fund	8.82
Rent	30.00
Electric Bill	4.60
Dennis Supply Co. (File Cabinets)	44.00
Reader's Digest, Condensed Book, Spring	3.09
Sec. of State (Library Supplies)	4.80
Travelers Insurance	28.72
	<u>\$233.54</u>

Gretchen Hofsommer made the motion the Financial Report be accepted, seconded by Faye Raymond. Motion carried.

## Building Committee:

The rent at the new location same as at present one. Purchasing of new shelves and furniture was discussed. N.J. Ottensmeier made the motion the Building Committee has the authority to spend ~~1500~~ 1300.00, the source of procurement and be the decision of the committee, seconded by L.J. Gehrs. Motion carried.

The Librarian is to give a report at the next meeting of all books over-due up to February 1, 1966.

L. J. Gehrs made the motion to adjourn, seconded by N.J. Ottensmeier. Meeting

Financial Report:

Salary		\$109.51
Retirement Fund		8.82
Rent		30.00
Baker & Taylor		206.10
Krebs Studio		19.75
Gaylord Bros.		17.40
Trip Exps. Carbondale	10.20	
Belleville	4.50	14.70
Electric Bill		4.36
		<u>\$410.64</u>

The financial report was approved as read.

Old Business:

The Building Committee was requested to attend the Next City Council meeting so the Library Board and the City Council have a definite and clear understanding about all details involved in renting the upstairs rooms of the City Hall for the Library. All board members were also invited and urged to attend this meeting.

The Building Committee is to order all needed shelves.

Gretchen Hofsommer made the motion to adjourn, seconded by Rosa Russell. Meeting was adjourned at 9:15 P.M.

Sylvia Meyer  
Secretary

adjourned at 8:45 P.M.

Sylvia Meyer  
Secretary

*Library moved to City Hall May 31, 1966*

## Minutes of Breese Public Library

June 2, 1966

The meeting was called to order by the chairman, E. J. Raeber at 7:35 P.M. The following members were present: E.J. Raeber, Gretchen Hofsemmer, Olivia Worley, Rosa Russell, L.J. Gehrs, N.J. Ottensmeier, Sylvia Meyer, and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read. The following error was noted. The Building Committtee has the authority to spend \$1300, not \$300 as was read. After this correction was made L. J. Gehrs made the motion the minutes be accepted, seconded by N.J. Ottensmeier. Motion carried.

## Treasurer's Report:

Balance	1 May 1966	\$2659.61
Expenses:		
Electric	\$ 4.60	
Salary	109.51	
Ill. Mun. Ret.	8.82	
Rent	30.00	
Office Supplies	44.00	
Office Supplies	4.80	
Books	3.09	
Insurance	28.72	
Total Expenses		233.54
Sub Total		\$2426.07
Plus: Dues and Fines		3.66
Balance	31 May 1966	\$2429.73

N. J. Ottensmeier made the motion the Treasurer's Report be received as read, seconded by Gretchen Hofsommer. Motion carried.

## Librarian's Report:

Books checked out 987  
Fines collected \$1.29  
One non-resident membership \$2.00  
No new books received  
The Annual Library Report had been made out.  
The Mobile Unit to be at the Library June 8, at 1 P.M. This is the last stop the Mobile Unit will make at local library.  
L. J. Gehrs made the motion the Librarian's Report be accepted, seconded by N. J. Ottensmeier. Motion carried.

## Financial Report:

Salary	\$109.51
Retirement Fund	8.82
Rent	30.00
Electric Bill	4.28
Baker & Taylor	15.36
Catalogue Cards (Paul Powell)	1.00
Petty Cash	3.09
	<u>\$172.06</u>

Olivia Worley made the motion the Financial Report be accepted as read and placed on file, seconded by Gretchen Hofsommer. Motion carried.

## Book Committee's Report:

Due to the moving of the Library no new books had been ordered. Alice Osborn is to start work June 7, to assist the Librarian in getting the



books properly shelved. Olivia Worley recom<sup>m</sup>ended the Library prepare a vertical file. L. J. Gehrs made the motion the Book Committee's Report be accepted, seconded by N. J. Ottensmeier. Motion carried.

Building Committee's Report:

All furniture prices in different catalogues extremely high and no delivery could be made before at least 90 days. The chairman suggested Marcus Cabinet Co. could give us a better deal on everything but chairs. The committee was instructed to contact the company on bids for the items needed.

Old Business:

L. J. Gehrs made the motion the young people who helped the Library move be paid a total sum of \$34.00, seconded by Olivia Worley. Motion carried.

L.J. Gehrs made the motion the insurance on the contents of the Library be increased from \$2500 to \$10,000 , seconded by N. J. Ottensmeier. Motion carried.

L.J. Gehrs made the motion the secretary and the chairman of the book committee write letters to all people who have overdue books requesting them to return the same or pay for the value of the books, seconded by N. J. Ottensmeier. Motion carried.

L. J. Gehrs made the motion the meeting adjourn, seconded by N. J. Ottensmeier. Meeting adjourned at 8:45 P.M.

Sylvia Meyer  
Secretary

# Minutes of Breese Public Library

July 7, 1966

The meeting was called to order by the chairman, E. J. Raeber, at 7:45 P. M. The following members were present: E.J. Raeber, Gretchen Hofsommer-Clivia Worley, Rosa Russell, L. J. Gehrs, N. J. Ottensmeier, Sylvia Meyer, and the Librarian, Lucille Fahling.

The minutes of the previous meeting were read and accepted as read.

## Treasurer's Report:

Balance	June 1, 1966		\$2429.73
Plus: State Equalization Grant		\$912.55	
Fines and Dues		3.29	915.84
Sub Total			<u>\$3345.57</u>
Less Expenses Paid Out:			
Salary		\$109.51	
Retirement Fund		8.82	
Rent		30.00	
Electric		4.28	
Books- Baker & Taylor		15.36	
Catalog Cards		1.00	
Replenish Petty Cash		3.09	
Moving Help		<u>34.00</u>	
			206.06
Balance June 30, 1966			<u>\$3139.51</u>

The Treasurer's Report was received as read.

## Librarian's Report:

The library was opened to the public in the present location June 7. Over 100 books per day were checked out the first week. 1172 books were checked out for the 18 days the library was open in June.

Fines collected \$1.53

1 non- resident membership \$2.00

7 books were donated

14 new books received

June 8, Book Mobile picked up all books from Southern Branch at Carbondale.

No free bookmarkers available.

A letter describing a Workshop for Librarians to be held Aug. 22-26, at Carbondale was read. L. J. Gehrs made the motion the librarian attend this workshop and Alice Osborn be employed to take charge of the library during the librarians absence, seconded by Clivia Worley.

Motion carried.

The Librarian's report was accepted as given.

## Financial Report:

Balance		\$3139.51
	Fines \$1.53	
	Non-resident fee 2.00	3.53
	Total	<u>\$3143.04</u>

## Bills Paid:

Salary	\$109.51
Retirement Fund	8.82
Electric Bill	2.52
Rent	30.00
Alice Osborne 58 hr. @ 1.25	72.50

(continued July 7, 1966)

Hagen Lumber Co.	\$58.80	
Cat. Cards Paul Powell	1.70	
Gaylord Bros.	7.60	
Reader's Digest (Summer)	3.09	
		<u>294.54</u>
		\$2848.50

The financial report was adopted as read.

#### Book Committee:

New books were ordered. A sample requisition form was presented to the board for approval. The addition of "Book Committees Action" was added to the form. The committee was instructed to order 1000 forms from the Breese Journal Office. printed on approximately 9x12 pink paper.

The chairman read a letter she had written to be sent to the State Library requesting available material suitable for Open House Display which the Library is planning. A bulletin on "Reading Courses" was suggested as suitable material for the bulletin board. The committee recommended pictures be purchased to beautify the walls of the library. The committee was given authority to select and purchase the same. L. J. Gehrs made the motion the Book Committees report be accepted, seconded by Rosa Russell.

#### Building Committee:

The chairman reported a child's reading table, an adult reading table, a magazine rack. and double book cases had been ordered from Marcus Cabinet Co. The clock is to be installed on the east inside wall. The book-drop was placed upstairs in front of the entrance door to the library. Old books that need be discarded should be burned. The librarian is to put up a sign that No Old Magazines will be accepted.

#### Old Business:

L. J. Gehrs made the motion a telephone be installed on the library desk behind the high shelf, seconded by N.J. Ottensmeier. Motion carried. Deposit on phone is to be taken out of petty cash. L. J. Gehrs made the motion the business year be closed, seconded by N. J. Ottensmeier. Motion carried.

#### New Business:

Olivia Worley made the motion present officers and committees be retained for another year, seconded by L.J. Gehrs. Motion carried.

The chairman suggested each committee have a written report prepared for each meeting, after giving the report turn the same over to the secretary.

L.J. Gehrs made the motion to adjourn, seconded by N. J. Ottensmeier. Motion carried. Meeting was adjourned.

Sylvia Meyer  
Secretary

Board Members 1966-1969  
Olivia Worley  
Alice Osborne

# Minutes of Breese Public Library

August 4, 1966

The meeting was called to order by the chairman, E. J. Raeber at 7:30 P.M. The following members were present: E.J. Raeber, Gretchen Hofsommer Olivia Worley, Faye Raymond. Rosa Russell, N.J.Ottensmeier, Sylvia Meyer, and the Librarian, Lucille Fahling.

Minutes of the previous meeting were read. N.J. Ottensmeier made the motion the minutes be accepted as read, seconded by Rosa Russell. Motion carried.

## Treasurer's Report:

Balance	1 July 1966	\$3139.51
Plus Deposits:		<u>3.53</u>
Sub-Total		\$3143.04
Less Expenses Paid:		
Electric	\$ 2.52	
Rent	30.00	
Extra Help	72.50	
Furniture and Fixtures	58.80	
Supplies	9.30	
Books	3.09	
Salary	109.51	
Ill. Ret. Fund	8.82	
	<u>\$294.54</u>	
Balance 30 July 1966		<u>204.54</u> \$2848.50

Olivia Worley made the motion the Treasurer's report be received as read and placed on file for future audit, seconded by Gretchen Hofsomme Motion carried.

## Librarian's Report:

Telephone installed. Requisition forms from Breese Journal were delivered. Shipment of new books arrived, order was confused so librarian was instructed to take care of this matter.

Books checked out 1460

Number of users for month 683

Overdue fines collected \$2.57

2 new non resident subscribers \$4.00

Reservations made for Public Librarian's Workshop, at Carbondale for Aug. 22-26.

N.J. Ottensmeier made the motion the Librarian's report be accepted, seconded by Gretchen Hofrommer. Motion carried.

## Book Committee's Report:

The proof of picture of Judge Sidney Breese is at Krebs Studio. The committee recommends a framed picture of his likeness be placed in the library. Permission was requested to order the year books for World Book Encyclopedia to bring the set up to date. A set of Childcraft Books was on display. N. J. Ottensmeier made the motion to leave the of Childcraft Encyclopedia in the hands of the committee, seconded by Rosa Russell. Motion carried. The report was adopted as given.

Financial Report:

4 August 1966

Balance 30 July 1966  
Non-Resident Dues and Fines

\$2848.50  
6.57  
\$2855.07

Less Expenses:

Salary for Librarian \$109.51  
Ill. Ret. Fund 8.82  
City of Breese- Rent 37.50  
Ill. Bell Telephone 21.37  
Breese Journal Printing 16.45  
Petty Cash 1.25  
Baker & Taylor 1.37  
Foppe Insurance Agency 10.00

206.27  
\$2648.80

The Financial Report was adopted as read.

Building Committee's Report:

Chairman met with City Council and the Library's janitorial fee is to be included in the rent check and City Council will pay the janitor. Necessity of screens for safety sake brought to the attention of council. Marcus Cabinet Company would deliver new furniture on order in near future.  
Helige Electric to install wall electric outlet for clock.

The Building Committees report was accepted.

N.J. Ottensmeier made the motion to adjourn, seconded by Rosa Russell.  
Meeting adjourned at 8:00 P.M.

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library

September 1, 1966

The meeting was called to order by the chairman, E.J. Raeber at 7:30 P.M.

The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, Alice Osborn, L.J. Gehrs, Rosa Russell, Sylvia Meyer, and the librarian, Lucille Fahling.

The minutes of the previous meeting were read. Olivia Worley made the motion they be accepted as read, seconded by Gretchen Hofsommer. Motion carried.

## Treasurer's Report:

Balance July 30, 1966  
Less Expenses

\$2848.50
<u>206.27</u>
\$2642.23
<u>6.57</u>

## Plus Deposits

Balance August 31, 1966

\$2648.80
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Also gave auditor's report which was placed on file with bond.

Rosa Russell made motion treasurer's report be received as read, seconded by Alice Osborn. Motion carried.

Librarian's report was given. Motion by L.J. Gehrs to accept the report, seconded by Faye Raymond. Motion carried.

## Financial Report

Salary	\$ 109.51
Ill. Mun. Ret. Fund	8.82
Rent	45.00
Breese Blacksmith for sign	13.72
Glass & Shuffett, Audit	50.00
Travel Expense, Librarian	22.50
Reader's Digest	2.97
Telephone Bill	7.50
Markus Cabinet Mfg. Co.	<u>1252.00</u>
Total	\$1848.70

Extra help, Viola Pitt \$10,

Jean Koch \$3, Rosa Russell \$3.75

<u>16.75</u>
\$ 1865.45

Gretchen Hofsommer made the motion the financial report be accepted, seconded by Rosa Russell. Motion carried.

Gretchen Hofsommer made the motion to accept the Building Committee's report, seconded by Rosa Russell. Motion carried.

Gretchen Hofsommer made the motion to accept the Book Committee's Report, seconded by L.J. Gehrs. Motion carried.

## Old Business:

Viola Pitt, Rosa Russell, and Jean Koch worked at the library the week the librarian attended the Workshop. L.J. Gehrs made the motion Viola Pitt be paid \$10, Rosa Russell \$3.75, and Jean Koch \$3.00 for this service, seconded by Gretchen Hofsommer. Motion carried.

Purchasing of chairs for the library was discussed. L.J. Gehrs made the motion to give the Building Committee authority to purchase same but not to exceed the sum of \$400.00, seconded by Alice Osborn. Motion carried.

The chairman requested the resignation of the librarian.

The next meeting will be Mon. Oct. 3, 1966.  
L.J. Gehrs made the motion to adjourn seconded by Rosa Russell. Meeting adjourned at 8:40.

*Sylvia Meyer*

Minutes of Special Meeting of Breese Library Board Sept. 6, 1966

The chairman, E. J. Raeber, called a special meeting, beginning at 7:00 P.M. for the purpose of discontinuing the services of the librarian.

A letter of dismissal was prepared to be sent to the librarian.

A notice was also prepared for the Breese Journal, stating the position for a Librarian for the Breese Public Library was available.

The following members were present: E.J. Raeber, L.J.Gehrs, Olivia Worley, Rosa Russell. Gretchen Hofsommer, Faye Raymond, and Sylvia Meyer.

Olivia Worley made the motion to adjourn, seconded by L.J.Gehrs.

Sylvia Meyer,  
Secretary

Notice to City of Breese Residents: Position available for Librarian of Breese Public Library.

Qualifications: High School Graduate, light typing, knowledge of record keeping. Send applications to E.J. Raeber, 461 S. 2nd. St.

## Minutes of Breese Public Library

October 3, 1966

The meeting was called to order by the chairman E. J. Raeber at 7:30 P.M. The following members were present: E. J. Raeber, L. J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Faye Raymond, Alice Osborne, and Sylvia Meyer.

The minutes of the previous meeting were read. L. J. Gehrs made the motion they be accepted, seconded by N. J. Ottensmeier. Motion carried.

## Treasurer's Report:

Balance on Hand	1 September 1966	\$2648.80
Less Expenses		<u>1865.45</u>
Sub Total		\$ 783.35
Plus Deposits:		
Fines	2.02	
Dues	2.00	
1st. Ass.	<u>1831.58</u>	<u>1835.60</u>
Balance	1 October 1966	<u>\$2618.95</u>

N. J. Ottensmeier made the motion the Treasurer's report be received as read and placed on file, seconded by Olivia Worley. Motion carried.

## Librarians Report:

The report was given by the Library Clerk who has taken over the Librarian's duties since Sept. 7. Her report was adopted as read.

Book Committee reported an order for new books is ready to be mailed.

## Financial Report:

	<i>Rent</i>	<i>45.60</i>
Librarian's Salary		\$136.90
Ill. Retirement Fund		11.01
Ill. Bell Telephone Co.		7.49
Baker & Taylor		64.24
Roger Thein Sign Painting		9.00
Alice Osborne Additional Help		<u>96.25</u>
		<u>\$369.89</u>

Gretchen Hofsommer made the motion the Financial report be accepted, and all bills paid, seconded by L. J. Gehrs. Motion carried.

The Building Committees report was accepted and placed on file.

The Illinois Library Association Correspondence was tabled.

## Old Business:

All applications for Librarian's Position were read by the secretary. After considering each application L. J. Gehrs made the motion Alice Osborne be hired as Library Custodian and the secretary call all other applicants and notify them of appointment, seconded by Faye Raymond. Motion carried.

Olivia Worley made the motion additional help be solicited for an interim period until the library is operating efficiently, seconded by Rosa Russell. Motion carried.

L. J. Gehrs made the motion to adjourn, seconded by N. J. Ottensmeier. Meeting was adjourned at 8:35 P.M.

*E. J. Raeber*

Sylvia Meyer  
Secretary



## Minutes of Breese Public Library

November 7, 1966

The meeting was called to order by the chairman, E.J. Raerber, at 7:35 P.M. The following were present: E.J. Raerber, L.J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Rosa Russell, Alice Osborne, and Sylvia Meyer.

The minutes of the previous meeting were read. N.J. Ottensmeier noted the omission of \$45.00 for rent in the Financial report. After this correction was made L.J. Gehrs made the motion to accept the minutes, seconded by Gretchen Hofsommer. Motion carried.

## Treasurer's Report:

Balance	1 October 1966	\$2618.95
Less Expenses		<u>369.89</u>
Sub Total		\$2249.06
Plus Deposits		<u>5.72</u>
Total Balance	1 November 1966	\$2254.78 -

Rosa Russell made a motion to accept the Treasurer's Report, seconded by N.J. Ottensmeier. Motion carried.

## Librarian's Report:

L.J. Gehrs made the motion the Librarian's Report be accepted, seconded by N.J. Ottensmeier. Motion carried.

## Book Committee's Report:

N.J. Ottensmeier made the motion to accept the Book Committee's Report, seconded by L.J. Gehrs. Motion carried.

## Financial Committee's Report:

Salaries, Withholding, Ill. Mun. Ret. Fund	\$118.33
Sandra Hoerchler Addl. Help	88.75
Bank Charge Checks	3.83
City of Breese Rent	45.00
Illinois Bell Telephone	7.88
Doubleday & Co.	12.00
National Chair and Furniture Co.	204.50
Bokel Truck Service Inc. Chairs	11.66
Baker & Taylor Books	329.59
World Book Encyclopedia Childcraft	<u>76.90</u>
Total	\$898.44

L.J. Gehrs made the motion to accept the Financial Report and pay all bills, seconded by Rosa Russell. Motion carried.

The Financial Comm. Chairman gave a report of the Status of Funds as of 30 September 1966. E. J. Raerber made the motion the report be placed on file, seconded by Sylvia Meyer. Motion carried.

The question of which special days the library should be closed was brought up. It was agreed the library close any day the City Hall is closed.

L.J. Gehrs made the motion to adjourn, seconded by N. J. Ottensmeier. Meeting was adjourned.

Sylvia Meyer  
Secretary

*E. J. Raerber*

The meeting was called to order by the Chairman, E.J. Raeber at 7:35 P.M. The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, Rosa Russell, Alice Osborne, L.J. Gehrs, N.J. Ottensmeier, and Sylvia Meyer.

The minutes of the previous meeting were read. Olivia Worley made the motion the minutes be accepted as read, seconded by Faye Raymond. Motion carried.

Treasurer's Report:

Balance	1 November 1966	\$ 2254.78
Less Expenses		<u>898.44</u>
Sub Total		\$ 1356.34
Plus Deposits		<u>7.59</u>
Bank Balance	30 November 1966	\$ 1363.93

Dues and Fines collected FY 1967 - \$23.90  
Gretchen Hofsommer made the motion the Treasurer's Report be received as read and placed on file, seconded by Rosa Russell. Motion carried.

The Librarian gave her report. L.J. Gehrs made the motion to accept it, seconded by Gretchen Hofsommer. Motion carried.

Financial Report:

Salary for Librarian	\$ 109.50
Ill. Mun. Retirement Fund	8.83
Rent City of Breese	45.00
Additional Help Sandra Hoerchler	75.00
Ill. Bell Telephone Co.	9.25
Breese Journal Advertising	2.00
Home Health Ed. Service	259.40
National Geographic	9.25
Ladies Home Journal	10.50
Doubleday & Co.	158.40
The Booklist - Bulletin	8.00
American Library Assn.	6.00
Xmas Gifts - Alice \$10 Sandra H. \$5	<u>15.00</u>
Total	\$ 716.13

Rosa Russell made the motion to accept the Financial Report and pay all bills, seconded by Gretchen Hofsommer. Motion carried.

L.J. Gehrs made the motion to accept the Book Committee's Report, seconded N.J. Ottensmeier. Motion carried.

The Building Committee's Report was accepted as given.

A letter was read from the American Library Association urging librarians to join the association. It was agreed the librarian should join.

The next meeting will be Thursday, Jan. 5.

N.J. Ottensmeier made the motion to adjourn, seconded by L.J. Gehrs. Meeting adjourned at 8:20.

Sylvia Meyer  
Secretary

*E. J. Raeber*

## Minutes of Breese Public Library

January 5, 1967

The meeting was called to order by the chairman, E. J. Raeber at 7:40 P. The following were present: E.J. Raeber, Olivia Worley, Faye Raymond, L. J. Gehrs, Rosa Russell, Sylvia Meyer, and the librarian, Alice Osborne. The minutes of the previous meeting were read. The following changes in the Financial Report were made by L.J. Gehrs. The librarian's salary should be \$109.50 instead of \$99.50 and an additional \$15 for gifts was to be added. Olivia Worley made the motion the corrected minutes be accepted, seconded by Faye Raymond. Motion carried.

## Treasurer's Report:

Balance on Hand 1 December 1966	\$1363.93
Less Expenses	<u>716.13</u>
	\$ 647.80
Plus Fines and Dues Deposit	8.98
	<u>8.98</u>
Balance 31 December 1966	\$ 656.78

Rosa Russell made the motion to receive the Treasurer's report as given, seconded by Faye Raymond. Motion carried.

The Librarian gave her report. L. J. Gehrs made the motion it be accepted seconded by Rosa Russell. Motion carried.

The chairman of the book committee gave her report. L.J. Gehrs made the motion the report be accepted, seconded by Sylvia Meyer. Motion carried.

## Financial Report:

Salary	\$109.50
Retirement Fund	8.83
Rent	45.00
World Book Yearbook	5.95
A.C. Mc Clury & Co.	155.58
Baker & Taylor	75.06
Gaylord Bros. Inc.	11.45
Nat. Chair & Furniture Co.	27.75
Ill. Bell Telephone	7.49
Bellm Freight Lines Co.	3.00
Schwarz V. & S. Hardware	15.67
Sandra Hoerschler	<u>66.25</u>
	\$529.53

Olivia Worley made the motion to accept the Financial Report and pay the bills, seconded by Rosa Russell. Motion carried.

## Correspondence:

A thank you letter was read from Sandra Hoerschler expressing her thanks and appreciation for the Christmas Gift from the Library Board.

The librarian, Alice Osborne, expressed her thanks and appreciation for the Christmas Gift personally.

## New Business:

The chairman suggested Open House be held Sun. Feb. 12, and Mon. Feb. 13. This met with the approval of all present, so the dates were made final. All arrangements for Open House were turned over to the Book Committee. L.J. Gehrs made the motion the Book Committee be authorized to spend a sum not to exceed \$50 for Open House expenses, seconded by Sylvia Meyer. Motion carried.

The chairman of the Building Committee expressed the need of a Coat Rack and Filing Cabinet, so was given authority to purchase both articles.

The next meeting will be February 2.

L.J. Gehrs made the motion to adjourn, seconded by Rosa Russell. Meeting adjourned at 8:15. A social hour was enjoyed after the meeting.

The meeting was called to order by the chairman, E.J. Raeber at 7:35 P.M. The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, L.J. Gehrs, N.J. Ottensmeier, Rosa Russell, Harold Meyer, Sylvia Meyer, and the librarian, Alice Osborne.

The chairman introduced and welcomed the new board member, Harold Meyer, who replaces Alice Osborne, who resigned from the board when she accepted the position of Librarian.

The minutes of the previous meeting were read. Olivia Worley made the motion they be accepted as read, seconded by Gretchen Hofsommer. Motion carried.

Treasurer's Report:

Balance	January 1, 1967	\$ 656.78
Less Expenses		<u>529.53</u>
Sub Total		\$ 127.25

Plus Deposits:

Dues and Fines	\$ 10.32	
2nd. Increment of Taxes	<u>2098.91</u>	<u>2109.23</u>
Balance	31 January 1967	2236.48

Harold Meyer made the motion the treasurer's report be received as read and placed on file, seconded by Rosa Russell. Motion carried.

Librarian's Report:

N.J. Ottensmeier made the motion to accept the librarian's report, seconded by Gretchen Hofsommer. Motion carried.

Financial Report:

Salary Alice Osborne	\$109.50
Ill. Municipal Ret. Fund	8.83
Rent	45.00
Sandra Hoerchler (73 hrs @ \$1.25)	97.50
Ill. Bell Telephone	7.40
Wade Sales & Service	<u>5.72</u>
Total	\$274.04

Harold Meyer moved to accept the financial report and all bills be paid, seconded by Faye Raymond. Motion carried.

Book Committee's Report:

A motion to accept the book committee's report was made by Harold Meyer, seconded by N.J. Ottensmeier. Motion carried.

The chairman of the building committee reported the clothes rack had been put up.

Next meeting is March 2. N.J. Ottensmeier made the motion to adjourn, seconded by Harold Meyer. Meeting adjourned at 8:15 P.M.

Sylvia Meyer  
Secretary

*E. J. Raeber*

Minutes of Breese Public Library

March 2, 1967

The meeting was called to order by the Chairman, E.J. Raeber at 7:35 P.M. The following members were present: E. J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Harold Meyer, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. Olivia Worley made the motion they be accepted as read, seconded by Harold Meyer, Motion carried.

## Treasurer's Report:

Balance	February 1, 1967	\$2236.48
Less Expenses		274.04
Sub Total		<u>\$1962.44</u>
Plus Deposits		5.50
Balance		<u>\$1967.94</u>

The Treasurer's Report was received as read and placed on file.

## Librarian's Report:

L.J. Gehrs made the motion The Librarian's report be adopted as read, seconded by Harold Meyer. Motion carried.

## Financial Report:

City of Breese	Rent	\$ 45.00
Alice Osborne,	Salary	109.27
Ill. Mun. Ret. Fund		9.06
Sandra Hoerschler	74 hrs. @ 1.25	92.50
A.C. McClury & Co.	Books	273.86
Nat'l Chair & Furniture Co.		27.33
Breese Journal	Bookmarks	9.75
Krebs Studio	Framing of Pictures	66.50
Nelson Brockman	Open House Pencils	26.17
Baker & Taylor	Books	48.29
Gissy Drug Store	Candy	3.64
Joseph Zehrer Florist	Open House	3.00
World Book	Year Book	5.95
Readers Digest	Autumn and Winter	6.18
Double Day & Co.	Kits	15.95
Gaylord Bros. Inc.	Cards and Kits	30.75
		<u>\$775.20</u>

L.J. Gehrs moved the financial report be accepted, seconded by Gretchen Hofsommer. Motion carried.

N.J. Ottensmeier made the motion the Book Committee's report be accepted, seconded by Harold Meyer. Motion carried.

The Secretary was instructed to write "Thank You" letters to the following: Ralph Kruse, for hanging pictures, Dan Kues, for installing coat rack, Father Kreher and American Legion for books donated.

A letter was read in regard to the Third New Trustees Conference to be held at the Illini Union, University of Illinois, Urbana, Ill. Oct. 27, 28, and 29, 1967. Harold Meyer was appointed to attend this conference.

The Secretary was instructed to write to Famous-Barr and Stix, Baer & Fuller requesting the Charge Plate the Library has with each of the stores be cancelled out and the names of original applicants be submitted to the Library Board.

Next meeting will be April 3. Meeting was adjourned at 8:30 P.M.

Meeting of the Breese Public Library

April 3, 1967

The meeting was called to order by the Chairman, E.J. Raeber at 7:35 P.M.  
The following members were present: E.J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. N.J. Ottensmeier made the motion to accept them as ready, seconded by Olivia Worley. Motion carried.

Treasurer's Report:

Balance	March 1. 1967	\$1967.94
Less Expenses		<u>773.20</u>
Sub total		\$1194.74

Plus Deposits and Fines

Balance March 31, 1967

5.11
<u>\$1199.85</u>

Gretchen Hofsommer made the motion the Treasurer's report be received as read, seconded by Olivia Worley. Motion carried.

The Librarian's report was given. Olivia Worley made the motion to accept the report, seconded by Gretchen Hofsommer. Motion carried.

The Book Committee's Report was accepted as given.

Financial Report:

City of Breese	\$ 45.00
Alice Osborne Salary	109.27
Ill. Municipal Ret. Fund	9.06
Ill Bell Telephone	14.98
Sandra Hoerchler 69hrs.	86.25
National Geographic Society	8.00
Breese Journal Advertising	3.60
Reader's Digest 3 books	19.12
A.C. Mc Clurg & Co. Books	18.30
Petty Cash Replenishment	18.19
Library Journal 3 yr. renewal	<u>28.00</u>
	\$359.77

Rosa Russell made the motion to accept the Financial report and pay the bills, seconded by Gretchen Hofsommer. Motion carried.

A year's subscription to National Wild Life Federation was donated by Gretchen Hofsommer, for which we are indeed grateful to her.

New Business:

The Breese Lion's Club wish to make a donation to the Library. E.J. Raeber or L.J. Gehrs is to contact the Lion's President in regard to this matter.

The next meeting will be Monday, May 1, 1967.

L.J. Gehrs made the motion to adjourn, seconded by Olivia Worley.

Meeting adjourned at 8:15 P.M.

Sylvia Meyer  
Secretary

*E J Raeber*

Minutes of Breese Public Library

May 1, 1967

The meeting was called to order by the Chairman, E.J. Raeber. The following members were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, L.J. Gehrs, N.J. Ottensmeier, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. N.J. Ottensmeier made the motion the minutes be accepted as read, seconded by L.J. Gehrs. Carried.

Treasurer's Report:

Balance April 1, 1967	\$1199.85
Less Expenses	<u>359.77</u>
Sub Total	\$ 840.08

Deposits:

Dues and Fines	3.11
Equalization Grant	<u>1386.91</u>
Balance May 1, 1967	\$2230.10

Olivia Worley made the motion the Treasurer's Report be received as read and placed on file, seconded by Gretchen Hofsommer, Motion carried.

Librarian's Report:

L.J. Gehrs made the motion to accept the Librarian's Report, seconded by Gretchen Hofsommer. Motion carried.

Book Committee's Report:

No book order placed. Correspondence regarding Scholarship placed on file. Some discussion concerning purchase of additional encyclopedia. Britannica or Americana suggested. Committee to make inquiry.

Financial Report:

Reader's Digest	\$ 3.09
Baker & Taylor Co. Books	8.10
Librarian's Salary	109.27
Retirement Fund	9.06
Rent City of Breese	<u>45.00</u>
	\$174.52

Olivia Worley made the motion to accept the Financial Report, seconded by Gretchen Hofsommer. Motion carried.

Unfinished Business:

Correspondence from Stix, Baer & Fuller and Famous Barr was read regarding Charg-a-plates. These letters to be placed on file for reference in event of need. Card from Stix to be returned, stating Charg-a-plate was lost.

The subject of additional insurance for library contents was again presented. After a discussion it was decided by unanimous approval to increase the amount to \$10,000.00. Same was ordered from Norbert Timmerman.

Mr. Raeber again presented the subject of the Lion's Club and their desire to buy or contribute toward a need of the library. He stated he would contact their president in this respect.

Mr. Ottensmeier spoke of the Jaycee organization and he had approached one of the members concerning the library. It was suggested a letter be written the president - Mr. Don Tonnies, to place the request before the membership.

*E. J. Raeber*

New Business:

Mr. Raeber expressed a desire to be relieved as representative to the Library Development. Since it was his wish, it was moved by Lewis Gehrs and seconded by Norbert Ottensmeier that he be replaced by Harold Meyer. Mr. Meyer to be allowed 7 $\frac{1}{2}$  cents per mile when attending meetings.

Mr. Lewis Gehrs called it to the attention of the board that when Mrs. Alice Osborne was employed as librarian, as per the contract, that at the close of one year, if the services were satisfactory at the discretion of the board, she be given a ten dollar (\$10.00) per month increase and six paid days of leave. It was moved by Gehrs and seconded by Gretchen Hofsommer. Motion carried.

As Harold Meyer was appointed to attend the Third New Trustees Conference at Urbana, Illinois it was considered allowing him an advance of \$15.00 or what deemed necessary. Credentials and details to be worked out with the Librarian.

June 5, 1967 was the date announced for the next meeting. Lewis Gehrs made the motion to adjourn, seconded by N.J. Ottensmeier. Meeting was adjourned at 8:35 P.M.

Clivia Worley  
Secretary pro tem

*L. Raeber*



## Minutes of Breese Public Library

June 5, 1967

The meeting was called to order by the Chairman, E.J. Raeber, at 7:30 P.M. The following were present: E.J. Raeber, Gretchen Hofsommer, Olivia Worley, Faye Raymond, L.J. Gehrs, Rosa Russell, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. The following correction was made: Harold Meyer's appointment as Representative to the Library Development become effective June 5, and not May 1, as previously stated. L.J. Gehrs then made the motion to accept the minutes, seconded by Rosa Russell. Motion carried.

## Treasurer's Report:

Balance May 1, 1967	\$2230.10
Less Expenses	<u>174.52</u>
Sub Total	\$2055.58
Dues and Fines Deposited	9.98
Refund from Readers Digest	<u>4.33</u>
Balance May 31, 1967	\$2069.89

The Treasurer stated the books had been audited and found in order. Gretchen Hofsommer made the motion the Treasurer's report be received as read and placed on file, seconded by Olivia Worley. Motion carried.

## Librarian's Report:

L.J. Gehrs made the motion to accept the Librarian's Report, seconded by Gretchen Hofsommer. Motion carried.

## Book Committee's Report:

The chairman gave the information she had obtained from Encyclopedia Britannica, and America. Both offers were discussed, but the final decision was left to the committee.

The book order to Famous Barr was approved. Sylvia Meyer made the motion to accept the committee's report, seconded by L.J. Gehrs. Motion carried.

## Financial Report:

City of Breese - Rent	\$ 45.00
Alice Osborne - Salary	109.27
Ill. Retirement Fund	9.06
Baker & Taylor	350.89
City of Breese - Social Security for Sandra	18.56
World Book Encyclopedia - Year Book	5.95
Ill. Bell Telephone - April and May	15.53
A.C. McClurg	147.88
Mileage to Mr. Raeber 360 mi. @7 $\frac{1}{2}$ c	27.00
Famous Barr - Books	<u>6.35</u>
	\$ 735.49

Rosa Russell moved the financial report be accepted, seconded by Faye Raymond. Motion carried.

## Old Business:

At the May meeting, Harold Meyer, newly appointed Representative to the Library Development, was allowed 7 $\frac{1}{2}$  cents per mile when attending a meeting. E.J. Raeber had been attending these meetings the past year and never received mileage, so the same was allowed him for six meetings.

The next meeting will be Wednesday, July 5. L.J. Gehrs made the motion to adjourn, seconded by Rosa Russell.

Sylvia Meyer

## Minutes of Breese Public Library

July 5, 1967

The meeting was called to order by the Chairman, E.J. Raeber at 7:30 p.M. The following were present: E.J. Raeber, N.J. Ottensmeier, Olivia Worley, Gretchen Hofsommer, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The Chairman welcomed Alvina Kruse, the newly appointed board member.

The minutes of the previous meeting were read. Olivia Worley made the motion they be accepted as read, seconded by Rosa Russell. Motion carried.

Treasurer's Report: In the absence of the treasurer the report was given by N. J. Ottensmeier.

Balance June 1, 1967	\$2069.89
Deposited Dues and Fines	9.98
	<hr/> \$2079.87
Less Expenses	735.49
Balance July 5, 1967	<hr/> \$1344.36

Rosa Russell made the motion to receive the report and place it on file, seconded by Clivia Worley. Motion carried.

The librarian's report was accepted as given and placed on file.

The Book Committee and Building Committee had no report for this meeting.

## Financial Report:

City of Breese - Rent	\$ 45.00	+ ( 1.05 Sandra, S. S.
Alice Osborne - Salary	109.27	
Ill. Mun. Ret. Fund	9.06	
Norb. Timmerman - Traveler's \$10,000	112.00	
A. C. McClurg - Books	20.67	
Encyclopedia Britannica	320.90	
Ill. Bell Tel. Co.	7.40	
Sandra Hoerschler - 19 hrs. @ \$1.25	23.75	
Replenishment - Petty Cash	7.44	
	<hr/> \$655.58	656.63

Gretchen Hofsommer made the motion to accept the Financial Report, seconded by Sylvia Meyer. Motion carried.

There being no further business the Chairman officially closed the 1966-67 year.

## Election of Officers:

The vice chairman, Rosa Russell, took charge of the meeting for the nomination of a chairman. Gretchen Hofsommer nominated E.J. Raeber for chairman, Olivia Worley seconded the nomination. Olivia Worley made the motion the nominations be closed, seconded by Gretchen Hofsommer. E.J. Raeber was elected chairman. The newly elected chairman conducted the remainder of the meeting.

Olivia Worley nominated Rosa Russell for vice chairman. Gretchen Hofsommer seconded the nomination. N.J. Ottensmeier made the motion the nomination be closed, seconded by Clivia Worley. Rosa Russell was elected vice chairman.

Rosa Russell nominated Sylvia Meyer for secretary, Olivia Worley seconded the nomination. Rosa Russell made the motion the nomination be closed, seconded by Alvina Kruse. Sylvia Meyer was elected secretary.

N.J. Ottensmeier nominated Lewis J. Gehrs for treasurer, seconded by Olivia Worley. Rosa Russell made the motion to close the nomination, seconded by Gretchen Hofsommer. Lewis J. Gehrs was elected treasurer.

(continued July 5, 1967

The chairman appointed the following committees:

Finance Committee: N.J. Ottensmeier, L.J. Gehrs, Harold Meyer


Book Committee: Gretchen Hofsemmer, Olivia Worley, Rosa Russell,  
Alvina Kruse

Building and Grounds Committee: E.J. Raeber, Harold Meyer, Olivia  
Worley

The librarian requested her vacation <sup>July</sup> ~~August~~ 18 - 31. Sandra Hoechler  
will assume the responsibilities of the library during the absence  
of the librarian.

The next meeting will be Wednesday, August 2. N.J. Ottensmeier moved  
to adjourn, seconded by Olivia Worley. The meeting adjourned at 8:30  
P.M.

Sylvia Meyer  
Secretary

  
E.J. Raeber, President

## Minutes of Breese Public Library

August 2, 1967

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, N.J. Ottensmeier, Olivia Worley, Rosa Russell, Alvina Kruse, and the Librarian, Alice Osborn.

The minutes of the previous meeting were read. An addition of \$1.05 for Social Security for Sandra Hoerchler was included in the Financial Report making a total of expenditures of \$656.63. A motion to accept the minutes was made by Alvina Kruse, seconded by Rosa Russell.

## Treasurer's Report:

Balance July 5, 1967  
Dues and Fines Deposited

\$1344.38

4.91

---

\$1349.29

Less Expenses

656.63

Balance August 2, 1967

---

\$ 692.66

A motion to accept the Treasurer's Report and place it on file was made by Rosa Russell, seconded by Alvina Kruse.

Olivia Worley made the motion to accept the Librarians Report, seconded by N.J. Ottensmeier.

## Financial Report:

City of Breese - Rent  
Alice Osborne - Salary  
Ill. Municipal Ret. Fund  
Ill. Bell Telephone Co.  
A. C. McClurg & Co.  
Reader's Digest - Summer  
Gaylord Bros.  
Baker & Taylor  
Famous & Barr  
Sandra Hoerchler  
Social Security - Sandra  
Reader's Digest - Renewal

\$ 45.00

109.27

9.06

8.32

8.86

3.09

13.70

100.05

10.26

25.00

1.05

2.97

---

\$336.63

Olivia Worley made the motion to accept the Financial Report, seconded by Alvina Kruse.

## Unfinished Business:

A recommendation from the Book Committee to pay the additional amount for the books ordered from Famous - Barr and to purchase the suggested list.

The subject of an air conditioner was again presented. It was decided E.J. Raeber and N.J. Ottensmeier approach the Breese City Council for financial help toward the purchase. Then for the Building and Grounds Committee to contact the dealers regarding price and buy the appliance.

## New Business:

There was an item concerning vacation pay. Mr. Ottensmeier moved that the Librarian, Mrs. Osborn, be given her regular salary and that she reimburse the Clerk, Mrs. Sandra Hoerchler, for the second week of vacation. Motion was seconded by Miss Rosa Russell.

Discussion concerning the Director representing The Breese Public Library for the Kaskaskia Valley District Association was considered. In event Mr. Harold Meyer can not continue, Mr. Raeber was re-elected to represent him. Next meeting Sept. 6. Motion to adjourn by Ottensmeier, seconded

## Minutes of Breese Public Library

September 6, 1967

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs, Harold Meyer, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. L.J. Gehrs made the motion to accept the minutes as read, seconded by Harold Meyer. Carried.

## Treasurer's Report:

Balance 3 August 1967	\$ 692.66
Less Expenses	336.63
Sub Balance	\$ 356.03
Jaycee	50.00
Plus Deposits: Fines	3.14
Dues	2.00
	55.14

Balance 6 September 1967	\$411.17
--------------------------	----------

Harold Meyer made the motion the Treasurer's report be received as given and placed on file, seconded by Gretchen Hofsommer. Carried.

## Librarian's Report:

Olivia Worley made the motion to accept the Librarian's report, seconded by Alvina Kruse. Carried.

## Building Committees Report:

Bids for Air-Conditioner were opened.

## Meissner Brothers:

General Electric Superline Room Air-Conditioner \$296.96

## Schwarz Hardware:

Thomas Edison Air-Conditioner \$277.80

Frigidaire Air-Conditioner \$347.35

## Better Living:

R6A Whirlpool Air-Conditioner \$290.00

Harold Meyer made the motion to accept Better Living's bid, which was the lowest, seconded by L.J. Gehrs. Motion carried.

## Financial Report:

City of Breese	\$ 45.00
Salary Alice Osborne	109.27
Ill Mun. Ret. Fund	9.06
Norb Timmerman Traveler's Ins.	28.72
A.C. McClurg & Co.	7.85
Ill. Bell Telephone	7.57
Glass & Schuffett - Auditeers	50.00
Foppee Insurance Agency	10.00
Baker & Taylor	12.77
	\$280.24

L.J. Gehrs made the motion to accept the Financial Report. seconded by Gretchen Hofsommer. Carried.

## Communications:

A letter was read concerning the State Equalization to Local Libraries which is discontinued for 2 years. Letter on file.

## New Business:

Next meeting October 4. Motion to adjourn by Olivia Worley, seconded by Harold Meyer. Meeting adjourned.

  
E.J. Raeber, President

Sylvia Meyer,  
Secretary

The meeting was called to order by the Chairman, E.J. Raeber at 7:30 P.M. All the members and the Librarian were present.

The minutes of the Sept. meeting were read. L.J. Gehrs made the motion to accept the minutes, seconded by N.J. Ottensmeier. Motion carried.

#### Treasurer's Report:

Balance September 6, 1967  
Less Expenses

\$411.17  
280.24  

---

130.93

#### Plus Deposits:

Dues	2.00	
Fines	5.65	
1st. Assessment	<u>1976.37</u>	<u>1984.02</u>
Balance October 4, 1967		<u>\$2114.95</u>

N.J. Ottensmeier made the motion the Treasurer's Report be received as given and placed on file, seconded by Harold Meyer. Motion carried.

#### Librarian's Report:

Olivia Worley made the motion to accept the Librarian's Report, seconded by Gretchen Hofsommer. Motion carried.

#### Building Committees Report:

Air-conditioner has been installed but not hooked up. The City Council Board Member is to be contacted to see that the heating of the library is taken care of.

#### Financial Report:

City of Breese - Rent	Sept. 1	\$ 45.00
Librarian's Salary (\$10 raise per mo. effective)		118.61
Ill. Municipal Ret. Fund		9.72
Better Living Air Conditioner		290.00
Ill. Bell Telephone Co.		7.57
Baker & Taylor		22.54
A. C. McClurg & Co.		<u>3.45</u>
		\$496.89

Harold Meyer made the motion to accept the Financial Report, seconded by Alvina Kruse. Motion carried.

#### Communications:

Library Conference will be held at the University of Illinois next month. None of the new members are able to go.

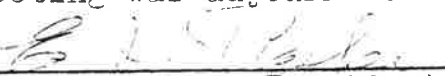
#### New Business:

The Chairman introduced David Heiman, representing the Aviston Chamber of Commerce. Aviston is interested in starting a library.

The next meeting will be Nov. 1,

N.J. Ottensmeier made the motion to adjourn, seconded by L.J. Gehrs.

Meeting was adjourned.

  
E.J. Raeber, President

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library

November 1, 1967

The meeting was called to order by the Chairman, E.J. Raeber at 7:30 P.M. The following were present: E.J. Raeber, L.J. Gehrs, Gretchen Hofsommer, Clivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian Alice Osborne.

read

The minutes of the previous meeting were. Gretchen Hofsommer made the motion to accept the minutes, seconded by Rosa Russell. Motion carried.

## Treasurer's Report:

Balance October 4, 1967  
Less Expenses

\$ 2114.95  
496.89  
\$ 1618.06

Plus Deposits  
Balance November 1, 1967

2.68  
\$ 1620.74

Alvina Kruse made the motion the Treasurer's report be received as given and placed on file, seconded by Rosa Russell. Motion carried.

The Librarian's report was heard, Clivia Worley made the motion to accept it, seconded by Gretchen Hofsommer. Motion carried.

The Book Committee's report was adopted and placed on file.

## Financial Report:

City of Breese - Rent	\$ 45.00
Alice Osborne - Salary	100.61
City of Breese - With holding tax Librarian	18.00
Ill. Mun. Retirement Fund	9.72
Ill. Bell Telephone	8.75
Science Year	5.95
A.C. McClurg	5.23
Readers Digest Book Club	3.10
Breese Journal	8.93
Replenishment of Petty Cash	* 11.97
	<u>\$217.26</u>

Alvina Kruse made the motion to accept the Financial report, seconded by Gretchen Hofsommer. Motion carried.

## New Business:

The Building Committee Chairman suggested an awning be placed over the air-conditioner. He also reported the Library Sign would soon need to be replaced. An electric sign would be desirable if the cost wouldn't be too great. He was asked to investigate both projects.

It was agreed attendance by our Representative to the Kaskaskia Library Division Meetings was not compulsory.

The next meeting of the Breese Library Board will be Wednesday, December 6.

L.J. Gehrs made the motion to adjourn, seconded by Rosa Russell. Meeting adjourned at 8:15.

E.J. Raeber  
E.J. Raeber, President

Sylvia Meyer  
Secretary

The meeting was called to order by the Chairman, E.J. Raeber at 7:35 P.M. The following were present: E.J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. Gretchen Hofsommer made the motion they be accepted as read, seconded by Alvina Kruse, Motion carried.

#### Treasurer's Report:

Balance November 1, 1967	\$1620.92
Less Expenses	<u>217.26</u>
	\$1403.66
Plus Deposits:	
Dues \$2.00	
Fines \$1.56	3.56
Balance December 6, 1967	<u>\$1407.22</u>

N.J. Ottensmeier made the motion the Treasurer's Report be received and placed on file, seconded by Rosa Russell. Motion carried.

The City Clerk informed The Treasurer, L.J. Grhrs the Library Had not paid the Employer's part of Municipal Retirement Fund. This problem was tabled until discussed with City Council.

#### Librarian's Report:

L.J. Gehrs made the motion the Librarian's Report be accepted, seconded by N.J. Ottensmeier. Motion carried.

#### Building Committee's Report:

The Chairman E.J. Raeber reported Mr. Taylor had been contacted in regard to a library sign and had promised to be at the meeting. Reliable sources had informed the chairman a cover for the air-conditioner was not necessary.

#### Financial Report:

City of Breese	\$ 45.00
Alice Osborne- Salary	100.61
City of Breese- With holding for A. Osborne	18.00
Ill. Municipal Retirement Fund	9.72
A.C. Mc Clurg & Company	21.27
World Book Encyclopedia- Childcraft	5.95
World Book Encyclopedia - Year Book	5.95
Ill. Bell Telephone Co.	7.57
Literary Guild of Am.	8.52
Christmas Bonus - Alice Osborne	10.00
Christmas Bonus - Sandra Hoerchler	5.00
	<u>\$238.59</u>

L.J. Gehrs made the motion to accept the Financial Report, seconded by Alvina Kruse. Motion carried.

#### New Business:

L.J. Gehrs made the motion the library be closed December 14 so the Librarian can attend a Library meeting. Mileage to be paid for the same. Rosa Russell seconded the motion. Motion carried.

The next meeting will be Wednesday, January 3.

N.J. Ottensmeier made the motion to adjourn, seconded by L.J. Gehrs. Meeting adjourned at 8:10 P.M.

E. J. Raeber  
E.J. Raeber, President

Sylvia Meyer  
Secretary



## Minutes of Breese Public Library

January 3, 1968

In the absence of the Chairman and Vice Chairman the meeting was opened by L.J. Gehrs.

The following members were present: L.J. Gehrs, N.J. Ottensmeier, Harold Meyer, Gretchen Hofsommer, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. Alvina Kruse made the motion to accept them, seconded by Gretchen Hofsommer.

## Treasurer's Report:

Balance December 6, 1967	\$1407.22
Plus Deposits	<u>3.72</u>
	\$1410.94
Less Expenses	<u>237.59</u>
Balance January 3, 1968	\$1173.35

Harold Meyer made the motion the Treasurer's Report be received as read and placed on file, seconded by Alvina Kruse.

## Librarian's Report:

The Librarian gave her monthly report. Gretchen Hofsommer made the motion it be accepted, seconded by Harold Meyer.

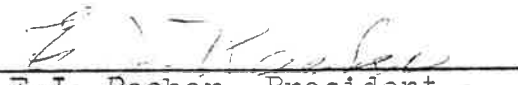
Alice Osborne commented on the Librarian's Meeting she had attended in Belleville December 14. She informed the meeting books can be ordered from the Kaskaskia Library System. She and the Book Committee will work on an order in the near future.

## Financial Report:

City of Breese	\$ 45.00
Alice Osborne - Salary	118.61
Ill. Municipal Ret. Fund	9.72
Booklist- Subscriptions	8.00
The Literary Guild - Tolstoy	5.14
Ill. Bell Telephone Co.	7.57
A.C. Mc Clurg & Co.	23.20
Alice Osborne - 70 miles @ 7.5¢	<u>5.25</u>
	\$222.49

Harold Meyer made the motion to accept the Financial Report, seconded by Alvina Kruse.

Harold Meyer made the motion to adjourn, seconded by N.J. Ottensmeier. Meeting adjourned at 7:50 P.M.

  
E.J. Raeber, President

Sylvia Meyer  
Secretary

Minutes of Breese Public Library      February 7, 1968

The meeting was called to order by the Chairman, E.J. Raeber. The following members were present: E.J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Alvina Kruse, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. L.J. Gehrs made the motion to accept them, seconded by N.J. Ottensmeier. Motion carried.

Treasurer's Report:

Balance January 3, 1968	\$1173.35
Plus Deposits	2.78
	<hr/>
	1176.13
Less Expenses	222.49
Balance February 7, 1968	<hr/>
	\$ 953.64

Gretchen Hofsommer made the motion the Treasurer's report be accepted as read and placed on file, seconded by N.J. Ottensmeier. Motion carried.

Librarian's Report:

The Librarian gave her monthly report. Gretchen Hofsommer made the motion the report be accepted, seconded by L.J. Gehrs. Motion carried.

Financial Report:

City of Breese	\$ 45.00
Alice Osborne - Salary	118.61
Ill. Municipal Ret. Fund	9.72
Ill Bell Telephone Co.	7.57
U.S. News and World Report (3yrs.)	20.00
The Literary Guild of Am. Inc. ( Hot Day)	5.66
Reader's Digest - Winter 1968	3.50
Baker & Taylor Co.	19.97
Lake Advertising Agency	1.50
A.C. Mc Clung & Co.	19.94
	<hr/>
	\$241.47

L.J. Gehrs made the motion to accept the financial report, seconded by Gretchen Hofsommer. Motion carried.

A motion was made by N.J. Ottensmeier, seconded by L.J. Gehrs that Mr. Raeber be appointed to take the place of ~~Harold Meyer~~ <sup>System</sup> to attend the meetings of the Kaskaskia Library ~~System~~. Motion carried.

A schedule of the term of the members of the board will be made and kept on record and in the minutes.

Meeting adjourned at 9 P.M.

E. J. Raeber  
E.J. Raeber, President

Alvina Kruse  
Secretary (Pro Tem)

Minutes of Breese Public Library

March 6, 1968

The meeting was called to order at 7:30 P.M., by the Chairman, E.J. Raeber. The following members were present: E.J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Clivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were read. L.J. Gehrs made the motion to accept the minutes, seconded by Alvina Kruse. Motion carried.

Treasurer's Report:

Balance February 7, 1968  
Less Expenses

\$ 953.64  
241.47  

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\$ 712.17

Plus Deposits:

2nd. Increment of Taxes  
Fines and Dues  
Balance March 6, 1968

2058.29  
6.84  

---

\$2777.30

Rosa Russell made the motion the Treasurer's Report be received as read ~~as read~~ and placed on file, seconded by Clivia Worley. Motion carried.

The Librarian's Report was adopted as read and placed on file.

Financial Report:

Alice Osborne - Salary  
Ill. Municipal Ret. Fund  
City of Breese - Rent  
Ill. Bell Telephone Co.  
Literary Guild Of Am. Inc. (Paradise Falls)  
Taylor Made Signs  
A.C. Mc Clurg

\$118.61  
9.72  
45.00  
7.74  
5.14  
40.00  
4.19  

---

\$230.40

Alvina Kruse made the motion to accept the Financial Report, seconded by L.J. Gehrs. Motion carried.

The chairman presented Mr. Chamberlain, Kaskaskia Library System, Librarian. Mr. Chamberlain mentioned the 4 counties that make up the system, which include 13 libraries. He explained the services the system has made available to the member libraries.

The next meeting will be April 2. L.J. Gehrs made the motion to adjourn, seconded by N.J. Ottensmeier. Meeting adjourned at 8:45 P.M.

  
E.J. Raeber, President

Sylvia Meyer,  
Secretary

## Minutes of Breese Public Library

April 2, 1968

The meeting was called to order by the Vice Chairman, Rosa Russell. The following were present: E.J. Raeber, N.J. Ottensmeier, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the last meeting were read. N.J. Ottensmeier made the motion to accept the minutes, seconded by Olivia Worley. Motion carried.

## Treasurer's Report:

Balance March 6, 1968  
Less Expenses

\$2777.30

230.40

---

\$2546.90

2.62

---

\$2549.52

Plus Deposits

Balance April 2, 1968

Alvina Kruse made the motion the Treasurer's Report be received as read and placed on file, seconded by Gretchen Hofsommer. Motion carried.

The Book Committee reported an order of 26 books had been placed.

The Librarian's Report was accepted as given and placed on file. Olivia Worley made the motion the Library pay Sandra Hoerchler for the three hours she worked for the Librarian, seconded by Gretchen Hofsommer. Motion carried.

## Financial Report:

Alice Osborne - Salary  
Ill. Municipal Retirement Fund  
City of Breese - Rent  
Literary Guild - Airport  
Illinois Bell Telephone  
A.C. Mc Clury & Company  
Alice Osborne \* Petty Cash  
Sandra Hoerchler - 3 hrs. @ \$1.25  
National Geographic Society

\$118.61

9.72

45.00

3.43

7.57

414.50

15.77

3.75

8.00

---

\$626.35

Gretchen Hofsommer made the motion to accept the Financial Report, seconded by Alvina Kruse. Motion carried.

## Correspondence:

A letter was read pertaining to a Conference for Library Trustees from May 10 - 12. No plans for any members to attend were made.

The next meeting will be Tuesday, May 7.

Meeting was adjourned at 8:45 P.M.

E. J. Raeber  
E. J. Raeber, President

Sylvia Meyer,  
Secretary

## Minutes of Breese Public Library

May 7, 1968

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were approved as read.

## Treasurer's Report:

Balance April 3, 1968  
Less Expenses

\$2549.52  
626.35  

---

\$1923.17  
9.87  

---

\$1933.04

Plus Deposits Dues 8.00 Fines 1.87

Balance May 7, 1968

Alvina Kruse made the motion to accept the Treasurer's Report as given and place it on file, seconded by Gretchen Hofsommer.

## Librarian's Report:

The Librarian gave her monthly report. The motion to accept it was made by Gretchen Hofsommer, and seconded by Rosa Russell.

## Book Committee:

The purchasing of a film projector was discussed. The Book Committee agreed to take care of this matter.

The Chairman, E.J. Raeber, suggested a summer program for children be sponsored by the board. Showing of films could be part of the program.

The Mc Naughten Plan, which is a large subscription plan, was brought to the attention of the Book Committee by the chairman. The committee and the librarian will acquaint themselves with this plan.

L.J. Gehrs made the motion mileage paid by library be 10¢ per mile retroactive March 1, 1968, seconded by Alvina Kruse. motion carried.

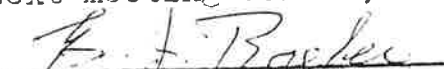
## Financial Report:

Alice Osborne - Salary	100.61	With-holding	18.00	\$118.61
Ill. Municipal Retirement Fund				9.72
City of Breese - Rent				45.00
Ill. Bell Telephone Co.				8.02
City of Breese - Library's part of Ill. Mun. Ret. Fund for <del>Monthly Salary</del>				122.53
Ill. Mun. Ret Fund for Monthly Salary				18.65
Home Library Service (Britanica Yr. Bk.)				8.95
Literary Guild of Am.				9.29
Baker & Taylor				19.94
Reader's Digest Book Club				3.50
A. C. Mc Clurg				127.10
Alice Osborne Mileage				6.00
E. J. Raeber - Mileage				12.00
Sandra Hoerchler 11 hrs.				13.14
City of Breese S.S. Employer and Employee				1.21
				<hr/> \$523.66

Rosa Russell made the motion to accept the Financial Report seconded by Alvina Kruse. Motion carried.

Mr. E. J. Raeber was reappointed Director representing the Breese Library at the Kaskaskia District Library System.

Next meeting June 4, 1968. Meeting adjourned at 8:45.

  
E.J. Raeber, President

Sylvia Meyer  
Secretary

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs, N.J. Ottensmeier, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the May meeting were read and approved as read.

Treasurer's Report:

Balance May 7, 1968	\$1933.04
Less Expenses	<u>523.66</u>
	1409.38
Plus Deposits ( Fines \$2.70, Dues \$4.00)	<u>6.70</u>
Balance 4 June 1968	\$1416.08

Alvina Kruse made the motion to receive the Treasurer's Report and place it on file, seconded by Gretchen Hofsommer. Motion carried.

The Librarian's Report was approved as given and placed on file.

The Book Committee reported new books have been ordered. No final decisions had been made on purchasing a movie projector. Gretchen Hofsommer made a motion a committee of 3 be appointed to see about using the Breese Public School's Projector to show a film. Rosa Russell seconded the motion. The chairman appointed Sylvia Meyer, Alvina Kruse, and Rosa Russell to serve on this committee.

Financial Report:

Alice Osborne - Salary	\$118.61
Ill. Mun. Ret. Fund	9.72
Employer's Share of Ill. Mun. Ret. Fund	18.65
Baker & Taylor Co.	12.19
Ill. Bell Telephone Co.	7.57
T. S. Denison and Co. (10 books)	27.64
The Literary Guild - The Horseman	4.59
World Book Encyclopedia - Yearbook	5.95
A.C. Mc Clurg and Co. (#84044, #92857 )	<u>21.99</u>
	\$226.91

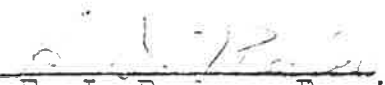
Olivia Worley moved to accept the Financial Report, seconded by Gretchen Hofsommer. Motion carried.

New Business:

L.J. Gehrs made the motion to raise the librarian's salary to \$145. 00 per month effective July 1. 1968. Olivia Worley seconded the motion. Motion carried.

Next meeting will be July 2.

L.J. Gehrs made the motion to adjourn, seconded by N. J. Ottensmeier. Meeting was adjourned.

  
E. J. Raeber, President

Sylvia Meyer  
Secretary

The meeting was called to order by the Vice Chairman, Rosa Russell. The following were present: L. J. Gehrs, Rosa Russell, Gretchen Hofsommer, Alvina Kruse, Sylvia Meyer and the Librarian Alice Osborne.

The minutes of the July meeting were read and approved as read.

Treasurer's Report:

Balance 3 July, 1968	\$1,217.90
Less Expenses	<u>176.67</u>
	\$1,041.23
Equalization Grant \$1223.22, Fines \$2.01 Dues \$2.00	1,227.23
First Installment of Taxes	<u>2,125.00</u>
Balance 6 August, 1968	\$4,393.46

Alvina Kruse made the motion to receive the Treasurer's Report and place it on file, seconded by Gretchen Hofsommer. Motion carried.

Financial Report:

Salaries: Alice Osborne	\$115.30	
W. Holding	18.60	
I W R F	<u>11.10</u>	\$145.00
Employers Contribution IMPF		21.08
Foppe Ins. Agency Treasurer's Bond		10.00
Baker & Taylor Co.,		4.46
Ill. Bell Telephone		7.57
World Book Encyclopedia (year book)		5.95
Literary Guild of America (True Grit Among Thieves)		10.28
Readers Digest Book Club		3.50
A. C. McClurg		25.41
Doubleday & Company Inc.		<u>24.00</u>
		\$257.25

Alvina Kruse made the motion to accept the Financial Report, seconded by Sylvia Meyer. Motion carried.

L. J. Gehrs made the motion to accept the Librarian's Report and place it on file, seconded by Gretchen Hofsommer. Motion carried.

Book Committee Report: Fifty-Four new books have been ordered. The Librarian mentioned the World Book Encyclopedia Set is six years old and should be replaced by the latest edition. She suggested the old edition be placed on the shelves as library books and checked out as such. The final decision on this is for the Book Committee to make.

The committee to arrange for a movie to be shown reported August 21, as the date selected, age group is for 6-9 year old.

L. J. Gehrs made the motion Rosa Russell be appointed Alternate Signer of the checks in the absence of the Chairman. Alvina Kruse seconded the motion. Motion carried.

Next meeting will be September 3.

L. J. Gehrs made the motion to adjourn, seconded by Gretchen Hofsommer. Meeting adjourned.

E. J. Raeber  
E. J. Raeber, President

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library

September 3, 1968

The meeting was called to order by the chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs. Gretchen Hofsommer. Olivia Worley, Rosa Russell, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the August meeting were read. L.J. Gehrs made the motion to accept the minutes as read, seconded by Gretchen Hofsommer. Motion carried.

## Treasurer's Report:

Balance 6 August 1968  
Less Expenses

\$4393.46  
257.25  
\$4136.21

Plus Deposits: Fines \$2.<sup>61</sup>  
Dues 2.<sup>00</sup>

Balance 3 September 1968

4.<sup>01</sup>  
\$4140.26

Olivia Worley made the motion to receive the Treasurer's Report and place it on file, seconded by Gretchen Hofsommer. Motion carried.

The librarian gave her monthly report. Olivia Worley made the motion to accept her report and place it on file, seconded by Rosa Russell. Motion carried.

## Financial Report:

Alice Osborne	\$115.30
W/H for A. Osborne	18.60
Ill. Mun. Ret. Fund	
Employers Part	21.08
Employees Part	11.10
City of Breese Janitor (2 mo. back pay )	45.00
Ill. Bell Telephone Co.	7.57
Literary Guild of America	4.59
A.C. Mc Clurg	17.22
City of Breese D.L. Glass - Auditor	50.00
Gaylord Brothers Inc.	15.50
International Book Corp.	60.00
Alice Osborne - Petty Cash	14.24
	<u>380.20</u>

~~Loss~~

\$380.20

Gretchen Hofsommer made a motion to accept the Financial Report, seconded by Rosa Russell. Motion carried.

Book Committee took an inventory of classics and children's books. Books that were worn out and needed to be replaced were ordered. The Com, reported the need for additional book and magazine shelves.

Maintenance Com. discussed size and number of shelves needed. Olivia Worley made the motion to order five book shelves, magazine shelves, and a book cart, seconded by Gretchen Hofsommer. Motion carried.

Visual-Aids Com. reported the films shown Aug. 21 in the library were well attended and enjoyed by the youngsters.

L.J. Gehrs made the motion the official delegate to the Kaskaskia Library District System be paid \$5.00 per meeting plus the normal trans. allowance for every meeting attended, seconded by Gretchen Hofsommer. Motion carried.

The next meeting will be October 1. L.J. Gehrs made a motion to adjourn, seconded by Rosa Russell. Meeting adjourned.

E. J. Raeber  
E.J. Raeber, President

Sylvia Meyer  
Secretary



Minutes of Breese Public Library      October 1, 1968

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs, Gretchen Hofsommer, Olivia Worley, Rosa Russell, Alvina Kruse, Clara Schmeder, Al. Mourlan, Sylvia Meyer, and the Librarian, Alice Osborne.

The minutes of the previous meeting were accepted.

The chairman introduced and welcomed the two new members, Clara Schmeder, and Al. Mourlan.

Treasurer's Report:

Balance 3 September 1968	\$4140.22
Less Expenses	<u>380.20</u>
	\$3760.02
Plus Deposits and Fines	<u>3.18</u>
Balance 1 October 1968	\$3763.20

Rosa Russell made a motion to receive the Treasurer's Report and place it on file for audit, seconded by Alvina Kruse, Motion carried.

The Treasurer explained the new budget for the year which was accepted.

Financial Report:

Alice Osborne	\$145.00
IMRF - Employers Part	21.08
Cora V. Jones - 23 hrs.	28.22
City of Breese S.S. <del>1.42</del> - W.H. 256	3.98
City of Breese-S.S. Employee's Part	1.41
Leona Bruemmer - 4 trips to Belleville	24.00
Reader's Digest	3.97
Ill. Bell Telephone	7.57
City of Breese - Janitorial Service	15.00
Literary Guild of America	<u>4.10</u>
	\$254.33

Olivia Worley made the motion to accept the Financial Report, seconded by Clara Schmeder. Motion carried.

Book Committee's Report:

The committee placed a large book order. Reference books have been requested from the Kaskaskia System. Classics received from the Kaskaskia System. New Books received from the Mc Nautan Plan. Alvina Kruse made the motion to accept the report, seconded by Gretchen Hofsommer. Carried.

Building Committee's Report:

Shelf prices and drawings from Marcus Cabinet Co. were accepted. The shelves will be delivered as soon as possible. The Librarian and Mrs. Worley were authorized to purchase a typewriter suitable for the job. The committee's report was adopted.

Gretchen Hofsommer made the motion to accept the Librarian's Report and place it on file, seconded by Alvina Kruse. Motion carried.

Unfinished Business:

Rosa Russell, who attended the last meeting of the Kaskaskia Library System gave a report on the meeting.

New Business:

The December 4 meeting is to be a dinner meeting at the Wil-Char Restaurant beginning at 6:30 P.M. Mayor and Mrs. Hilmes are to be our guests. Gretchen Hofsommer and Clara Schmeder were appointed to make necessary arrangements.

The next meeting will be November 6.

Rosa Russell made the motion to adjourn, seconded by Alvina Kruse. Carried

  
E. J. Raeber, President

Sylvia Meyer,  
Secretary

## Minutes of Breese Public Library

November 6, 1968

The meeting was called to order by the Chairman, E.J. Raeber. The following were present: E.J. Raeber, L.J. Gehrs, Al. Mourlam, Gretchen Hofsommer, Clivia Worley, Rosa Russell, Alvina Kruse, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the last meeting were read. Gretchen Hofsommer made a motion to accept the minutes as read, seconded by Alvina Kruse. Carried.

## Book Committee's Report:

A reference encyclopedia recommended by the Kaskaskia Library System was ordered through the system. The committee will meet Nov. 12, in library. Alvina Kruse reported she was unable to find address of R.C.A. Record Club. The purchasing of records is to be left in the hands of the Book Committee. L.J. Gehrs made the motion to accept the report, seconded by Clivia Worley. Motion carried.

## Treasurer's Report:

Balance 1 October 1968  
Less Expenses

\$3763.20

254.73

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\$3508.87

Plus Deposits ( Fines)

3.18

---

\$3512.05

Less: Check Blanks from Bank

4.50

Balance as of 6 November 1968

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\$3507.55

Gretchen Hofsommer made the motion to receive the Treasurer's Report and place it on file for audit, seconded by Rosa Russell. Motion carried.

## Financial Report:

Alice Osborne (Salary)

\$145.00

I N R F Employer's Part

21.08

Stanley Photo Service (Library Cart)

40.00

Literary Guild of America

5.69

Readers Digest Book Club

3.50

Ladies Home Journal

5.86

Illinois Bell Telephone

8.02

A.C. Mc Clurg

112.14

Alice Osborne (2 Meetings)

22.00

E.J. Raeber ( Meeting)

11.00

Rosa Russell (Meeting)

11.00

Cora V. Jones

27.78

City of Breese (W H 3.00, S.S. Employees 1:42

5.83

Doubleday &amp; Co. Inc.

24.00

Readers Digest

3.97

City of Breese ( Janitorial Service)

15.00

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\$461.97

Financial Report accepted by roll call vote.

## Building Committee's Report:

Cost of shelves and magazine racks from Marcus Cabinet Co. \$799.00, typewriter from Dennis Supply Co. \$234.00. L.J. Gehrs made the motion to accept the report, seconded by Alvina Kruse.

The librarian gave her report. Clivia Worley made motion to accept report and place it on file, seconded by Gretchen Hofsommer. Carried.

## Communications:

A letter of resignation from L.J. Gehrs, the treasurer, was read. Clivia Worley made a motion to accept his resignation and give him a vote of thanks for his efficient and untiring service, seconded by Gretchen Hofsommer. Alvina Kruse was appointed chairman of Finance Committee.

## Minutes of Breese Public Library

December 4, 1968

The Breese Library Board met at the Wil-Char Restaurant at 6:30 P.M. After a delicious meal the meeting was called to order by the Chairman, E.J. Raeber. All the members and the librarian were present. Guests for the evening were Mayor and Mrs. Hilmes, and the wives and husbands of the members.

The minutes of the previous meeting were read and accepted as read. The Chairman expressed his thanks and appreciation to the Mayor and his wife for spending the evening with us. The mayor thanked the Library Board for the invitation and complimented them on the fine job they are doing. He also complimented Mr. Gehrs on the excellent job he has done and expressed regrets on his resignation as treasurer of the board.

## Treasurer's Report:

Balance 6 November 1968  
Less Expenses

\$3507.55

461.97

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\$3045.58

5.61

---

\$3051.19

Plus: Fines

Balance 3 December 1968

Gretchen Hofsommer made the motion to receive the Treasurer's report and place it on file for audit, seconded by Rosa Sussell. Motion carried.

## Book Committees Report:

The chairman, Clivia Worley, presented her committee to the visitors. She explained how the committee works with the librarian in selecting new books. The librarian handles all requests through the Kaskaskia System. Reference works have been ordered through the Kaskaskia System. L.J. Gehrs made the motion to accept the report, seconded by Alvins Kruse.

The librarian gave her excellent report as usual. Clivia Worley made the motion to accept the same and place it on file, seconded by Gretchen Hofsommer. Motion carried. *A motion was made by L.J. Gehrs to give the Librarian a Christmas bonus of \$100.00 and by Al Monahan Motion carried.*

## Financial Report:

Alice Osborne	\$115.30
W.H. for Alice Osborne	18.60
Ill. Mun. Ret. Fund	11.10
Ill. Mun. Ret. Fund - Employer's Part	21.08
City of Breese-Janitorial Service & Utilities (5 mo)	195.00
A.C. Mc Clurg	98.84
Famous -Barr Co. Records (20)	46.73
Ill Bell Telephone Co.	7.44
Literary Guild	8.50
Cora Jones (6 hrs. @ 1.40)	8.03
City of Breese ( Employers and Employees Part)	.74
Consumer's Report ( 2 yrs.)	10.00
Alice Osborne ( Petty Cash )	14.31
Alice Osborne ( Christmas Bonus )	20.00
Wil- Char Restaurant	35.68
E.J. Raeber	11.00
	<hr/>
	\$622.65

Olivia Worley made the motion to accept the Financial report, seconded by Gretchen Hofsommer. Motion carried.

The Building Committee Chairman reported the shelves and magazine racks should be delivered before the first of the year.

A letter was read from Paul Powell, State Librarian, referring to State Grants of Equalization Aid to Local Libraries. A letter of appreciation is to be sent to the State Librarian in reply to this letter.

Next meeting will be December 4, 6:30 at Will Char Restaurant.

Motion to adjourn was made by L.J. Gehrs, seconded by Rosa Russell. Meeting was adjourned.

  
E. J. Raeber, President

Sylvia Meyer,  
Secretary

January 7, 1969

Due to the lack of a quorum a meeting was not held in January.

Balance December 4, 1968	\$2436.11
Less expenses	<u>1293.82</u>
	\$1142.29
Plus: Fines and Dues	<u>4.64</u>
Balance January 7, 1969	\$1146.93

Financial Report:

Alice Osborne	\$115.30	
W.H. for Alice	18.60	
Ill. Mun. Ret. Fund	11.10	\$ 145.00
Ill. Mun. Ret. Fund ( Employer's Part)		21.08
City of Breesse ( Janitorial and Utilities)		45.00
E.J. Raeber ( Dist. Meeting Belleville)		11.00
Schwartz Hardware		9.52
Ill. Bell Telephone		7.57
Dennis Office Supply (Typewriter)		234.00
Marcus Cabinet Co. (Shelves & Magazine Racks)		799.00
Literary Guild		4.10
A. C. Mc Clurg		<u>17.55</u>
		\$1293.82

The following voted to pay the bills, E.J. Raeber, Gretchen Hofsommer, Alvina Kruse and Olivia Worley by telephone.

New Business:

Mr Raeber reported on the last meeting of the Kaskaskia Library System he had attended. He explained non-resident fee charges, recommended population of a city desiring to start a library, and the importance of belonging to the State Library Association.

Next meeting will be January 7.

Rosa Russell made the motion to adjourn, seconded by Alvina Kruse. Meeting adjourned.

  
E.J. Raeber, President

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library

February 4, 1969

The meeting was called to order by the chairman, E.J. Raeber. The following were present: E.J. Raeber, Al. Moulam, Olivia Worley, Alvina Kruse, Ina Schmidt, Sylvia Meyer, and the librarian, Alice Osborne.

The chairman welcomed the new board member, Mrs. Ina Schmidt. The minutes were adopted as read.

## Treasurer's Report:

Balance January 4, 1969	\$1146.93
Less Expenses	<u>433.31</u>
	\$ 713.62
Plus: Fines and Dues	10.96
City of Breese Tax Money	<u>\$1945.00</u>
Balance February 4, 1969	\$2669.58

Olivia Worley made the motion to receive the Treasurer's Report and place it on file for audit, seconded by Al. Moulam. Motion carried.

The librarian's report was given. Alvina Kruse made the motion to accept her report and place it on file, seconded by Al. Moulam. Carried.

The Book Committee reported a listing of books to be ordered was prepared. The report was approved and accepted as given.

## Financial Report:

Alice Osborne	\$115.30	
W. H. for Alice	18.60	
Ill. Man. Ret. Fund (Employee)	11.68	\$145.58
Ill. Man. Ret. Fund Employer's Part		22.98
City of Breese (Janitor and Utilities)		45.00
Readers Digest		7.36
R.C.A. Victor Record Club		1.60
Literary Guild of America		6.78
Readers Digest		3.50
Illinois Bell Telephone		7.57
Alice Osborne (trip to Belleville)		11.30
Cora Jones		11.20
City of Breese (Employer and Employee Cora Jones)		.90
A. C. Mc Clurg		109.77
Breese Journal (Envelopes and Letterheads)		27.25
Petty Cash		14.52
E.J. Raeber (Trip to Belleville)		11.00
Rosa Russell (Trip to Belleville)		11.00
		<u>\$433.31</u>

The Financial Report was accepted by roll call vote.

## Maintenance Committee:

All furniture has been delivered. The librarian expressed the need for a 2 drawer unit catalogue card file. The same to be ordered from Dennis Supply Co. at a cost of \$101.90. Alvina Kruse made the motion for this purchase, seconded by Olivia Worley. Motion carried.

The chairman brought up the matter of renewing the Librarian's contract every year and suggested it remain continuous until further notice by either party. This was satisfactory with the board.

The next meeting will be Monday, March 3. Motion to adjourn by Olivia Worley, seconded by Al. Moulam.

E. J. Raeber  
E. J. Raeber, President

Sylvia Meyer,  
Secretary

## Minutes of Breese Public Library

March 3, 1969

The meeting was called to order by the chairman, E.J. Raeber. All the members and the librarian were present.

The minutes of the previous meeting were read. Al. Mourlam made the motion to accept the minutes, seconded by Gretchen Hofsommer. Motion carried.

## Treasurer's Report:

Balance February 4, 1969

\$2669.56

Less Expenses

318.66

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\$2350.92

Plus Fines and Dues

7.63

Balance March 3, 1969

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\$2358.55

Gretchen Hofsommer made the motion to receive the Treasurer's Report and place it on file for audit, seconded by Clara Schmeider. Carried. The Librarian's Report was heard. Olivia Worley made the motion to accept and file it, seconded by Alvina Kruse. Carried.

The Book Committee informed us a few of the books ordered had come in. The committee plans to prepare a new book order. Sylvia Meyer made the motion to accept the report, seconded by Al. Mourlam. Carried.

## Financial Report:

Alice Osborne

\$114.72

W H for Alice

18.60

Ill. Mun. Ret. Fund

11.68

Ill. Mun. Ret. Fund (Employer's Part)

22.08

City of Breese (Jan. and Utilities)

45.00

Boy Scouts of America

35.12

A.C. Mc Clurg &amp; Co.

14.91

Reader's Digest

22.64

Reader's Digest Book Club

5.50

Literary Guild of America

9.00

Books by U. S. News &amp; World Report

11.70

Cora Jones 6 hrs.

8.00

City of Breese (Cora Jones Ret Fund)

.81

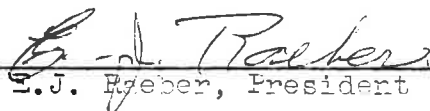
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\$318.66

The Financial Report was accepted by roll call vote.

National Library Week which is April 20 - 26 was briefly discussed. It was decided to make final plans for it at the April meeting. The next meeting will be April 7.

Rosa Russell made the motion to adjourn, seconded by Gretchen Hofsommer. Meeting adjourned at 8:45.

  
E.J. Raeber, President

Sylvia Meyer,  
Secretary



## Minutes of Breese Public Library

April 7, 1969

The meeting was called to order by the chairman, E.J. Raeber. All the members and the librarian were present.

The minutes of the previous meeting were read. Gretchen Hofsommer made the motion to accept the minutes, seconded by Rosa Russell. Carried.

## Treasurer's Report:

Balance March 3, 1969

\$2358.55

Less Expenses

443.64

\$1914.91

Plus Fines \$4.49 Dues \$6.00

10.49

Balance April 6, 1969

\$1925.40

The treasurer's report was received and placed on file for audit.

## Librarian's Report:

Olivia Worley made the motion to accept the librarian's report, seconded by Gretchen Hofsommer. Motion carried.

## Book Committee's Report:

A large book order was placed. Some magazines ordered through Kaskaskia System have come in. Alvina Kruse made the motion to accept the report, seconded by Sylvia Meyer. Motion carried.

## Financial Report:

Alice Osborne

\$114.72

W.H. For Alice

18.60

Ill. Mun. Ret. Fund

11.68

Employer's Part

22.98

City of Breese ( Utilities, Janitorial)

45.00

Cora Jones (12 hrs. @ \$1.40 )

15.99

City of Breese (Employer's , Employees)

1.62

Boy Scouts of America ( Books)

..72

R.C.A. Record Club

5.68

T.L. Denison Co. ( Books)

41.89

A. C. Mc. Clurg ( Books)

23.14

Dennis Office Supply (Drawer Units)

95.90

Ill. Bell Telephone (Feb. and March)

15.65

Readers Digest( Books)

25.48

Literary Guild of America

4.50

\$443.64

The financial report was approved by roll call vote.

## Old Business:

Open House will be April 26, 1-4 P.M. in observance of National Library Week. The librarian is to purchase wrapped candy. She is also to place an add in the local paper. the secretary is to send cards of invitation to the following schools: St. Boniface, St. Anthony's, St. Rose, Beckemeyer Public, Aviston Grade and High, Mater Dei, St. Dominics, St. Augustines, and Breese Public.

## New Business:

Olivia Worley moved we explore the possibility of purchasing a record player not to exceed \$150, seconded by Ina Schmidt. The maintenance committee will take care of this.

The mayor honored us with a visit. He expressed his pleasure at the way the library is operating. He offered the use of the City Council Room or the Police Room for board meetings.

The next meeting will be May 5. Rosa Russell made the motion to adjourn, seconded by Gretchen Hofsommer. Meeting adjourned at 8:50.

E. J. Raeber  
E.J. Raeber, President

Sylvia Meyer,  
Secretary

Minutes of Breese Public Library

May 5, 1969

The meeting was called to order by the vice chairman, Rosa Russell. The following were present: Rosa Russell, Gretchen Hofsommer, Alvina Kruse, Clara Schmeder, Ina Schmidt, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the previous meeting were read. Gretchen Hofsommer made the motion to accept the minutes, seconded by Clara Schmeder. Carried.

Treasurer's Report:

Balance April 7, 1969	\$1925.40
Less Expenses	<u>378.39</u>
	\$1547.01
Plus Dues and Fines	<u>4.92</u>
Balance May 5, 1969	\$1551.93

Ina Schmidt made the motion to receive the treasurer's report and place it on file for future audit, seconded by Alvina Kruse. Carried.

The Librarian's Report was accepted and placed on file.

Financial Report:

Alice Osborne, Salary	\$114.72
Withholding for Alice	18.60
Ill. Mun. Ret. Fund	11.68
Employer's Part	22.98
City of Breese ( Janitor and Utilities)	45.00
Boy Scouts of America	.72
R.C. A. Record Club	5.68
Literary Guild	11.74
A.C. Mc Clurg (127.38) (Credit 6.26)	121.12
Reader's Digest Association	16.68
Bell Telephone Co.	<u>9.47</u>
	\$378.39

The Financial Report was accepted by roll call vote.

The Maintenance Committee reported a Stereo had been purchased from Schwarz Hardware Store.

New Business:

Virgil Niebur, a representative for Bell and Howle Movie Projectors demonstrated one of his projectors. Alvina Kruse made the motion to purchase the reconditioned projector for \$250 and a screen for \$25 a total of \$275, if it meets with the approval of the entire board, seconded by Ina Schmidt. Approved by the members present.

The next meeting will be June 2. The meeting was adjourned.

Rosa M. Russell Pres  
E.J. Raeber, President

Sylvia Meyer  
Secretary

## Minutes of Breese Public Library

June 2, 1969

The meeting was called to order by the chairman, E.J. Raeber. All the board members and the librarian were present.

The minutes of the May meeting were read. Gretchen Hofsommer made the motion to accept them, seconded by Rosa Russell. Carried.

## Treasurer's Report:

Balance May 5, 1969

\$1551.93

Less Expenses

825.42

\$ 726.51

Plus Fines

4.93

Balance June 2, 1969

\$ 731.44

Olivia Worley made the motion to receive the Treasurer's Report and place it on file for audit, seconded by Clara Schmeder. Carried.

A motion to accept the Librarian's Report and place it on file was made by Rosa Russell, seconded by Gretchen Hofsommer. Carried.

## Financial Report:

Alice Osborne (Salary)	\$114.72
City of Breese (Withholding For Alice)	18.60
Ill. Mun. Ret. Fund	11.68
Employer's Part	22.98
City of Breese (Janitorial & Utilities)	45.00
Petty Cash for Alice	16.74
Face ( Magazine)	2.98
Governmental Guide ( Magazine)	4.00
National Geographic School Bulletin	2.25
Alice Osborne (Meeting to Belleville)	11.00
A. C. Mc Clurg	9.25
Bro Dart Inc. ( Books)	93.92
Reader's Digest Ass. ( Books)	5.43
Literary Guild of America ( Books)	10.28
R.C.A. Record Club ( 2 Albums )	12.40
Boy Scouts of America	.36
National Geographic Magazine	9.00
Schwarz Hardware ( Record Player)	95.00
Foppe Insurance ( Treasurer's Bond)	30.00
Breese Journal ( Add for Open House)	8.50
World Book Encyclopedia	5.95
Virgil Niebur (Projector and Screen)	275.00
Baker & Taylor	2.77
Cora Jones (12 hrs. @ \$1.40)	15.99
City of Breese (Employer and Employees)	1.62
	<u>\$825.42</u>

The Financial Report was approved by roll call vote.

## Correspondence:

A letter of application from Joyce Bloemker requesting part time work as an assistant librarian for the summer was read. The letter is to be acknowledged informing her there is no opening in that capacity at present.

No order for new books placed by book committee the past month.

## New Business:

Gretchen Hofsommer made the motion the Librarian's salary be increased to \$175.00 per month, seconded by Ina Schmidt. Carried.

Ina Schmidt made the motion to adjourn, seconded by Olivia Worley.

*E. J. Raeber*  
E. J. Raeber, President

Sylvia Meyer  
Secretary

# Minutes of Breese Public Library

July 7, 1969

The meeting was called to order by the chairman, E. J. Raeber. The following members were present: E. J. Raeber, Rosa Russell, Alvina Kruse, Ina Schmidt, Clara Schmeder, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the previous meeting were read. Ina Schmidt made a motion to accept the minutes, seconded by Clara Schmeder. Motion carried.

## Treasurer's Report:

Balance June 2, 1969

\$731.44

Less Expenses

425.76 -

\$305.68

Plus Dues and Fines

8.72

Balance July 7, 1969

\$314.40

Ina Schmidt made the motion to receive the treasurer's report and place it on file for future audit, seconded by Clara Schmeder. Motion carried.

The librarian gave her report. Rosa Russell made a motion to accept the report and place it on file, seconded by Ina Schmidt. Carried.

## Financial Report:

Alice Osborne

\$138.10

W.H. for Alice

22.30

Ill. Mun. Ret. Fund

14.10

Employer's Part

27.74

City of Breese ( Janitorial and Utilities )

45.00

Miss Leona Bruemmer

6.00

E.J. Raeber ( Trip to Belleville )

11.00

Ill. Bell Telephone Co. ( May and June )

16.60

World Book Encyclopedia

5.95

Baker & Taylor

102.77

Bro- Dart

122.22

R.C.A. Record Club

13.48

\$425.76

The Financial Report was accepted by roll call vote.

## Maintenance Comm. Report:

More shelf space is needed. The committee decided to have Hagen Lumber Co. take care of it.

A motion to adjourn was made by Rosa Russell, seconded by Ina Schmidt. Meeting was adjourned.

E. J. Raeber, President

Sylvia Meyer  
Secretary

The next meeting will be October 8.

Minutes of Breese Public Library August 4, 1969

Since no chairman had been elected for this year, Rosa Russell made the motion E. J. Raeber preside as temporary chairman until the office is filled, seconded by Clara Schmeder, Motion carried.

E.J. Raeber then called the meeting to order. The following were present: E. J. Raeber, Olivia Worley, Rosa Russell, Alvina Kruse, Clara Schmeder, Ina Schmidt, Gretchen Hofsommer, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the previous meeting were read. Olivia Worley made the motion to accept the minutes, seconded by Gretchen Hofsommer. Carried.

Olivia Worley made the motion the following officers serve for the coming year, Rosa Russell vice chairman, Alvina Kruse treasurer, Sylvia Meyer secretary, seconded by Gretchen Hofsommer. Gretchen Hofsommer made the motion to close the nomination, seconded by Clara Schmeder.

Treasurer's Report:

Balance July 7, 1969

Less Expenses

Plus Dues and Fines

Balance August 4, 1969

\$1357.27

470.06

\$ 887.21

18.37

\$ 905.58

Rosa Russell made a motion to receive the Treasurer's Report and place it on file for future audit, seconded by Ina Schmidt. Carried.

Librarian's Report:

Olivia Worley made a motion to accept the librarian's report and place it on file, seconded by Rosa Russell. Carried.

Book Committee's Report:

A book order is in the making. The committee brought up the question whether to buy more books or use the money for other necessities. The question was tabled until the next meeting.

Financial Report:

Alice Osborne ( Salary )

W.H. for Alice

Ill. Mtn. Ret. Fund

Employer & Employees Part

City of Breese ( Janitorial & Utilities )

Alice Osborne ( Petty Cash )

Glass & Schuffett ( Auditors )

E.J. Raeber ( Trip to Belleville )

Alice Osborne

Hagen Lumber Co. ( 2 Bookcases )

R.C.A. Record Club

Literary Guild of America

Ill. Bell Telephone Co.

Books by U.S. News & World Report

\$138.10

22.80

14.10

27.74

45.00

13.14

50.00

11.00

11.00

113.83

6.72

6.55

8.13

1.95

\$470.06

The Financial Report was approved by roll call vote.

The next meeting will be September 8

Motion to adjourn was made by Rosa Russell, seconded by Clara Schmeder.

Sylvia Meyer  
Secretary

E.J. Raeber, President



# Minutes of Breese Public Library

September 8, 1969

The meeting was called to order by the chairman, E.J. Raeber. All the members and the librarian were present.

The minutes of the previous meeting were read and accepted as read.

The chairman welcomed the new board member, Mrs. Lillian Mc Kinney.

Treasurer's Report: previous meeting was read. and accepted as read.

Balance on Hand August 4, 1969	\$905.58
Less Expenses	282.04
	<hr/>
	\$623.54
Plus Fines 4.41	4.41
	<hr/>
Balance September 8, 1969	\$627.95

Gretchen Hofsommer made a motion to receive the Treasurer's Report and place it on file for future audit, seconded by Clara Schmeder. Carried.

The Librarian gave her report. Rosa Russell made a motion to accept the report and place it on file, seconded by Ina Schmidt. Carried.

The Book Committee reported some of the books on last month's order had come in. The report was accepted.

## Financial Report:

Alice Osborne (Salary)	\$138.10
W.H. for Alice	22.80
Ill. Mun. Ret. Fund	14.10
Employee and Employers Part	27.74
City of Breese (Janitorial and Utilities)	45.00
Ill Bell Telephone Co.	8.08
Literary Guild of America (Books)	4.59
Readers Digest Book Club	3.56
R.O.A. Record Club	5.74
Reader's Digest Association (Book)	3.36
Reader's Digest Association (Magazine)	3.97
American United	5.00
	<hr/>
	\$282.04

The Financial Report was accepted by roll call vote.

## Unfinished Business:

The question on how much to spend for books was tabled until the 1969-70 is prepared and studied.

## New Business:

The Chairman, E.J. Raeber expressed his desire to be relieved as chairman of the board. Rosa Russell made a motion Olivia Worley be chairman for the remainder of the 1969-70 year, seconded by Gretchen Hofsommer. Carried. Rosa Russell expressed the thanks of the board members to Mr. Raeber for the many excellent years of service as the board president.

The next meeting will be October 6.

Rosa Russell made a motion to adjourn, seconded by Gretchen Hofsommer.

E.J. Raeber, President

Sylvia Meyer  
Secretary

# Minutes of Brees Public Library

November 3, 1969

The meeting was called to order by the chairman, Mrs. Olivia Worley. The following were present: Olivia Worley, Rosa Russell, Gretchen Hofsommer, Alvina Kruse, Ina Schmidt, Lillian Mc Kinney, Sylvia Meyer, and the librarian, Alice Osborne. The minutes of the last meeting were read. Rosa Russell made a motion to accept the minutes, seconded by Alvina Kruse.

## Treasurer's Report:

Balance on Hand October 6, 1969	\$2147.09
Less Expenses	<u>305.56</u>
	\$1841.53
Plus Dues and Fines	<u>5.21</u>
Balance November 3, 1969	\$1846.74

The Treasurer's Report was received as read and placed on file for future audit.

The Librarian's Report was accepted and placed on file.

## Financial Report:

Alice Osborn ( Salary)	\$ 138.10
W.H. for Alice Osborne	22.80
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	27.74
City of Brees (Janitorial and Utilities)	45.00
Reader's Digest Association	3.99
Bro Dart (Books)	14.79
Literary Guild of America	7.59
Readers Digest Book Club	3.56
R.C. A. Record Club	5.74
Illinois Bell Telephone	7.79
Readers Digest Ass. (Books)	3.36
Rosa Russell (Trip to Belleville)	<u>11.00</u>
	\$3905.56

The Financial Report was approved by roll call vote.

Rosa Russell gave a detailed report on the October 15 meeting of the Kaskaskia Library System.

An announcement was read regarding a meeting for New Trustees at Mt. Vernon, Nov. 15. Anyone desiring to attend should make reservations. Old Business:

Lillian Mc Kinney was appointed alternate to the Kaskaskia Library System Meetings.

The committee in charge made the necessary arrangements for the Dec. meeting at Wil-Char. The meeting will begin at 6:30 P.M. with a family style turkey dinner.

Ina Schmidt made a motion to adjourn, seconded by Lillian Mc Kinney.

Olivia M. Worley, President

Sylvia Meyer  
Secretary