

Minutes of Breese Public Library July 6, 1970

The meeting was called to order by the chairman, Mrs. Olivia Worley. Mrs. Lillian McKinney was the only member absent.

The minutes of the previous meeting were read. Rosa Russell made a motion to accept them, seconded by Clara Schmeder. Motion carried.

Treasurer's Report:

Balance June 1, 1970	\$641.06
Less Expenses	<u>326.88</u>
	\$314.18
Plus Dues and Fines	<u>4.94</u>
Balance July 6, 1970	\$319.12

The chairman accepted the Treasurer's Report and requested it placed on file for future audit.

The Librarian gave her report. E.J. Raeber made a motion to accept it and place it on file, seconded by Ina Schmidt. Motion carried.

The board decided to accept the invitation of the Kaskaskia Library System to attend their next meeting, July 22, which will be a dinner meeting at Augustine's, Belleville. E.J. Raeber and Alice Osborne will furnish transportation to the meeting.

The chairman of the Book Comm. reported ~~Catton's~~ History of the Civil War had been ordered. The record's chairman reported ordering six records with coupons and 99 cents to pay for the postage and handling.

Financial Report:

Alice Osborne (Salary)	\$139.23
W H for Alice	17.30
Ill. State Tax for Alice	4.37
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	28.24
City of Breese (Janitor and Utilities)	45.00
Reader's Digest Association	5.07
Literary Guild of America	4.61
World Book Encyclopedia Inc.	5.95
A.C. McClurg	1.67
R.C.A. Record Club	12.74
Mary Jean Astroth (Salary)	35.97
Employer and Employee's Part (M.J. Astroth)	3.66
Ill. Bell Telephone	<u>8.97</u>
	\$326.88

The Financial Report was accepted by roll call vote.

Unfinished Business:

Election of officers was postponed until the August meeting.

Due to an error in the Equalization Grant the Financial Budget could not be prepared for this meeting.

New Business:

A bill of \$10.90 from Niebur Hardware for materials to connect the new air-conditioner was presented by the city. Ina Schmidt made a motion not to pay this bill, seconded by Sylvia Meyer. Motion carried.

The next meeting will be August 3 at 7:30. Rosa Russell made a motion to adjourn, seconded by E.J. Raeber. Meeting adjourned.

Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library August 3, 1970

The meeting was called to order by the chairman, Mrs. Olivia Worley. The following were present: Olivia Worley, Rosa Russell, Alvina Kruse, Ina Schmidt, Viola Pitt, Dorothy Meissner, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the last meeting were read. Viola Pitt made a motion they be accepted, seconded by Ina Schmidt. Motion carried.

Treasurer's Report:

Balance July 6, 1970	\$319.12
Less Expenses	304.16
	<hr/>
	\$ 14.96
Plus: Refund on Air-Conditioner	15.00
Dues and Fines	3.82
	<hr/>
Balance August 3, 1970	\$ 33.78

The Treasurer's Report was accepted as read, by the chairman, and ordered placed on file for future audit.

The librarian gave her monthly report. Rosa Russell made a motion to accept it, seconded by Dorothy Meissner. Motion carried.

Communication:

Rosa Russell read the transactions of the June meeting of the Kaskaskia Library System. The chairman requested the communication be placed on file.

The chairman of the book committee reported the subscription to Look Magazine had been renewed.

Financial Report:

Alice Osborne, Salary	\$139.23
W.H. for Alice	17.30
Ill. State Tax for Alice	4.37
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	28.24
Alice Osborne, Trip tp Belleville	5.00
E.J. Raeber, Trip to Belleville	5.00
Mary Jean Astroth, Salary (32 hrs. @ \$1.40)	42.63
Employer and Employee's Part	4.34
Literary Guild of America	8.53
Reader's Digest Association	7.35
Look Magazine	10.00
Ill. Bell Telephone	8.35
R.C. A. Record Club	6.72
Time	3.00
	<hr/>
	\$304.16

The Financial Report was accepted by roll call vote.

Unfinished Business:

The Treasurer is unable to prepare budget for the year due to delay in receiving tax money and equalization grant.

New Business:

Election of Officers:

The chairman turned the meeting over to the vice chairman. Nominations for a chairman. Ina Schmidt nominated Olivia Worley for Chairman, seconded by Viola Pitt. Viola Pitt made a motion to close the nomination, seconded by Ina Schmidt. Motion carried.

The Chairman conducted the remainder of the meeting.

Nomination for Vice Chairman: Ina Schmidt nominated Rosa Russell for Vice Chairman, seconded by Dorothy Meissner. Ina Schmidt moved the nomination be closed, seconded by Dorothy Meissner. Motion carried.

Nomination for Secretary: Rosa Russell nominated Sylvia Meyer for

Minutes of Breese Public Library

September 7., 1970

The meeting was called to order by the chairman, Mrs. Olivia Worley. All the members and the librarian were present. The minutes of the last meeting were read. E.J. Raeber made a motion they be accepted. seconded by Clara Schmeder. Motion carried.

Treasurer's Report:

Balance August 3, 1970	\$ 33.78
Plus: City Taxes	2125.00
Equalization Grant	921.66
Dues and Fines	6.34
	<hr/>
	\$3086.78
Less Expenses	396.58
Balance September 6, 1970	<hr/>
	\$2690.20

~~The financial report was accepted by roll call vote.~~

The chairman accepted the Treasurer's report as read and ordered it placed on file for future audit.

Alvina Kruse made a motion the librarian's report be accepted as given, seconded by Rosa Russell. Motion carried.

Financial Report:

Alice Osborne Salary	\$139.23
W H for Alice Osborne	17.30
Ill. State Tax for Alice	4.37
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	28.24
R.C.A. record Co.	5.73
Literary Guild of America	26.50
Reader's Digest Ass.	7.52
Publishers Clearing House	3.95
Ill. Bell Telephone Co.	8.75
Petty Cash for Alice	17.05
City of Breese, Janitor and Utilities	90.00
Mary Jean Astroth Salary	30.56
City of Breese, Employer and Employee's Part	3.28
	<hr/>
	\$396.58

The Financial Report was accepted by roll call vote.

The librarian is in need of an adding machine. The chairman appointed Alvina Kruse, Dorothy Meissner, and Alice Osborne to take care of this purchase. E.J. Raeber made a motion this committee explore the possibility to buy an adding machine with the power to buy, seconded by Viola Pitt. Motion carried.

Unfinished Business:

Copies of the 1970-1971 budget were passed out and discussed.

E.J. Raeber made a motion the Library Board of the City Council be invited to attend the next to discuss the prospect of raising the City Library Tax., seconded by Rosa Russell. Motion carried.

New Business:

The chairman appointed the committees for this year.

The next meeting will be October 5, at 7:30 P.M.

Motion to adjourn was made by Ina Schmidt, seconded by E.J. Raeber.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

August 3, 1970 Continued

Secretary, seconded by Viola Pitt. Dorothy Meissner moved the nomination be closed, seconded by Ina Schmidt. Motion carried.

Nomination for Treasurer: Dorothy Meissner nominated Alvina Kruse for Treasurer, seconded by Rosa Russell. Viola Pitt moved the nomination be closed, seconded by Rosa Russell. Motion carried.

Nomination for Financial Secretary: Ina Schmidt nominated Dorothy Meissner for Financial Secretary, seconded by Rosa Russell. Ina Schmidt moved the nomination be closed, seconded by Alvina Kruse. Motion carried.

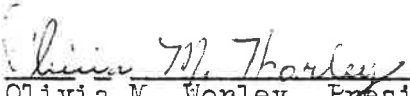
The chairman instructed the secretary to cast a unanimous ballot for the entire slate of officers.

I, Sylvia Meyer, Secretary, do hereby cast a unanimous ballot for Olivia Worley, Chairman, Rosa Russell, Vice Chairman, Sylvia Meyer, Secretary, Alvina Kruse, Treasurer, and Dorothy Meissner, Financial Secretary.

The next meeting will be September 7, 1970 at 7:30 P.M.

A motion to adjourn was made by Ina Schmidt, seconded by Rosa Russell.

Meeting adjourned.


Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library October 5, 1970

The meeting was called to order by the chairman, Mrs. Clivia Worley. The following were present: Clivia Worley, Rosa Russell, Alvina Kruse, Ina Schmidt, Dorothy Meissner, E.J. Raeber, Sylvia Meyer, and the librarian, Alice Osborne.

The minutes of the last meeting were read and accepted as read.

Treasurer's Report:

Balance, September 6, 1970

\$2690.20

Less expenses

508.04

2182.16

6.92

\$2189.08

Plus Dues and Fines

Balance, October 5, 1970

The Treasurer's Report was accepted as read and ordered placed on file for future audit.

The librarian's report was accepted as given.

Communications:

A letter was read from the Kaskaskia System. They will hold a series of meetings for librarians, trustees, and community leaders at the Belleville Public Library, on October 15, November 12, and Dec. 3. Rosa Russell, Dorothy Meissner, and Alice Osborne will attend the first meeting.

Building and Grounds:

E.J. Raeber reported the janitorial service was unsatisfactory, the window in the bathroom was bolted down, and the library needs more room. No immediate solution was given to these problems.

Financial Report:

Alice Osborne, Salary	\$139.23
W H for Alice Osborne	17.30
Ill. State Tax for Alice	4.37
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	28.24
City of Breese, Janitor and Utilities	45.00
Becker Jewelers- Adding Machine	87.60
Petty cash for Alice Osborne	19.49
Mary Jean Astroth 49 hrs. @ 1.40 per hr.	65.31
City of Breese, Employer and Employee's Part	6.50
R C A Record Club	14.61
Literary Guild of America	6.48
National Geographic Magazine	9.00
Grolier Enterprises Inc.	1.95
Readers Digest	6.41
Illinois Bell Telephone	8.75
R.R. Bowher Co.	12.00
Look Magazine	10.00
Readers Digest Association	6.70
Alice Osborne, record, "Up with People"	3.00
	<u>\$508.04</u>

The Financial Report was accepted by roll call vote.

New Business:

Arrangements for the December dinner meeting are to be made by Alvina Kruse and Alice Osborne.

The chairman welcomed Don Tonnies, Jim Schlueter, and Joe Wobbe, Council Members serving on the Library Committee. The men expressed their appreciation to the members for serving on the board and complimented them on the excellent job they are doing. They also expressed their thanks and appreciation for the invitation to attend the meeting. The Committee present and the Board discussed the possibility of raising the library tax.

Ina Schmidt made a motion to adjourn, seconded by Rosa Russell.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

The meeting was called to order by the chairman, Mrs. Olivia Worley. The following were present: Olivia Worley, Rosa Russell, Alvina Kruse, Clare Schmeder, Ina Schmidt, Viola Pitt, Dorothy Weissner, Sylvia Meyer, and the librarians, Alice Osborne.

The minutes of the previous meeting were read and accepted as read.

Treasurer's Report:

Balance October 5, 1970	\$2189.08
Less Expenses	<u>342.11</u>
	\$1846.97
Plus Dues and Fines	<u>4.70</u>
Balance November 2, 1970	\$1851.67

The Secretary's Report was accepted as read and ordered placed on file for future audit.

The Librarian's Report was accepted as read.

Financial Report:

Alice Osborne, Salary	\$139.23
W. H. for Alice Osborne	17.30
Ill. State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund	14.10
Employer and Employee's Part	28.24
City of Breese Janitor and Utilities	45.00
Mary Jean Astroth 26 hr. @ 1.40 per hr.	34.63
City of Breese, Employer and Employee's Part	3.54
Grolier Enterprise Inc.	1.95
State Bank of Breese (2 check books)	6.95
Popular Mechanics	3.75
Literary Guild of America	10.91
Readers Digest Ass.	3.49
R C A Record Club	17.65
Alice Osborne (Meeting at Belleville)	<u>11.00</u>
	<u>\$342.11</u>

The Financial Report was accepted by roll call vote.

Rosa Russell, delegate to the Kaskaskia Library System gave a report of the October meeting.

Rosa Russell, Dorothy Weissner, and Alice Osborne reported on the meeting they attended Oct. 15 in Belleville.

Unfinished Business:

The committee to take care of the Dec. meeting reported all arrangements had been made for a 6:30 dinner meeting at the Wil-Char.

A motion to give the librarian a Christmas Bonus of \$20.00 was made by Rosa Russell, seconded by Ina Schmidt. Motion carried. It was decided to give Mrs. Astroth a \$5.00 Christmas Bonus.

New Business:

The next meeting will be Dec. 7. Dorothy Weissner made a motion to adjourn, seconded by Clare Schmeder.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

December 7, 1970

The December meeting was held at the Wil-Char Restaurant. Mayor and Mrs. Hilmes, Mr. and Mrs. Astroth, Mr. Tom Osborne, and Mrs. E.J. Raeber as our guests. A delicious family style turkey dinner was served at 6:30. After the meal the meeting was called to order by the chairman, Mrs. Olivia Worley. All the members and the librarian were present. The minutes were read and accepted as read.

Treasurer's Report:

Balance November 2, 1970
Less Expenses

\$1851.67

394.19

\$1457.48

4.30

Plus Dues and Fines

Balance December 7, 1970

\$1461.78

The Treasurer's Report was accepted as given and ordered placed on file for future audit.

The chairman welcomed all the guests and expressed our pleasure to have them attend a meeting. The Mayor responded with appropriate remarks.

The librarian gave her report which was accepted as given.

Financial Report:

Alice Osborne, Salary

\$139.23

W.H. for Alice Osborne

17.30

Ill. State Tax for Alice

4.37

Ill. Mun. Ret. Fund

14.10

Employer and Employee's Part

28.24

City of Breese, Janitor and Utilities

45.00

Alice Osborne, Christmas Bonus

20.00

Mary Jean Astroth, Christmas Bonus

5.00

Mary Jean Astroth, Salary 24 hrs, @ \$1.40

31.92

City of Breese, Employer and Employee's Part

3.37

Ill. Bell Telephone for October

9.70

Dorothy Meissner, Mileage to Belleville

6.00

Literary Guild of America

5.48

R.C. A. Record Club

5.97

H.W. Wilson Co.

12.00

Family Health Magazine

4.00

Readers Digest Book Club

4.02

Doubleday & Co. Inc.

33.00

Readers Digest Association

5.40

\$394.19

The Financial Report was accepted by roll call vote.

The chairman of the book committee reported a book order of approximately \$400.00 had been placed.

The record committee reported R.C.A. Record Company had donated 32 records.

Rosa Russell delegate to the Kaskaskia System gave a brief report of the November meeting.

New Business:

The chairman suggested a check be made if we have sufficient insurance on books and furniture. The Mayor agreed to take care of this matter.

The next meeting will be January 4.

Rosa Russell made a motion to adjourn, seconded by Alvina Kruse.

Olivia M. Worley

Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

January 4, 1971

The meeting was called to order by the chairman, Mrs. Olivia Worley. The roll call was tabulated, Rosa Russell and E.J. Raeber were absent.

The minutes of the previous meeting were read and accepted as read.

Treasurer's Report:

Balance December 7, 1970

\$1461.78

Less Expenses

498.53

\$ 963.25

Plus Dues and Fines

3.78

Balance January 4, 1971

\$ 967.03

The Treasurer's report was accepted as given and ordered placed on file for future audit.

The Librarian's report was accepted as given.

A meeting for librarians and assistants will be held in Belleville, January 14. Viola Pitt and Dorothy Meissner volunteered to take care of the library that afternoon so the librarian and assistant can attend the meeting. Viola Pitt made a motion to send Alice Osborne and Mary Jean Astroth to the Belleville meeting, seconded by Dorothy Meissner. Motion carried.

Financial Report:

Alice Osborne, Salary

\$139.23

W.H. for Alice Osborne

17.30

Ill. State Tax for Alice Osborne

4.37

Ill. Mun. Ret. Fund

14.10

Employer and Employee's Part

28.24

City of Breese, Janitor and Utilities

45.00

Mary Jean Astroth, Salary 35 hrs. @ \$1.40

46.63

City of Breese, Employer and Employee's Part

4.75

Anthony Westermann, trip to Belleville

6.00

Foppe Insurance Co., Treasurer's Bond

35.00

Wil-Char Restaurant, Christmas Party

34.65

Regensteiner Publishing Press (Children's Press)

43.96

Northern Illinois University Press

6.99

Literary Guild of America

12.68

Grollier Reading Program

1.95

Readers Digest Book Club

4.02

Books (U.S. News and World Report)

11.70

Ill. Bell Telephone (Nov. and Dec.)

30.71

United Publishing Corporation

11.25

\$498.53

The Financial Report was accepted by roll call vote.

Unfinished Business:

The Treasurer's Bond was renewed by Foppe Insurance Agency.

New Business:

The importance of regular attendance of the delegate to the Kaskaskia Library System was discussed.

The next meeting will be February 1. Alvina Kruse made a motion to adjourn, seconded by Clara Schmeder.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

February 1, 1971

The meeting was called to order by the chairman, Mrs. Olivia Worley. The attendance was checked, Clara Schmeder and Dorothy Meissner were absent.

The minutes of the previous meeting were read. E.J. Raeber moved they be accepted, seconded by Ina Schmidt. Motion carried.

Treasurer's Report:

Balance January 1, 1971
Less Expenses

\$967.03

367.43

\$599.60

8.85

\$608.45

Plus Dues and Fines

Balance February 1, 1971

The Treasurer's Report was accepted as given and ordered placed on file for future audit.

The librarian's report was accepted as given.

The chairman of the book committee reported several new books had been ordered but not received as yet.

E.J. Raeber, chairman of the building committee, suggested the library purchase a used safe so important and valuable papers would be in a secure place. The board favored this suggestion. Mr. Raeber was requested to place an ad in the County Journal, the Breese Journal, and the Centralia Centinal.

A memo was read from Foppe Insurance Agency stating there is a \$16,000 contents coverage under the City's Package policy for the library. This covers the books and furniture. The board feels this is inadequate

coverage. E.J. Raeber was requested to contact the City Council Library Committee to see about raising value of contents of library.

Financial Report:

Alice Osborne, Salary	\$143.73
W H for Alice Osborne	12.10
Ill. State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund	14.80
Employer and Employee's Part	28.23
City of Breese, Janitor and Utilities	45.00
Mary Jean Astroth 24 hrs. @ \$1.40	31.86
City of Breese Employer and Employee's Part	3.48
Petty Cash for Alice	14.44
Reader's Digest Association	9.31
Bro Dart Incorporated	10.55
R C A Record Club	6.77
Time	4.93
Ill. Bell Telephone	13.08
Grolier Enterprises	1.95
Literary Guild of America	22.83
	<u>\$367.43</u>

The Financial Report was accepted by roll call vote.

Miss Russell, delegate to the Kaskaskia System gave a report on the last meeting. There is a special meeting for delegates and librarians Feb. 10. The regular meeting of the system is Feb. 17.

The next meeting will be March 1. Motion to adjourn was made by Rosa Russell, seconded by Viola Pitt.

Olivia M. Worley
Olivia M. Worley, President

Secretary,
Sylvia Meyer

Minutes of Breese Public Library March 1, 1971

The meeting was called to order by the vice-chairman, Rosa Russell. The attendance was checked. Olivia Worley, Clara Schmeder, and Alice Osborne being absent.

The minutes of the previous meeting were read, E.J. Raeber moved they be accepted, seconded by Viola Pitt. Motion carried.

Treasurer's Report:

Balance February 1, 1971	\$608.45
Less Expenses	<u>402.17</u>
	206.28
Plus: 2nd. Tax Payment	1191.42
Increase Tax Payment	300.00
Dues and Fines	<u>4.72</u>
Balance March 1, 1971	\$1702.42

E.J. Raeber moved to accept the Treasurer's Report and place it on file for future audit, seconded by Ina Schmidt. Motion carried.

The monthly report of the business transactions of the library was given by Mary Jean Astroth. She also reported on the renovation job. It is leaving a lot of mess and dust. Alvina Kruse made the motion the librarian and her helper be given authority to hire additional help with this clean up job, seconded by Dorothy Meissner. Motion carried. Films will be shown in April in observance of Library Week. The report was accepted.

Viola Pitt, Book Comm. Chairman, reported no new book order was placed as all the books from the Dec. order have not been received.

E.J. Raeber, chairman of the building comm. reported no replies had been received on the safe ad. Viola Pitt moved Mr. Raeber investigate the purchasing of a new safe, seconded by Ina Schmidt. Both reports were accepted.

Financial Report:

Alice Osborne Salary	\$143.75
W H for Alice Osborne	10.10
Ill. State Tax for Alice	4.37
Ill. Municipal Ret. Fund	14.80
Employer and Employee's Part	28.25
Mary Jean Astroth 24 hrs. @ 1.40 per hr.	31.66
City of Breese Employer and Employee's Part	3.40
City of Breese, Janitor and Utilities	45.00
Rose Russell trip to Belleville	5.00
Alice Osborne, Trip and Meeting to Belleville	11.00
Mary Jean Astroth, Meeting in Belleville	5.00
Simon and Schuster Inc.	1.72
Reader's Digest Ass.	5.96
County Journal, Ad for Safe	1.20
ROA Record Club	6.77
Governmental Guide	5.00
Grolier Enterprises Inc	1.25
Gloss and Shuffett, Auditing Books	<u>75.00</u>
	\$402.17

The Financial Report was accepted by roll call vote.

Rosa Russell, delegate to the Kaskaskia Library ~~Assoc.~~ ^{Assoc.} reported on a special meeting pertaining to the building of a new System Library.

The next meeting will be April 5. A motion to adjourn was made by Ina Schmidt, seconded by Viola Pitt.

Rosa M. Russell Pro tem
Clivia E. Worley, President

Sylvia Meyer
Secretary

The meeting was called to order by the chairman, Mrs. Olivia Worley. The roll was checked. Viola Pitt and Ina Schmidt were absent.

The minutes of the previous meeting were read. E.J. Raeber moved they be accepted, seconded by Clara Schmeder.

Treasurer's Report:

Balance on Hand March 1, 1971
Less Expenses

\$1702.42

388.14

\$1314.28

720.00

2.62

\$2037.10

Plus: Final Tax Payment

Dues and Fines

Balance on Hand, April 15, 1971

The Treasurer's Report was accepted as read and ordered placed on file for future audit.

The librarian gave her report, which was accepted given.

Correspondence:

The librarian read a letter in regard to meetings of the Illinois Library Association, one to be held April 30, at Evanston Public Library, Evanston, Ill. and another May 14, at Holiday Inn, Mt. Vernon, Ill.

She also read a letter from Andt Olenyik pertaining to a list of films to be previewed. Both letters were ordered placed on file.

A letter was read from the Kaskaskia Library System of a special meeting of the Delegates at Belleville, April 7, for the consideration of a site acquisition for the Kaskaskia Library System Headquarters. Rosa Russell, our delegate plans to attend.

E.J. Raeber, chairman of the Building Committee reported he had contacted Dennis Supply Co. in regard to a safe. He quoted the prices of different size safes. Alvina Kruse made a motion E.J. Raeber be given authority to purchase the kind and size safe best suited to the library's need, seconded by Dorothy Meissner. All approved this motion.

Financial Report:

Alice Osborne, Salary

\$143.73

W H for Alice Osborne

12.10

Ill. State Tax for Alice Osborne

4.37

Ill. Mun. Ret. Fund

14.80

Employer and Employee's Part

28.23

City of Breese, Janitor and Utilities

45.00

U.S. News and World Report

12.00

R C A Record Club

5.73

Grolier Enterprises

1.95

Reader's Digest Ass.

4.44

Ill. Bell Telephone Co., Feb. and Mar.

27.73

Breese Journal, Ad. for Safe

1.30

Alice Osborne, Trip and Meeting to Belleville

11.00

Mary Jean Astroth, Meeting at Belleville

5.00

Mary Jean Astroth 48 hrs. @ 1.40 per hr.

62.09

W H for M. J. Astroth

7.05

Ill. State Tax for M. J. Astroth

1.62

\$388.14

The Financial Report was accepted by roll call vote.

Jim Schlueter, Council Member, serving on the Library Committee, was present. The site for a new System Library Building was discussed. The site at Smithton met with disapproval.

The Treasurer and Financial Secretary were requested to have the evaluation of the books, equipment, and contents of library ready by the next meeting.

The next meeting will be May 3. E.J. Raeber moved we adjourn, seconded by Alvina Kruse.

Olivia M. Worley

Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

May 3, 1971

The meeting was called to order by the chairman, Mrs. Olivia Worley. The attendance was checked. E.J. Raeber and Ina Schmidt were absent.

The minutes of the last meeting were read and accepted as read.

Treasurer's Report:

Balance April 5, 1971	\$2037.10
Less Expenses	548.12
	<u>\$1488.98</u>
Plus Dues and Fines	1.12
Balance May 3, 1971	<u>\$1490.10</u>

The Treasurer's Report was accepted as given and ordered placed on file for future audit.

The Librarian gave her monthly report which was accepted as given.

Financial Report:

Alice Osborne Salary	\$143.73
W.H. for Alice Osborne	12.10
Ill. State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund	14.80
Employer and Employee's Part for Alice Osborne	28.23
City of Breese, Janitor and Utilities	45.00
Mary Jean Astroth, Salary 48 hrs. @ 1.40 per hr.	58.69
W.H. for Mary Jean Astroth	7.05
Ill. State Tax for Mary Jean Astroth	1.62
Federal Tax for Mary Jean Astroth	4.00
Grolier Enterprises	1.95
Ill. Bell Telephone	14.65
R C A Record Club	7.01
Publisher Clearing House	10.00
Reader's Digest Association	13.19
Bro Dart Inc.	3.90
Gaylord Library Supplies \$130.50	11.00
Dennis Office Supplies (Safe and Office Supplies)	159.33
National Geographic Bulletin	2.25
Bokel Truck Service (Hauling Safe)	5.25
	<u>\$548.12</u>

The Financial Report was accepted by roll call vote.

Delegate's Report:

Rosa Russell attended three meetings of the Kaskaskia Library System. The purpose of these meetings was to choose a location for a new Kaskaskia Library System Building. Belle Valley, Smithton, and Mascoutah were considered. Smithton was chosen as the new location.

Unfinished Business:

The Treasurer and Financial Secretary reported on the evaluation of the books, equipment, and contents of the library to be used for insurance purpose.

E. J. Raeber had contacted the Mayor about sending a delegate to the Kaskaskia Library System. The City Council will appoint a delegate.

New Business:

The chairman requested Mrs. Astroth give the ~~the~~ Treasurer a statement of the hours worked each month.

The next meeting will be June 7.

Alvina Kruse made a motion to adjourn, seconded by Rosa Russell.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library June 7, 1971

The meeting was called to order by the chairman, Mrs. Olivia Worley. The attendance was checked. Clara Schmeder, Dorothy Meissner, Alice Osborne, and Mary Jean Astroth were absent.

The minutes of the last meeting were read and accepted as read.

Treasurer's Report:

Balance on Hand May 3, 1971	\$1490.10
Less Expenses	<u>437.22</u>
	\$1052.88
Plus Dues and Fines	<u>10.87</u>
Balance on Hand June 7, 1971	\$1063.75

E.J. Raeber made a motion the Treasurer's Report be accepted as given and placed on file for future audit, seconded by Rosa Russell. Carried.

Financial Report:

Alice Osborne, Salary	\$143.73
W H for A. Osborne	12.10
Ill. State Tax for A. Osborne	4.37
Ill. Mun. Ret. Fund	14.80
Employer and Employee's Part	28.23
City of Breese, Janitor and Utilities	45.00
R C A Record Club	13.78
Reader's Digest	5.90
Fordham Equipment Co.	22.23
Literary Guild of America	5.73
World Book Encyclopedia	5.95
Dennis Office Supply	1.10
Petty Cash for A. Osborne	18.86
Ill. Bell Telephone Co.	14.08
Mary Jean Astroth, Salary 48 hrs. @ 1.40	58.69
W H for M. J. Astroth	7.05
Ill. State Tax for M.J. Astroth	1.62
Federal Tax for M. J. Astroth	4.00
Virgil Niebur, Repairing 2 Projectors	<u>30.00</u>
	\$437.22

The Financial Report was accepted by roll call vote.

Rosa Russell, delegate to the Kaskaskia System will give a complete report at the next meeting.

The next meeting will be July 5.

Rosa Russell made a motion to adjourn, seconded by Viola Pitt.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library July 5, 1971

The meeting was called to order by the chairman, Olivia Worley. The roll was checked. Clara Schmeder, Alice Osborne, and Mary Jean Astroth were absent.

The minutes of the last meeting were read. Viola Pitt made a motion to accept them, seconded by Dorothy Meissner.

Treasurer's Report:

Balance on Hand June 7, 1971	\$1063.75
Less Expenses	<u>388.70</u>
	675.05
Plus Dues and Fines	<u>6.08</u>
Balance on Hand July 5, 1971	\$681.13

The Treasurer's Report was accepted and ordered placed on file for future audit.

Communications:

A letter was read from the Kaskaskia Library System inviting the board members and librarian to their annual dinner meeting July 21, at 7:00 P.M. at Augustines Restaurant, Belleville.

A letter was also read from John W. Lewis, Secretary of State and State Librarian, anforming our library that the Equalization Aid we will receive will amount to \$1494.46.

Book Committee's Report:

The committee met with a representative from Brittanica and ordered a reference set from that company.

Financial Report:

Alice Osborne, Salary	\$143.73
W H for Alice Osborne	12.10
Ill. State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund for Alice Osborne	14.80
Employer and Employee Part for Alice Osborne	28.23
City of Breese, Janitor and Utilities	45.00
Anthony Westermann, 2 trips to Belleville	8.00
Rosa Russell meeting at Belleville	5.00
R C A Record Club	6.72
Ill. Bell Telephone Co.	13.14
Audubon Bulletin Society	3.00
Red Book	6.60
Grollier Enterprises for May and June	3.90
Electronics Digest for 3 years	4.00
Literary Guild of America	15.02
Mary Jean Astroth, Salary 51 hrs. @ 1.40	61.71
W H for Mary Jean Astroth	7.51
Ill. State Tax for Mary Jean Astroth	1.87
City of Breese, Federal Tax for Mary Jean Astroth	<u>4.00</u>
	\$388.70

The Financial Report was accepted by roll call vote.

Rosa Russell gave a report on the Kaskaskia Library System meeting.

Unfinished Business:

The committee turned in the evaluation report to the librarian. The contents of library was valued at \$21,000.00.

New Business:

The library has a fan for sale which was purchased years back from Mrs. Fahling for \$15.00. The library will sell it for \$7.50.

The next meeting will be August 2. Ina Schmidt made a motion to adjourn, seconded by Dorothy Meissner.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

August 2, 1971

The meeting was called to order by the chairman, Olivia Worley. The roll was checked. Rosa Russell, Viola Pitt, Sylvia Meyer, and Jean Astroth were absent.

The minutes of the last meeting were read by Dorothy Meissner, appointed during the absence of the secretary, Sylvia Meyer. Correction was made on the amount of Withholding Tax for Mary Jean Astroth, making a difference of 13 cents on the Balance on hand July 5, 1971. Clara Schmeder made a motion the minutes be accepted as corrected, seconded by Dolores Cinton. Motion carried.

Treasurer's Report:

Balance on hand July 5, 1971	\$ 681.13
Less Expenses	<u>385.31</u>
	295.82
Plus: Equalization Grant	1494.46
Refund on Children's Books	15.69
Dues and Fines	<u>17.97</u>
Balance on hand August 2, 1971	\$1823.94

The Treasurer's Report was accepted as read and ordered placed on file for future audit.

The librarian gave her monthly report which was accepted as given. A letter was read stating a refund was made on books and that another refund would probably be made in 1972.

Book Committee:

The final order of books was received from Colliers and they found the books to be very favorable.

Financial Report:

Alice Osborne, Salary	\$143.73
WH for Alice Osborne	12.10
Illinois State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund	14.80
Employer and Employee's Part for Alice Osborne	28.23
City of Breese, Janitor and Utilities	45.00
Meissner Brothers (Service call on air-conditioner)	6.50
Reader's Digest Association	2.92
Grolier Enterprises	1.95
Literary Guild of America	9.09
Reader's Digest Condensed Books	4.65
Consumers Report	8.00
RCA Record Club	6.77
Publisher Clearing House	2.98
Time	6.00
Illinois Bell Telephone	14.99
Scott Publishing Co.	5.95
Mary Jean Astroth, Salary 42 hrs. @ \$1.40 hr.	55.74
City of Breese, WH for Mary Jean Astroth	6.17
City of Breese, Ill. State Tax for Mary Jean Astroth	1.37
City of Breese, Federal Tax for M. J. Astroth	<u>4.00</u>
	\$385.31

Income:

Equalization Grant	\$1494.46
Refund on Children's Books	15.69
Dues and Fines	<u>17.97</u>
	\$1528.12

The Financial Report was accepted by roll call vote.

August 2, 1971 minutes continued

Unfinished Business:

The chairman checked with committee to verify all financial reports and the insured valuation report had been sent in.

New Business:

Election of Officers:

The chairman turned the meeting over to the secretary in the absence of the vice-chairman, for the nomination of President of the Breese Public Library Board of Trustee.

Dolores Cintalon nominated Olivia Worley for President. No other nominations were made and Dorothy Meissner, secretary pro tem, was instructed to cast the ballot electing Olivia Worley for president.

The chairman conducted the remainder of the meeting.

Dorothy Meissner nominated Rose Russell for Vice Chairman. No other nominations were made and Dorothy Meissner, secretary pro tem, was instructed to cast the ballot electing Rose Russell for Vice Chairman.

Clara Schmeder nominated Sylvia Meyer for Secretary. No other nominations were made and Dorothy Meissner, secretary pro tem, was instructed to cast the ballot electing Sylvia Meyer for Secretary.

Ina Schmidt nominated Alvina Kruse for Treasurer. No other nominations were made and Dorothy Meissner, secretary pro tem, was instructed to cast the ballot electing Alvina Kruse for Treasurer.

Clara Schmeder nominated Dorothy Meissner for Financial Treasurer. No other nominations were made and Dorothy Meissner, secretary pro tem, was instructed to cast the ballot electing Dorothy Meissner for Financial Treasurer.

Mayor Wilfred Hilmes visited briefly, and congratulated our new board member, Dolores Cintalon. He asked that a boardmember be appointed to represent us at the meetings in Belleville. The chairman asked for discussion on this and it was agreed to postpone this appointment until our September meeting when more members would be present.

Our next meeting will be on September 6. Alvina Kruse made a motion to adjourn, seconded by Dolores Cintalon.

Olivia M. Worley
Olivia M. Worley, President

Dorothy Meissner
Secretary

Minutes of Breese Public Library September 6, 1971

The meeting was called to order by the chairman, Olivia Worley. The roll was checked. Rosa Russell and Mary Jean Astroth were absent.

The minutes of the last meeting were read. Alvina Kruse made a motion to accept the minutes, seconded by Clara Schmeder. Carried.

Treasurer's Report:

Balance on Hand August 2, 1971
Less Expenses

\$1823.94
463.43
<hr/>
1306.51
5.82
<hr/>
\$1366.33

Plus Dues and Fines

Balance on Hand September 6, 1971

The Treasurer's Report was accepted as given and placed on file for future audit.

The librarian gave her monthly report which was accepted as given. Communications:

A letter was received from the Illinois Audubon Society stressing the importance of "Keep the Scenic Rivers Act of 1971".

A letter from John W. Lewis, Secretary of State and State Librarian announcing a public hearing to be held in Springfield, September 10 on proposed Amendments to the Rules and Regulations in pursuant to Illinois Library Act.

Book Committee Report:

The librarian showed some large print adult books that are very popular with older people. She also explained about the excellent books that had been purchased for the young children.

Financial Report:

Alice Osborne, Salary	\$143.73
WH for Alice Osborne	12.10
Ill. State Tax for Alice Osborne	4.37
Ill. Mun. Ret. Fund	14.80
Employer and Employee's Part for Alice Osborne	28.23
City of Breese, Janitor and Utilities	45.00
Life	2.95
Red Book	2.88
Grolier Enterprises	1.95
Large Print L T D	26.73
Sylvia Meyer, Mileage to Belleville	5.00
Dorothy Meissner, Mileage to Belleville	5.00
Literary Guild of America	6.10
RCA Record Club	22.87
Reader's Digest	10.86
Mary Jean Astroth, 42 hrs. @ \$1.40 per hr.	55.74
WH for Mary Jean Astroth	6.17
Ill. State Tax for Mary Jean Astroth	1.37
Federal Tax for Mary Jean Astroth	4.00
Ill. Bell Telephone	13.58
Audit Service	50.00
	<hr/>
	\$463.43

The Financial Report was accepted by roll call vote.

Unfinished Business:

Rosa Russell, delegate to the *Kaskaskia* Library System had requested to be relieved of that duty. The chairman appointed Dorothy Meissner to be the future delegate to the Kaskaskia Library System.

September 6, 1971 Minutes Continued

New Business:

The next meeting will be October 4, 7:30.

Alvina Kruse made a motion to adjourn, seconded by Viola Pitt.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library October 4, 1971

The meeting was called to order by the chairman, Olivia Worley. The roll was checked. Clara Schmeder, Ina Schmidt, and Alice Osborne were absent.

The minutes of the previous meeting were read. Rosa Russell made a motion to accept the minutes, seconded by Dorothy Meissner. Motion carried.

Treasurer's Report:

Balance on Hand September 6, 1971

\$1366.33

Less Expenses

437.38

\$ 928.95

Plus Dues and Fines

8.71

Balance on Hand October 4, 1971

\$ 937.66

The Treasurer's Report was accepted as given and ordered placed on file for future audit.

The Librarian's Report, given by her assistant, Mary Jean Astroth, was accepted as given.

Communications:

A letter was read informing the Librarians of five meetings throughout the year to be held at the System Headquarters in Belleville. The advisability of sending both the librarian and her assistant to the same meeting and closing the library was discussed. A motion was made by Viola Pitt that one librarian attend the meeting and the other keep the library open. Dolores Cintalon seconded the motion. All voted "Yes" on this motion.

The Book Committee reported some new children's books had been ordered.

A folder showing and describing a "Record Go Round Table" was examined and discussed. Dolores Cintalon made a motion two of these tables be purchased at \$19.95 each plus shipping and handling. Rosa Russell seconded the motion. Motion carried.

Mary Jean Astroth suggested the library give the children "Plastic Carry All Bags" for a Christmas gift. These bags can be purchased at 3¢ apiece on orders of 500. Dorothy Meissner made a motion these bags be ordered, seconded by Viola Pitt. Motion carried.

Financial Report:

Alice Osborne Salary	143.73	
W H for Alice Osborn	12.10	
Ill. State Tax for Alice Osborn	4.37	
Ill. Mun. Ret. Fund	14.80	175.00
Employer and Employee Part for Alice Osborne		28.23
City of Breese, Janitor and Utilities		45.00
Anthony Westermann, 3 trips to Belleville		15.00
Dorothy Meissner, meeting at Belleville		5.00
Petty cash for Alice		18.56
Research and Education Association		3.57
National Geographic Magazine		9.00
Ill. Bell Telephone		14.03
Tyndale House Publisher		3.57
R C A Record Club		13.58
Readers Digest Association		22.90

Grolier Enterprises	1.95
Literary Guild of America	5.55
Horn Book for 1 year	7.50
Reader's Digest	4.97
Family Health Magazine	5.00
Mary Jean Astroth 40 hrs. @ \$1.40 per hr.	47.72
W H for Mary Jean Astroth	5.88
Ill. State Tax for Mary Jean Astroth	1.37
City of Breese Federal Tax	4.00
	<u>\$437.38</u>

The Financial Report was accepted by roll call vote.

Kaskaskia System Report:

Before the new delegate gave her report, Mrs. Worley thanked Miss Russell for the years she served as the Kaskaskia System Delegate and for the splendid reports she brought back to the meetings. Dorothy Meissner, the new delegate, gave an interesting and informative report of the present transactions of the system.

Unfinished Business:

The chairman requested the Finance Committee have the new budget ready by the next meeting.

New Business:

The board decided the December meeting be a Dinner Meeting held at the Wil-Char, December 6. The chairman appointed Alice Osborne, Dolores Cinton, and Dorothy Meissner to make necessary preparations for this meeting.

The next meeting will be November 1, at 7:30 P. M.

Rosa Russell made a motion to adjourn, seconded by Alvina Kruse.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library November 1. 1971

The meeting was called to order by the chairman, Olivia Worley. The roll was checked. Ina Schmidt and Dolores Cintalon were absent.

The minutes of the last meeting were read. Alvina Kruse made a motion to accept them, seconded by Rosa Russell.

Treasurer's Report:

Cash on Hand, October 4, 1971
Less Expenses

\$ 937.66
600.48

337.18

Plus: Dues and Fines
Tax Payment

1.70
2836.03

Balance on Hand, November 1, 1971

\$3174.91

The Treasurer's Report was accepted as given and ordered placed on file for future audit.

The librarian's report was accepted as given.

Communications:

The librarian read a letter stating H.B. 501 had been passed by the Senate.

She also read a letter explaining the projects of the Kaskaskia System.

The librarian announced a Story Hour is being planned for November 13, at 1:30 P.M. Mr. Mike Leonard, librarian of Young Adult and Children's Books at the Kaskaskia Library System will host the Story Hour.

Financial Report:

Alice Osborne, Salary	\$143.73	
W H for Alice Osborne	12.10	
Ill. State Tax for Alice	4.37	
Ill. Mun. Ret. Fund for Alice	14.80	\$ 175.00
Employer and Employee's Part for Alice		28.23
City of Breese, Janitor and Utilities		45.00
Record Go-Round 2 Tables		45.90
Cellulose Industries 500 Plastic Bags		15.00
Alice Osborne, trip and meeting to Belleville		11.00
R C A Record Club		24.82
Literary Guild of America		9.09
Reader's Digest		21.93
Grolier Enterprises		1.95
Ill. Bell Telephone		14.08
RCA Mail Order Service, Ship. charges 2 Go Round Tables		3.00
Cellulose Ind. ,Shipping charges on 500 plastic bags		3.80
Bro Dart Inc.		123.55
Mary Jean Astroth, Salary 53 hrs. @ 1.40 hr.		64.47
W H for Mary Jean Astroth		7.79
Ill. State Tax for Mary Jean Astroth		1.87
Federal Tax for Mary Jean Astroth		4.00
		<hr/> \$600.48

The Financial Report was accepted by roll call vote.

The delegate to the Kaskaskia System reported on the last meeting of the system.

Unfinished Business:

The budget for the coming six months was reviewed by Dorothy Meissner, chairman of the budget committee. Rosa Russell made a motion to accept the budget, seconded by Viola Pitt. The chair unanimously accepted the Budget Committee's Report.

The committee for the Christmas Dinner at the Wil-Char reported we could have a turkey plate for \$2.25 or family style meal for \$3.00. The group decided on the turkey plate.

X The librarian will be unable to attend the Christmas Dinner so Dorothy Meissner made a motion she be given the price of the dinner, seconded by Rosa Russell. Motion carried. X

New Business:

An application from Barbara Kruse for work at the library was read. Since there is no opening at present, Rosa Russell made a motion to place her application on file, seconded by Dorothy Meissner. Carried.

Viola Pitt made a motion to amend the By-Laws to read thus: The term of officers to begin June 1. Election of the board to be held at the May meeting. Clara Schmeder, seconded the motion. The vote was unanimous for this amendment.

Clara Schmeder made a motion we give Alice a Christmas Bonus of \$20.00 and Jean a gift of \$5.00, seconded by Viola Pitt. Motion carried.

The next meeting will be December 6, 6:30 P.M. at the Wil-Char.

Rosa Russell made a motion to adjourn, seconded by Dorothy Meissner.

Olivia M. Worley

Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library

December 6, 1971

All the board members, the librarian, Alice Osborne, the assistant librarian, Mary Jean Astroth, and Mayor Hilmes, guest of the library board met at the Wil-Char at 6:30 P.M. After enjoying a delicious turkey dinner the meeting was called to order by the chairman, Mrs. Olivia Worley.

The minutes of the last meeting were read. Dolores Cintalon made a motion they be accepted, seconded by Clara Schmeder. Motion carried.

Treasurer's Report:

Balance November 1, 1971
Less Expenses

\$3174.91
<u>660.95</u>
\$2513.96
<u>6.43</u>
\$2520.39

Plus Dues and Fines

Balance on Hand December 6, 1971

The Treasurer's Report was accepted and ordered placed on file for future audit.

The librarian gave a detailed report of the transactions of the library for the past month. The chairman accepted her report.

Book Committee's Report:

The book committee reported the Matel Books which have been received are very popular with the children.

Financial Report:

Alice Osborne, Salary	\$143.73	
W H for Alice Osborne	12.10	
Ill. State Tax for Alice Osborne	4.37	
Ill. Mun. Ret. Fund for Alice Osborne	14.80	\$175.00
Employer and Employee's part for Alice Osborne		28.23
Alice Osborne Petty Cash		2.25
Mary Jean Astroth, Salary 54 hrs. @ 1.40 per hour		65.80
City of Breese W H for Mary Jean Astroth		7.94
Ill. State Tax for Mary Jean Astroth		1.87
Federal Tax for Mary Jean Astroth		4.00
Alice Osborne, Christmas Bonus		20.00
Mary Jean Astroth, Christmas Gift		5.00
City of Breese, Janitor and Utilities		45.00
Ill. Bell Telephone for November		12.91
Anthony Westerman, Mileage to Belleville, Oct.		5.00
Dorothy Meissner, Meeting in Belleville, Oct.		5.00
Popular Mechanics, 1 year		5.00
R C A Record Club		23.80
C R M Publishing Co.		4.48
Gaylor Bros.		14.00
Popular Electronics		3.00
R.M. Bowher, Library Journal		15.00
Reader's Digest		1.52
Grolier Enterprises		1.95
Life		3.97
Literary Guild of America		6.88
H.W. Wilson		12.00
Bro-Dart Inc.		19.50
Double Day and Co.		44.04
Albert Whitman		108.36
Western Illinois University		1.50
Mattel Home Program		17.95
		<u>\$660.95</u>

December 6 meeting continued

The Financial Report was accepted by roll call vote.

Mrs. Worley expressed the pleasure and appreciation of the board to the mayor for meeting with us. The mayor thanked for the invitation and expressed his wish to attend more meetings if his busy schedule would permit it. He complimented the librarians and the board for the splendid job being done.

The delegate to the Kaskaskia System was unable to attend the last meeting.

New Business:

The next meeting will be January 3. Alvina Kruse made a motion to adjourn, seconded by Dorothy Meissner.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

The meeting was called to order by the Chairman, Mrs. Olivia Worley. The roll was checked. Ina Schmidt, Dolores Cintalon, and Alice Osborne were absent.

The secretary read the minutes of the last meeting. Dorothy Meissner made a motion to accept the minutes, seconded by Alvina Kruse. Carried.

Treasurer's Report:

Balance on Hand December 6, 1971	\$2520.39
Less Expenses	<u>789.04</u>
	\$1731.35
Plus Dues and Fines	<u>1.70</u>
Balance on Hand January 3, 1972	\$1733.05

The chairman accepted the Treasurer's Report and ordered it placed on file for future audit.

The monthly report of the transactions of the library was given by the assistant librarian, Mary Jean Astroth. The chairman accepted her report.

Book Committee's Report:

Viola Pitt, chairman of the book committee reported the committee had met and prepared an order for new books which they gave to the librarian.

Communications and Delegates Report:

Dorothy Meissner, delegate to the Kaskaskia System, read a letter explaining a grant to be distributed by the Kaskaskia System to the 16 member libraries. She also gave a summary of the last meeting of the system.

Financial Report:

Alice Osborne, Salary	\$143.73	
W H for Alice Osborne	12.10	
Ill. State Tax for Alice Osborne	4.37	
Ill. Mun. Ret. Fund for Alice Osborne	14.80	\$175.00
Employer and Employee Part for Alice Osborne		28.23
Mary Jean Astroth, Salary, 23 hrs. @ \$1.40 hr.		25.66
W H for Mary Jean Astroth		3.38
Ill. State Tax for Mary Jean Astroth		.87
Federal Tax for Mary Jean Astroth		4.00
Barbara Kruse, Salary 21 hrs. @ \$1.40 hr.		27.25
W H for Barbara Kruse		3.09
Ill. State Tax for Barbara Kruse		.62
City of Breese, Janitor and Utilities		45.00
Ill. Bell Telephone for December		14.65
Petty Cash for Alice Osborne		17.60
Wil-Char Christmas Party, December 6, 1971		27.00
Anthony Westermann, Mileage to Belleville, December		5.00
Dorothy Miessner, December meeting in Belleville		5.00
Readers Digest Association		15.19
Literary Guild of America		13.76
C.R.M. Publishing		4.48
Books		11.70
R.C.A. Record Club		15.71
Grolier Enterprises		1.95
Encyclopedia Britannica Educational Corporation		<u>343.90</u>
		\$789.04

The Financial Report was accepted by roll call vote.

New Business:

The next meeting will be February 7, 1972.

Rosa Russell made a motion to adjourn, seconded by Clara Schmeder.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

Minutes of Breese Public Library February 7, 1972

The meeting was called to order by the chairman, Mrs. Olivia Worley. The roll was checked. Clara Schmeder and Mary Jean Astroth were absent.

The secretary read the minutes of the last meeting. Viola Pitt made a motion to accept the minutes, seconded by Ina Schmidt. Motion carried.

Treasurer's Report:

Balance on Hand January 3, 1972
Less Expenses

\$2520.39
789.04

1731.35

Plus Dues and Fines

1.70

Balance on Hand February 7, 1972

\$1733.05

The chairman accepted the Treasurer's Report and ordered it placed on file for future audit.

Librarian's Report:

The Librarian gave her monthly report, which was accepted by the chairman. She also reported the \$400.00 Grant from the System must be used to buy non fiction books.

Book Committee's Report:

No new books were ordered. Those on order still coming in.

Financial Report:

Alice Osborne, Salary	\$137.83	
W H for Alice Osborne	18.00	
Ill. State Tax for Alice Osborne	4.37	
Ill. Mun. Ret. Fund for Alice Osborne	14.80	\$175.00
Employer and Employee Part for Alice Osborne		28.68
Mary Jean Astroth, Salary 36 hrs. @ 1.40	46.41	
W H for Mary Jean Astroth	5.29	
Ill. State Tax for Mary Jean Astroth	1.37	53.07
Barbara Kruse, Salary 30 hrs. @ 1.40	38.70	
W H for Barbara Kruse	4.41	
Ill. State Tax for Barbara Kruse	1.12	44.23
City of Breese, Janitor and Utilities		45.00
Ill. Bell Telephone for January		15.33
R C A Music Service		8.05
Western Ill. University		1.50
Dennis Office Supplies		1.73
Beginning Readers Program		1.95
Grolier Enterprise		1.95
Albert Whitman Co.		18.34
Alice Osborne, Petty Cash		16.68
Popular Science, 1 year		3.00
Foppe Insurance Co., Treasurer's Bond		35.00
Literary Guild of America		9.88
		<hr/> \$459.39

The Financial Report was accepted by roll call vote.

Dorothy Meissner, delegate to the Kaskaskia System, was unable to attend the Jan. meeting due to illness.

The librarians are dissatisfied with the janitorial service. The matter was referred to the Building and Grounds Committee. They are to discuss this matter with the City Council men who represent the Library Comm. before the next meeting.

The next meeting will be March 6. Dolores Cinton made a motion to ad-

The meeting was called to order by the chairman, Mrs. Olivia Worley. The roll was checked. Ina Schmidt, Dorothy Meissner, Alice Osborne, and Mary Jean Astroth were absent.

The minutes of the February meeting were read. Rosa Russell made a motion to accept the minutes, seconded by Clara Schmeder. Motion carried.

The chairman welcomed Don Hoerschler, and Ray Richter, City Council members who represent the library board.

Treasurer's Report:

Balance on Hand February 4, 1972
Less Expenses

\$1733.05

459.39

\$1273.66

3.41

\$1277.07

Plus Dues and Fines

Balance on Hand March 6, 1972

The chairman received the Treasuser's Report and ordered it placed on file for future audit.

Book Committee's Report:

The committee met and ordered the class of books that could be purchased with the money from the System Grant. The librarian will order books from the requested book list.

Building and Grounds Committee:

The committee chairman, Dolores Cintonon, called on the two City Council members present to discuss the janitorial difficulties with the board. They requested we bear with them as long as furnace heat is needed. They are planning on gas heat for the next heating season. This should help solve the difficulties.

Financial Report:

Alice Osborne, Salary	\$137.83	
W H for Alice Osborne	18.00	
Ill. State Tax for Alice Osborne	4.37	
Ill. Mun. Ret. Fund for Alice Osborne	14.80	\$175.00
Employer and Employee part for Alice Osborne		28.68
Mary Jean Astroth, Salary 26½ hrs. @ 1.40	34.30	
W H for Mary Jean Astroth	3.90	
Ill. State Tax for Mary Jean Astroth	.87	39.07
Barbara Kruse, Salary 23 hrs. @ 1.40	29.66	
W H for Barbara Kruse	3.38	
Ill State Tax for Barbara Kruse	.87	33.91
City of Breese, Janitor and Utilities		45.00
Ill, Bell Telephone for February		13.30
Anthony Westerman, mileage to Belleville, Feb.		5.00
Dorothy Meissner, Feb. meeting in Belleville		5.00
Publisher Clearing House		6.86
Grolier Enterprises		1.95
Reader's Digest		2.92
Downe Publishing Co.		2.97
C R M Publishing Co.		4.48
Literary Guild of America		9.72
State Bank of Breese, 2 books of printed checks		7.00
		\$380.86

The Financial Report was accepted by roll call vote.

New Business:

Next meeting will be April 3. Viola Pitt made a motion to adjourn, seconded by Alvina Kruse.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

BOORUM & PEASE "NOTEPAPER" ®

journ, seconded by Alvina Kruse.

Olivia M. Worley
Olivia M. Worley, President

Sylvia Meyer
Secretary

BOORUM & PEASE "NOTEPAPER" ®

The meeting was called to order by the chairman, Mrs. Olivia Worley. The minutes of the last meeting were read. Dorothy Meissner made a motion they be accepted, seconded by Viola Pitt.

Treasurer's Report:

Balance on Hand March 6, 1972
Less Expenses

\$1277.07

380.86

\$ 896.21

Plus Dues and Fines

3.03

Balance on Hand April 3, 1972

\$899.24

The chairman accepted the Treasurer's Report and ordered it placed on file for future audit.

Librarian's Report:

The librarian, Alice Osborne, gave an interesting, informative report of the transactions of the library for the month of March. The chairman accepted her report.

Communications:

The librarian read a letter informing the board of State Workshops being held at several locations during the month of May. Viola Pitt made a motion the communications be placed on file, seconded by Dorothy Meissner.

Financial Report:

Alice Osborne, Salary

\$137.83

W H for Alice Osborne

18.00

Ill. State Tax for Alice Osborne

4.37

Ill. Mun. Ret. Fund for Alice Osborne

14.80

\$175.00

Employer and Employee Part for Alice Osborne

28.68

Mary Jean Astroth, Salary 24 hrs. @ 1.40

30.98

W H for Mary Jean Astroth

3.53

Ill. State Tax for Mary Jean Astroth

.87

35.38

Barbara Kruse, Salary 27 hrs. @ 1.40

34.96

W H for Barbare Kruse

3.97

Ill. State Tax for Barbara Kruse

.87

39.80

City of Breese, Janitor and Utilities

45.00

Ill. Bell Telephone for March

12.52

U.S. News and World Report

12.00

Reader's Digest

8.40

Literary Guild of America

5.01

C R N Publishing Co.

8.96

R C A Record Club

5.84

Grollier Enterprises

1.95

\$378.54

The Financial Report was accepted by roll call vote.

Dorothy Meissner, delegate to the Kaskaskia System gave an interesting report of the last meeting.

New Business:

The chairman requested the Finance Committee submit a budget for the coming six months by the next meeting.

The next meeting will be May 1. Dorothy Meissner made a motion to adjourn, seconded by Viola Pitt.

Olivia M. Worley

Olivia M. Worley, Chairman

Sylvia Meyer
Secretary

The meeting was called to order by the chairman, Mrs. Olivia Worley. The minutes of the last meeting were read. Dorothy Meissner made a motion they be accepted, seconded by Viola Pitt.

Treasurer's Report:

Balance on Hand March 6, 1972
Less Expenses

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380.86
<hr/>
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3.03
<hr/>
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Plus Dues and Fines

Balance on Hand April 3, 1972

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Communications:

The librarian read a letter informing the board of State Workshops being held at several locations during the month of May. Viola Pitt made a motion the communications be placed on file, seconded by Dorothy Meissner.

Financial Report:

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City of Breese, Janitor and Utilities		45.00
Ill. Bell Telephone for March		12.52
U.S. News and World Report		12.00
Reader's Digest		8.40
Literary Guild of America		5.01
C R N Publishing Co.		8.96
R C A Record Club		5.84
Grolier Enterprises		1.95
		<hr/>
		\$378.54

The Financial Report was accepted by roll call vote.

Dorothy Meissner, delegate to the Kaskaskia System gave an interesting report of the last meeting.

New Business:

The chairman requested the Finance Committee submit a budget for the coming six months by the next meeting.

The next meeting will be May 1. Dorothy Meissner made a motion to adjourn, seconded by Viola Pitt.

Olivia M. Worley
Olivia M. Worley, Chairman

Sylvia Meyer
Secretary

Minutes of Breese Public Library

June 3, 1974

The meeting was called to order at 7:30 P.M. by the Vice-President, Don Krebs. The roll was checked. Absent were Viola Pitt, Grace Weiter, and Dolores Cinton.

The minutes of the May meeting were read and approved.

The Treasurer's report was presented and approved by roll call vote and ordered placed on file for audit.

The Librarian presented her monthly report. There was a discussion concerning a deposit on the use of the new movie projector. It was decided that there would be no deposit charged, at least for the time being. There was also a discussion concerning what particular piece of equipment to request from the Kaskaskia Library System for our allotment of approximately \$377.00. It was decided to request a carousel slide projector. A summer reading program at the library was discussed and approved.

New Business:

After a discussion of the Jaycees community survey results concerning the library and an independent community survey concerning the library it was decided to set up a committee for the purpose of making a community survey. Bill Berendsen made a motion to appoint a committee to study the possibility of initiating a community library survey. The motion was seconded by Judy Piwaronas. The motion carried. The committee is to be appointed by the President at the next meeting.

A second item of discussion concerned the by-laws of the library. After discussion a motion was made by Jim Sprengel to appoint a by-laws committee. The motion was seconded by Ina Schmidt. The motion carried. The committee is to be appointed by the President at the next meeting.

Next, a short discussion on tax income and budget for the library led to a motion by Jim Sprengel to appoint a budget committee at our next monthly meeting. The motion was seconded by Judy Piwaronas. The motion carried.

Bill Berendsen made a motion to adjourn. It was seconded by Judy Piwaronas. Meeting adjourned at 9:22 P.M. Next meeting July 1.

Don Krebs, Acting Chairman

Jim Sprengel, Secretary

Minutes of Breese Public Library

July 1, 1974

The meeting was called to order at 7:35 P.M. by the President, Dolores Cintalon. The roll was checked. Absent were Ina Schmidt, Grace Weiter, Viola Pitt, and Alvina Kruse.

The minutes of the June meeting were read and approved.

The Treasurer's report was presented. It was accepted and ordered placed on file for future audit. The bills to be paid were approved by roll call vote.

The librarian passed out to each director a folder of materials to aid them in their duties as board members. She next presented her monthly report. Jim Sprengel requested that the library board members be given individual copies of the report. The librarian stated that she did not have time to prepare them because the previous Saturday had been the last working day of the month.

Correspondence:

A personal data sheet from Mrs. Lynn K. Grover was summarized by the secretary. There being no job vacancies at the time no action was taken.

New Business:

The Secretary presented a list of meeting dates for the board's approval. After a short discussion, concerned mainly with the September meeting, the meeting dates were approved on a motion by Bill Berendsen and a second by Don Krebs. The motion was approved by voice vote. The meeting dates will be:

July 1, 1974
August 5, 1974
September 9, 1974
October 7, 1974
November 4, 1974
December 2, 1974

January 6, 1975
February 3, 1975
March 3, 1975
April 7, 1975
May 5, 1975
June 2, 1975

The Secretary discussed a talk on library trusteeship which the Executive Director, Mr. Chamberlin, of the Kaskaskia Library System presents to local library boards. It was decided to invite Mr. Chamberlin at his convenience to one of our meetings to give his talk.

There being a mere quorum, the appointing of committees and other business was postponed.

Judy Piwaronas made a motion to adjourn. It was seconded by Bill Berendsen. Meeting adjourned at 9:00 P.M. Next meeting August 5.

Dolores Cintalon, President

Jim Sprengel, Secretary

The meeting was called to order at 7:35 P.M. by the Vice-president, Don Krebs. The roll was checked. Absent were Judy Piwaronas and Alvina Kruse. It was noted that there are two vacancies on the Board of Trustees due to the resignations of Dolores Citalon and Grace Weiter.

The minutes of the July meeting were read and approved.

The Treasurer's report was presented and approved by roll call vote and ordered placed on file for audit.

The librarian being absent there was no librarian's report.

New Business:

After a short discussion concerning the September meeting on Sept. 9 a motion was made by Viola Pitt to pay the normal monthly expenses at the beginning of the month (Sept. 2) and approve other bills at the meeting. The motion was seconded by Ina Schmidt. The motion passed.

Next a discussion was held of the need for a full nine member board of trustees and the necessity for all members to attend meetings. It was the opinion of several members that it would be a good idea for the librarian to contact all members before each meeting to remind them to attend and discover whether there could be a quorum for business. Some possible candidates for board members were mentioned. It was felt by all members in attendance that the vacancies on the board need to be filled by the next meeting so that some committees can be appointed and some work can be accomplished.

Don Krebs said that he would be calling a meeting of the book committee soon.

Bill Berendsen made a motion to adjourn. It was seconded by Viola Pitt. Meeting adjourned at 8:20 P.M. Next meeting Sept. 9.

Don Krebs, Vice President

Jim Sprengel, Secretary

The meeting was called to order at 7:35 P.M. by the Vice-President, Don Krebs. Present were Don Krebs, Jim Sprengel, Judy Piwaronas, Ina Schmidt, Dan Krechnyak, and Phyllis Hostmeyer. Absent were Viola Pitt, Bill Berndsen, and Alvina Kruse.

The minutes of the August meeting were read and approved.

The Treasurer's report was read. The bills were approved to be paid by roll call vote. The report will be placed on file for future audit.

The Librarian's report for the past three months was distributed and studied.

New Business:

A letter of resignation from Mary Jean Astroth was read and accepted with regrets.

Applications for the position of assistant librarian were read and discussed. Applicants were: Morjorie Schniers, Gwendolyn Rice, and Carolyn Barr. Judy Piwaronas made a motion to accept the application for employment as assistant librarian of Carolyn Barr with a starting pay of \$1.65 per hour. A second to the motion was made by Ina Schmidt. The motion carried.

Next, there was a discussion concerning the Workshop on Intellectual Freedom at Mt. Vernon on Sept. 27. It was indicated that the librarian was interested in attending this meeting. Ina Schmidt made a motion to pay the registration fee of \$6.00 plus mileage expense of 15¢ per mile for the librarian and any board members wishing to attend. The motion was seconded by Dan Krechnyak. The motion carried.

Ina Schmidt made a motion to move Don Krebs from Vice-President to President because of the resignation of our President, Dolores Cinton. Dan Krechnyak seconded the motion. The motion carried.

Judy Piwaronas made a motion to elect Bill Berndsen Vice-President. The motion was seconded by Phyllis Hostmeyer. The motion carried.

The Annual Meeting of the Kaskaskia Library System to be held at Scott Air Force Base on Sept. 22 was discussed. Jim Sprengel summarized the changes to the KLS By-Laws to be voted on at the meeting and urged all to attend. Five members indicated their desire to attend and the others not at this meeting will be contacted by phone to see if they are interested in attending.

The final item of business was the appointing of committees by the President. They will be:

<u>Book Committee</u>	<u>By-Laws Committee</u>	<u>Budget Committee</u>
Judy Piwaronas Chairman	Jim Sprengel Chairman	Alvina Kruse Chairman
Viola Pitt	Bill Berndsen	Judy Piwaronas
Phyllis Hostmeyer	Phyllis Hostmeyer	Dan Krechnyak
Dan Krechnyak		
<u>Book Count Committee</u>	<u>Maintenance (building and grounds) Committee</u>	
Bill Berndsen Chairman	Bill Berndsen Chairman	
Dan Krechnyak	Ina Schmidt	
Jim Sprengel	Viola Pitt	
	Jim Sprengel	

A motion to adjourn was made by Dan Krechnyak and seconded by Phyllis Hostmeyer. The meeting adjourned at 9:45 P.M. Next meeting Oct. 7, 1974.

Don Krebs, President

Jim Sprengel
Secretary

The meeting was called to order at 7:35 P.M. by the President, Don Krebs. Present were Don Krebs, Jim Sprengel, Ina Schmidt, Dan Krechnyak, Bill Berndsen, and Phyllis Hostmeyer. Absent were Viola Pitt, Judy Piwaronas, and Alvina Kruse.

The minutes were read. A correction was made in the members of the budget committee. The chairman should be Dan Krechnyak instead of Alvina Kruse. The minutes were accepted after the correction.

The Treasurer's report was read. The bills were approved to be paid by roll call vote. The report will be placed on file for future audit.

The Librarian's report was presented. She reported on a workshop on Intellectual Freedom which she and Judy Piwaronas attended at the Holiday Inn in Mt. Vernon.

Old Business:

Bill Berndsen reported that a count of the library books revealed that there are 9,880 books on the shelves.

New Business:

At this point Mr. Ed Chamberlin, Executive Director of the Kaskaskia Library System, presented a sound slide discussion on Library Trusteeship. Several of the slides motivated interesting discussions. Mr. Chamberlin was cordially thanked for his time and effort in presenting the discussion.

The next item of business was the study of applications for the position of assistant librarian. There being approximately 20 applications to study and the lateness of the hour (10:00 P.M.) it was moved by Dan Krechnyak and seconded by Bill Berndsen to temporarily adjourn the meeting until Monday, October 14 at 7:30 P.M. The motion carried.

The meeting was recalled to order at 7:30 P.M. October 14 by the President, Don Krebs. Present were Don Krebs, Jim Sprengel, Judy Piwaronas, Ina Schmidt, and Dan Krechnyak.

Applications of persons interested in the position of assistant librarian were read and considered. After lengthy discussion Judy Piwaronas made a motion that the Board accept the application of Phyllis Hostmeyer effective October 16, 1974 at an hourly rate of \$1.65 per hour. Ina Schmidt seconded the motion. The motion carried. The President instructed the Secretary to prepare a form letter to send to all applicants who were not accepted informing them that their applications would be kept on file until the end of the fiscal year and that they would then be removed from the file on April 30, 1975.

After discussion on budget matters Dan Krechnyak made a motion to raise the Librarian's salary by 10% effective October 7, 1974 to a gross salary of \$236.50. The motion was seconded by Judy Piwaronas. The motion carried.

Dan Krechnyak made the motion to adjourn. Second was by Judy Piwaronas. The meeting adjourned at 9:30 P.M. Next meeting November 4, 1974.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order by the president, Don Krebs. Viola Pitt and Jim Sprengel were absent.

The minutes were read and approved with a motion for approval by Dan Krechnyak and second by Alvina Kruse.

The Treasurer's report was read and accepted by a roll call vote. Notice was given to the Treasurer that Phyllis Hostmeyer is to receive \$2.00 an hour after 30 days. Her first work day being October 16, 1974.

Discussion of new board members. Names on list: Vicki Doetsch, Carrol Lollar, Linda Roane. Dan is to get back to Dave Barr that any would be acceptable.

^{Bill} Librarian's report was given. Alderman Don Hoerschler told Alice that the book shelves must be moved from N-S to E-W because of studding. Also someone is needed to wash windows on outside as the city refuses to do this. Dan and Bill said they would take care of the problem.

Communications:

KLS - Bill Berndsen made a motion that formal approval be given for changes in By-laws of System; Article 4 and 17 as amended, based on September 22, 1974 annual meeting at NCO Club at Scott Air Base. Seconded by Dan Krechnyak.

Alice Osborne, Judy Piwaronas, and Ina Schmidt plan to attend a meeting for trustees and librarians at Smithton, Nov. 7, 1974. ^{<Mileage to be paid by the board>} ?

Unfinished Business:

Book Count Committee Report

Policy needs to be made to length of keeping magazines. Bill Berndsen says book committee should make this policy. Alice wants to keep National Geographic as far back as possible, but rest of periodicals 1 year. Bill Berndsen made a motion to accept the Book Count Committee Report amended by a quarterly categorization report due Dec. 31, 1974 and quarterly thereafter and a monthly report as to Section 2 of BCCr. Dan Krechnyak seconded the motion and the motion carried.

Equipment Committee Report

Presented by Bill Berndsen. Dan Krechnyak made a motion to accept equipment committee report with a limit of \$377.00 on recommended purchases. Second by Alvina Kruse. Motion carried.

Bill Berndsen tried to contact Mr. ^{Ray} Roy of CHS to build shelves in Wood-working class but still unable to talk with him.

Bill Berndsen to find out more on duplicating machine with idea of using Special Account money for this.

By-law Committee Report

Read by Don Krebs. He gave copy of By-laws to the librarian, Alice Osborne to make individual copies for the board members to study.

Don Krebs read report on policies needed.

No Book Committee or Finance Committee Reports; meeting to be held next Monday, Nov. 14, for both.

Don Krebs made a motion for a Christmas Party at the Wil-Char, 1st Monday of Dec. 1974. Spouses must pay own bill and have a choice from the menu. Ina Schmidt seconded the

Nov. 4, 1974 Continued

(2.

motion. Mayor Hilmes and wife are to be asked. Dinner at 7. Cocktail hour 6:30.

omit <1 cocktail paid by board.>

Motion made for adjournment by Alvina Kruse and second by Bill at 9:20P.M.

Don Krebs, President

Judy Piwaronas, Secretary Pro Tem

Minutes of Breese Public Library

Feb. 3, 1975

The meeting was called to order by the president, Don Krebs. Present were Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Ina Schmidt, and Viola Pitt. Absent were Alvina Kruse, Dan Krechnyak, and Vicki Doetsch.

The minutes of the previous meeting were read and corrected. The minutes should have included the supplementary meeting of Jan. 13, 1975. The I.L.A. questionnaire was discussed at the meeting. It was decided at that meeting that we really didn't have enough time to study all of the facts relative to the questions so we answered the questions as best we could and mailed it in. It was also decided at that meeting to purchase a copy machine (3M Model 257) from Accurate Office Equipment Co. in Bellville, Ill. for \$389.00. The minutes were then accepted with the correction.

The Treasurer's report was read and accepted by a roll call vote. The bills were approved to be paid by a roll call vote.

The Librarian did not submit a report.

Bill Berndsen made a motion to purchase an Adler electric typewriter with a 16" carriage and Pica type from Century Office Supplies of Carlyle for \$546.55. The motion was seconded by Judy Piwaronas. The motion carried.

The Librarian reported that she had been contacted by BCMW and that they would provide funds for a high school girl who would work ten (10) hours a week. She reported that Barbara Wiese would be the girl hired with the funds provided.

Alice was asked by the president to check with the city clerk concerning a policy on a flower fund used by the city council. The library board may want to establish a fund for members and/or relatives.

A decision was made to indicate favorable interest for the present time in a "National Endowment for the Humanities" project sponsored by the Illinois State Library. Alice Osborne, librarian, and Dan Krechnyak, board member were assigned local responsibility for the project.

The final item of discussion was concerned with an answer to an inquiry from Ed Chamberlin, Executive Director of Kaskaskia Library System. He was interested in whether or not the Breese Public Library would send a representative to the KLS board of trustees for the coming year. A decision was made to send Jim Sprengel's name in as our representative.

Bill Berndsen made a motion to adjourn the meeting. Viola Pitt seconded the motion and the meeting adjourned at 9:40 P.M. Next meeting March 3.

Don Krebs, President

Jim Sprengel, Secretary

Minutes of Breese Public Library

Dec. 2, 1974

The meeting was held at the Wil-Char Restaurant beginning at 7:00 P.M. After a delicious dinner meal the meeting was called to order by the president, Don Krebs. All members were present, including a new member, Vicki Doetsch.

The minutes were read and corrected. In the fourth paragraph Bill instead of Dan was to talk to Dave Barr. In the tenth paragraph, Mr. Roy should be Mr. Pay. The president accepted the minutes as corrected.

The treasurer's report was accepted and the bills were approved to be paid by a roll call vote.

All further business was scheduled for the regular meeting in January 1975.

A motion to adjourn was made by Ina Schmidt. Second was by Alvina Kruse. The meeting adjourned at 9:22 P.M. Next meeting January 6, 1975.

Don Krebs, President

Jim Sprengel, Secretary

Minutes of Breese Public Library March 3, 1975

The meeting was called to order at 7:34 P.M. by the President, Don Krebs. Present were Don Krebs, Bill Berndsen, Judy Piwaronas, Ina Schmidt, Alvina Kruse, Vicki Doetsch, and Dan Krechnyak. Absent was Viola Pitt.

The minutes were read and corrected. After the fifth paragraph there was a deletion. It should have been: Bill Berndsen made a motion to allow the librarian to purchase four (4) record tubs. Seconded by Ina Schmidt. Motion carried. Bill Berndsen made a motion to purchase a Model 650 Kodak Carousel Slide Projector from Krebs Studio Breese. Seconded by Judy Piwaronas. Motion carried. The minutes were then accepted as corrected.

The Treasurer's report was accepted for future audit.

The bills were approved to be paid by a roll call vote.

The librarian presented her monthly report. She requested that a standard policy be adopted on lending projectors. On a motion by Judy Piwaronas and a second by Ina Schmidt, it was decided to set a charge of \$5.00 per day with a refund of \$4.00 per day when the machine is returned in proper working order. Motion carried.

The board next discussed the financial situation of the library relative to the next tax levy. No action was taken.

The condition of the present library facilities and their accessibility was discussed. The President directed Bill Berndsen and Jim Sprengel to meet with the Breese Elementary School Board concerning possible renting or leasing of school facilities for the use of the Breese Public Library.

In order to emphasize National Library Week (April 13-19) it was decided to sponsor a contest to design a book jacket on the theme "Library Power" for elementary school library card holders of Breese. Jim Sprengel and Dan Krechnyak are to be in charge.

Meeting adjourned at 9:14 P.M. Next meeting April 7, 1975.

Don Krebs, President

Jim Sprengel, Secretary

Minutes of Breese Public Library April 7, 1975

The meeting was called to order by the President, Don Krebs at 7:30 P.M. Present were Don Krebs, Bill Berndsen, Jim Sprengel, Ina Schmidt, Alvina Kruse, Vicki Doetsch, Dan Krechnyak, and Viola Pitt. Absent was Judy Piwaronas.

The minutes were read and approved.

The Treasurer's report was accepted and placed on file for future audit. The bills were approved for payment by roll call vote.

Don Frailey, Superintendent of Elementary School District #12, entered the meeting at 7:15 P.M. He appeared at the invitation of Jim Sprengel and Bill Berndsen who had attended the school board meeting. There was a general discussion with Mr. Frailey concerning the leasing of some buildings the school district will not be needing for school classes. All board members present indicated that it would be an improvement to move the library facilities to a ground-level location. Mr. Frailey stated that the school board was very favorable to leasing some of its un-needed space to the library. Mr. Frailey excused himself from the meeting at 8:15 P.M. as he had another meeting to attend in Carlyle. The library board decided to hold its next meeting in the school buildings to get an idea of the facilities and how the library might utilize them.

The Librarian presented her monthly report. She mentioned that the library would be closed April 15 because the City Hall would be closed for the city election. She also mentioned that she would like to attend the librarian's meeting at KLS Headquarters in Smithton on April 21. After discussion concerning a substitute it was decided to close the library because there is not a substitute available for that day. According to the Librarian, the Assistant, Phyllis Hostmeyer will be able to return to work May 13.

NEW BUSINESS - Dan Krechnyak made a motion to change the regular meeting to the first Tuesday of the month. Alvina Kruse seconded. Motion carried.

Jim Sprengel distributed copies of a possible library survey form. After discussion it was approved to proceed with the printing of the survey form. He is to contact KLS to see if they will do the printing job.

Bill Berndsen made a motion to adjourn. Second was by Ina Schmidt. Meeting adjourned at 9:54 P.M.

Next meeting May 6 - 7:30 P.M. at the kindergarten rooms.

Don Krebs, President

Jim Sprengel, Secretary

Minutes of Breese Public Library May 6, 1975

The meeting was called to order at 7:30 P.M. by the President, Don Krebs.
Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Alvina Kruse, Dan Krechnyak, and Viola Pitt. Absent were: Ina Schmidt and Vicki Doetsch.

The minutes of the previous meeting were read and approved.

The Treasurer presented her report and it was accepted for future audit. The bills were approved to be paid by roll call vote.

The Librarian presented her report on library usage.

A trustees workshop for local library trustees to held at Smithton the evening of June 11 was discussed. The purpose is to acquaint local library trustees with five problem areas of the local library.

Jim Sprengel is to contact KLS concerning the possibility of the System purchasing certain new standard reference books for the library similar to the plan for purchase of equipment which the System previously initiated.

Unfinished Business:

Jim Sprengel reported that he had received the printed questionnaires from KLS and had contacted the Breese Junior High math teacher, Lave Thomas, relative to a community survey. So far Lave has not responded.

New Business:

The Library Board discussed the possibility of moving the present library facilities into the soon to be vacated kindergarten building. The Board unanimously decided to request the City Council to support the move of the library facilities into the kindergarten rooms. The support would be in the form of financial assistance for the maintenance of the new facilities including insurance, upkeep, and utilities.

Dan Krechnyak made the motion to adjourn. Seconded by Judy Piwaronas. Meeting adjourned 9:20 P.M. Next meeting June 3.

Don Krebs, President

Jim Sprengel, Secretary

MINUTES OF BREESE PUBLIC LIBRARY

June 2, 1975

The meeting was called to order by the President, Don Krebs, at 7:40 P.M.

Present were: Don Krebs, Judy Piwaronas, Jim Sprengel, Vicki Doetsch, Dan Krechnyak, and Viola Pitt. Absent were: Bill Berndsen, Ina Schmidt, and Alvina Kruse.

The minutes of the previous meeting were read and approved.

The Treasurer presented her report and it was accepted for future audit. The bills were approved to be paid by roll call vote.

The Librarian was not present so there was no report on library usage for May.

A Trustee Workshop for local library trustees to be held at Smithton the evening of June 11 was discussed. Three trustees, Jim Sprengel, Don Krebs, and Judy Piwaronas, indicated they would be attending. Two, Viola Pitt and Dan Krechnyak, were not sure whether they would be able to attend.

The remainder of the meeting was taken up with a general discussion on library finances and the need for improved quarters for the library which would be the responsibility of the City Council. No action was taken as we had expected members of the City Council library committee to meet with us. They did not appear.

Judy Piwaronas made a motion to adjourn the meeting. Second by Dan Krechnyak. Meeting adjourned at 9:00 P.M. Next meeting July 1, 1975.

Don Krebs, President.

Jim Sprengel, Secretary.

The meeting was called to order at 7:37 P.M. by the President, Don Krebs.

Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Dan Krechnyak, Vicki Doetsch, Alvina Kruse, Ina Schmidt, and Viola Pitt. All trustees were present.

The minutes of the previous meeting were approved.

The Treasurer presented the financial report and it was accepted and filed for future audit. The bills were approved to be paid by roll call vote.

Judy Piwaronas passed out the Librarian's report for the month of June. The Book Committee was directed to look into the discrepancy between the book count arrived at by the Book Committee and the figure on the Annual Report sent to Springfield.

A letter from the Secretary of State, Michael Howelett, was read confirming the amount of the state equalization grant.

Judy Piwaronas discussed the purchase of a set of encyclopedia to up-date the reference collection. It was decided that the Book Committee should agree on the appropriate set(s) for our library and proceed with the purchase. Judy also discussed the necessity for the purchase of a new card catalog file. The need was recognized and the Book Committee directed to proceed with the purchase.

The Board discussed salaries of Library employees. Dan Krechnyak made a motion to compensate Mrs. Osborne for the time she is putting in supervising the BCMW financed employee. The compensation will be \$100.00. Seconded by Alvina Kruse. Motion carried. Bill Berndsen made a motion to pay Phyllis Hostmeyer \$2.10 per hour effective July 1, 1975. Seconded by Dan Krechnyak. Motion carried.

Election of Officers for the '75-'76 year was the next item of business. Dan Krechnyak nominated for:

- President - Don Krebs
- Vice-President - Bill Berndsen
- Secretary - Jim Sprengel
- Treasurer - Judy Piwaronas

Viola Pitt made a motion to close the nominations; second Dan Krechnyak. The officers were elected unanimously by acclamation.

The monthly meetings for the Board in the Fiscal Year '76 were set as 7:30 P.M. Tuesday:

August 5, 1975	January 5, 1976
September 2, 1975	February 3, 1976
October 7, 1975	March 2, 1976
November 4, 1975	April 6, 1976
December 2, 1975	May 4, 1976

The expenses for refreshments at the Summer Reading Program were approved.

The President distributed folders concerning a new library building. The folders will also be distributed to all members of the City Council and the Mayor.

Dan Krechnyak made a motion to adjourn the meeting. Seconded by Ina Schmidt. Meeting adjourned at 9:00 P.M. Next meeting August 5, 1975.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order at 8:55 P.M. after the following members attended the City Council meeting. Present were: Dan Krechnyak, Viola Pitt, Bill Berndsen, Don Krebs, Judy Piwaronas, Vicki Doetsch. Absent were: Jim Sprengel, Ina Schmidt, and Alvina Kruse.

The minutes of the previous meeting were read and approved.

The Treasurer's report was accepted for future audit.

The bills were approved to be paid by a roll call vote.

Unfinished Business: Encyclopedia Britannica - decided we should follow rules - have bids for 30 days beginning August 15. All bids are **subject** to approval by the library board. Motion by Bill Berndsen and second by Dan Krechnyak. Motion carried.

New Business: The board decided to compensate Mr. and Mrs. McGinnes for hanging the drapes. A motion by Dan Krechnyak and a second by Vicki Doetsch to send the McGinnes' \$25.00 for the extra help. Motion carried.

Large Print books received on approval by Mrs. Osborne. Shown to the Board. To be sold at \$2.75 as a close out for large print books. Left to the decision of the Book Committee.

The Librarian's report was given.

Next meeting at Wil-Char on September 8th at each member's expense. Spouses welcome. Cocktails at 6:30 P.M. Dinner at 7:30 P.M.

Motion to adjourn by Bill Berndsen. Second by Viola Pitt.

Don Krebs, President

Judy Piwaronas, Secretary Pro Tem.

The meeting was called to order at 9:05 P.M. by the President, Don Krebs.
Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Dan Krechnyak, Ina Schmidt, Alvina Kruse. Absent were: Viola Pitt and Vicki Doetsch.

The minutes of the previous meeting were read and approved.

The Treasurer's report was accepted for future audit.

The bills were approved to be paid by a roll call vote.

The Librarian's Report was given by Alice Osborne.

New Business:

The Annual Meeting of the Kaskaskia Library System to be held at Scott AFB on September 21 at 6:30 P.M. was discussed. Jim Sprengel, Don Krebs, Judy Piwaronas, Alice Osborne, and Phyllis Wostmeyer indicated their interest in attending.

Alice Osborne discussed formation of a "Friends of Library" organization. The President appointed Viola Pitt as a representative of the Library Board to attend the meeting of the group on September 29 at 7:30 P.M.

Bids on purchasing of sets of encyclopedia are to be approved at the next meeting.

The Secretary is to include in the minutes a resumé of the last City Council meeting concerning where the library stands in regard to the City Council and progress on a new library building.

Bill Berndsen made a motion that a file be maintained at the library of all formal reports such as Treasurer's Report, Secretary's Report, committee's reports, etc. The file is to be maintained by the Librarian. Ina Schmidt seconded. Motion carried.

Phyllis and Alice are to stagger working hours. One will work 1-4, one 2-5. This will let the library be open an extra hour a day. Hours to be published in the Breese Journal. Afternoon hours will be 1-5 P.M.

Dan Krechnyak made a motion to adjourn. Seconded by Alvina Kruse. Meeting adjourned at 10:05 P.M. Next meeting will be October 7, 1975 at 7:30 P.M.

Don Krebs, President

Jim Sprengel, Secretary

October 7, 1975

Minutes of Breese Public Library

The meeting was called to order at 7:55 P.M. by the President, Don Krebs. Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, and Alvina Kruse. Absent were: Viola Pitt, Ina Schmidt, Dan Krechnyak, and Nicki Doetsch.

The minutes of the previous meeting were read and approved.

The Treasurer's report was accepted for future audit.

The bills were approved to be paid by a roll call vote.

The Librarian's Report was given by Alice Osborne. There followed a discussion on the book count and progress in developing the card catalog.

New Business:

Judy Piwaronas made a motion to sell the set of encyclopedia to the highest bidder, Mrs. Jube Parkes, for \$60.00. Second by Alvina Kruse. Motion carried.

Bill Berndsen made a motion to adjourn the meeting. Second by Judy Piwaronas. Motion carried. Meeting adjourned at 9:10 P.M. Next meeting November 4, 1975.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order at 7:40 P.M. by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, and Viola Pitt.

Trustees absent were: Alvina Kruse, Ina Schmidt, Vicki Doetsch, and Dan Krechnyak.

The minutes of the previous meeting were approved as read.

The Treasurer's report was presented by Judy Piwaronas. The Bills were approved to be paid by roll call vote.

In the absence of the Librarian her report was presented by Judy Piwaronas.

NEW BUSINESS - It was decided to seek volunteers from the "Friends of the Library" organization to act as aids for the librarians so that they may have time free to concentrate on preparing cards for the card catalog. It was decided to ask for four to work every other week (afternoons).

Judy Piwaronas made a motion that a monthly progress report be made by the Librarian on work concerning the card catalog as part of the Librarian's monthly report. Second by Viola Pitt. Motion carried.

A discussion was held concerning the meeting in December. Possible dates for a meeting at Wil-Char to include spouses were suggested as Dec. 2, Dec. 4, or Dec. 9. It was decided that the Librarian would check on possible dates and then notify the Board members. Don Maue, Chairman of the City Council Library Committee, and wife are to be invited as are Mayor Hilmes and wife.

Judy Piwaronas made a motion to give the Librarian, Alice Osborne, a Christmas Bonus of \$25.00 and the Assistant Librarian, Phyllis Hostmeyer, a Christmas Bonus of \$15.00. Second by Viola Pitt. Motion carried.

After discussion Bill Berndsen made a motion to set the Librarian's monthly salary at \$250.00 per month. Second by Judy Piwaronas. The motion was passed on a roll call vote.

A motion to adjourn the meeting was made by Bill Berndsen. Second by Viola Pitt.

Meeting adjourned at 10:10 P.M. Next meeting indefinite.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order at 9:00 P.M. by the President, Don Krebs. The Board of Trustees had just enjoyed a Christmas Dinner at the Wil-Char Restaurant.

Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Dan Krechnyak, and Ina Schmidt.

Absent were: Alvina Kruse, and Viola Pitt.

The Treasurer's Report was presented by Judy Piwaronas. The bill were approved to be paid by roll call vote.

The Librarian's Report was given by Alice Osborne.

BUSINESS - Announcement of a Librarian's meeting at Smithton on December 10 was made. Alice and Phyllis plan to attend.

Bill Berndsen reported on a meeting with the City Council Library Committee concerning the Building Program for the new library building. The meeting concerned a discussion of a possible floor plan and exterior. Some changes were suggested. Another meeting is planned in January.

The President announced the resignation of Vicki Doetsch from the Board.

CORRESPONDENCE - A letter of Thank You was read from the W. Sanders Family for help they had received from the Library.

The meeting adjourned at 9:45 P.M. Next meeting January 6, 1976.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order by the President, Don Krebs, at 7:40 P.M.

Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Dan Krechnyak, Viola Pitt, and Alvina Kruse.

The minutes were approved as read.

The Treasurer's Report was presented by Judy Piwaronas.

The Bills were approved for payment on a motion by Alvina Kruse, a second by Viola Pitt, and a roll call vote.

The Librarian's Report was presented by Alice Osborne.

Correspondence: - Don Krebs discussed a letter he had received from KLS describing two possible library science courses which might be offered by B.A.C. Bill Berndsen made a motion to pay the expenses, including transportation of two people to attend the courses, if offered in the Fall of 1976. Second by Judy Piwaronas. Motion Carried.

Business:

Alice reported on a Librarian's meeting to be held in Trenton January 16, 1976 at 10:00 A.M. The meeting will be conducted by Jim Johnson of KLS.

A discussion on the possibility of visiting the Mascoutah Library to study the design was held. Alice is to contact the Library to find a convenient time for visiting. Members of the City Council Library Committee are to be invited to accompany us on the visit.

Jim Sprengel discussed possible ways of preparing card catalog cards which he had discussed with KLS and SIM Edwardsville. He reported that there is a processing center in Rockford which can be used. Judy Piwaronas made a motion to contact the Rockford processing center concerning any books not cataloged by Josten's. The cards for the books are to be processed by the Rockford center. Second by Alvina Kruse. Motion carried.

The need for a publicity committee was discussed. A committee is to be appointed at our next meeting.

The sending of flowers or memorials in cases of death was discussed. Dan Krechnyak made a motion that flowers or a memorial be sent in the case of death of: A Library Board member, Library Staff member, City Administration member, or the immediate family of any of the afore mentioned. Expenses for such to be paid from the general fund. Second by Bill Berndsen. Motion carried.

A motion to adjourn was made by Judy Piwaronas. Second by Dan Krechnyak. Meeting adjourned at 9:35 P.M. Next meeting February 3, 1976.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY

February 10, 1976

The meeting was called to order by the President, Don Krebs, at 8:40 P.M.

Present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, and Alvina Kruse.

Absent were: Viola Pitt, Dan Krechnyak, and Ina Schmidt.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judy Piwaronas.

The Bills were approved for payment on a motion by Bill Berndsen, a second by Alvina Kruse, and a roll call vote.

The Librarian's Report was presented by Alice Osborne.

BUSINESS:

The necessity for and type of card file for the card catalog was discussed. A local craftsman is to be contacted relative to its construction.

New shelving for present and future use was discussed. The Central High School Industrial Arts Instructor is to be contacted concerning possible construction of the shelving.

The President discussed the need for a representative on the KLS Board of Directors for the coming year. He directed the Secretary to submit the present representative's name, Jim Sprengel, as the Breese Library's representative for the coming year. A letter is to be submitted by March 31, 1976.

The Librarian and her assistant are to attend a rescheduled meeting at KLS Headquarters February 26 on filling out the Annual Report.

The Statement of Economic Interests which must be filed with the County Clerk by April 30, 1976 was discussed. All Board members present were given a copy.

A Community Survey on library service in Breese was summarized by Jim Sprengel. The Survey was done in the Fall of 1975 by the Central High School Math Club. All Library Board members are to receive a copy of the survey results. The Secretary is to write a letter of appreciation to the Math Club whose sponsor is Joan Belter.

The meeting adjourned at 10:03 P.M. Next meeting March 2, 1976 at 7:30 P.M.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY

March 2, 1976

The meeting was called to order by the President, Don Krebs, at 7:40 P.M.

Present were: Don Krebs, Judy Piwaronas, Dan Krechnyak, Jim Sprengel, Viola Pitt, Alvina Kruse, and Mary Ann Bruening.

Absent: Bill Berndsen.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judy Piwaronas.

The Bills were approved for payment on a motion by Judy Piwaronas, a second by Dan Krechnyak, and a roll call vote.

The Librarian's Report was presented by Alice Osborne.

Communications:

An invitation to attend an open house at the new Columbia Public Library March 28 at 2:30 P.M. was read by the Secretary.

An announcement concerning an IIA Librarians to the People project was read by the Secretary.

Business:

Mrs. Osborne reported on a Librarian's Workshop to be conducted by Jim Johnson. The Workshop will be May 3,4,5 from 9:00 - 11:00 A.M. Judy Piwaronas made a motion that the Board pay the mileage expenses for Alice and Phyllis to attend the Workshop. Second by Viola Pitt. Motion carried.

The Secretary distributed copies of the Community Library Survey conducted by the Central High School Math Club. All people at the meeting received a copy.

The President appointed a Publicity Committee made up of Jim Sprengel, Chairman and Mary Ann Bruening.

The President announced the resignation of Ina Schmidt. A new member will be appointed by the City Council to replace her. It was suggested that the Secretary write a note of appreciation to Ina thanking her for her service on the Board.

The Finance Committee was designated to study the mechanics of setting up a Foundation for donations to the Library. A plaque to display the names of people, business firms, and organizations who contribute to the Foundation is to be secured.

The President summarized a meeting February 25 with the City Council Library Committee and the Architect concerning the new library building.

The problem of welfare families living outside the city who can't afford a non-resident card was discussed. Jim Sprengel and Bill Berndsen are to investigate the problem and possible solutions.

The meeting adjourned at 9:10 P.M. Next meeting April 6, 1976.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY

April 12, 1976

The meeting was called to order by the President, Don Krebs at 7:37 P.M.

Members present were: Don Krebs, Bill Berndsen, Judy Piwaroans, Jim Sprengel, Mary Bruening, Viola Pitt, Alvina Kruse, and Dan Krechnyak (late).

Member absent: Jan Thomas.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judy Piwaronas.

The Bills were approved for payment on a motion by Bill Berndsen, second by Alvina Kruse, and a roll call vote.

The Librarian's Report was presented by Phyllis Hostmeyer, Assistant Librarian.

Business:

There was a discussion on non-resident fee card for disability and welfare cases as well as students. It was moved by Bill Berndsen that the Breese Public Library initiate a quarterly non-resident card at the rate of \$1.75 for three (3) months which could be renewed indefinitely at the rate of \$1.75 per quarter. The card to be issued and renewal at the discretion of the Librarian. Seconded by Judy Piwaronas. Motion carried.

A Nominating Committee of Viola Pitt, Chairman, Alvina Kruse, and Dan Krechnyak was appointed by the President. The Committee is to present nominations for Officers for the 1976-77 year at the May 10 meeting.

After discussion it was decided to close the Library on Saturday, April 17, 1976 and if the City Hall is open Good Friday evening April 16 the Library will be open also.

The President reported that he had been contacted by Debra Ambuehl of Greenville concerning a Librarian's position.

A letter of appreciation to Ina Schmidt was read by the Secretary. All present signed the letter and the Secretary will send the letter to Ina.

Meeting adjourned at 9:22 P.M. on a motion by Bill Berndsen and second by Viola Pitt.

Don Krebs, President

Jim Sprengel, Secretary

The meeting was called to order by the President, Don Krebs at 7:38 P.M.

Members present were: Don Krebs, Bill Berndsen, Judy Piwaronas, Jim Sprengel, Mary Bruening, Viola Pitt, Alvina Kruse, Dan Krechnyak, and Jan Thomas.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judy Piwaronas.

The Bills were approved for payment on a motion by Bill Berndsen, second by Dan Krechnyak, and a roll call vote.

The Librarian's Report was presented by Alice Osborne, Librarian.

BUSINESS:

Dan Krechnyak reported on his progress in the establishment of a foundation to receive gifts for the library. Jim Sprengel is to check with KLS concerning legal advice in the organization of a trust foundation.

After discussion it was decided to extend an invitation to the KLS Board of Directors to hold one of their monthly meetings in the Breese Public Library.

A meeting May 27 at the Our Lady of the Snows concerning the Blind and Physically Handicapped was discussed. No action was taken.

Viola Pitt, Chairman of the Nominating Committee moved that the present officers be re-elected to another one year term. Second by Dan Krechnyak. Motion carried.

The Librarian brought up the subject of expired and/or expiring three year terms for the Library Trustees. It was decided to ask the Mayor to reappoint Trustees for a second, third, etc. term as the terms expire.

Meeting adjourned at 8:55 P.M. on a motion by Mary Ann Bruening and a second by Viola Pitt. Next meeting June 7, 1976.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY

June 8, 1976

The meeting was called to order at 7:40 P.M. by the President, Don Krebs.

Present were: Don Krebs, Mary Ann Bruening, Jan Thomas, Viola Pitt, Alvina Kruse, and Judie Piwaronas.

Absent were: Dan Krechnyak, Bill Berndsen, and Jim Sprengel.

Minutes of the previous meeting were read and approved.

The Bills were approved on a roll call vote.

The Librarian's Report was presented.

BUSINESS:

Insurance for items from KLS (Projector, Charging Machine, etc.) was discussed.

Three job applications have been received. We should start thinking of future help if hours of service are extended in new building.

Judy Piwaronas reported on last KLS meeting.

Don Krebs recommended going to a standard card catalog due to reduced cost. Mary Ann Bruening made a motion to buy a 60 drawer card catalog cabinet with a closed base, Birch, at a cost of \$997.00 F.O.B. Second by Alvina Kruse. Motion carried.

Alvina Kruse made the motion to adjourn. Second by Mary Ann Bruening.

Don Krebs, President

Judy Piwaronas, Secretary Pro Tem

The meeting was called to order by the President, Don Krebs, at 7:30 P.M.

Present were: Don Krebs, Mary Ann Bruening, Viola Pitt, Alvina Kruse, and Judie Piwaronas.

Absent were: Dan Krechnyak, Bill Berndsen, and Jim Sprengel.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judie Piwaronas.

The monthly bills were approved for payment by roll call vote.

The Librarian's report was presented by Alice Osborne.

Communications

KLS recommends trustees to write Governor Walker to pass legislation on four bills presently before him for his approval. Phyllis is to type a form letter with each member to send one.

Unfinished Business

Committees appointed:

- By-laws and Policies
- Finance and Budget (Foundations)
- Books and Material
- Building and Grounds
- Publicity

A copy of committee members is to be typed up and distributed by Librarian.
Finance Committee - to contact civic organizations for publicity and money; any help we can get toward new library. Prepare a fact sheet on services, books available, dire need of money for shelving and furnishings.

By-laws and Policy - Review and come up with new set of policies for board. Please suggest new hours for library when new library is opened.

Book Committee - Determine amount of shelving needed.

NEW BUSINESS

A motion was made by Mary Ann Bruening and seconded by Jan Thomas to pay Phyllis \$2.50 per hour with her hours regulated by the Librarian, effective July 1, 1976. Any additional help to be held to a maximum of 50 hours a month for each employee. Motion approved unanimously.

Special committee appointed by the President to plan a celebration party.
Committee members: Dan Krechnyak, Bill Berndsen, and Jim Sprengel.

Mary Ann Bruening made the motion to adjourn, seconded by Viola Pitt.

Don Krebs, President

Judie Piwaronas, Secretary Pro Tem.

August 3, 1976

The meeting was called to order by the President, Don Krebs at 7:35 P.M.

Members present: Don Krebs, Mary Ann Bruening, Viola Pitt, Judie Piwaronas, Jan Thomas, Bill Berndsen, and Jim Sprengel.

Members absent: Alvina Kruse, and Dan Krechnyak.

The minutes of the previous meeting were approved as read.

The Treasurer's Report was presented by Judie Piwaronas.

The Bills were approved for payment on a motion by Bill Berndsen and a second by Viola Pitt, and a roll call vote.

The Librarian's Report was presented by Alice Osborne, Librarian.

BUSINESS:

The new card catalog cabinet was unpacked in the first floor storeroom and moved to the second floor by Don Krebs, Bill Berndsen, and Jim Sprengel.

It was decided to advertise for job applicants to add to the staff when the new library is ready for operation.

Jim Sprengel announced the Annual Meeting of KLS to be held at Scott AFB M.C.C. Club on Sunday, September 19, 1976.

A discussion was held on the Popular Book Service as a possible replacement for the McNaughton Service. All members present were in favor of trying PBS.

Bids for library shelving were opened and tabled.

The meeting was temporarily adjourned until Tuesday, August 10, 1976 at 7:30 PM.

August 10, 1976

President called the meeting to order.

Members present: Bill Berndsen, Viola Pitt, Mary Ann Bruening, Judie Piwaronas, and Don Krebs.

Members absent: Dan Krechnyak, Jim Sprengel, Jan Thomas & Alvina Kruse

Bill Berndsen made a motion that the board accept a bid from Hagen Lumber Co. for oak shelving at a cost of \$11,860.00. The bid reads as follows:

Shelving to be in oak in accordance with library specifications.

At the cost of \$11,860.00, the shelving is to be completely finished to match present shelving and to be completely installed.

Oak plywood is to be used in tops and sides and in center backing for double faced units at the discretion of the contractor in lieu of solid oak wood. Plywood to be trimmed by 2" facing similar to present shelving. Shelves are of solid oak and adjustable.

BREESE PUBLIC LIBRARY

September 7, 1976

The meeting was called to order at 7:35 P.M. by the President, Don Krebs.

Present were: Don Krebs, Mary Ann Bruening, Alvina Kruse, Judie Piwaronas, Jan Thomas, Dan Krechnyak, Bill Berndsen, and Jim Sprengel.

Absent: Vicla Pitt.

The minutes of the previous meeting were accepted as presented.

Judie Piwaronas presented the Treasurer's Report.

The bills were approved for payment on a motion by Bill Berndsen, a second by Alvina Kruse, and a roll call vote.

Alice Osborne presented the Librarian's report.

BUSINESS:

The Annual Meeting of the Kaskaskia Library System on September 19 at Scott AFB M.C.C. Club was discussed. It appeared that most trustees would be attending. The Librarian is to call in the number of reservations by Sept. 14.

The "Hours" Committee reported on a weekly schedule to be used when the new library building is ready for operation. The recommendation was accepted and is as follows:

Tuesday	10--12	1--5	6--8	
Wednesday		1--5		
Thursday	10--12	1--5		
Friday		1--5	6--8	
Saturday	10--12	1--3		(23 Hours)

The necessity for a fact sheet to be used in approaching organizations for donations was discussed. Dan Krechnyak requested that one be drawn up. Jim Sprengel is to check with KLS to see if they will assist in this project.

The President appointed a committee to select an applicant for filling a part-time position. The committee was made up of Jim Sprengel, Dan Krechnyak, Judie Piwaronas, and Bill Berndsen. The committee was given full power to act in selecting a qualified applicant. After studying the job applications and discussing the applicants the committee decided to accept the application of Diane Hilmes.

The meeting adjourned at 8:40 P.M. on a motion by Dan Krechnyak and a second by Mary Ann Bruening.

Don Krebs, President

Jim Sprengel, Secretary

Kickboard is to be solid oak and 4" high as current shelving.

Center section (double faced units) to have a divider approximately every 42" with a 2" oak facing on the divider.

All other shelving (single faced units) to have a divider approximately every 36" with 2" oak facing.

Shelving is to be completed by September 15, 1976.

Mary Ann bruening seconded the motion that the bid from Hagen Lumber be accepted.

Motion accepted by all present and bid was given to Hagen Lumber Co.

Bill Berndsen made a suggestion that the other companies who submitted bids be sent a courtesy letter.

Motion made for adjournment by Bill Berndsen and seconded by Viola Pitt.

Meeting adjourned at 9:55 PM.

Judy Piwaronas
Acting Secretary, Judy Piwaronas

BREESE PUBLIC LIBRARY

October 5, 1976

The meeting was called to order at 7:35 P.M. by the President, Don Krebs.

Trustees present were: Don Krebs, Dan Krechnyak, Jim Sprengel, Jan Thomas, Mary Ann Bruening, Viola Pitt, Judie Piwaronas, and Bill Berndsen.

Absent: Alvina Kruse.

The minutes of the previous meeting were accepted as presented.

Judie Piwaronas presented the Treasurer's Report.

The Bills were approved for payment on a motion by Dan Krechnyak, a second by Mary Ann Bruening, and a roll call vote.

Alice Osborne presented the Librarian's Report.

BUSINESS:

The Board discussed the problem of moving books and equipment from the old library into the new library building. It was decided to use a conveyor system with the equipment being borrowed from local businesses. It was suggested that a request for volunteers be included in the Library News which the Librarian places in the Breese Journal.

The next item of business was a discussion of furniture to be purchased for the new building. Judie Piwaronas presented a list of furniture and equipment (1 couch, 2 chairs, 1 hassock, coffee tables, end tables, lamps, and a vacuum cleaner with attachments) which could be purchased from Bruegge and Company furniture company for \$788.95. A motion was made by Jan and seconded by Mary Ann to purchase the furniture and equipment. Motion carried.

Meeting adjourned at 9:55 P.M. Next meeting November 3, 1976.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY

November 9, 1976

The meeting was called to order at 7:31 by the President, Don Krebs.

Trustees present were: Don Krebs, Dan Krechnyak, Bill Berndsen, Viola Pitt, Judie Piwaronas, and Jan Thomas.

Absent: Mary Ann Bruening and Alvina Kruse.

Judie Piwaronas presented the Treasurer's Report.

The monthly bills were approved for payment by a roll call vote with Dan Krechnyak voting no.

Alice Osborne presented the Librarian's Report.

BUSINESS:

It was discussed and decided by the Board to have Alice call Wesner to come and spray in the new library as soon as possible. The Board then decided to pay \$2,000.00 for part of the shelving by the end of November. The next item discussed was lowering part of the front desk for children to check out books. This is to be done before moving into the new building. Also Alice is to check on bullentin board for the new library.

Bill then handed out copies of the new policies and by-laws to each Board member to take home and look over so that they can be discussed and voted on at the January meeting.

Meeting adjourned at 9:10 P.M. on a motion by Viola Pitt, and a second by Judie Piwaronas.

The next meeting will be held at Wil-Char, December 8, 1976, 6:30 P.M.

BREESE PUBLIC LIBRARY

December 8, 1976

The meeting was called to order at 7:00 P.M. at the Wil-Char Restaurant by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Judi Piwaronas, Jim Sprengel, Dan Krechnyak, Jan Thomas, Alvina Kruse, and Mary Ann Bruening.

Absent: Viola Pitt.

Also attending were Librarians Alice Osborne, Phyllis Hostmeyer, and Library Clerk Diane Hilmes.

Guests: Spouses of Library Board members and Librarians, Mr. and Mrs. Wilfred Hilmes, Mayor, Mr. and Mrs. Don Maue, City Council member, Mr. and Mrs. Marty Johnson, City Engineer.

The minutes of the previous meeting were approved.

The Treasurer's Report was presented by Judi Piwaronas.

The bills were approved for payment on a motion by Bill Berndsen, a second by Dan Krechnyak, and a roll call vote.

The Librarian's Report was presented by Alice Osborne.

All business was deferred by the President with the exception of a discussion on the method of moving into the new library building. The meeting was temporarily adjourned until 3:30 P.M. Friday, December 10 at the old library.

Meeting called to order at 3:30 P.M. by the President (December 10).

The decision was made to begin the moving operation at 9:00 A.M. December 15.

Meeting adjourned at 9:15 P.M.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Jan 1977

The meeting was called to order at 7:43 PM by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Judi Piwaronas, Jim Sprengel, Dan Krechnyak, Jan Thomas, Viola Pitt and Mary Ann Bruening.

Absent: Alvina Kruse

Also attending were Librarians Alice Osborne and Phyllis Hostmeyer.

The minutes of the previous meeting were approved.

The treasurer's report was presented by Judi Piwaronas.
The bills were approved for payment on a roll call vote.

The librarian's report was presented by Alice Osborne.

Communications: from Ina Schmidt. A note of thank you for a Christmas remembrance was read by the President.

Old Business: The by-laws were discussed and approved on a motion by Bill Berndsen and a second by Dan Krechnyak. Motion carried unanimously.

The policies were discussed and approved on a motion by Bill Berndsen and a second by Dan Krechnyak. Motion carried unanimously.

New Business: The moving operation from the former library in the City Hall to the new library building was discussed. The Secretary was directed to send a thank you note to the St Dominic class for their help during moving day.

The revival of the "Friends of the Library" was discussed but no action was taken.

Jim Sprengel reported on a meeting to be held at S I U Carbondale, August 2-6, 1977 sponsored by the Illinois State Library. It was decided that a Librarian and a Trustee would be provided mileage expenses to attend the meeting.

A survey form to be used in a "man-on-the-street" survey was discussed by Jim Sprengel.

The final item of business was a discussion of salaries. On a motion by Bill Berndsen and a second by Judi Piwaronas, Librarian Alice Osborne's monthly salary is increased from \$250.00 to \$275.00 per month with a minimum of 24 hours duty of the 30 hour work week. Motion carried. Further discussion on salaries was tabled for future discussion.

Meeting adjourned at 11:10 PM. Next meeting: February 1, 1977 at 8:00 PM.

Don Krebs, President

Jim Sprengel, Secretary

Breese Public Library
January meeting (Feb 1, 1977)

The meeting was called to order at 8:50 PM by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Judi Piwaronas, Jim Sprengel, Dan Krechnyak, Viola Pitt and Mary Ann Bruening.

Trustees absent: Alvina Kruse and Jan Thomas.

Also attending were Librarians Alice Osborne and Phyllis Hostmeyer.

The minutes of the previous meeting were approved as submitted.

The Treasurer's report was presented by Judi Piwaronas. The bills were approved for payment on a motion by Bill Berndsen, second by Viola Pitt and a roll call vote.

The Librarian's report was presented by Alice Osborne.

Correspondence: The President read a letter from KLS requesting whether Breese Public Library would be sending a representative to KLS for the coming year (1977 - 78). It was decided to resubmit the name of the present representative - Jim Sprengel.

Old Business: Jim Sprengel reported on his attempt to secure newspaper subscriptions from the State Bank of Breese. The Bank agreed to provide a years subscription for three newspapers: Breese Journal, Carlyle Union Banner, and Trenton Sun. The possibility of securing other newspaper subscriptions from other sources was discussed.

The Board discussed possible dates for a grand opening celebration for the new library building. National Library Week (April 17 - 23) was selected as the most appropriate time.

New Business: Following a lengthy and detailed discussion concerning the financial situation of the library funds Dan Krechnyak made a motion that effective this date the Librarian work a minimum of 22 hours per week and as many extra hours as necessary for the efficient administration of the library with a salary of \$275.00 per month with IMRF benefits and the Assistant Librarian to be hired by the Board to work no more than 22 hours per week at the present salary of \$2.50 per hour plus IMRF benefits. The motion was seconded by Viola Pitt. Bill Berndsen requested a roll call vote. The roll call vote was unanimous in favor of the motion.

On a motion by Bill Berndsen and a second by Viola Pitt the meeting adjourned at 11:00 PM.

Next meeting March 1, 1977 at 8:00 PM

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY
SECRETARY'S REPORT

~~February 1977~~

(March 1, 1977)

The meeting was called to order at 8:00 P.M. by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Dan Krechnyak, Judi Piwaronas, Viola Pitt, Mary Ann Bruening, Alvina Kruse, & Jan Thomas.

Trustees absent: Jim Sprengel.

Also attending were Librarians Alice Osborne and Phyllis Hostmeyer.

The minutes of the previous meeting were approved as submitted.

The Treasurer's report was passed on until next meeting.

The Librarian's report was presented by Alice Osborne.

Old Business: \$210.76 was received from sealed bids taken on shelving, tables, chairs, & misc. from old library.

New Business: The Board discussed the possibility of having music in the library. Viola Pitt made a motion to get prices on an AM - FM radio, with tape player and two speakers. Getting the best quality set staying under \$250.00. The motion was seconded by Alvina Kruse, with a roll call vote and all trustees voting yes with the exception of Dan Krechnyak.

Alice is to call Germantown Savings Bank to ask about securing a years subscription to the Globe.

The Finance Committee is to have a special meeting discussing the annual report, on March 7, 1977 at 8:00 P.M.

Also discussed was the grand opening, which is to be held April 17 - 23. A special meeting is to be held March 10, 1977 at 8:00 P.M.

On a motion by Bill Berndsen and a second by Mary Ann Bruening the meeting adjourned at 10:00 P.M.

Next regular meeting April 5, 1977 at 8:00 P.M.

Don Krebs, President

Jim Sprengel, Secretary

Special meeting, March 10, 1977

Present: Don Krebs, Judy Piwaronas, Jim Sprengel, Jan Thomas, Alvina Kruse.

Judy Piwaronas made a motion to purchase a table 36" X 96", model # 7098, tan birch top, satin black trim from Mitchell Fold-o-Leg tables. Second by Alvina Kruse. Motion carried.

After discussing plans for the activities during National Library Week April 17 - 23, 1977 the meeting adjourned.

Jim Sprengel, Secretary,

BREESE PUBLIC LIBRARY
SECRETARY'S REPORT
(May 1977)

The minutes of April 5, 1977:

The meeting was called to order at 8:05 P.M. by the President Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Judi Piwaronas, Viola Pitt, Mary Ann Bruening, Alvina Kruse, Jan Thomas and Jim Sprengel.

Trustees absent: Dan Krechnyak.

Also attending: Alice Osborne, Phyllis Hostmeyer, and Randy Harris.

The Minutes of the previous meeting were corrected to show Jan Thomas as Secretary Pro Tempore. Minutes were then approved as corrected.

The Treasurer's Report was presented by Judi Piwaronas.

The Bills were approved for payment on a roll call vote.

The Librarian's Report was presented by Alice Osborne.

Correspondence: A letter from KLS concerning a meeting on Community Survey May 24 was read by the President. Everyone was urged to attend.

Unfinished Business: A special meeting on March 7 for development of a budget for '77'- '78' fiscal year to be submitted to the City Council was reported on by the President. The total budget is for \$20,070.00.

A discussion on plans for the Open House April 17th was held. Cookies for the celebration were a main topic of discussion.

New Business: Bill Berndsen made a motion to close the Library from 1:00 P.M. to 3:00 P.M. annually on Good Friday. Second by Mary Ann Bruening. Motion carried.

A brief discussion was held concerning a celebration party after the Open House. The party committee of Jim Sprengel, Bill Berndsen, and Dan Krechnyak is to develop the plan for this.

A nominating committee made up of (chairmen) was appointed by the President. The committee is to present a slate of officers at the May meeting.

Randy Harris, KLS Librarian for Blind and Physical Handicapped, spoke on the importance of the Community Survey process, services for the blind and physically handicapped, and answered general questions concerning KLS services.

A committee was appointed by the President to develop plans for services to citizens not able to take advantage of the regular daily services of the Library. This committee will be an outreach committee. The committee will be made up of: Jan Thomas, Chairman, Viola Pitt Dan Krechnyak, and Judi Piwaronas.

Survey May 24 was read by the President. Everyone was urged to attend.

Unfinished Business: A special meeting on March 7 for development of a budget for '77-'78' fiscal year to be submitted to the City Council was reported on by the President. The total budget is for \$20,070.00.

A discussion on plans for the Open House April 17th was held. Cookies for the celebration were a main topic of discussion.

New Business: Bill Berndsen made a motion to close the Library from 1:00 P.M. to 3:00 P.M. annually on Good Friday. Second by Mary Ann Bruening. Motion carried.

A brief discussion was held concerning a celebration party after the Open House. The party committee of Jim Sprengel, Bill Berndsen, and Dan Krechnyak is to develop the plan for this.

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Meeting adjourned at 10:28 P.M. Next meeting May 3, 1977 at 8:00P.M.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY
Minutes of May 3, 1977

The meeting was called to order at 8:12 P.M. by the President, Don Krebs.

Trustees present were: Don Krebs, Bill Berndsen, Dan Krechnyak, Judi Piwaronas, Viola Pitt, Alvina Kruse, Mary Ann Bruening, Jan Thomas, and Jim Sprengel.

Also attending: Alice Osborne, and Phyllis Hostmeyer.

The Minutes of the previous meeting were corrected to show the motion of Bill Berndsen to close the Library from 12:00 P.M. to 3:00 P.M. annually on Good Friday. The minutes were then approved as corrected.

The Treasurer's Report was presented by Judi Piwaronas.

The Bills were approved for payment on a roll call vote.

The Librarian's Report was presented by Alice Osborne.

Correspondence: The President read a letter from KLS concerning Library Legislation Day May 4 in Springfield.

Unfinished Business: A discussion was held concerning a celebration party for Board members, Staff members, and spouses of same. It was decided to hold the party at Carlyle Lake May 22 beginning around 2 or 3 p.m.

Dan Krechnyak stated that he believed that the Open House during National Library Week had been very favorably received by the citizens of Breese.

New Business: Bids for the encyclopedia sets were opened. Successful bidders were:

World Book - Edward Wiegand - \$35.00
Britannica - Don Krebs - 26.00
Illustrated Home Enc.-Margie Schniers \$10.00

A letter of resignation from the Library Board submitted by Alvina Kruse was read by the President. She will resign as soon as a replacement can be located.

Judi Piwaronas made a motion that the Librarian be responsible for writing checks to pay bills at the monthly meeting as bills and invoices are received. Checks to be signed by the Treasurer and President at the monthly meetings. Second by Dan Krechnyak, Motion carried.

Minutes of May 3, 1977 - Cont.

The nominating committee presented a slate of officers for election: Don Krebs, President; Dan Krechnyak, Vice President; Jan Thomas, Secretary; Bill Berndsen, Treasurer. Viola Pitt made a motion that the Secretary cast a unanimous ballot for the slate as submitted. Motion carried.

The final item of discussion was concerned with a change in the hours of service during the week. Dan Krechnyak made a motion that the following hours be enacted effective this date. Second by Mary Ann Bruening. Motion carried.

Monday	- 3-5
Tuesday	- 10-8
Wednesday	- 12-5
Thursday	- 10-8
Friday	- 12-8
Saturday	- 10-3

Meeting adjourned at 10:15 P.M. on a motion by Judi Piwaronas and a second by Viola Pitt. Next meeting June 7 at 8:00 P.M.

Don Krebs, President

Jim Sprengel, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

The minutes of September 6, 1977.

The meeting was called to order at 8:55 P.M. at the Wil-Char Restaurant by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, & Jan Thomas.

Also attending were Librarians Alice Osborne & Phyllis Hostmeyer.

Guests: Spouses of Board members & Librarians.

The minutes of the previous meeting were approved as read.

The Treasurers report was presented by Bill Berndsen.

The Bills were approved for payment on a motion by Bill Berndsen, a second by Jim Sprengel, and a roll call vote.

A seperate check is to be written each month for petty cash, so that it can be shown in the ledger.

It was decided to put Diane on IMRF by next pay check.

It was suggested that Phyllis & Bob Hostmeyer, Diane Hilmes & guest, Mayor Hilmes & wife, and Mr. & Mrs. Gene Sherman be asked to attend the annual K.L.S. meeting at Tony's Restaurant in Belleville at the expense of the board.

New Business:

A motion was made by Dan Krechnyak for Phyllis to take the correspondence course through Loyola University on Book Selection, and to pass material on to Alice & Diane. Second by Viola Pitt. Motion approved.

The Finance & Budget Committee is to have a meeting discussing the possibility of getting additional money from foundations, and have suggestions by next board meeting.

Tabled until next meeting Phyllis' pay for time spent in Carbondale, and Diane & Phyllis' Hours.

Meeting was adjourned at 10:00 P.M. on a motion by Dan Krechnyak & second by Judi Piwaronas.

Next meeting October 4, 8:00 P.M.

Don Krebs, President

Jan Thomas, Secretary

BOOK ROOM & PEASE - NOV 1977

The minutes of October 4, 1977.

The meeting was called to order at 8:09 by Jim Sprengel, acting President.

Trustees present: Bill Berndsen, Mary Ann Bruening, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees Absent: Don Krebs, Dan Krechnyak & Viola Pitt.

Guest: Beverly Sanders K.L.S.

The minutes of the previous meeting were approved as read.

The Treasurers report was presented by Bill Berndsen.

The bills were approved for payment on a motion by Jan Thomas, a second by Mary Ann Bruening, and a roll call vote.

Librarians report was presented by Alice Osborne.

Unfinished Business:

Bill Berndsen made a motion to pay Phyllis \$2.75 an hour for the 22 hours of work missed during the week of August 1-6 for time spent in Carbondale. Second by Mary Ann Bruening. Motion carried.

Carroll Lollar made a motion that Diane work a minimum of 20 hours a week. Second by Mary Ann Bruening, motion carried.

New Business:

A request by Esther Poelker to use the Library as a hospitality room for display of Avon Product was denied as per city regulations.

Bill Berndsen made a motion that Breese Library join I.L.A. at the annual fee of \$15.00. Second by Mary Ann Bruening, motion carried.

Rusty Sanders, teacher at Elementary School Dist. # 12 asked if the Library would serve cookies & kool-ade to children he would be bringing into the Library November 18th. Board approved.

Meeting adjourned at 9:05 on a motion by Bill Berndsen, second by Mary Ann Bruening.

Next meeting November 1st, 8:00P.M.

Jim Sprengel, Acting President

Jan Thomas, Secretary

Breese Public Library
Secretary's Report

The meeting of November 1, 1977.

The meeting was called to order at 8:09 by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Viola Pitt, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees absent: Carroll Lollar

Guest: Beverly Sanders, K.L.S.

The minutes of the previous meeting were approved as read.

The Treasurers report was presented by Bill Berndsen.

The Bills were approved for payment on a motion by Jim Sprengel second by Judi Piwaronas, and a roll call vote.

Librarians report was presented by Alice Osborne.

Dan Krechnyak returned Jim Sprengel's church key.

New Business:

Bill Berndsen made a motion to buy a used refrigerator not to exceed \$75.00. Second by Viola Pitt, board approved.

Beverly Sanders stated she would find out if K.L.S. is putting out statistics on individual library book null.

The December 6th meeting will be held at Wil-Char Restaurant beginning at 6:30. Invited guests are Mr. & Mrs. Wilfrid Hilmes, Mr. & Mrs. Gene Schurman, Ms. Beverly Sanders & Friend.

Unfinished Business:

Alice is to call K.L.S. to get additional Statements of Economic Interest for those board members who have not turned one in.

To be discussed next meeting:

Pay for pulling books at K.L.S.

Carbondale & similar seminars should be part of policy manual.

Evaluation sheets - as taught at Carbondale.

After a lengthy discussion on Phyllis' letter of resignation the board asked Phyllis & Alice to leave. The board then reconvened.

Dan Krechnyak made a motion to accept Phyllis' resignation subject to the final decision being made by the Librarian. As part of this motion the board restates the policy that the Librarian is in charge of running the library. All employees of the Library are to perform the duties as assigned by the librarian. Second by Bill Berndsen, motion approved.

Meeting adjourned at 10:36 on a motion by Jim Sprengel, second by Mary Ann Bruening.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of January 3, 1978.

The meeting was called to order at 8:10 by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Drebs, Viola Pitt, and Judie Piwaronas.

Trustees absent: Jim Sprengel, Dan Krechnyak, Carroll Lollar, Jan Thomas.

Also attending the meeting, Beverly Sanders, representative from K.L.S.

Minutes of previous meeting stand as read. No additions or corrections.

Treasurers report was presented by Bill Berndsen. Motion made to pay the bills by Judie Piwaronas, second by Mary Ann Bruening, and a roll call vote.

Librarians report presented by Alice Osborne. It was suggested that how many hours each individual works be put on monthly report.

The Secretary is to make a standard form letter and for the employees to type the letter (not mimeographed or copied) to send to legislators for support of ILA Platform and a letter to Allan Dixon to include Library Systems Funding, Equalization Grants, Per Capita Grants, and Research & Reference Centers in his Fiscal Year 1979 budget.

Bill Berndsen stated that the budget for books & supplies & furniture is down.

It was decided to post notice of bids for desk in library & city hall, and to pitch the old book drop.

It was decided 11-30-77 at KLS that rep. Bev Sanders is to attend at least 4 meetings a year at Breese Board Meeting. She was assured by board that she is welcome to come to any and all meetings when she so desires.

At this time the board went into executive session.

There was a discussion centered on need to expand adult fiction holdings. At this time James Sprengel entered meeting. After a short discussion period Bill Berndsen made a motion to increase the librarians salary to \$400.00 a month with IMRF benefits effective 1-1-78. The librarian is to work a minimum of 25 hours a week or as many more hours as necessary for the efficient administration of the library. Mary Ann Bruening seconded the motion. Motion carried.

Bill Berndsen made a motion to raise Diane Hilmes salary to \$2.65 an hour effective 1-1-78 which is the new federal minimum hourly wage rate. Second by Viola Pitt, motion carried.

Bill Berndsen made a motion for adjournment. Second by Mary Ann Bruening.

Next Meeting February 7, 1978 8:00 P.M.

Don Krebs, President

Judie Piwaronas, Acting Secretary

The meeting of December 6, 1977 was the Christmas dinner meeting held at Wil-Char.

The meeting was called to order at 9:10 by President Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnya, Carroll Lollar, Judi Piwaronas, Jim Sorenzel, Jan Thomas.

Trustees Absent: Viola Pitt

Also attending: Librarian Alice Osborne, and Diane Hilmes

Guests: Mr. & Mrs. Gene Sherman.

The minutes of the previous meeting were approved as read.

The Treasurers report was presented by Bill Berndsen.

The bills were approved for payment with a roll call vote.

Librarians report was presented by Alice Osborne.

A motion was made by Dan Krechnyak to donate pictures which hung in the old library to City Hall, second by Mary Ann Bruening. Motion approved.

All other business was tabled until next meeting.

Meeting adjourned at 9:35 on a motion by Dan Krechnyak, second by Mary Ann Bruening.

Next meeting January 3, 1978 8:00 P.M.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

The minutes of Feb. 7, 1978.

The meeting was called to order at 8:10 by President Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Jim Sprengel, Jan Thomas.

Trustees Absent: Viola Pitt, Judie Piwaronas

Also attending were librarians Alice Osborne & Diane Hilmes and Bev Sanders, representative from KLS.

The minutes of the last meeting were approved as read.

The Treasurers report was presented by Bill Berndsen.

The Bills were approved for payment on a motion by Dan Krechnyak, a second by Carroll Lollar, and a roll call vote.

The librarians report was presented by Alice Osborne.

Sealed bids were open for the desk and chair. Alice Osborne was highest bidder with \$15.00. Other bids were Al Gebke \$10.25 and Larry Sherman \$8.00.

The secretary is to write a letter to the Secretary of KLS Board of Directors stating we wish Jim Sprengel to represent the Breese Library on the KLS Board.

February 23, 1978 there will be a meeting at KLS on setting up a Budget.

The secretary is to call Phyllis and ask about material on course she was taking on book selection through Loyola University.

After a lengthy discussion on adult fiction it was decided that the Book Committee, along with Alice have a special meeting on Feb. 9th and order books that are needed in this area. Also the Budget Committee is to set up a new budget for Fiscal year beginning May 1, 1978 to April 30, 1979.

Meeting adjourned at 9:30 P.M. on a motion by Bill Berndsen, second by Dan Krechnyak.

Next meeting March 7, 1978.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of March 7, 1978

The meeting was called to order at 8:02 by Don Krebs, President.

Trustees present: Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Trustees absent: Bill Berndsen.

Also attending were librarians Alice Osborne and Diane Hilmes.

Minutes were approved as read.

Bills were approved for payment on a motion by Vi, second by Carroll, and a roll call vote.

Librarians report was presented by Alice Osborne.

The Library will be closed on Good Friday from 12 to 3. This should be put into Library Policies.

Alice and Diane are going to a Documents Workshop in Mount Vernon, April 4, 1978. Since this is on a Tuesday Jan will work and when the book mobile comes in Carroll Lollar and Don Krebs volunteered to help pull books.

The board agreed to purchase new Colliers Encyclopedia, and Rand McNally Atlas. Alice is going to call Bob Snyder at KLS and find out prices.

The Board decided against buying 8-track tapes for the Library. We also discussed putting a sidewalk in front of library. No action was taken.

The meeting adjourned at 9:26 on a motion by Judi Piwaronas, and a second by Mary Ann Bruening.

Next meeting April 4, 1978. 8:00P.M.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of April 4, 1978

The meeting was called to order at 8:08 P.M. by President Don Krebs.

Trustees attending: Mary Ann Bruening, Don Krebs, Viola Pitt, Judi Piwaronas, Bill Berndsen, Jim Sprengel, Jan Thomas, and Dan Krechnyak.

Treestees Absent: Carroll Lollar

Also attending Bev Sanders, Alice Osborne, and Diane Hilmes.

Minutes of previous meeting were approved as read.

Treasurers report was presented by Bill Berndsen. Bills were approved on a motion by Bill Berndsen, second by Dan Krechnyak and a roll call vote.

Librarians report was presented by Alice Osborne.

The budget was submitted to City Councilman Gene Sherman, Chairman of the Library Committee on March 7, 1978 at 9:45 P.M. in the amount of \$24,300.00. Also asked Mr. Sherman about putting a sidewalk in front of the bay window. He said he could see no problem in doing this.

On special meetings approved by the board, Bill Berndsen made a motion to pay Diane and Alice their regular hourly rate of pay. Diane's being \$2.65 and Alice's \$3.70, plus 15¢ a mile travel expense, and other expenses such as meals, registration fee etc., second by Mary Ann Bruening motion approved.

Upcoming meetings - Librarians meeting at Smithton April 20, 1978. Joint meeting of Lewis & Clark Library System and Kaskaskia Library System to be held at Ramada Inn Fairview Heights, Ill. on May 3, 1978.

We also discussed putting handrails in the bathrooms. Alice should call Randant to come in and install. Also discussed putting trash cans in front of Library.

Vi made a motion to buy book cart for \$70.00 and a hot plate, second by Judi Piwaronas, motion approved. Anything under \$100.00 the librarian has the power to purchase without getting board approval.

On Wednesday April 5, 1978 the Library sponsored a Seniors Citizen night. A film was shown, the Jubilee Bells from Nashville played, and Nut Breads, Coffee, and punch were served. We also sponsored a book-marker contest to be judged April 7th at 7:30.

Meeting adjourned at 9:30 P.M. on a motion by Dan Krechnyak, second by Mary Ann Bruening.

Next Meeting May 2, 1978 8:00 P.M.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

The Minutes of May 2, 1978.

The meeting was called to order at 8:05 P.M. by Dan Krechnyak, vice - president presiding.

Trustees attending: Carroll Lollar, Dan Krechnyak, Bill Berndsen, and Jim Sprengel.

Trustees absent: Viola Pitt, Jan Thomas, Mary Ann Bruening, and Don Krebs.

Also attending were librarians: Alice Osborne, and Diane Hilmes and Bev Sanders, representative from KLS.

Minutes of Previous meeting were approved as read.

Treasurers report was presented by Bill Berndsen. Bills approved for payment on a motion by Jim Sprengel, seconded by Bill Berndsen and a roll call vote.

Librarians report was presented by Alice Osborne.

Mr. Camdon from the 3M Company came in and demonstrated a 3M Copier machine. A price was given as \$1,595. This doesn't have to be paid in one day. We are allowed up to 30, 60, or 90 days. Board members were to be contacted. and to let the salesman know in two weeks what has been decided.

It was decided to put \$2,104.60 into the Special Account. This payment E.P. 9 1st Payment and E.P. 9 Second payment.

Tax levy was discussed and tabled until next board meeting because of no quorum.

Acting president, Dan Krechnyak suggested that the secretary send out names pertaining to the White House Conference at Our Lady of Snows. Such names as Business Men, Women's organizations, Breese Jay Cee's and other clubs, organizations and businesses.

Meeting was adjourned at 9:50 P.M. on a motion by Jim Sprengel, seconded by Carroll Lollar.

Next meeting June 6, 1978 at 8:00 PM.

Don Krebs, President

Jan Thomas, Secretary

Addition to Minutes of May 2
Library Board Meeting

As was decided at May 2 meeting a telephone poll was to be made of the entire board in regard to the purchase of a 3M Copy machine due to the May 31st limitation of trade in offer. The telephone poll was taken May 23rd. Voting was as follows:

Viola Pitt - yes
Dan Krechynak - yes
Don Krebs - yes
Judy Piwaronas - yes

Bill Berndsen - yes
Mary Ann Bruening - yes
Carroll Lollar - yes
Jan Thomas - yes
Jim Sprengel - yes

The machine was delivered by Ed Camden on Friday, May 26th.

The original price of the machine was \$2,395.00. (less trade in off \$800 for machine from City Hall) which made our price \$1,595.00 plus supplies of \$259.20. A total of \$1,854.20.

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of June 6, 1978

The meeting was called to order at 8:06 by Dan Krechnyak, Vice President.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Carroll Lollar, Viola Pitt, Judi Piwaronas, Dan Krechnyak, Jim Sprengel, & Jan Thomas.

Also attending: Alice Osborne, Librarian & Diane Hilmes, Assistant.

The minutes of the last meeting were approved as read.

Meeting was then turned over to President Don Krebs at 8:12.

Treasurers report was approved on a motion by Dan Krechnyak, second by Jan Thomas, and a roll call vote.

Dan Krechnyak made a motion that the addition of minutes of May 2, sent to Board Members be used as official affirmation on buying the copy machine. Second by Carroll Lollar. Motion approved.

The Board decided not to send a representative to the ABC II Library Institute at Carbondale this year.

Don Krebs appointed a nominating committee for election of officers at the next meeting. Those appointed were; Bill Berndsen, Chairman, Jim Sprengel, Mary Ann Bruening, Judi Piwaronas.

Librarians will attend a meeting June 14, 1978 at Smithton on Teacher-Library Relations.

Board picnic will be held at Breese Park on June 19, at 6:00 P.M.

Meeting adjourned at 9:24 on a motion by Bill Berndsen. second by Dan Krechnyak.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
SECRETARY'S REPORT

Minutes of July 11, 1978.

The meeting was called to order at 8:08 by President, Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, & Jan Thomas.

Trustees Absent: Dan Krechnyak

Also attending: Bev Sanders, K.L.S. Representative and Alice Osborne, Librarian.

The minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Alice presented Librarians Report.

Beverly Sanders discussed upcoming workshops for trustees & librarians. They are to be held in Mt. Vernon, August 12, and September 15-16, 1978. Topics to be discussed are budget, By-laws and Policies, and Parliamentary Procedure.

Rescheduled board picnic to Tuesday September 5th Breese Park.

Next item discussed was getting the carpet cleaned. Board agreed this should be taken care of as soon as possible. Alice should get bids from local people. It was also suggested to ask the city if they will pay for having this done.

Discussed putting flagpole in front of Library. Bill Berndsen said he would ask Legion to donate this.

The board decided to keep book Combined History of Marion & Clinton County, donated by John Olson in its original form and find some way of preserving it.

The Dual 8 M.M. projector is broken. Bev Sanders said she would talk to someone at K.L.S. about getting it fixed or trading for a different one.

Jim Sprengel discussed G.E.D. Adult education program to be held at Breese & Nashville Libraries, about changing our hours. Board said to see what kind of response we get before deciding.

Bill Berndsen Chairman of the Nominating Committee presented the following people to serve as officers for the upcoming year. Don Krebs, President, Dan Krechnyak, Vice President, Jan Thomas Secretary, & Bill Berndsen Treasurer. He then moved the nominations be closed, second by Viola Pitt. Motion approved.

Meeting adjourned at 9:30p.m. on a motion by Bill Berndsen & Second by Jim Sprengel.

Next meeting August 1, 1978 8:00p.m.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of August 1, 1978

The meeting was called to order at 8:05 by President, Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak
Jim Sprengel, & Jan Thomas.

Trustees Absent: Carroll Lollar, Viola Pitt, & Judi Piwaronas.

Also attending were librarians Alice Osborne & Diane Hilmes.

Minutes of the previous meeting were approved as read.

The Treasurers report was presented and approved on a roll call vote.

Alice presented the Librarians Report.

K.L.S. Will have a meeting August 24th, from 11:30 to 3:30 for all trustees
and librarians. Topic, Organizing a Friends of the Library Group.

Pull-up bars in restrooms will be installed by Joe Altepeter as soon as
they come in. The bill for this should be turned into the city.

Bill Berndsen talked to Vic Billhartz President of the Legion, about
donating a flag pole to the library. Mr. Billhartz said he would bring it
up at the next legion board meeting, and let him know by our next meeting.

Discussed what to do with copy machine. The Board decided to sell the
old machine by putting and add in the paper and taking bids.

Meeting adjourned at 9:30 on a motion by Dan Krechnyak, second Mary Ann
Bruening.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of September 5, 1978, held at Breese Park Board Picnic.

The meeting was called to order at 9:15P.M. by President Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees Absent: Viola Pitt

Also attending were librarians Alice Osborne & Diane Hilmes and spouses of Librarians and Trustees.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Alice presented librarians report.

American Legion Directors approved flag pole for the Library, and will let us know for sure after their next full board meeting.

Meeting in Okawville Sept. 25 for G.E.D. Pilot Program to be held in Nashville & Breese Libraries. Alice, Diane & Don are attending.

What to do with the old copy machine was tabled until next meeting, as we did not receive any bids. Also discussed putting sidewalk in front of bay window.

Meeting adjourned at 9:41 P.M. on a motion by Mary Ann Bruening, second by Jim Sprengel.

Next Meeting October 3, 1978.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of October 3, 1978.

The meeting was called to order at 8:07 by President Don Krebs.

Trustees present: Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, and Jan Thomas. Also attending; Alice Osborne, Diane Hilmes, & Bev Sanders.

Trustees Absent: Bill Berndsen.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a motion by Dan Krechnyak, and second by Carroll Lollar and a roll call vote.

Librarians report was presented by Alice Osborne.

Discussed G.E.D. Program which is being held at Breese & Nashville Libraries. Jim Sprengel will be the instructor at Breese to help people get started in the program. So far we have 4 people signed up.

We then talked about getting a drinking fountain. It was decided to ask City Council for one.

Since we did not get any bids on old copy machine it was decided to put sign in City Hall & Library for sealed bids to be taken by Nov. 1st.

Discussed Friends of Library, whether we should try to get it started again or let it die out. Vi suggested we talk to officers of Friends and see if anyone is still interested.

Meeting adjourned at 9:40 on a motion by Judi, second by Vi.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of November 7, 1978

The meeting was called to order at 8:05 by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Also attending: Alice Osborne, Diane Hilmes, & Bev Sanders.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a motion by Jim Sprengel, second by Dan Krechnyak, and a roll call vote.

Librarians report was presented by Alice Osborne.

Old Business:

Since we did not receive any sealed bids on the copy machine it was suggested that we set it up in the library and put a sign on it for \$100.00.

Next item discussed was Friends of the Library. We decided to call all the people that were members of the old group and set a date to get together. Also put an article in the paper for any interested persons to please attend this meeting. Bev Sanders said she would be willing to help get this group started.

Flag Pole - Bill said the type of flag pole the Legion wanted to put up for us was too expensive (\$400-\$500). So they decided to table the matter until finances were better. Don Krebs said he will ask the Knights of Columbus if they would like to donate one.

New Business:

Christmas party will be held at the Wil-Char December 5, 1978 starting at 6:30.

Also discussed Equalization Grant which we applied for in the amount of \$3,900.33.

There will be a meeting at K.L.S. on Book binding November 29, 1978. Alice & Diane will attend.

Meeting adjourned at 9:05 on a motion by Dan, second by Mary Ann.

Next meeting December 5, 1978.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of December 5, 1978 held at Wil-Char. Library board
Christmas Party.

The Meeting was called to order at 9:30 p.m. by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan
Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel,
and Jan Thomas. Also attending were spouses of above mentioned.
Mr. & Mrs. Tom Osborne, Al Holtgrave and Bev Sanders.

Minutes of the previous meeting were approved as read. Treasurer's
report was presented and approved on a roll call vote.

Meeting adjourned 9:40 p.m. on a motion by Carroll Lollar seconded
by Bill Berndsen

Next meeting January 2, 1979.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of January 2, 1979.

The meeting was called to order at 8:05 by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Carroll Lollar, Viola Pitt, Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Also attending: Alice Osborne & Diane Hilmes.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Librarians report was presented by Alice Osborne.

Old Business:

Don Krebs stated the Legion decided to donate a flag pole to the Library. At this time it is not known when we will receive it.

As of this date we have not heard any word on the Equalization Grant which we applied for in October.

Our old copy machine was sold to the Pacific Point Alcoholism Detox Center for \$100.00.

Correspondence:

A letter from Bev Sanders was received stating that a meeting will be held at K.L.S. on January 17, on services to the handicapped. Alice and Diane are planning to attend. Any interested board members who wish to attend should notify Alice.

Mr. Chamberlin is scheduled to attend our April Board meeting to inform board members about their legal responsibilities, and about self evaluation sheets.

New Business:

Next item discussed was the vacuum cleaner. It was decided to get bids on heavy duty & commercial sweepers and discuss at next meeting. Also the board asked Alice to call K.L.S. about Joint Purchasing Program to find out what is available.

Diane & Alice left meeting at 9:30. At this time board discussed salaries

Dan Krechnyak made a motion to pay the minimum wage to Diane and any other employees hired, and also limit her to 30 hours a week. Second by Bill Berndsen. Motion approved.

No further discussion on wages will be held until annual budget is made.

Meeting adjourned at 10:15.

Secretary's Report

The Meeting of February 6, 1979

The meeting was call to order at 8:20 by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Biola Pitt, Jim Sprengel, Carroll Lollar, Judi Piwaronas, and Jan Thomas.

Also attending: Alice Osborne and Diane Hilmas

The minutes of the previous meeting were approved as read

The Treasurer's report was presented and approved for payment on a motion by Jim Sprengel, seconded by Viola Pitt.

New Business:

Bill Berndsen made a motion to pay second annual installment \$2500 to city of Breese on payment of loan \$15,000 to be paid. Balance of \$10000. Seconded by Mary Ann, Motion approved

Communications:

It was decided to open a passbook savings. Take from the General Fund \$2,300 and from Special Account, \$400.00. If any additional money is needed to pay bills we should have it transferred to checking.

Unfinished Business:

We received one bid on a Commercial Sweeper from Moss Floor Covering on a Eureka for \$164 95. Mary Ann Bruening made a motion to purchase the vacuum cleaner Seconded by Dan Krechnyak Motion carried.

Judi entered at 9:00.

Diane and Alice left meeting at 9:15.

Went into executive session.

It was brought up before the board that the Illinois minimum wage law was \$2.30 an hour only if you employ 5 employees at full time.

The board staying within the President's guideline has unanimously decided to raise the librarian's pay to 7%. Effective Feb 1, 1979.

Meeting adjourned 10:04 on a motion by Dan Krechnyak seconded by Carroll Lollar.

Don Krebs, President

Jan Thomas, Secretary

Secretary's Report

The meeting of March 6, 1979.

The meeting was called to order at 8:00 p.m. by President, Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Dan Krechnyak, Viola Pitt, Jim Sprengel, and Carroll Lollar

Trustees absent: Judi Piwaronas, Jan Thomas

Also attending: Alice Osborne and Sister Celine of KLS

The Minutes of the previous meeting were approved as read

The Librarian's report was presented by Alice Osborne.

Motion was made by Jim Sprengel and seconded, by Bill Berndsen to submit the Proposed Library Budget to the City Council.

The Treasurer's report was presented and roll call was taken and all was in favor of paying the bills.

COMMUNICATIONS:

On Wednesday, March 28, at 7:00 p.m. a PR Idea Exchange will be held at the KLS Headquarters. Call Bev Sanders by Monday, March 26, if anyone plans to attend.

UNFINISHED BUSINESS:

Letter will be sent to the System, that we do not favor of system's funds for payment to ILA for the purpose of funding activities for lobbying in Springfield. Don Krebs will submit this letter.

Gene Schurman is looking into the possibilities of getting the Library a water fountain.

Equalization Grants should take place in about one month.

Non-resident fee was discussed. The board may raise the fee from \$7.00 to a higher fee. Also, it has been discussed to do away with the 3 month fee, and have one set price for the year.

Meeting adjourned 9:50 p.m. on a motion by Dan Krechnyak seconded by Carroll Lollar.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

The meeting of April 3, 1979.

The meeting was called to order at 8:10 by President, Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Viola Pitt, Carroll Lollar, Jim Sprengel & Jan Thomas.

Trustees absent: Dan Krechnyak & Judi Piwaronas.

Also attending: Alice Osborne, Sister Celine & Mr. Chamberlin

The minutes of the previous meeting were approved as read.

Don read two letters from Alan Dixon about the equalization grant, which we should be receiving in about 3 weeks.

Jim Sprengel made a motion to change the fee for non-resident users to \$10.00 a year starting May 1, 1979. Second by Vi, motion approved.

Bill entered the meeting at 8:40.

The treasurers report was presented and approved on a roll call vote.

The Librarians report was presented by Alice Osborne.

Sister Celine handed out selected statistics on bookmobile circulation and interlibrary loan (title requests) audiovisual statistics, which was discussed. She also reported on the last K.L.S. Board meeting.

Mr. Chamberlin then took the floor and spoke on items concerning, "The Mascoutah Challenge", co-operative purchasing, Shared Staffing Guidelines, Home Rule & Public Libraries, Gifts, Grants, and Illinois Public Treasurer's Investment Pool.

Meeting adjourned on a motion by Bill Berndsen, second by Vi.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of May 1, 1979.

The meeting was called to order at 8:23 P.M. by President, Don Krebs.

Present were: Don Krebs, Carroll Lollar, Viola Pitt, Bill Berendsen, and Jim Sprengel. Judi Piwaronas arrived at 9:10 P.M.

Absent: Dan Krechnyak, Jan Thomas, & Mary Ann Bruening.

Also attending: Alice Osborne and Diane Hilmes.

The Minutes of the previous meeting were approved as submitted.

The Treasurer's Report was accepted for audit.

The bills were approved for payment on a motion by Carroll Lollar, a second by Judi Piwaronas, and a roll call vote. All members voting yes.

The Librarians' Report was submitted by Alice Osborne.

Alderman Gene Shurman entered meeting at 9:30 P.M. and left at 9:55 P.M. A sidewalk from parking lot to front door, gravel for rear parking lot, and the securing of bids for a water fountain were discussed with Gene.

It was decided to contact local painters concerning the painting of outside trim.

A problem concerning Bookmobile service from K.L.S. was discussed by the Board and Librarian. Breese Library has missed three weeks of service during April.

The President appointed a Nominating Committee of Carroll Lollar, Chairman, Viola Pitt and Judi Piwaronas to select a slate of officers for next year.

The meeting adjourned at 10:35 P.M. on a motion by Bill Berendsen, and a second by Judi Piwaronas.

Don Krebs, President

Jim Sprengel, Secretary Pro Tem

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of June 12, 1979

The meeting was called to order at 8:05 by President, Don Krebs.

Trustees attending: Mary Ann Bruening, Don Krebs, Carroll Lollar, Viola Pitt, & Jan Thomas. Judi Piwaronas entered at 9:05.

Trustees absent: Bill Berendsen, Dan Krechnyak, Jim Sprengel.

Also attending: Librarian, Alice Osborne.

We then went outside to decide on the flag pole site. Everyone agreed to have it placed on the east side in the middle of the lawn, so it would not interfere with any electrical wires.

Minutes of the previous meeting were approved as read.

Treasurer's report was submitted, and bills were approved for payment on a roll call vote. All members voting yes.

Librarians report was presented by Alice Osborne.

Unfinished Business:

Three bids were received for painting and caulking on the outside of the Library.

Leo Kues-----	\$145.00
Laverne Laux-----	\$179.00
Huelsmann & Wieter---	\$400.00

Mary Ann made a motion to award painting contract to Laverne Laux in the amount of \$179.00. Second by Carroll, all members voting yes.

Bids for water cooler were then opened.

Altepeter-----	\$329.39	-installer
Schwarz Hardware---	\$252.00	-\$282.00
Meissner Bros.-----	\$294.00	-\$312.00

The different prices for Schwarz & Meissner Bros. were on different size units, and also not installed. A motion was made by Mary Ann to award contract on water cooler to Schwarz for the Cordley, Model EHAC-5, 4.6 gal. capacity per hour for the sum of \$282.00, with installation by the city. Second by Vi, all members voting yes.

Discussion on Laminator was tabled until next meeting.

Carroll Lollar, chairman of the Nominating Committee presented the following slate to serve as officers; Don Krebs, President, Dan Krechnyak, Vice President, Carroll Lollar, Treasurer, & Jan Thomas, Secretary. Judi Piwaronas made a motion to accept this slate. Vi moved nominations be closed, second by Mary Ann. Motion approved.

Meeting adjourned at 10:05 on a motion by Carroll, second by Vi.

Next meeting July 3, 1979.

Don Krebs, President

Jan Thomas, Secretary

Secretary's Report

Minutes of July 3, 1979.

The meeting was called to order at 8:30 p.m. by Jim Sprengel.

Trustees attending: Mary Ann Bruening, Carroll Lollar, Viola Pitt, Jim Sprengel and Bill Berndsen. Judy Piwaronas arrived at 9:05p.m.

Also attending: Librarian, Alice Osborne, Diane Hilmes and Sister Celine.

Minutes of the previous meeting were approved as read.

Treasurer's report was submitted and bills were approved for payment on a roll call vote. All members voting yes.

Bill Berndsen made a motion to pay the bills, Mary Ann Bruening, seconded.

Librarians report was presented by Alice Osborne.

UNFINISHED BUSINESS:

Laminator still in discussion.

Water fountain has been shipped and Marty will hook it up when it arrives.

Children's Summer Program is being organized and there will be activities for different age groups.

Sister Celine gave a report from KLS.

Meeting Adjourned at 9:20 p.m. on a motion by Bill Berndsen, seconded by Viola Pitt.

Jim Sprengel, Sub. President

Mary Ann Bruening, Sub. Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of August 7, 1979.

The meeting was called to order at 8:00 by Dan Krechnyak.

Trustees attending: Mary Ann Bruening, Bill Berndsen, Dan Krechnyak, Judi Powaronas, Jim Sprengel, and Jan Thomas.

Trustees absent: Don Krebs, Carroll Lollar, Viola Pitt.

Also attending: Alice Osborne & Diane Hilmes.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented and approved on a roll call vote.

Librarian's report was presented by Alice Osborne.

The March 19, 1980 K.L.S. Board Meeting will be held at the Breese Library.

Mr. John Humm of General Binding Corp. demonstrated a laminator. After a lengthy discussion on the Libraries need for one, it was decided to purchase a 4/8LM laminator at \$1,087.00, plus 12 18" rolls of paper at \$21.50 ea. Total cost \$1,345.00. Mr. Humm stated he would give the Library 2 free rolls of 12" paper.

It was decided to close the Library September 8, 1979 for Diane's Wedding.

Library Board picnic will be held Sept. 4, at 6:00 at the Breese Park.

Meeting adjourned 10:15.

Dan Krechnyak, Pres. Pro Tem.

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of Sept. 4, 1979, park meeting

The meeting was called to order at 9:05 by President, Don Krebs.

Trustees attending; Mary Ann Bruening, Carroll Lollar, Bill Berndsen, Don Krebs, Dan Krechnyak, Viola Pitt, Jim Sprengel, & Jan Thomas.

Trustees absent: Judi Piwaronas

Also attending: Librarian, Alice Osborne, Diane Hilmes & Sister Celine.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Librarian's report was presented by Alice Osborne.

The Board recognized Jim & Charlotte Sprengel, and thanked them for all the work they've done for the Library.

K.L.S. Annual dinner meeting will be held Sept. 18, 1979, at Scott Air Force Base Officer's Club, starting at 6:30 P.M.

Discussed OCLC Computer terminal that K.L.S. may be getting in the future.

It was decided to take sealed bids on old 4 drawer file cabinet. Alice is to put a notice in City Hall and the Library. Bids will be opened at next meeting.

Talked about the Rohlf Report, which has to do with a performance audit of K.L.S. Don gave a copy to Bill Berndsen and asked him to read it and pass it on until all board members have read it.

Sister Celine reported on K.L.S. Board meeting. She stated the roof at K.L.S. was in the process of being repaired due to heavy rain damage. She gave Alice & Don information on equalization and per capita grants.

Discussed in length problems of book mobile service. Sister Celine suggested we ask Marsha Bauer, who is in charge of this service to attend our next scheduled board meeting.

Meeting adjourned on a motion by Viola Pitt, second Bill Berndsen.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of October 2, 1979.

The meeting was called to order at 8:00 p.m. by President Don Krebs.

Trustees present: Mary Ann Bruening, Bill Berndsen, Don Krebs, Carroll Lollar, Judi Piwaronas, Jim Sprengel, & Jan Thomas.

Trustees Absent: Dan Krechnyak & Viola Pitt.

Also attending; Alice Osborne, Diane Holtgrave, & Marsha Bauer, Representative from K.L.S.

Minutes of the previous meeting were read and approved.

Bills were approved on a roll call vote.

Librarians report was presented.

Sealed bids were opened for old file cabinet. It went to the Breese Nursing Home for \$35.00.

New Business:

Discussed drapes for windows. Alice should get bids on rods & Material and should have samples for next meeting. Also discussed getting shrubs in front of Library, and fence around lawn. Should have prices and a sketch by next meeting.

Next K.L.S. Librarians meeting will be held October 18, 1979.

Marsha Bauer then took the floor and talked about her duties at K.L.S., and discussed the continuation of the book mobile. She has asked the K.L.S. Board for a book mobile committee, headed by Dan Krechnyak.

Meeting adjourned on a motion by Jim Sprengel, second by Bill Berndsen.

Next meeting date November 6, 1979.

Don Krebs, President

Jan Thomas, Secretary

Breese Public Library
Secretary's Report

Minutes of November 6, 1979.

The meeting was called to order at 8:00 p.m. by President Don Krebs.

Trustees Present: Mary Ann Bruening, Bill Berndsen, Don Krebs, Carroll Lollar, Jim Sprengel and Dan Krechnyak.

Trustees Absent: Viola Pitt, Jan Thomas, and Judi Piwaronas

Also attending: Alice Osborne, Diane Holtgrave, and Sister Celine Representative from KLS

Minutes of the previous meeting were read and approved.

Bills were approved on a roll call vote.

Librarians report was presented.

Old Business;

Discussed the drapes, Bruegge gave estimate of \$256.23, which includes fabricate and installation. Motion was made by Dan Krechnyak and seconded by Bill Berndsen to go ahead and purchase drapes. All favored.

Also, it was discussed whether drapes were flame proofed. Alice is going to check into this matter, perhaps some sort of spray can be purchased.

No communications:

Unfinished business:

Reservations were made at Wil-Char on regular meeting night, December 4th at 6:30 p.m.

Sister Celine took the floor and talked about Terminal installation, with the expense of 6 towards University of Illinois and 12, the State will pay.

She also stated the next meeting will be held November 14th at KLS.

Dan Krechnyak then took the floor, and talked on the meeting he attended regarding the doing away with the bookmobile. November 19th will be the next meeting.

Meeting adjourned 9:45 p.m. on a motion by Bill Berndsen, 2nd by Carroll Lollar.

Next meeting dat December 4, 1979 (and we will all sing Ho-Ho-Ho- and have a Merry Christmas)

Don Krebs, President

Mary Ann Bruening, Sub-Secretary

BREESE PUBLIC LIBRARY
Secretary's Report

Minutes of December 4, 1979. Christmas Dinner Meeting.

The meeting was called to order at 9:40 by President Don Krebs.

Trustees attending: Mary Ann Bruening, Bill Berndsen, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trestees Absent: Viola Pitt

Also Attending: Mr. & Mrs. Tom Osborne, Mr. & Mrs. Al Holtgrave, Mr. & Mrs. Gene Sherman, Bev Sanders, Sister Celine & Sister Mary Ann, and spouses of above mentioned board members.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Mary Ann Bruening made a motion to have our next board meeting at K.L.S. on January 16, 1980. Second by Jim Sprengel.

Sister Celine said the new O.C.L.C. Terminal should be installed by then, and would be happy to demonstrate how it operates, and also show those board members who have not been to the system around.

Mayor Hilmes thanked the Board for a fine job well done, and also commended Alderman Sherman for a fine job as chairman of Library Committee.

Meeting adjourned at 10:05.

Don Krebs, President

Jan Thomas, Secretary