

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of January 16, 1980

The meeting was called to order at 7:00 p.m. by President Don Krebs.

Trustees attending: Mary Ann Bruening, Bill Berndsen, Don Krebs, Dan Macknyak, Jim Sprengel and Jan Thomas.

Trustees absent: Carroll Lollar and Judi Piwaronas.

Viola Pitt resigned from the board in November after 10 years of service. Board Members should try to come up with names of people interested in serving on the board to submit to Mayor Hilmes for approval.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote. (ask about salt)

Librarians report was read. (ask about hours)

We received a notice that we will be receiving a grant of \$1,802.05 and a per capita grant for \$735.77.

Meeting adjourned on a motion by Bill Berndsen, seconded by Jim Sprengel.

Next meeting February 5, 1980.

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s. President

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Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of the meeting of March 4, 1980

The meeting was called to order at 8:05 p.,m. by President Don Krebs.

Trustees attending: Mary Ann Bruening, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar and Jim Sprengel.

Trustees absent: Bill Berndsen, Judi Piwaronas and Jan Thomas

Also attending: Diane Holtgrave, Alice Osborne and Marcia Bauer from KLS

Minutes of the previous meeting were approved as read.

Treasurer's report was presented and approved on a roll call vote.

Librarian's report was presented and approved. Looking over the report we are holding our own, books could be moving more.

Budget committee was reminded that it should be taken care of by next meeting.

Mr. Schurmann will be contacted in regards to using a snow blower on the sidewalks around the Library.

Discussed that perhaps the Breese Journal could be complementary, since the Post Newspaper is donated by the Germantown Trust and the Trenton Sun is donated.

The Junior Women's club hold classes for preschoolers 3 days a week at the Library. Two classes consists of 15 children and the other 10.

Since these activities are held at the Library, it was decided we should purchase a blackboard. Carroll Lollar made a motion to purchase one not to exceed \$150.00. Seconded by Dan Krechnyak.

Letter from K.L.S. was then read regarding non-residential fees. Breese non-residential fees for the card remains \$10.00 and the card System wide \$20.00.

UNFINISHED BUSINESS:

Bids will go out on the outside storm windows.

Decided the snap on, which lower and raise the windows for 12 windows with installation would cost \$208.44. We decided the snap on was not the proper type for the Library, so next meeting we should have the estimate prices on the storm windows (Outside).

New Thermostate discussed which save energy. Installation, Honeywell, would cost \$100.00 installed. It automatically sets different degrees Also used for air conditioning. Timer can be set on it.

Display case discuss

Dan and Marcia then talked on the Bookmobile. There are 3 options:

1. Continue the bookmobile
2. Purchase small step vans.
3. Delivery system.

Marcia stated that you save by step vans.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 1, 1980

The meeting was called to order at 8:06 by President, Don Krebs.

Trustees attending: Maryann Boscarine, Mary Ann Bruening, Don Krebs, Bill Berndsen, Carroll Lollar, Judi Piwaronas, Jim Sprengel and Jan Thomas.

Trustees absent: Dan Krechnyak      Also attending: Alice Osborne & Diane Holtgrave.

Treasurers report was presented and approved on a roll call vote. The third installment of \$2,500.00 should be paid to the City of Breese for payment on loan of \$15,000.00. Balance \$7,500.00

Minutes of the previous meeting were approved after a correction in Alice's hours to 25 hours a week.

Librarians report was presented.

Old Business:

We received one bid on storm windows from Hagen Lumber Co. Material and Labor to install 6 triple-track white storm windows, \$320.00. The Board decided to get more information on Anderson windows. Alice said she would get the information and have it by the next meeting.

New Thermostat was discussed and tabled until a further date.

New Business:

Display case was discussed. Judi Piwaronas made a motion to purchase Two Floor Display Cases with birch finish at \$169.00 each. Second by Maryann Boscarine. Motion carried.

Bill Berndsen made a motion to let librarian buy a cassette player from local businesses not to exceed \$100.00. Second by Judi Piwaronas. Motion carried.

Jim Sprengel, Chairman of the Nominating Committee, presented the following slate to serve as officers; Don Krebs, President, Dan Krechnyak Vice President, Carroll Lollar Treasurer, & Jan Thomas, Secretary. Second by Bill Berndsen. Motion approved.

Meeting adjourned at 9:51 on a motion by Bill Berndsen, second by Maryann Boscarine.

Next meeting May 6, 1980.

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Don Krebs, President

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Jan Thomas, Secretary

A Memo regarding this matter was handed out to each board member, they are to study the positive and negative aspects of this situation, and bring up the comments to the next meeting.

Carroll made a motion to raise the Librarian's salary from \$4.28 to \$4.60 effective May 1st. Seconded by Dan Krechnyak.

In the future wages will be considered of the Librarian at the end of the fiscal year with the same requirements of 120 hours per month.

Meeting adjourned at 10:30 p.m. on a motion by Dan Krechnyak, seconded by Jim Sprengel.

Next regular meeting April 1st, but Dan would like all Board Members to attend the meeting of March 19th held at our Library with K.L.S.

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Don Krebs, President

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Mary Ann Bruening, Secretary  
Pro-Tem

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 6, 1980.

The meeting was called to order at 8:06 by Vice President, Dan Krechnyak.

Trustees attending: Bill Berndsen, Mary Ann Boscarine, Mary Ann Bruening, Dan Krechnyak, Carroll Lollar, Jim Sprengel and Jan Thomas.

Trustees Absent: Don Krebs and Judi Piwaronas.

Also Attending: Alice Osborne, Diane Holtgrave, and Marsha Bauer.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Old Business:

Discussed storm windows. Alice called the Lumber Companies in the area for bids, but none replied. It was suggested to call Aviston Lumber again and talk to Paul Nettemeyer about a bid on Anderson Storm windows.

Received a bid from Ron Jansen of \$198.00 for installation of a new thermostat with a timer. Bill made a motion to accept this bid, second by Jim Sprengel. Motion approved.

Bill Berndsen made a motion to purchase the IBM Electronic Typewriter Model 60 for \$1,335.00. Second by Mary Ann Boscarine. Motion approved.

Proposed Library Budget for fiscal year '80-81 was submitted to the City Council as of April 1, 1980.

Marsha Bauer then took the floor and talked about the Trustees Budget and Policy making meeting, which was held on April 24th, at the System. She also stated that the K.L.S Board passed the \$20.00 fee for patrons to use all the Libraries in the System, effective July 1, 1980.

The K.L.S. Annual Meeting will be held in September. Exact date and place was not known.

Meeting adjourned at 8:55 P.M.

Next meeting June 3, 1980.

Don Krebs, President

Jan Thomas, Secretary

Breese Public Library  
Secretary's Report

Minutes of June 3, 1980

The meeting was called to order at 8:10 p.m. by President Don Krebs.

Trustees attending: Don Krebs, Dan Krechnyak, Carroll Lollar, Judy Piwaronas, and Maryann Boscarine

Trustees absent: Bill Berndsen, Mary Ann Bruening, Jan Thomas and Jim Sprengel

Also attending: Alice Osborne, Diane Holtgrave, and Marsha Bauer from KLS.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented and approved on a roll-call vote.

Librarian's report was presented.

UNFINISHED BUSINESS:

After discussion, Dan Krechnyak moved to accept Aviston Lumber Company's bid of \$712.00 for the purchase and installation on of six(6) storm windows for the windows at the front of the Library--with the understanding that all exposed wood surfaces are to be covered by metal and that the bill to be paid the first Tuesday of the month after the work is completed. Seconded by Maryann Boscarine. Motion carried.

Note: Proxy indicated Jim Sprengel in favor of purchase of storm windows from Aviston Lumber Company.

The new thermostat, with timer, has been ordered.

The new typewriter is scheduled to be delivered by July 18.

NEW BUSINESS:

A Bid of \$227.26 on cleaning the carpet in the Library was submitted by Ray's Carpet Cleaning, Keyesport. After discussion, Dan Krechnyak Moved that the Librarian see to it that the carpet be cleaned by someone whose work has been recommended, the cost not to exceed \$250.00. Seconded by Judy Piwaronas. Motion carried.

Note: Proxy indicated Jim Sprengel in favor of accepting bid from Ray's Carpet Cleaning.

The Trustee's party is to be planned by Carroll Lollar and Dan Krechnyak with the help of the other male trustees. The date is to be set at a later meeting.

Marsha Bauer announced that workshops for Board members and interested Trustees would be held at KLS on June 26 and July 9. The Reciprocal borrowing fee of \$20 was discussed. At present, Breese intends to charge a split fee---\$10 for a non-resident to use only the local Library and \$20 if he/she makes use of the System services via the local card. A progress report concerning automation of the System's circulation system was presented.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 1, 1980.

The meeting was called to order at 8:10 P.M. by President Don Krebs.

Trustees present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees Absent: Maryann Boscarine & Dan Krechnyak.

Also attending: Alice Osborne, Diane Holtgrave & Sister Celine from K.L.S.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Librarians report was presented.

Communications: Received a memo from K.L.S. on Non-resident fees & reciprocal borrowing. Sister Celine explained residents of Breese will not have to pay \$20.00, but must have their card stamped K.L.S. in order to use other libraries in the system. Non-residents wishing to use other libraries will have to pay \$20.00 & have card stamped K.L.S. Judi Piwaronas made a motion to go along with K.L.S. & raise Non-resident system wide use to \$20.00. Patrons wishing to use Breese Library only, leave at \$10.00. Second by Jim Sprengel.

The new thermostat which was discussed at the May 6th meeting was not needed since we already have one that is energy efficient.

On July 9th K.L.S. will hold a trustees meeting at 7:30 P.M.

Sister Celine discussed a new delivery service which will begin in September. A van will be picking up books & other materials belonging to other Libraries in the State of Illinois and take them back to the System, thus eliminating mailing of borrowed books back to these libraries.

K.L.S. will hold its Annual Meeting at Scott Air Force Base on September, 17th.

President, Don Krebs said the Finance Committee, headed by Dan Krechnyak should have a meeting to set up a proposal for a capital improvement fund and have it ready by the next board meeting.

Meeting adjourned at 9:15P.M. on a motion from Judi, second Mary Ann Bruening.

Next meeting August 5, 1980.

Don Krebs, President

Jan Thomas, Secretary

The Librarian outlined some of the special Library projects. These included: (1) the pre-school, with which the Breese Junior's Women Club assisted; (2) special programs and treats for residents of the local nursing home; and (3) the issuing of special cards to schools so that the Library's materials could be checked out for school-related projects.

Marsha Bauer, of KLS, led a discussion regarding the Bookmobile. She answered various questions raised by Trustees and offered information concerning such things as quality of service, different services offered, difficulties with drivers, and problems with the vehicle.

It was not intended that any decisions be made, but she indicated that she is presently of the opinion that the System should wait and see what automation brings and then decide what to do with regards to the Bookmobile, van service and other points discussed.

Note: Proxy indicated Jim Sprengel favored continuation of the present Bookmobile service to Breese Public Library, but on a more regular basis.

Meeting adjourned at 11:02 p.m. on a motion by Dan Krechnyak, Seconded by Carroll Lollar.

Don Krebs, President

Maryann Boscarine, Acting-Secretary



BREESE PUBLIC LIBRARY  
SECRETARY'S RERPORT

Meeting of August 5, 1980.

Meeting was called to order at 8:00P.M. by President, Don Krebs.

Trustees present: Bill Berndsen, Maryann Boscarine, Mary Ann Bruening, Dan Krechnyak, Don Krebs, Carroll Lollar, & Jan Thomas.

Trustees absent: Judi Piwaronas, & Jim Sprengel.

Also attending: Alice Osborne, Diane Holtgrave, & Sister Celine.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented and approved on a roll call vote.

Librarians report was presented.

Sister Celine took the floor and discussed the last board meeting held at K.L.S. Two new members came on the board, a watts line will be installed for calling in at the System, and the board approved a .50 fee on all films loaned. Bill Berndsen made a motion not to charge Breese patrons to use films, and have the library absorb this fee. Second by Mary Ann.

The Board then discussed a capital improvement fund. Dan said he would talk to Bob Snyder about the Illinois Library Laws and try to get something set up.

Meeting adjourned on a motion by Dan Krechnyak, Second Carroll Lollar.

Next meeting September 2, 1980 at the Breese Park.

• Don Krebs, President

Jan Thomas, Secretary

OBREESE PUBLIC LIBRARY  
oSecretary's Report

Minutes of September 2, 1980

The meeting was called to order at 9:26 p.m. by President Don Krebs.

Trustees Present: Bill Berndsen, Mary Ann Bruening, Don Krebs, Carroll Lollar, Judi Piwaronas, Maryann Boscarine, Jim Sprengel and Jan Thomas, Dan Krechnyak.

Also Attending: Alice Osborne, Diane Holtgrave, Gene Schurmann, Sister Cecline and Sister Veronica Tebbe

Minutes of the previous meeting were approved as read.

Treasurers' report was presented and approved on a roll call vote.

Librarian's report was presented.

Sister Celine reported on September 15, 1980 , Mr. Chamberlain, Marsha Bauer and Alayne Moore will open bids for KLIC.

On September 30, 1980 at 7:30 p.m. a meeting at Smithton on RFP for the board members, concerning automation.

Motion was made for the board to pay for annual dinner at the Scott Air Force Base. Motioned by Judi Piwaronas, seconded by Dan Krechnyak. Motioned Carried

A lengthy discussion on automation "dial access" will cost around \$5,000 and "On-line" will cost around \$20,000.

A letter was read by Don on automation project between Kaskaskia Library System and Lewis and Clark Library System.

Meeting adjourned at 10:30p.m. on a motion from Dan, seconded by Carroll.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 4, 1980.

The Meeting was called to order at 8:00P.M. by President Don Krebs.

Trustees attending: Maryann Boscarine, Mary Ann Bruening, Bill Berndsen, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas & Jan Thomas.

Trustees absent: Jim Sprengel.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented, and approved on a roll call vote.

Librarians report was presented.

Discussed non-resident cards. The City ordinance reads patrons must be a habitant of the City of Breese.

Asked Dan to inquire at next meeting at K.L.S. about group purchasing.

It was decided to have annual Christmas meeting on December 10, 1980, 7:00P.M. at Wil-Char.

Meeting adjourned at 9:15 on a motion by Bill, second by Mary Ann Bruening.

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Don Krebs, President

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Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 10, 1980. Christmas Dinner Meeting.

The meeting was called to order by President, Don Krebs.

Trustees attending: Maryann Boscarine, Mary Ann Bruening, Bill Berndsen, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas & Jan Thomas.

Trustees Absent: Jim Sprengel

Also Attending: Mr. & Mrs. Tom Osborne, Mr. & Mrs. Al Holtgrave, Mr. & Mrs. Gene Sherman, Mr. Jupe Perkes, Mayor & Mrs. Hilmes, Sister Celine, Sister Veronica, and spouses of the above mentioned board members.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

Meeting adjourned.

Next meeting Jan. 6, 1981, 8:00P.M.

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Don Krebs, President

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Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of January 6, 1981.

The meeting was called to order at 8:00p.m. by Vice-President, Dan Krechnyak.

Trustees attending: Maryann Boscarine, Mary Ann Bruening, Bill Berndsen, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees absent: Don Krebs

Also attending: Alice Osborne & Diane Holtgrave

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a motion by Judi Piwaronas, second by Mary Ann Bruening, and a roll call vote.

Librarians report was presented.

Unfinished Business:

A letter was read and discussed on group purchasing of reference material, and books in which Breese Library has been participating in through the year.

New Business:

Dan will be resigning from K.L.S. Board as of 6-30-81, and would like someone to take his place and represent the Breese Library.

The book mobile is down & needs a new motor. A vote will be taken at the next K.L.S. Board meeting to decide if it should be repaired and kept operating. Dan will not be able to attend this meeting & would like all Breese Board Members to attend in support of having the book mobile repaired. The meeting will be held Jan. 21, 1981 at the Columbia Library. It was also suggested a letter be written to the K.L.S. Board supporting an operable book mobile.

We received a letter from the State saying we will be receiving the per capita & equalization grants in the near future.

Tabled Business:

Card catalog file cabinet.

Meeting adjourned at 9:00 p.m. on a motion by Jim Sprengel, second by Carroll Lollar.

Next meeting February 3, 1981.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 3, 1981.

The meeting was called to order at 8:00 by President, Don Krebs.

Trustees attending: Bill Berndsen, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel and Jan Thomas.

Trustees absent: Maryann Boscarine.

Also attending: Alice Osborne, Diane Holtgrave, & Allayne Moore.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved on a roll call vote.

We received per capita grant in the amount of \$727.38, and an equalization grant in the amount of \$1,061.19.

Librarians report was presented.

Don read the letter of resignation from Board Member, Mary Ann Bruening.

Dan discussed the demise of the book mobile, and has resigned from K.L.S. Board as of 1-22-81. Don appointed Judi Piwaronas to take his place on the board, and a letter will be sent to K.L.S. stating this. Also, a letter should be sent to K.L.S. stating the Breese Public Library wishes to be represented on the K.L.S. Board next year.

Allayne Moore representative from K.L.S. discussed different grants K.L.S. received from the State. Also discussed Senator Joyce's bill he introduced to the Senate, that a Librarian could be held liable for certain books given out to the public. No action has been taken.

Names to submit to the City for a new Board Member include: Carrie Trame, Ted or Mary Haar, Loretta Ginnette, Vickie Osborne, Susan Watson.

Dan made a motion to set aside from the savings account \$4,000.00 at the end of the fiscal year, and put in a special account labled Building and Contingency Fund. Quarterly thereafter, put in \$1,250.00 second by Bill. Motion approved.

Bill made a motion to buy a new card catalog file, second by Dan. Motion approved.

The fourth installment of \$2,500.00 should be paid to the City of Breese for payment on loan of \$15,000.00. Balance \$5,000.00.

Tabled

Record Holder and Library hours.

Meeting adjourned 9:39P.M.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 7, 1981.

The meeting was called to order at 8:10 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, and Carroll Lollar.

Trustees absent: Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Also attending: Alice Osborne and Allayne Moore.

Minutes of the previous meeting were approved as read.

Treasurers report was presented and approved by a roll-call vote.

After a discussion on the reduction of accumulated excess funds, on a motion by Bill B., seconded by Dan K., a motion which was passed last month was amended to read that \$5,000.00 is to be deposited in the Public Treasurers' Investment Pool prior to April 30, 1981, with quarterly deposits of \$1,250.00 or more, thereafter.

Retiring alderman Gene Schurmann dropped by to express his appreciation for the way the Trustees had made his work on the Library Committee easy to accomplish during his term of office.

Librarian's report was presented.

KLS-related topics discussed included: KLIC; Dial-Access' further developments regarding automated circulation at KLS; legislation Day 1981 in Springfield on May 6; Library Trustee Association Workshop on June 13, 1981, a Sangamon State University; and the activities of Illinois Citizens for Family Life, which is apparently checking area libraries for books which the group considers to be objectionable.

The purchase of record holders and the changing of Library hours were again tabled.

Next year's budget, totalling \$31,800, was presented. On a motion made by Carroll L. and seconded by Maryann Boscarine the Trustees voted to accept the budget as presented. When submitted to the City Council, notice is to be included that excess funds will be deposited in the Public Treasurers' Investment Pool in the future.

The women on the Board are to plan the Spring/Summer social this year.

A motion to adjourn was made by Dan Krechnyak and Seconded by Bill Berndsen. Motion passed, and the meeting was adjourned at 9:37p.m.

Don Krebs, President

Maryann Boscarine, Acting Sec'y

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 5, 1981.

The meeting was called to order at 8:10 by President, Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Carroll Lollar, Jim Sprengel & Jan Thomas. *WJL*

Trustees absent: Dan Krechnyak & Judi Piwaronas.

Also attending: Alice Osborne & Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented, and bills were approved for payment on a motion by Bill, second by Jim, and a roll call vote.

A motion which was amended last month was amended a second time on a motion by Carroll, second by Maryann to read \$5,000.00 is to be deposited in certificates in the State Bank of Breese, instead of in the Public Treasurer's Investment Pool, with quarterly deposits of \$1,250.00 or more thereafter. Motion approved. Last months motion was amended because the Pool requires a minimum of \$10,000.00.

Librarians report was presented.

Names were submitted to Mayor Hilmes for a new Trustee on the Library Board.

The President appointed a Nominating Committee of Jan, Bill & Maryann to select a slate of officers for next year.

Maryann should contact women on the board about organizing the Board's annual summer party to be held next month.

The purchase of record holders and the changing of Library hours were again tabled.

A motion to adjourn was made by Bill, and seconded by Carroll. Motion approved.

Next meeting

Don Krebs, President

Jan Thomas, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of June 10, 1981

The meeting was called to order at 8:45 by President, Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Carroll Lollar, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees absent: Dan Krechnyak

Also attending: Alice Osborne, Diane Holtgrave, Allayne Moore and above mentioned spouses.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented, and bills were approved for payment on a motion by Judi, second by Bill, and a roll call vote.

Librarians report was presented.

Allayne Moore stated Sister Celine is resigning from K.L.S. as of June 30. Bev Sanders will be in charge of interlibrary loan. Linda Zollner is also resigning as the van driver, as of this date no replacement has been found. A trustee workshop will be held in July.

Jan Thomas, chairperson of the nominating committee, presented the following slate to serve as officers; Don Krebs, President; Dan Krechnyak, Vice President; Carroll Lollar, Treasurer; & Maryann Boscarine, Secretary. Judi made a motion to accept this slate of officers, second by Jim, motion approved.

Meeting adjourned at 9:22 on a motion by Bill, second Carroll.

Next meeting July 7, 1981.

Don Krebs, President

Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 7, 1981.

The meeting was called to order at 8:09 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Trustee absent: Vicki Osborn.

Also attending: Alice Osborne, Diane Holtgrave, and Allayne Moore.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Bill B., seconded by Jim S., and passed by a roll-call vote, the bills were approved for payment.

A committee was appointed to gather statistics to justify putting money aside for future expansion. The committee is to take into consideration activities of the past five years and projected activities--for example, hours open, services offered (especially to children), possible utilization of a computer program, population increase, etc. The chairman is Vicki O.; the committee members are Jim S. and Maryann B.

Librarian's report was presented.

Allayne Moore reported on the new KLS budget, progress towards further automation at KLS, the hiring of a new van driver, the KLS Board meeting scheduled for July 20 (with a Cincinnati Electronics representative present), and a trustees' workshop on July 7 at the System.

Two estimates are to be obtained for additional shelving for paperbacks.

Raises for the Library staff: (1) Dan K. moved that Alice Osborne receive \$525.00 per month, retroactive to May 1, 1981. The motion was seconded by Bill B. and approved; (2) Dan K. moved that Diane Holtgrave and Jan Thomas receive \$3.75 per hour, retroactive to May 1, 1981. The motion was seconded by Bill B. and approved.

Vacation for the Library staff: Bill B. moved that, effective May 1, 1981, workers be allowed one week of vacation after one year of employment, two weeks after three years, and three weeks--maximum--after ten years. Vacation pay for hourly employees is to be based upon the average number of hours worked per week during the preceding year. Should the Librarian choose not to take a vacation, she is to be paid 3/4 of her monthly salary. The motion was seconded by Dan K. and approved.

Breese Public Library  
Secretary's Report  
Minutes of July 7, 1981  
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Sick leave for the Library staff: Jan T. moved that, effective May 1, 1981, sick leave is to accumulate at the rate of one hour for every 30 hours worked, with an average of at least 100 hours per month to be worked in order to be eligible. The motion was seconded by Maryann B. and approved.

Meeting adjourned at 10:22 p.m. on a motion by Bill B., seconded by Dan K.

Next meeting: August 4, 1981, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 4, 1981.

The meeting was called to order at 8:10 p.m. by President Don Krebs.

Trustees attending: Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Jim Sprengel, Jan Thomas.

Trustees absent: Bill Berndsen, Vicki Osborn, Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave, and Alayne Moore.

Minutes of the previous meeting were approved as read. The question of sick leave accumulation is to be tabled until more board members are present.

Treasurer's report was presented. On a motion by Jim S., seconded by Jan T., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. It was also mentioned that a pre-school will again be offered at the Library by the Junior Woman's Club in September. Samples of craft items made in the Library's classes this summer were displayed.

The KLS Trustee Orientation Workshop has been rescheduled for August 12.

Alayne Moore reported that contract negotiations have begun with Con-cinnati Electronics. Also, KLS voted to discontinue service to the Centreville Reading Center. A statistics comparison sheet (involving the various libraries served by the System) is now being prepared.

No decision was made concerning additional shelving for paperbacks, pending the resubmitting of a bid by Richter Construction Co., in order that Richter and Markus Cabinet Mfg. Co. will be bidding on exactly the same thing. Richter is to be asked to submit a bid for shelving of the same dimensions stated in the estimate from Markus, with delivery date, etc., included as part of the bid.

Meeting adjourned at 9:20 p.m. on a motion by Jim S., seconded by Dan K.

Next meeting: September 1, 1981, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 1, 1981.

The meeting was called to order at 8:02 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustee absent: Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Jim S., seconded by Bill B., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

Additional shelving for paperbacks:

Markus Cabinet Mfg. Co. submitted a bid of \$698.80, with a two-week completion date. Richter Construction Co. submitted a bid of \$546.00, with no completion date stated. Dan K. moved that we accept Richter's bid, providing delivery is promised within 30 days of the signing of the contract. The motion was seconded by Carroll L. and approved.

Due to lack of monies in our General Fund for the ordinary expenses of the Library, \$5,000.00 was withdrawn from the Building and Contingency Fund, to be repaid when tax money is received.

Sick leave accumulation:

Bill B. moved that there be a maximum accumulation of 90 days of sick leave. The motion was seconded by Jim S. and approved.

Meeting adjourned at 9:23 p.m. on a motion by Jim S., seconded by Carroll L.

Next meeting: October 6, 1981, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 6, 1981.

The meeting was called to order at 8:05 p.m. by President Don Krebs.

Trustees attending: Bill Bermdsen, Maryann Boscarine, Don Krebs, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustees absent: Dan Krechnyak, Judi Piwaronas.

Also attending: Diane Holtgrave, Allayne Moore.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Jim S., seconded by Carroll L., and passed by a roll-call vote, the bills were approved for payment.

(Note: Richter Construction Co. called to request an additional two weeks to fulfill the contract for additional shelving for paperbacks.)

Librarian's report was presented.

Allayne Moore reported on KLS-related items, including the progress of CLIC negotiations and inter-system reciprocal borrowing.

Vicki O. moved that Breese Public Library participate in inter-system reciprocal borrowing. The motion was seconded by Jan T. and approved.

President Don K. named the following to plan the Christmas dinner: Bill B., Chairman; Jim S.; and Carroll L.

Meeting adjourned at 9:05 p.m. on a motion by Bill B., seconded by Jim S.

Next meeting: November 3, 1981, 8:00 p.m.

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Don Krebs, President

---

Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 3, 1981.

The meeting was called to order at 8:05 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: None.

Also attending: Alice Osborne, Diane Holtgrave, Don Maue (after the City Council meeting).

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Dan K., seconded by Carroll L., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Newsletters are now being received from some systems other than KLS. Vicki O., Chairperson, and Dan K. are to try to find ways to increase junior circulation. Breese Public Library will not be one of KLS's Planning Process Libraries, as there did not appear to be any great advantage.

The Christmas Dinner has been tentatively set for Saturday, December 12, at Wil-Char--Cocktail hour at 6:30, dinner at 7:30, meeting to follow.

Municipal buildings are entitled to free hook-up, according to the cable TV franchise agreement. This will include the Library.

Bids are to be obtained for a new refrigerator.

The five-year anniversary of the new Library building is to be observed during the early part of 1982. Vicki O. will ask the Junior Woman's Club to plan the entertainment, paid for by the Library. At this point, the topic was tabled for further discussion.

Motion by Dan K.: In view of the high cost of living, I move that we update wages of the Library personnel. This is to be a special consideration for this particular time. Seconded by Maryann B. Motion carried.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 12, 1981.

The meeting was called to order at 7:50 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jan Thomas.

Trustees absent: Jim Sprengel.

Also attending: Mr. & Mrs. Al Holtgrave, Mr. & Mrs. Don Maue, Mayor & Mrs. Hilmes, and spouses of the above-mentioned Trustees.

Following a prayer by Dan Krechnyak, the Christmas dinner was served.

After the dinner, a short business meeting was conducted.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Carroll L., seconded by Dan K., and passed by a roll-call vote, the bills were approved for payment.

Meeting adjourned at 9:30 p.m. on a motion by Dan K., seconded by Jan T.

Next meeting: January 5, 1982, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary



Breese Public Library  
Secretary's Report  
Minutes of November 3, 1981  
Page 2

After discussion, Vicki O. made the motion, seconded by Judi P., that, as of December 1, 1981, the following wages be paid:

Alice Osborne        \$600.00 per month

Diane Holtgrave     \$4.50 per hour

Jan Thomas          \$4.00 per hour

Motion carried.

Meeting adjourned at 10:30 p.m. on a motion by Bill B., seconded by Judi P.

Next meeting: December 12, 1981.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of January 5, 1982.

The meeting was called to order at 8:10P.M. by President Don Krebs.

Trustees attending: Don Krebs, Carroll Lollar, Vicki Osborn, Judi Piwaronas & Jan Thomas.

Trustees absent: Bill Berndsen, Maryann Boscarine, Dan Krechnyak & Jim Sprengel.

Also attending: Alice Osborne & Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Judi P., seconded by Vicki O. and a roll-call vote, the bills were approved for payment.

Vicki O. contacted the Junior Women's Club about starting a reading program at the Library to stimulate more interest in the Junior readers. The Women's Club decided against this, saying they felt it the Library's job to start the program.

Also discussed the Open House for our 5th Anniversary. By next meeting the Publicity Committee should have some ideas and a money amount needed for this.

Effective Jan. 1, 1982, President Don Krebs appointed the following new committees: Building & Grounds; Bill B. Chairperson, Jan T. & Carroll L. Finance & Budget; Dan K. Chairperson, Bill B. & Jim S. Publicity; Jan T. Chairperson, Vicki O. & Dan K., Books & Material; Judy P. Chairperson, Dan K. & Carroll L., By-Laws, Policies & Hours; Jim S. Chairperson, Judy P. & Maryann B., Special Committee to justify expansion; Vicki O. Chairperson, Jim S. & Maryann B.

Letters were received notifying the Breese Library that its application for Grants has been approved. We will be receiving a per capita grant in the amount of \$1,680.71, and an equalization grant in the amount of \$1,617.44.

Bids were opened on a refrigerator for the Library. Judi P. made a motion to buy the 12 c. frost-free white model from Western Auto for \$450.00. Seconded by Vicki O., motion approved.

An exterior access sign for the disabled was received from the Illinois State Library, and should be displayed. The Building and grounds committee should decide where to display this sign and inform the city. Also an article should be put in the Breese Journal and have them take a picture of the displayed sign.

Meeting adjourned at 9:45 on a motion by Jan T. seconded by Carroll L.

Next meeting Feb. 2, 1982, 8:00 P.M.

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Don Krebs, President

---

Jan Thomas, Acting Sec'y

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 2, 1982.

The meeting was called to order at 8:05 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas.

Trustees absent: Vicki Osborn, Jim Sprengel, Jan Thomas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of January 5 were approved as read.

Treasurer's report was presented. On a motion by Bill B., seconded by Dan K., and passed by a roll-call vote, the bills were approved for payment.

After discussion, it was the consensus of the Trustees that the payment of \$1,250 to the Contingent Fund be paid out of the General Fund, with a withdrawal from savings to be made, if necessary, to pay the regular bills.

Librarian's report was presented.

The purchase of a new set of encyclopedias was briefly discussed.

No action was taken at the present time regarding the exterior access sign for the disabled.

Judi P. agreed to continue as the Breese Library representative on the KLS Board of Directors during the year beginning July 1, 1982.

The nominating committee is to present a slate of officers at the next meeting. The members are: Bill B., Ch.; Dan K.; Judi P.; Maryann B.

Alice O. and Diane H. outlined tentative plans for the Library's Open House, this year marking the fifth anniversary of the opening of the new building. The Trustees agreed that the Library staff should have full authority to make final arrangements.

Meeting adjourned at 9:45 p.m. on a motion by Dan K., seconded by Bill B.

Next meeting: April 6, 1982, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 6, 1982.

The meeting was called to order at 8:08 p.m. by President Don Krebs.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustee absent: Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave, Alayne Moore, Don Maue.

Minutes of the meeting of March 2 were approved as read.

Treasurer's report was presented. On a motion by Bill B., seconded by Dan K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

Motion by Bill B., seconded by Dan K.: The next meeting of the Board is to be changed to 8:00 p.m. Monday, May 3, in order that all Trustees will be able to attend the Finance Committee meeting of the City Council prior to the regular monthly meeting of the Library Board. The Library budget for the coming fiscal year is to be discussed by the Council that evening. Motion carried.

Alayne M. reported on KLS. The contract for the automated circulation system and union catalog has been signed (with Cincinnati Electronics). Installation is expected by October.

Motion by Vicki O., seconded by Carroll L.: The budget submitted by Dan K., Chairman of the Finance Committee, in the amount of \$42,825.00, is approved. Motion carried. The budget is to be submitted by April 22.

Alice O. reported on the Open House plans. Due to the efforts of the Library staff and a great deal of cooperation from the Junior Woman's Club, things seem to be progressing quite well.

It was suggested that when a new calculator is purchased, it be one with a tape. The Librarian is to use her own judgment as to model, etc.

The Nominating Committee report was presented by the Chairman, Bill B.

President	Jim S.
Vice President	Vicki O.
Secretary	Maryann B.
Treasurer	Carroll L.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 19, 1982.

The meeting was called to order at 6:20 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechunich, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thayer.

Trustees absent: None

Also attending: Alderman & Mrs. Don Maue, Mr. & Mrs. Tom Osborne, Mr. & Mrs. R. Holgrave, spouses of the above-mentioned Trustees.

Minutes of the meeting of June 1 were approved as read.

Treasurer's report was presented. On a motion by Don K., seconded by Dan K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

A motion was made by Dan K. and seconded by Don K. to let New Way Carpet Cleaning, of Germantown, clean the Library carpets, as per an estimate of \$14.10. Motion carried.

Trustees were reminded to write to the Governor to urge the signing of S777 and S822.

The secretary is to write a note to the City Council to thank them for increasing the Library's funding, for canceling the Library's debt to the City, for paying the janitor's salary, and for paying for the annual audit.

The memorial to E. J. Raebler was discussed. A motion was made by Don K. and seconded by Bill B. that the Library purchase a record browser for the children's section and a clock, both to be labeled as a memorial to Mr. Raebler. Motion carried.

Meeting adjourned at 6:40 p.m. on a motion by Judi P., seconded by Vicki O.

Next meeting: Tuesday, August 3, 1982, 8:00 p.m.

James Sprengel, President

Maryann Boscarine, Secretary

Breese Public Library  
Secretary's Report  
April 6, 1982  
Page 2

There were no nominations from the floor.  
Motion by Dan K., seconded by Bill B.: Close nominations and vote on the slate presented by the committee. Motion carried.  
The officers elected for the coming fiscal year will be those named on the preceding page.

Meeting adjourned at 9:25 p.m. on a motion by Vicki O., seconded by Jim S.

Next meeting: Monday, May 3, 1982, 8:00 p.m.

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Don Krebs, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 7, 1982.

The meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustee absent: Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave, Alayne Moore.

Minutes of the meeting of July 19 were approved as read.

Treasurer's report was presented. On a motion by Dan K., seconded by Carroll L., and passed by a roll-call vote, the bills of July and August were approved for payment.

Librarian's report was presented. The clock and juvenile record storage unit, memorials to E. J. Raeber, have been received and are now in use.

Alayne Moore gave the KLS report. The annual meeting is to be held September 16, 1982.

Alice suggested the use of forms for Library patrons to use to comment, criticize, etc. It was agreed that this should be tried.

Instead of joining a cooperative to finance attendance of one librarian at each of the IIA meetings, it was suggested to Alayne that someone from KLS could present a summary of the meetings to area librarians.

The Librarian is to attend the KLS program on Thursday, September 9.

Meeting adjourned at 8:55 p.m. on a motion by Bill B., seconded by Jan T.

Next meeting: Tuesday, October 5, 1982, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 5, 1982.

The meeting was called to order at 8:06 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of September 7 were approved as read.

Treasurer's report was presented. On a motion by Jan T., seconded by Judi P., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

A motion was made by Bill B. and seconded by Judi P. that the Library purchase a service contract on the IBM typewriter, at a cost of \$227.00 per year. Motion passed.

A security mirror has been donated by Carroll Lollar and is now in use.

The comment sheets filled out by patrons of the Library have all been complimentary.

Judi P. reported on the program at the KLS annual meeting, which dealt with a basic approach to computers.

No one was interested at this time in attending a conference concerning the future of public library service in Illinois. The conference is scheduled for May 13-15, in Lake Bluff.

The auditor's report showed everything to be in order.

Meeting adjourned at 8:45 p.m. on a motion by Bill B., seconded by Judi P.

Next meeting: Tuesday, November 2, 1982, 8:00 p.m.

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Jim Sprengel, President

---

Maryann Boscarine, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 2, 1982.

Meeting was called to order at 8:03 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Jim Sprengel.

Trustees absent: Judi Piwaronas, Jan Thomas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of October 5 were approved as read.

Treasurer's report was presented. On a motion by Dan K., seconded by Carroll L., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Children's Library Week will be observed November 15-22.

The Christmas dinner meeting was set for Friday, December 10, beginning at 6:30 p.m., in the Gold Room at Wil-Char, with dinner to be served at 7:30 p.m.

A drop box was again discussed, with no change in policy at this time. A suggestion box is to be made available to patrons, in order to enable them to suggest additional services or changes.

The City is to be contacted concerning mopping the Library roof with hot tar, since this is building maintenance.

The Library will post a notice informing patrons that books may be renewed by telephone. Some people have indicated that they were not aware of this service.

Meeting adjourned at 9:03 p.m. on a motion by Dan K., seconded by Vicki O.

Next meeting: Friday, December 10, 1982, 6:30 p.m., Wil-Char Restaurant.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 10, 1982.

Meeting was called to order at 9:17 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krecmyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: None.

Also attending: Mr. and Mrs. Tom Osborne, Mr. and Mrs. Al Holtgrave, Mr. and Mrs. Don Maue, and spouses of the above-named Trustees.

Minutes of the meeting of November 2 were approved as read.

Treasurer's report was presented. The contingency fund was discussed; no action was taken. On a motion by Dan K., seconded by Don K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. A storyteller was at the Library the evening of December 3. Santa Claus was present twice for the pre-school children. First-graders from Breese Elementary were at the Library. There is no more room for additional books--the Library is at full capacity. Also, there is a need for more room for activities.

The roof of the Library will be taken care of at some time in the future.

Meeting adjourned at 10:05 p.m. on a motion by Don K., seconded by Judi P.

Next meeting: Tuesday, January 4, 1983, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of January 4, 1983.

The meeting was called to order at 8:00P.M. by President, Jim Sprengel.

Trustees attending: Bill Berndsen, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: Maryann Boscarine

Also attending: Alice Osborne, Diane Holtgrave & Bob Snyders.

The minutes of the previous meeting were approved as read.

The contingency fund was discussed. It was decided to let the motion stand as is and deposit \$3,750.00 for 3 payments missed, and review again in April.

Treasurer's report was presented. On a motion by Don Krebs, seconded by Vicki Osborn & a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Alice said on January 26, 1983, K.L.S. Libraries serving under 7,000 (BHOK) Bigger half of Kaskaskia will hold their second meeting. This is to ~~be~~ at the Breese Public Library from 9:30-11:30.

Bob Snyders our new K.L.S. Representative said he would not be able to attend many of our meetings as he is moonlighting, but to feel free to contact him at the System if any problems arise. Bob also reported that a construction grant of 2.3 million dollars is going to be available from the state. No guidelines or ground rules have been received as of yet, but any libraries interested should write a letter to Katherine Gesterfield stating interest. On a motion by Don K. and seconded by Dan K. it was suggested the Secretary of the Board should write this letter. Motion approved.

Vicki O. suggested we have a puppet naming contest for the puppets recently purchased from K.L.S. It was decided to limit this to grades 4 and under, and pick only 5 puppets to see how it works out.

Meeting adjourned at 9:25 on a motion by Dan K., seconded Vicki O.

Next meeting: February 1, 1983, 8:00 P.M.

James Sprengel, President

Jan Thomas, Acting Secretary

FREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of February 1, 1983.

Meeting was called to order at 8:03 p.m. by Vice President Vicki Osborn.

Trustees attending: Bill Berndsen, Maryann Boscarine, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jan Thomas.

Trustees absent: Don Krebs, Jim Sprengel.

Minutes of the meeting of January 4 were approved as read.

Treasurer's report was presented. On a motion by Bill B., seconded by Judi P., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Sessions for pre-schoolers will start February 2 and 3. If a decision to purchase new encyclopedias is reached by February 25, they can be obtained at a discount through KLS.

Judi P. made a motion to buy Compton's encyclopedias through KLS. The motion was seconded by Bill B. and passed.

Jim B., Judi P., and Maryann B. are to formulate a policy regarding the disposition of gifts and donations to the Library, as suggested at a recent BROC meeting.

Freeze Public Library is eligible to have a representative at KLS again, for the term beginning July 1. The System is to be notified of our choice of representative by March 31.

Judi P. reported on the progress of the computer set-up at KLS. It is to be based at Lewis and Clark and should be in operation relatively soon.

Meeting adjourned at 9:00 p.m. on a motion by Bill B., seconded by Dan K.

Next meeting: Tuesday, March 1, 1983, 8:00 p.m.

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Vicki Osborn, Vice President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 1, 1983.

Meeting was called to order at 8:12 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustees absent: Dan Krechnyak, Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of February 1 were approved as read.

Treasurer's report was presented. On a motion by Jan T., seconded by Carroll L., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. A letter has been sent to area schools, requesting advance notification of subject material for reports, etc., when possible, in order that the library may, if necessary, obtain additional materials for the students. The winners of the puppet-naming contest have been chosen and will be published soon. Each winner will receive a book. In the future, if the usual practice of telephoning those who have overdue books to remind them to return the books is not effective, follow-up letters will be sent.

A motion was made by Don K. that the board accept the "Policies on Gifts and Special Collections" as outlined by Jim S., chairman of the committee responsible for formulating these policies. The motion was seconded by Vicki O. and passed. The policies are as follows:

BREESE PUBLIC LIBRARY  
Policies on Gifts and Special Collections

- I. Conditions under which gifts of books and other materials will be accepted.

Books and other library materials will be accepted if they are usable and appropriate for a public library. They may be passed on to other library facilities for storage and maintenance if they are duplicates or surplus materials already owned by the Breese Public Library.

- II. Disposition of nonusable gifts.

Nonusable gifts may be rejected or passed on to another library facility.

- III. Acceptance of personal property, art objects, portraits, etc.

The library board will decide upon the disposition of any materials accepted.

IV. Conditions under which gifts of money, real property, and/or stock will be accepted.

Money, real property, and/or stock will be accepted for purposes of assisting in the development and maintenance of the library program as specified by the donor(s).

V. Shelving of special collections.

Special collections will be shelved in a manner and location which will assure proper control and security by the librarian.

VI. Use of special bookplates.

Special bookplates for memorial books will be attached to such books if the donor(s) so desire(s).

VII. Acceptance of denominational literature.

Denominational literature will be accepted on an individual case basis as evaluated by the librarian and library board.

VIII. Acceptance of historical materials and writings of local authors.

Historical materials and writing of local authors will be accepted, subject to the standards applicable to any library materials as stated in "Materials Selection Policy" of the Breese Public Library.

IX. Storage of materials not designated as an outright gift.

Storage facilities of the library are limited. Items not designated as outright gifts cannot be accepted.

X. Encouragement of gifts for memorial purposes.

The Breese Public Library Board and Librarian continually encourage the contribution of memorial gifts to the library.

\* \* \*

The Clinton County Rehabilitation Center has indicated that one of its workers would like to work in the library. There is no need for additional help at this time, but the offer will be kept in mind.

Breese Public Library  
Minutes of March 1, 1983  
Page 3

The proposed budget for May 1983 through April 1984 is to be presented at the April meeting for board approval. The following committee members will present a tentative budget at that time: Dan K., Chairman; Carroll L.; Bill B.

The nominating committee is to present a slate of officers at the April meeting. The committee members are: Jan T., Chairperson; Judi P.; Maryann B.

Judi P. is to be the board's Kaskaskia Library System representative for the following year. The motion to appoint her was made by Maryann B., seconded by Don K., and passed. A letter is to be sent to the System, informing them of this appointment.

Meeting adjourned at 9:15 p.m., on a motion by Bill B., seconded by Don K.

Next meeting: Tuesday, April 5, 1983, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 27, 1983.

Meeting was called to order at 7:13 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: Don Krebs, Vicki Osborn.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of April 5 were approved as presented.

Motion by Bill., seconded by Jan T., and carried:

I move to elect the slate of officers nominated at the previous meeting.

Treasurer's report was presented. On a motion by Dan K., seconded by Bill B., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report, excluding April statistics, was presented. "Reading rainbows" will be the summer program for pre-school through the 7th or 8th grades. This year there will probably be a program for teens, too-- possibly a scavenger hunt. The balloon launch during National Library Week was a success. The Secretary of State will be present at the BHOK meeting in Mascoutah on May 23 or 24. All trustees are welcome to attend.

A motion was made by Dan K., and seconded by Bill B., that we accept the budget of \$50,103, as presented at the meeting. Motion passed.

An error regarding the number of hours worked by the librarian was made in a motion passed during the meeting of April 5. On a motion by Dan K., seconded by Bill B., and passed, the motion should read:

". . . with the stipulation that the librarian is to work no less than 25 hours per week. . . ."

A motion was made by Dan K., seconded by Bill B., and passed to change the library hours, beginning May 16, as follows:

Monday, 3:00-5:00; Tuesday through Friday, 10:00-8:00;  
Saturday, 10:00-3:00

Meeting adjourned at 8:40 p.m. on a motion by Dan K., seconded by Carroll L.

Next meeting: Tuesday, June 7, 1983, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 2, 1983.

The meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees Absent: Bill Berndsen, Don Krebs, Maryann Boscarine.

Also attending: Alice Osborne, Librarian.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. On a motion by Judi P., seconded by Dan K. and a roll-call vote, the bills were approved for payment.

Discussed Insurance on contents of the building. Alice is going to call Foppe Ins. and check how much coverage we have.

Librarians report was presented. Alice reported on Reading Rainbows summer program. The children are supposed to complete & return materials by August 5. A party will be held Aug. 12, at 1:00 p.m.

Judi talked about going on-line and sharing expences with Trenton, Carlyle & Lebanon Libraries. She also said Lebanon Library needs donated books. We recently withdrew some from our stacks & Alice will give them a call.

Tax evaluation was discussed by Board, and decided that Jim Sprengel would talk to Don Maue, and ask if we should not have the .0015 of the full amount of taxes paid to the city instead of an estimated amount which was .001380.

Meeting adjourned at 9:00 p.m. on a motion by Dan K., seconded by Vicki O.

Next meeting will be September 6, 1983 8:00 p.m.

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Jim Sprengel, President

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Jan Thomas, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 6, 1983.

Meeting was called to order at 8:02 p.m. by Vice President Vicki Osborn.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Jan Thomas.

Trustees absent: Judi Piwaronas, Jim Sprengel.

Also attending: Alice Osborne.

Minutes of the meeting of August 2 were approved as presented.

Treasurer's report was presented. On a motion by Don K., seconded by Vicki O., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

Insurance on the building and contents was discussed, but no decision was made, due to lack of information regarding premiums, amount of coverage, etc. The discussion is to be continued as soon as the various agents make that information available.

The computer hook-up with ALS was again discussed. It was the consensus of those present that, until further specific information is available as to the exact cost to member libraries and as to the ways in which the system would benefit the individual member libraries, no action can be taken.

The Breese Junior Women's Club will again offer Story Time at the Library this fall. It will begin the first week in October, will continue for nine weeks, and will be open to children from the ages of 3 to 5. There are to be two sessions, one on Wednesdays and one on Thursdays.

The annual meeting of K.L. will be held September 21, at Diamond Lil's in Belleville. Trustees of member libraries are invited to attend.

Announcement was made of the arrival of Diane Holtgrave's baby girl.

The Christmas meeting will be held either December 3 or December 10.

The meeting was adjourned at 9:10 p.m. on a motion by Dan K., seconded by Carroll L.

Next meeting: Tuesday, October 4, 1983, 8:00 p.m.

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Vicki Osborn, Vice President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 4, 1983.

Meeting was called to order at 8:07 p.m. by Vice President Vicki Osborn.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Judi Piwaronas, Jan Thomas.

Trustees absent: Jim Sprengel.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of September 6 were approved as presented.

Treasurer's report was presented. On a motion by Bill B., seconded by Judi P., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Story Hour will begin tomorrow, October 5. St. Dominic's eighth grade recently had a library orientation. Some parents have expressed their appreciation for the Reading Rainbow program.

There was nothing further to report concerning the insurance situation.

The Christmas dinner meeting will be held on December 10, at Wil-Char's Gold Room.

Judi P. reported on the KLS dinner meeting. There was no other news from KLS.

The meeting was adjourned at 8:27 p.m. on a motion by Judi P., seconded by Carroll L.

Next meeting: Tuesday, November 1, 1983, 8:00 p.m.

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Vicki Osborn, Vice President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 1, 1983.

Meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: Bill Berndsen, Vicki Osborn.

Also attending: Alice Osborne.

Minutes of the meeting of October 4 were approved as presented.

Treasurer's report was presented. On a motion by Dan K., seconded by Carroll L., and passed by a roll-call vote, the bill were approved for payment.

Librarian's report was presented. There was a BHOK meeting in Carlyle last month. The book van schedule will remain unchanged. Approximately 60 people from Rehab were guests of the library on October 14. Refreshments were served and two films were shown. After January 1, there will be a new system of borrowing books from KLS member libraries. Materials will be borrowed directly from the lending member. The roof is leaking again and is to be rechecked.

It was decided to apply for a state grant which might enable the library to obtain money to "stimulate local inter-library cooperation," possibly in the field of computerization. The following motion was made by Maryann B., seconded by Judi P., and approved:

Jim S. is to investigate the grant and use his own judgment as to whether to follow through on the proposal.

The meeting was adjourned at 8:55 p.m. on a motion by Judi P., seconded by Carroll L.

Next meeting: Saturday, December 10, 6:30 p.m.--dinner at 7:00 p.m.--at Wil-Char.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 10, 1983.

Meeting was called to order at 7:20 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Carroll Lollar, Vicki Osborn, Jim Sprengel, Jan Thomas.

Trustee absent: Judi Piwaronas.

Also attending: Mr. and Mrs. Al Holtgrave, Mr. and Mrs. Don Maue, and spouses of the above-named trustees.

Minutes of the meeting of November 1 were approved as submitted.

Treasurer's report was presented. On a motion by Dan K., seconded by Carroll L., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. The roof has been rechecked. No further information is available at this time. The Library did apply for a grant from the state for a computer project (in cooperation with Breese Elementary). Notification of approval will be received by applying libraries the week of December 19.

Don Maue said the tax levy should be 15 mills from this point on. He also reminded those present that the city Christmas party would be held December 16.

The meeting was adjourned at 7:45 p.m. on a motion by Dan K., seconded by Bill B.

Next meeting: Tuesday, January 3, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of February 7, 1984.

Meeting was called to order at 8:10 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Vicki Osborn, Judi Piwaronas, Jim Sprengel, Jan Thomas.

Trustees absent: Don Krebs, Dan Krechnyak, Carroll Lollar.

Also attending: Alice Osborne.

Minutes of the meeting of January 10 were approved as presented.

Treasurer's report was presented. On a motion by Bill B., seconded by Vicki O., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

Judi P. reported that KLS is considering hiring part-time help to aid in feeding information into the computer. Also, she stated that the State wants school libraries to be represented on the KLS Board.

Judi P. has agreed to be our representative on the KLS Board for 1984.

Because the necessary groundwork could not be completed by February 27, the Board has decided not to apply for a construction grant.

Bill Berndsen was appointed to finish Carroll Lollar's term as treasurer.

The Library's record player is to be replaced. Local businesses will be asked to quote prices on a new one.

Don Maue notified the Board that the proposed budget should be submitted to the City Council by March 1.

The meeting was adjourned at 8:45 p.m. on a motion by Vicki O., seconded by Judi P.

Next meeting: Tuesday, March 6, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 5, 1984.

Meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Jim Sprengel, Jan Thomas.

Trustees absent: Dan Krechnyak, Vicki Osborn, Judi Piwaronas.

Also attending: Alice Osborne.

Minutes of the meeting of February 7 were approved as presented.

Treasurer's report was presented. On a motion by Jan T., seconded by Don K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. A storyteller from Dallas, Texas, will present a program on Tuesday, March 6, at 7:30 p.m. There will be a librarians' meeting on Thursday, March 8.

A motion was made by Bill B. that the Library purchase a stereo from Bill's TV & Stereo for the \$160.00 quoted. The motion was seconded by Jan T. and passed.

A memorial of \$25.00 is to be sent to Carroll Lollar, whose father died in January.

Letty Rathmann's name will be submitted to the City Council as a replacement for Carroll Lollar, who resigned upon moving to Greenville.

A motion was made by Don K. that the Library submit a total budget of \$40,700.00 to the City Council. The motion was seconded by Bill B. and passed. At the next meeting, actual monthly expenses for the current fiscal year will be studied, and the budget allocations will be determined.

The meeting was adjourned at 8:55 p.m. on a motion by Bill B., seconded by Jan T.

Next meeting: Tuesday, April 2, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 3, 1984.

Meeting was called to order at 8:07 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Judi Piwaronas, Letty Rathmann, Jim Sprengel, Jan Thomas.

Trustee absent: Vicki Osborn.

Also attending: Diane Holtgrave.

The president welcomed Letty Rathmann, who replaces Carroll Lollar on the Board.

Minutes of the meeting of March 5 were approved as presented.

Treasurer's report was presented. On a motion by Dan K., seconded by Don K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. Diane H. reported, also, that the total budget for the upcoming fiscal year was submitted to the City Council after the last meeting, and the stereo has been purchased and is now in use.

Judi P. reported on KLS. Problems have arisen regarding the representation of dial-access members versus on-line members; realistic figures regarding the cost of the computer hook-up are still not available. A multi-type Board (for KLS) may be in the offing. The division of representation would probably be 49% for school libraries and 51% for public libraries. Judi will request that someone from KLS attend one of our meetings in the near future to answer questions we have concerning computers, services offered, etc.

Jan T. suggested that the Board accept the names of its present officers as its slate of officers for the coming year. A motion to this effect was made by Judi P., seconded by Don K., and passed. Next year's officers will be:

President--Jim Sprengel  
Vice President--Vicki Osborn

Treasurer--Bill Berndsen  
Secretary--Maryann Boscarine

The Building and Contingency Fund was discussed. The following motion was made by Dan K., seconded by Judi P., and passed:

The treasurer is to transfer the money in the Building and Contingency Fund to a time certificate--minimum, 6 months--with the balance to be left in the savings account established for this Fund.



In related financial business, a motion was made by Bill B., seconded by Dan K., and passed:

A N.O.W. account is to be established by closing the general account and the savings account and transferring the total to the newly established checking account as soon as possible.

The Board went into executive session at 9:30 p.m. to discuss salaries.

The open meeting continued at 9:45 p.m. The following motion was made by Judi P., seconded by Letty R., and passed:

The three regular employees of the Library are to receive a 5% increase in salary. The librarian's salary will be raised to \$693.00 per month, the assistant librarian's to \$5.15 per hour, and the part-time assistant's to \$4.57 per hour. The librarian is to work no less than 25 hours per week, the assistant librarian no more than 120 hours per month, and the part-time assistant no more than 35 hours per month, except when any employee's hours must be changed due to vacation time, situations involving sick leave, meetings, etc.

Following a discussion regarding sick leave and vacation time, the Board agreed that there is a need for up-to-date information to be made available on a regular basis. The Librarian will be requested to provide the following information on the monthly report sheet in the future:

Up-to-date information for all employees concerning

1. sick days accrued
2. sick days used
3. vacation days earned
4. vacation days used

The meeting was adjourned at 10:10 p.m. on a motion by Bill B., seconded by Dan K.

Next meeting: Tuesday, May 1, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 1, 1984.

Meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Maryann Boscarine, Dan Krechnyak, Vicki Osborn, Letty Rathmann, Jim Sprengel, Jan Thomas.

Trustees absent: Bill Berndsen, Don Krebs, Judi Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave, Allyne Moore (KLS)

Minutes of the meeting of April 3 were approved as presented.

Treasurer's report was presented. On a motion by Jan T., seconded by Vicki O., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

KLS report: Allyne Moore, of KLS, said the system's telephone problems are in the process of being corrected. The system is busy now, inputting the collection into the computer. Although she could not give exact figures, she estimated that the cost of a VT 22 would be approximately \$918 and said that a bulk-purchase agreement might be possible in the future. The Breese Library would probably use dial access, so the monthly cost would depend, for the most part, upon the number of times the system is called on this line, distance called, length of calls, etc. Allyne recommended that we consider this for future use, as there is not enough in the computer now to make it really worthwhile. It was brought out that this Board feels that there is not enough contact between it and KLS, especially since our representative does not attend our meetings. Allyne mentioned that any public library can go to the system once a month to select books, with the system paying mileage for this and for librarians' meetings. The State seems to be pushing/encouraging the formation of a multi-type library board, but no definite information is available at this time. It is at the committee stage right now.

tell

Alderman Don Maue stopped by to/the the Board that the amount of money allocated for the Library budget next year will be the same as that for last year.

Langhauser Sheet Metal of Highland submitted a bid of \$1166 to repair the heating-cooling system. Other bids will be obtained before a decision is made.

On a motion by Vicki O., seconded by Dan K., the Board accepted the offer of Dolores Garcia to have a tree planted on the grounds in memory of her father, Edwin Haag.

The meeting was adjourned at 9:20 p.m. on a motion by Dan K., seconded by Jan T.

Next meeting: Tuesday, June 5, 1984, 8:00 p.m.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of June 5, 1984

The meeting was called to order at 8:10p.m. by President, Jim Sprengel.

Trustees attending: Bill Berndsen, Letty Rathman, Dan Krechnyak, Vicki Osborn, Judi Piwaronas

Trustees absent: Jan Thomas, Maryann Boscarine, and Don Krebs.

Also attending: Alice Osborne and Diane Holtgrave

Minutes of May 1 meeting were approved as read.

Treasurer's report was presented. On a motion by Dan Krechnyak, seconded by Letty Rathmann and passed by a roll call vote, the bills were approved for payment.

Librarian's report was presented and approved. Alice stated the city would pay the bill for the repair of the air conditioner which was \$1,166.00. Repaired by Langhauser Sheet Metal of Highland. She also received a call from Springfield that a Representative will donate a book to the Library in memory of Bud Donnewald. "Snap Me Perfect" by Darrell Porter.

A motion was made and approved to set the meeting dates for the current fiscal year as follows:

July 3	December 4
August 7	January 3
September 4	February 7
October 2	March 6
November 6	April 3

Don Maue entered the meeting at this time. He stated anytime we had any maintenance up for bids ~~they~~ should contact him. He also suggested a maintenance program on the Air conditioner and furnace on having it checked yearly.

Motion by Vicki Osborn seconded by Dan Krechnyak to adjourn meeting at 8:45p.m.

Jim Sprengel, President

Judi Piwaronas, Acting Sec'y

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 3, 1984.

Meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Dan Krechnyak, Jim Sprengel, Jan Thomas.

Trustees absent: Don Krebs, Vicki Osborn, Judi Piwaronas, Letty Rathmann.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of June 5 were approved after the following correction was noted: The list of trustees attending should include the name of Jim Sprengel.

Treasurer's report was presented. On a motion by Jan T., seconded by Dan K., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. The summer children's program isn't being as enthusiastically received as last year's program was. Alice is going to consider the possibility of using candy as an incentive again.

On a motion by Dan K., seconded by Bill B., and passed, it was decided to have the summer picnic at the north-side park on Friday, July 20. The Library will close at 6:00 p.m. that day, and the picnic will begin shortly afterwards. Dan and Bill are to be in charge of the arrangements this year.

Meeting was adjourned at 8:35 p.m. on a motion by Dan K., seconded by Bill B.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 7, 1984.

Meeting was called to order at 8:02 p.m. by President Jim Sprengel.

Trustees attending: Maryann Boscarine, Dan Krechnyak, Judi Piwaronas, Letty Rathmann, Jim Sprengel, Jan Thomas.

Trustees absent: Bill Berndsen, Don Krebs, Vicki Osborn.

Also attending: Alice Osborne.

Minutes of the meeting of July 3 were approved as presented.

Treasurer's report was presented. On a motion by Dan K., seconded by Jan T., and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. On August 18, a party will be given for those children participating in this year's summer program. After September 1, KLS will begin charging a \$2.00 late fee for any 16 mm films requested less than 4 weeks ahead of the time needed. According to our KLS representative, Judi P., this was presented and voted on at the July 18 meeting and was not brought to the attention of the KLS board members prior to that meeting.

Carlyle received an Apple computer through a grant similar to the one for which we applied earlier this year. It is to be used within the library only--not hooked up to the KLS system.

The meeting was adjourned at 8:25 p.m. on a motion by Jan T., seconded by Dan K.

Next meeting: Tuesday, September 4, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 4, 1984.

Meeting was called to order at 8:03 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Vicki Osborn, Judi Piwaronas, Letty Rathmann, Jim Sprengel.

Trustee absent: Jan Thomas.

Also attending: Alice Osborne.

Don Krebs was present at the meeting of August 7. Except for this, the minutes of the meeting were approved as presented.

Treasurer's report was presented. On a motion by Dan, seconded by Letty, and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. There was good attendance at the party for those participating in the summer program. At this time, no information was available regarding the pre-school program sponsored by the Junior Women's Club.

The annual KLS meeting will be held September 19, 7:00 p.m., at Fisher's. Reservations are to be in by September 14. Judi plans to present some of our objections to certain KLS procedures at the next meeting.

Due to the increase in cost for the maintenance agreement on the typewriter--to \$301 per year--it was decided to drop the agreement for the time being. The motion to do this was made by Bill and seconded by Vicki.

It was mentioned that it is possible that KLS will buy four surplus computers to circulate among its members.

The Christmas meeting was scheduled. On a motion by Judi, seconded by Dan, it will be held on December 8, beginning with cocktails at 6:30 p.m., followed by dinner at 7:30 p.m. Reservations were made at Wil-Char for that evening.

The meeting was adjourned at 8:37 p.m. on a motion by Dan, seconded by Bill.

Next meeting: Tuesday, October 2, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 2, 1984.

Meeting was called to order at 8:06 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Jim Sprengel, Jan Thomas.

Trustees absent: Dan Krechnyak, Vicki Osborn, Judi Piwaronas, Letty Rathmann.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of September 4 were approved as presented.

Treasurer's report was presented. On a motion by Jan, seconded by Don, and passed by a roll-call vote, the bills were approved for payment. The certificate for \$9,700 earned \$480.58 interest. It was decided to let it renew automatically at the maturity date, October 5, 1984.

Librarian's report was presented. The pre-school has begun and will run through the first week in December, with a week off at Thanksgiving. Classes are held on Wednesdays and Thursdays and are filled. There will be two librarians' meetings during the coming month.

Judi P. attended the KLS dinner meeting on September 19. As she was not present, no report was given.

It was mentioned that Dan K. is in the hospital for surgery at this time.

A letter from the Speaker of the House, State of Illinois, was read, requesting our support to over-ride Governor Thompson's veto of a bill concerning public library construction.

The Library will request a handicapped-access sidewalk, since the City will be installing a certain number in the near future.

The meeting adjourned at 8:28 p.m. on a motion by Bill, seconded by Jan.

Next meeting: Tuesday, November 6, 1984, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 6, 1984.

Meeting was called to order at 8:08 p.m. by Treasurer, Bill Berndsen.

Trustees attending: Bill Berndsen, Maryann Boscarine, Judi Piwaronas, Letty Rathmann, and Jan Thomas.

Trustees absent: Don Krebs, Dan Krechnyak, Vicki Osborn, Jim Sprengel.

Also attending: Diane Holtgrave.

Minutes of the meeting of October 2 were approved as presented.

Treasurer's report was presented. There was a discussion regarding buying the telephones in the Library. The cost is to be obtained from AT&T and presented at the next meeting. On a motion by Judi, seconded by Letty, and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented.

Judi reported on KLS happenings. Alayne Moore, our KLS representative last year, is leaving for Texas. Local KLS board members have been asked to consider themselves representatives of all the people within the district, not just their local population.

Planters were sent to Dan and Vicki, both of whom have been ill recently.

A bigger Christmas tree will be purchased for use in the Library.

Only one bid was offered for painting the exterior trim of the building. Laux Painting and Decorating submitted a bid for \$248.00. The motion to accept this bid was made by Jan, seconded by Judi, and carried.

The next meeting will be December 8, beginning at 6:30 p.m., at Wil-Char. The Mayor and Mrs. Hilmes and Alderman Maue and Mrs. Maue will be invited.

The meeting adjourned at 8:35 p.m. on a motion by Jan, seconded by Judi.

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Bill Berndsen, President Pro Tem

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Maryann Boscarine, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 8, 1984.

Meeting was called to order at 7:10 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Vicki Osborn, Judi Piwaronas, Letty Rathmann, Jim Sprengel, and Jan Thomas.

Trustees absent: None.

Also attending: Diane Holtgrave.

Guests included husband/wives of the above, Alderman and Mrs. Don Maue, and Mayor and Mrs. Wilfred Hilmes.

Minutes of the meeting of November 6, 1984, were approved as presented. Treasurer's report was presented. On a motion by Vicki, seconded by Dan, and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. No decision was made concerning the purchase of telephones for the Library. Prices, services, warranties, etc., are to be checked further.

Judi would like to be replaced as a KLS representative. The name of the person taking her place should be submitted to the System by February or March.

Conditions to be met in order to be designated a KLS adult reading center were mentioned. These included housing a collection of reading materials, having a computer designed for, and limited to, literacy training, and providing tutors on a one-to-one basis. A letter of intent is to be submitted by December 15 if the Board is interested. Don Krebs made the motion that we follow up on this. The motion was seconded by Vicki and passed.

Dan thanked the members for their get-well wishes, etc., during his recent surgery and Joyce's illness.

Don Maue thanked the members for serving on the Board. He invited them and their spouses to attend the City of Breese Christmas party on December 20, at the KC Hall.

The meeting adjourned at 7:40 p.m. on a motion by Vicki, seconded by Dan.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of February 5, 1985 meeting.

Meeting was called to order at 8:15 p.m. by President Jim Sprengel.

Trustees attending: Jim Sprengel, Letty Rathman, Bill Berndsen, Don Krebs, Dan Krechnyak, Judie Piwaronas

Trustees absent: Mary Ann Boscarine, Jan Thomas, Vicki Osborn

Also attending: Diane Holtgrave

Minutes of the meeting of December 8, 1984, were approved as presented.

Treasurer's report was presented. On a motion by Don Krebs, seconded by Dan Krechnyak and passed by a roll call vote, the bills were approved.

Librarian's report was presented. Pre-school program at the Library has started on Wednesday afternoons from 1:00 p.m. - 2:00 p.m. and Thursday mornings from 10:15 a.m. - 11:15 a.m. The program will run until April.

Diane is to call A.T. & T. and find out about the purchasing, rental, and servicing on the Library phones and on Touch-tone phones.

Meeting was adjourned at 9:36 p.m., on a motion by Bill Berndsen, seconded by Dan Krechnyak.

Next meeting: March 5, 1985 at 8:00 p.m.

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Jim Sprengel, President

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Judie Piwaronas, Acting-Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 5, 1985.

Meeting was called to order at 8:08 p.m. by President Jim Sprengel.

Trustees attending: Maryann Boscarine, Don Krebs, Dan Krechnyak, Judi Piwaronas, Jim Sprengel.

Trustees absent: Bill Berndsen, Vicki Osborn, Letty Rathmann, Jan Thomas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of February 5, 1985, were approved as presented.

Treasurer's report was presented. On a motion by Judi, seconded by Dan, and passed by a roll-call vote, the bills were approved for payment.

Librarian's report was presented. The pre-school has been very successful again this year. The name of the new KLS representative should be submitted soon to the System.

Judi reported on KLS matters. Most of the previous meeting at KLS dealt with computer problems and computer-related items. Grant money is available for remodeling and construction, but the amount of money that a library would have to provide seems to be more than our library could manage. Judi will go to future KLS meetings to "hold our place" but definitely wants to be replaced as soon as possible.

Telephone rental and purchase was discussed. Rental costs ranged from \$1.50 per month for a dial phone to \$2.85 per month for a touch-tone phone, with no charge for service. Purchase prices ranged from \$19.00 for dial to \$41.75 for touch tone, with a 90-day warranty. No decision was reached.

The budget for the coming fiscal year was discussed briefly.

Meeting adjourned at 9:20 p.m. on a motion by Dan, seconded by Judi.

Next meeting: Tuesday, April 2, 1985, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 2, 1985.

Meeting was called to order at 8:14 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Don Krebs, Dan Krechnyak, Judi Piwaronas, Jim Sprengel, and Jan Thomas.

Trustee absent: Letty Rathmann.

Minutes of the meeting of March 5 were approved as presented.

Treasurer's report was presented. Except for check #493, in the amount of \$419.98, payable to Main Line Book Company, the bills were approved for payment on a motion by Judi, seconded by Don, and passed by a roll-call vote. It was pointed out that the Board is usually consulted when purchases exceed \$100.00.

Librarian's report was presented. Library Week will be observed during the week of April 15.

Judi reported that the main concern at the last KLS meeting she attended was a personnel problem--since the computer expert resigned recently. Almost all other topics were tabled.

A nominating committee was selected by Jim. Jan is to be the chairman, and Judi and Don are to be the members. A slate of officers is to be prepared, with the election to be held at the next meeting.

Vicki Osborn's resignation was received, effective as of March 25, 1985. Names of possible replacements are to be submitted to the City Council.

A budget of \$48,000 is to be submitted to the City Council for the coming fiscal year.

The following motion was made by Don, seconded by Bill, and passed:

The three regular employees of the Library are to receive a 5% increase in salary. The librarian's salary will be raised to \$728.00 per month, the assistant librarian's to \$5.41 per hour, and the part-time assistant's to \$4.80 per hour. The librarian is to work no less than 25 hours per week, the assistant librarian no more than 120 hours per month, and the part-time assistant no more than 35 hours per month, except when any employee's hours must be changed due to vacation time, situations involving sick leave, meetings, etc.

It was again brought up that up-to-date information regarding sick leave, vacation, etc., is supposed to be presented to the Board each month, as indicated in the minutes of April 3, 1984.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 7, 1985.

Meeting was called to order at 8:10 p.m. by President Jim Sprengel.

Trustees attending: Jim Sprengel, Don Krebs, Letty Rathman, Judie Piwaronas, Bill Berndsen, and Dan Krechnyak.

Trustees Absent: Maryann Boscarine and Jan Thomas.

Also attending were librarian's: Alice Osborne and Diane Holtgrave.

Minutes of the Meeting of April 2 were approved as read.

Treasurer's report was presented. Don Krebs made a motion to pay the bills, including the \$419.98 to Mainline Book Co., seconded by Dan Krechnyak, and passed by roll-call vote.

Librarian's report was presented.

Bill Berndsen moved to amend minutes making salary increases effective as of May 1, 1985, seconded by Dan Krechnyak.

Slate of officers were presented. Don Krebs, moved to accept slate and be elected by acclamation, seconded by Letty Rathman. Passed Unanimously.

Jim Sprengel - President  
Judie Piwaronas - Vice-President  
Bill Berndsen - Treasurer  
Maryann Boscarine - Secretary

Ed Chamberlin urged librarians and trustees to call Senator Watson regarding the bill which will give use to the reading centers in having some benefits as an established public library.

Letty Rathman was appointed to the Kaskaskia Library System board by President Jim Sprengel, to represent the Breese Public Library.

Bill Berndsen was appointed chairman of the summer party, which will be held July 13, 1985.

The meeting was adjourned at 9:15 p.m. on a motion by Dan Krechnyak, seconded by Don Krebs.

Next Meeting: Tuesday, June 4, 1985 at 8:00 p.m.

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Jim Sprengel, President

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Judie Piwaronas, Acting-Secretary

Breese Public Library  
Minutes of April 2, 1985  
Page 2

The meeting was adjourned at 9:43 p.m. on a motion by Bill, seconded by Dan.

Next meeting: Tuesday, May 7, 1985, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

Breese Public Library  
Secretary's Report

Minutes of June 4, 1985.

Meeting was called to order at 8:02 p.m. by President, Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Jim Sprengel and Jan Thomas.

Trustee absent: Betty Rathmann

Also attending: Alice Osborne, Diane Holtgrave

Minutes of the meeting of May 7 were approved as presented.

It was announced that our new representative on the City Council is Rob Berndsen. Also new trustee, Kay Chawgo, was welcomed.

Treasurer's report was presented. The bills were approved for payment on a motion by Don Krebs, seconded by Judi Piwaronas, and passed by a full call vote.

Librarian's report was presented. The summer program planned for July or August will emphasize crafts. New prints from KLS are due to arrive June 25.

The roof is leaking again. Hustedde's Roofing firm will be contacted.

The parking situation behind the Library will be brought to the attention of Rob Berndsen.

Alice called Senator Frank Watson's office after the last meeting. He sent a letter, stating that the bill under consideration would not affect our library's services adversely.

The next meeting will begin at 6:30 p.m. on July 13, at the city park, north side. Dinner will be served at approximately 7:30 p.m. Our council representative and his wife will be invited to attend.

Meeting was adjourned at 8:55 p.m. on a motion by Jan Thomas, seconded by Dan Krechnyak.

Jim Sprengel, President

Maryann Boscarine, Secretary

Breese Public Library  
Secretary's Report

Minutes of July 13, 1985.

Meeting was called to order at 9:00p.m. by President, Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Letty Rathmann, and Jim Sprengel.

Trustee absent: Jan Thomas

Also attending: Alice Osborne, Alfred and Diane Holtgrave, and spouses of the above trustees.

Minutes of the meeting of June 4 were approved as presented.

Treasurer's report was presented. The bills was approved for payment on a motion by Judie Piwaronas, seconded by Dan Krechnyak, and passed by a roll-call vote.

Librarian's report was presented. The roof has been repaired. If Laux replied, concerning painting of the Library, by the end of July, another painter is to be contacted. There was some discussion concerning the recent increase in insurance premiums.

Judie Piwaronas received a plaque from KLS, in recognition of her years of service on the KLS Board.

Meeting was adjourned at 9:16 p.m. on a motion by Dan Krechnyak, seconded by Don Krebs.

Next Meeting: August 6, 1985 at 8:00 p.m.

Jim Sprengel, President

Maryann Boscarine, Secretary



BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of September 3, 1985.

Meeting was called to order at 8:00 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Letty Rathmann, Jim Sprengel, Jan Thomas.

Trustees absent: Dan Krechnyak, Judie Piwaronas.

Also attending: Alice Osborne, Diane Holtgrave.

Treasurer's report was presented. The bills were approved for payment on a motion by Don, seconded by Letty, and passed by a roll-call vote.

Librarian's report was presented. The copier is not working properly. If the cost of repairing it is \$400.00 or less, it is to be fixed. If not, an estimate is to be obtained and various office equipment salespeople are to be invited to attend our next meeting to show us new copiers. The roof is leaking again. A representative of Hustedde Roofing has said it is beyond repair. Alice is to notify Bob Berndsen of the situation. Surveys for an equalization grant must be completed in the near future. The pre-school program is due to start in October.

The KLS annual meeting is scheduled for September 18, at Fisher's Restaurant, Belleville. KLS wants member libraries to house books for six months instead of three. This could cause storage problems for our library.

The meeting was adjourned at 8:55 p.m. on a motion by Don, seconded by Bill.

Next meeting: October 1, 1985, 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

Breese Public Library  
Secretary's Report

Minutes of October 1, 1985.

The meeting was called to order at 8:06 p.m. by President, Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Dan Krechnyak, Jim Sprengel and Jan Thomas.

Trustees absent: Don Krebs, Judie Piwaronas and Letty Rathman.

Also attending: Diane Holtgrave.

Minutes of the meeting of September 3, 1985, were approved as presented.

Treasurer's report was presented. Interest on the time certificate was \$424.19. If the bank will do so, it was decided to add this amount to the certificate, even if it is necessary to add to the amount in order to make it an even \$500.00 increment. The bills were approved for payment on a motion by Bill, seconded by Jan and passed by a roll-call vote.

Librarian's report was presented. The copier has been fixed. Hustedde has worked on the roof. The Junior Woman's Club pre-school will begin again this month with three classes per week. Some of the St. Augustine's students will be touring the library on October 4, learning how to use the facilities effectively. The survey questionnaire has been completed. The air conditioner is not working properly. A coil must be repaired--it cannot be replaced.

Those who attended the KLS meeting at Fischer's said the speaker was very interesting and entertaining. The topic was superstitions and folklore.

The meeting was adjourned at 8:32 p.m. on a motion by Dan Krechnyak, seconded by Bill Berndsen.

Next Meeting: November 5, 1985 at 8:00 p.m.

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Jim Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
SECRETARY'S REPORT

Minutes of December 7, 1985.

Meeting was called to order at 9:13 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Jim Sprengel and Jan Thomas.

Trustee absent: Letty Rathmann.

Also attending; Librarian, Alice Osborne.

Guests included husbands/wives of the above, Alderman and Mrs. Bob Berndsen, and Mayor and Mrs. Wilfred Hilmes.

Minutes of the meeting of November 5, 1985, were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Judie, seconded by Dan, and passed by a roll-call vote.

Librarian's report was presented. It is probable that the book count will exceed 25,000 in the near future.

KLS is completing hook-ups to the computer. Some system services have been discontinued-e.g., keeping track of dates of KLS items, that are due back to the System. Our library may have to start paying for the special request slips used when requesting KLS materials

The meeting was adjourned at 9:25 p.m. on a motion by Kay, seconded by Dan.

Next meeting: January 7, 1986, at 8:00 p.m.

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Jim Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
SECRETARY'S REPORT

Minutes of January 7, 1986.

Meeting was called to order by Acting President Kay Chawgo at 8:10 p.m.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Dan Krechnyak, Letty Rathmann.

Trustees absent: Don Krebs, Judie Piwaronas, Jim Sprengel, Jan Thomas.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of December 7, 1986, were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Dan, seconded by Letty, and passed by a roll-call vote.

Librarian's report was presented. Pre-school will be starting the first or second week in February. The Junior Woman's Club will again be in charge. The per capita grant will be received soon. After a short discussion on encyclopedias, a motion was made by Bill and seconded by Dan that the Library purchase the World Book Encyclopedia, at \$433. The motion carried. The budget for the coming fiscal year will be discussed at the next meeting. So far, the effect of automation at KLS has been minimal, as far as the Breese Public Library is concerned.

The meeting was adjourned at 8:40 p.m. on a motion by Bill, seconded by Letty.

Next meeting: February 4, 1986, at 8:00 p.m.

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Kay Chawgo, Acting President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of February 4, 1986.

Meeting was called to order by President Jim Sprengel at 8:10 p.m.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Letty Rathmann, Jim Sprengel.

Trustees absent: Don Krebs, Dan Krechnyak, Judie Piwaronas, Jan Thomas.

Also attending: Diane Holtgrave.

Minutes of the meeting of January 7, 1986, were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Bill, seconded by Kay, and passed by a roll-call vote. The budget will be discussed at the next meeting.

Librarian's report was presented. The new encyclopedias have been received and are on the shelves. There may be a second tutor for the illiterate program in the future.

It was mentioned that nominations are in order for Outstanding Trustee (Illinois Trustees' Association). No one on the local Board qualifies, however.

A nominating committee will be appointed at the next meeting.

The meeting was adjourned at 8:25 p.m. on a motion by Kay, seconded by Letty.

Next meeting: March 4, 1986, at 8:00 p.m.

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James Sprengel, President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
SECRETARY'S REPORT

Minutes of March 4, 1986.

Meeting was called to order by President Jim Sprengel at 8:00 p.m.

Trustees attending: Bill Berndsen, Kay Chawgo, Don Krebs, Dan Krechnyak, Jan Thomas, Letty Rathman

Trustees Absent: Maryann Boscarine, and Judi Piwaronas

Also attending: Alice Osborne and Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. The bills were approved for payment on a motion by Don Krebs, seconded by Bill Berndsen, and passed by roll-call vote.

Librarian's report was presented. Discussed new furniture for in the lounge area of the Library. Dan Krechnyak will check at the Breese Salvage Store and Bruegge's Furniture Store with the help of Bill Berndsen and Letty Rathman, and will report to the next meeting.

Letty Rathman reported on the system's meetings. The fee for non-resident for reciprocal borrowing has been raised from \$20.00 to \$30.00.

Letty Rathman has been appointed by the board to represent the Breese Library at the KLS board meetings. A letter will be sent to KLS.

The budget was discussed. Dan Krechnyak made a motion to present a budget of \$48,000.00 to the city council for the fiscal year.

Bill Berndsen made a motion to buy three record cabinets at the approximate cost of \$1,400.00. Seconded by Kay Chawgo approved on roll-call vote.

Also the prices of filing cabinets will be checked into at different stores, such as Highland, Carlyle and Belleville and will be reported at the next meeting.

A nominating committee was selected. Don Krebs is to be the chairman, and Maryann Boscarine and Judi Piwaronas are to be the members. A slate of Officers is to be prepared, with the election to be held at the next meeting.

The meeting was adjourned at 9:20 p.m. on a motion by Don Krebs, seconded by Bill Berndsen.

Next meeting: Tuesday, April 1, 1986 at 8:00p.m.

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Jim Sprengel, President

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Jan Thomas, Acting-Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of April 1, 1986.

Meeting was called to order by Vice President Judie Piwaronas at 8:15 p.m.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Letty Rathmann, Jan Thomas.

Trustee absent: Jim Sprengel.

Also attending: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of March 4, 1986, were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Don, seconded by Dan, and passed by a roll-call vote.

Librarian's report was presented.

Dan reported that a couch and two chairs have been ordered from Breese Salvage, at a cost of \$1065. Delivery is expected within one or two weeks. The old furniture is to be advertised as being for sale.

Two filing cabinets are to be purchased. Alice and/or Diane are to check the quality, features, etc., at Highland and, possibly, Belleville. If they find anything satisfactory, they are to order the cabinets.

The nominating committee presented the following slate of officers:

Jim Sprengel, President	Bill Berndsen, Treasurer
Maryann Boscarine, Vice Pres.	Kay Chawgo, Secretary

There were no nominations from the floor. On a motion by Jan, seconded by Letty, the above slate was approved as presented.

The Board went into executive session at 9:10 p.m. to discuss salaries.

The following motion was made by Dan, seconded by Kay, and passed by a roll-call vote:

The three regular employees of the Library are to receive an increase in salary. The librarian's salary is to be raised to \$10,000 per year, the assistant librarian's to \$5.68 per hour, and the present part-time assistant's to \$5.04 per hour. The librarian is to work no less than 25 hours per week, the assistant librarian no more than 120 hours per month, and the present part-time assistant no more than 35 hours per month, except when any employee's hours must be changed due to vacation time, situations involving sick leave, meetings, etc.

BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of May 6, 1986.

Meeting was called to order by President, Jim Sprengel at 8:10 p.m.

Trustees attending: Jim Sprengel, Bill Berndsen, Maryann Boscarine, Kay Chawgo, and Dan Krechnyak.

Also attending: Alice Osborne, and Diane Holtgrave

Trustees absent: Don Krebs, Judie Piwaronas, Letty Rathmann, and Jan Thomas.

Minutes of the Previous meeting were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Bill Berndsen, seconded by Dan Krechnyak, and passed by a roll-call vote.

Librarian's report was presented. The new file cabinets were delivered at \$175 each. Problem with the air-conditioner was reported to the city. City accepted bill for ceiling ties. Shrubs need trimming(Dan volunteered). Problem with janitor service not doing complete job, has been taken care of. Looking into new carpeting. Problem with the laminator is being handled.

Craft classes will be held this summer. Sometime in July for the ages of 6,7,8 year olds 1 week and another week for the 9,10,11 year olds.

Board examined letter and audit during 4-30-84 and 4-30-85. City paid for the auditing

Kaskaskia Library System has changed billing for films. Service remains the same, but billed monthly.

Video cassettes are available from member libraries. Breese Library has no room to handle. Cassettes doing well.

Sealed bids for 2-4 drawer file cabinets were opened. Accepted bid from Erwin Holtgrave of \$20.00 for 2 - 4drawer file cabinets. Motioned by Bill Berndsen, seconded by Dan Krechnyak.

No bids for furniture. Will put a FOR SALE Sign on the sofa and will be accepting sealed bids until May 30th.

Thirty Germantown Girl Scouts toured the Library. Checked out books under the leaders name.

Librarians thanked the board members for raises.

New record browsers have improved checkout. Will eventually need another.

The Meeting was adjourned at 8:45 p.m. on a motion by Dan Krechnyak, seconded by Bill Berndsen.

Next meeting: Tuesday, June 3, 1986 at 8:00 p.m.

Jim Sprengel, President

Kay Chawgo, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report  
Minutes of April 1, 1986  
Page 2

The meeting was adjourned at 9:35 p.m. on a motion by Bill, seconded by Kay.

Next meeting: Tuesday, May 6, 1986, 8:00 p.m.

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Judie Piwaronas, Acting President

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Maryann Boscarine, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of June 3, 1986.

Meeting was called to order at 8:10 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Jim Sprengel.

Trustees absent: Maryann Boscarine, Letty Rathmann, Jan Thomas.

Also present: Alice Osborne, Diane Holtgrave.

Minutes of the meeting of May 6 were approved as presented.

Treasurer's report was presented. The bills were approved for payment on a motion by Bill Berndsen, seconded by Dan Krechnyak, and passed by a roll call vote.

Craig Lampe demonstrated a META DC 152Z copier. The purchase price would be \$2,795 (less 2% if cash) with no delivery charges. Approximately \$300 would be allowed as trade-in value for the library's copier. A \$300 per year service contract is available and service calls are \$68 per hour.

A motion was made by Dan Krechnyak and seconded by Bill Berndsen to order the copier at the \$2795 price if the old copier is sold for at least \$500 or best price. The library also has approximately \$200 in paper left for the old copier. The motion was approved by a roll call vote.

Librarian's report was presented. Craft classes are being planned for the second and third weeks in July as a summer program for 6 - 11 year olds. The May book count surpassed 25,000.

A summer worker will be in the library from June 16 to August 22.

Don Krebs and Dan Krechnyak were appointed co-chairmen for the annual picnic to be held Friday, July 18, at North Side Park.

Three bids were opened for the old furniture. On a motion by Don Krebs and seconded by Dan Krechnyak the board accepted a bid from Jack Richter for \$101.

Students from St. Rose Grade School and St. Anthony's in Beckemeyer toured the library. Students were given pencils, bookmarks, and candy and were allowed to check out a book. As a result, three or four new non resident cards have been issued.

Meeting was adjourned at 9:35 p.m. on a motion by Judie Piwaronas and seconded by Bill Berndsen.

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Jim Sprengel, President

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Kay Chawgo, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 5, 1986.

The meeting was called to order at 8:10 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Judie Piwaronas, Jim Sprengel, and Jan Thomas.

Trustees absent: Don Krebs, Dan Krechnyak, and Letty Rathmann.

Also present: Diane Holtgrave.

The minutes of the June 3 meeting were approved as presented.

The treasurer's report was presented. The bills were approved for payment on a motion by Bill Berndsen, seconded by Jan Thomas, and passed by a roll call vote.

Craig Lampe, who had demonstrated a META DC 152Z copier at the June meeting, was in to change the price. The current offer is \$2,695 which includes 13 bottles of toner and 10,000 sheets of paper valued at \$400. After a discussion about the old copier, which had not been sold at the cost of \$500 plus \$200 for supplies, a motion was made by Bill Berndsen and seconded by Judie Piwaronas to purchase the new copier, toner, and paper for \$2,695 less a 2% discount for cash payment. The motion passed by a roll call vote.

A motion was made by Bill Berndsen and seconded by Maryann Boscarine to attempt to sell the old copier at Willi Auction for a minimum bid of \$500 (which includes all supplies on hand) less Willi's commission. The motion was passed by a roll call vote.

The board picnic which had been cancelled due to hot weather, was discussed. Since neither chairman was present, it was decided to suggest Friday, August 29 or Saturday, September 6 as possible dates.

The library building's upcoming tenth anniversary (December 15, 1986) will be discussed at the next meeting.

The meeting was adjourned at 8:50 p.m. on a motion by Bill Berndsen and seconded by Maryann Boscarine.

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Jim Sprengel, President

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Kay Chawgo, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 2, 1986.

The meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Mary Ann Boscarine, Don Krebs, Dan Krechnyak, Judi Piwaronas, Jim Sprengel, & Jan Thomas.

Trustees absent: Letty Rathmann, & Kay Chawgo.

The Minutes of the August 5 meeting were approved as presented.

The treasurer's report was presented. The bills were approved for payment on a motion by Judi Piwaronas, seconded by Mary Ann Boscarine, and passed by a roll call vote.

Librarian's report was presented. Junion Women's Club pre-school will start the first week in October. The Annual meeting of K.L.S. will be held at Fischers Restaurant in Belleville, September 17.

Discussed 10th Anniversary of the Building coming up in December, but nothing definite was decided.

Dan Krechnyak will look into grants offered by the State.

Alice will advertise the copy machine here at the Library, and Jim Sprengel will have it put in the Superintendent of Schools newsletter.

The Library Board picnic will be held at the North side Park September 13, at 6:30.p.m.

The meeting was adjourned at 9:09 p.m. on a motion by Don Krebs, seconded by Bill Berndsen.

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Jim Sprengel, President

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Jan Thomas, Acting Secretary

Secretary's Report  
BREESE PUBLIC LIBRARY

Minutes of November 12, 1986.

The meeting was called to order at 8:14 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Kay Chawgo, Don Krebs, Dan Krechnyak, Judie Piwaronas, Jim Sprengel, and Jan Thomas.

Trustee absent: Maryann Boscarine.

Also Present: Diane Holtgrave.

The minutes of October 14 were approved as read.

The treasurer's report was presented. The bills were approved for payment on a motion by Don Krebs and seconded by Jan Thomas and passed by a roll call vote.

The librarian's report was presented. A turtle-naming contest is currently being conducted. Pre-school will end December 1. The Breese Nursery School will be visiting the library soon.

The librarian's are collecting data for the Kaskaskia Library System who requested the statistics.

The name of Barb Kruse will be submitted to the mayor for approval as a replacement for Trustee Letty Rathmann who had previously resigned.

Estimates from Bruegge Furniture to recarpet the library were read and discussed. The prices ranged from \$3,255 to \$4,372. It was decided to request an estimate from Moss Carpeting and rediscuss the issue at the January meeting. Bruegge (and Moss, if possible) will be invited to a future meeting.

The meeting was adjourned at 9:05 p.m. on a motion by Jan Thomas and seconded by Judie Piwaronas.

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Jim Sprengel, President

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Kay Chawgo, Secretary

Secretary's Report  
BREESE PUBLIC LIBRARY

The minutes of December 6, 1986.

The meeting was called to order at 9:40 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Barb Kruse, Judie Piwaronas, and Jim Sprengel.

Trustee absent: Jan Thomas

Also Present: Diane Holtgrave, Mayor and Mrs. Hilmes, and the spouses of those attending.

The President welcomed Barb Kruse as the new Trustee replacing Letty Rathmann.

The minutes of November 12 were approved as written.

The treasurer's report was presented. The bills were approved for payment on a motion by Don Krebs and seconded by Dan Krechnyak and passed by a roll call vote.

The librarian's report was presented. The turtle naming contest will end December 20. The Junior Woman's Club program has ended and will begin again in February. Moss Carpeting will be present at the January meeting and Bruegge Furniture at the February meeting to present samples and estimates for recarpeting the library. The librarian sent a card congratulating Ray Maue on his retirement.

There was no report from the Kaskaskia Library System.

Mayor Hilmes discussed the T.I.F. District and the benefits in increased funds that the library will receive if the program is passed.

Bill Berndsen and Dan Krechnyak both thanked the Mayor for the city's support.

The meeting was adjourned at 10:04 p.m. on a motion by Dan Krechnyak and seconded by Bill Berndsen.

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Jim Sprengel, President

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Kay Chawgo, Secretary

Secretary's Report  
BREESE PUBLIC LIBRARY

The minutes of January 6, 1987.

The meeting was called to order at 8:14 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Barb Kruse, Judie Piwaronas, Jim Sprengel, and Jan Thomas

Trustee absent: Dan Krechnyak

Also Present: Alice Osborne

The minutes of December 6 were approved as written.

The treasurer's report was presented. The bills were approved for payment on a motion by Don Krebs and seconded by Bill Berndsen and passed by a roll call vote.

The librarian's report was presented. The turtles were named Waldo and Squirmy and the winners received \$2.50 each. Preschool will start again in February with either two or three classes.

Jim Sprengel reported that he, Alice Osborne, Jan Thomas, and Barb Kruse represented the Breese Library at the T.I.F. meeting.

The majority of the meeting involved presentations by Lori Zurliene of Moss Floor Coverings and Mike Bruegge of Bruegge Furniture. The removal of the present carpeting in the library and the laying of the new carpeting was discussed. Moss' estimate was \$3,200. Bruegge's estimates ranged from approximately \$3,300 to \$4,400.

It was decided that the matter be tabled until Joe Richter, who built the bookcases in the library, be contacted regarding whether or not they can be separated for easier removal.

The meeting was adjourned at 9:45 p.m. on a motion by Don Krebs and seconded by Judie Piwaronas.

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Jim Sprengel, President

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Kay Chawgo, Secretary

Secretary's Report  
BREESE PUBLIC LIBRARY

The minutes of February 3, 1987.

The meeting was called to order at 8:15 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Barb Kruse, Judie Piwaronas, and Jim Sprengel.

Trustee absent: Jan Thomas

Also present: Alice Osborne and Diane Holtgrave

The minutes of January 6 were approved.

The treasurer's report was presented. The bills were approved for payment on a motion made by Don Krebs and seconded by Bill Berndsen and passed by a roll call vote.

The librarian's report was presented. There will be three pre-school classes this spring of 18 students each. A storyteller will be at the Elementary District 12 schools on March 6 and will stay to perform at the library that evening for a fee of \$75. The board agreed to pay the fee. The librarians will distribute posters and run an ad in the newspaper regarding the event.

Since the bookcases cannot be taken apart or moved, the board instructed the librarian to seek new bids from both Moss and Bruegge for installing either 26 or 23 oz. olefin carpeting around the cases.

The librarian was also instructed to send a letter to the city regarding the exact duties expected of the janitorial service. The service has been unsatisfactory.

The meeting was adjourned at 9:25 p.m. on a motion by Dan Krechnyak and seconded by Don Krebs.

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Jim Sprengel, President

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Kay Chawgo, Secretary



Secretary's Report  
BREESE PUBLIC LIBRARY

The minutes of March 3, 1937.

The meeting was called to order at 8:05 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Kay Chawgo, Don Krebs, Dan Krechnyak, Barb Kruse, Judie Piwaronas, Jim Sprengel, and Jan Thomas.

Trustee absent: Maryann Boscarine.

Also present Alice Osborne and Diane Holtgrave.

The minutes of February 3 were approved as written.

The Treasurer's report was presented. The bills were approved for payment on a motion by Dan Krechnyak and seconded by Jan Thomas and passed by a roll call vote.

The librarian's report was given. There will be a storyteller at the library on Friday, March 6, at 6:30 p.m. There has been an increase in patrons over last year. The new copier was cleaned after 5,000 copies were made. Several trustees expressed concern that cleaning was needed too soon after purchasing. The janitorial service has improved after a verbal warning.

New bids for the purchase and installation of new carpeting were opened. There was a lengthy discussion about the details stated in the bids from Moss and Bruegge. A motion was made by Kay Chawgo and seconded by Judie Piwaronas to accept the bid of Moss Floor-covering for \$3,000 for 28 oz. Olefin plus \$600 for cove base. The motion passed on a 5-3 roll call vote. Voting yeas were Kay Chawgo, Barb Kruse, Judie Piwaronas, Jim Sprengel, and Jan Thomas. Voting no were Bill Berndsen, Don Krebs, and Dan Krechnyak.

Jim Sprengel signed the application necessary for membership in the Kaskaskia Library System.

The library's proposed budget was discussed. It was suggested that the board submit the same figure as last year adding \$3,600 for interior improvements. A motion was made by Dan Krechnyak and seconded by Bill Berndsen to submit a request for \$52,929.85. The motion was passed by a roll call vote.

Jim Sprengel appointed a nominating committee consisting of Bill Berndsen, chairman, Judie Piwaronas, and Dan Krechnyak.

The meeting was adjourned at 9:37 p.m. on a motion by Bill Berndsen and seconded by Dan Krechnyak.

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Jim Sprengel, President

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Kay Chawgo, Secretary

Secretary's Report  
BREESE PUBLIC LIBRARY

The minutes of April 7, 1987.

The meeting was called to order at 8:10 p.m. by President Jim Sprengel.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Dan Krechnyak, Jim Sprengel, and Jan Thomas.

Trustees absent: Don Krebs and Barb Kruse and Judie Piwaronas.

Also present: Diane Holtgrave.

The minutes of March 3 were approved as written.

The treasurer's report was presented. The bills were approved for payment on a motion by Bill Berndsen and seconded by Jan Thomas and passed by a roll call vote.

The librarian's report was given. The nursery school toured the library. Three participants in the GED program and four in the literacy program are currently using the library. Preschool is ending and another session will not begin until fall. A summer craft program for six to eight and nine to eleven year olds will be held this summer. A balloon launch is also being planned for this summer. The new carpeting has been ordered. The program given by storyteller Jim King was enjoyed but poorly attended. Trustees Jim Sprengel, Jan Thomas, and Kay Chawgo represented the board that evening.

Bill Berndsen presented the nominating committee's report. The nominees are Kay Chawgo, president; Judie Piwaronas, vice-president; Jan Thomas, secretary; and Jim Sprengel, treasurer. A motion was made by Maryann Boscarine and seconded by Bill Berndsen to elect the officers. Motion carried.

The board requested that the librarian prepare a report comparing the actual expenditures for the past year with the budget that had been prepared for 1986-1987.

Since the city has not yet approved the proposed library budget for the 1987-1988 year, the discussion of salaries was tabled until the May meeting.

The meeting was adjourned at 8:55 p.m. on a motion by Kay Chawgo and seconded by Maryann Boscarine.

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Jim Sprengel, President

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Kay Chawgo, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

The minutes of May 5, 1987.

The meeting was called to order at 8:08 P.M. by acting President Jim Sprengel.

Trustees attending: Maryann Boscarine, Barb Kruse, Dan Krechnyak, Jim Sprengel, and Jan Thomas.

Trustees absent: Kay Chawgo, Judi Piwaronas, Bill Berndsen, & Don Krebs.

Also Attending: Alice Osborne & Diane Holtgrave.

The minutes of April 7th were amended to read Dan K. made a motion to go into executive session at 8:40 P.M. Since the city has not yet approved the proposed library budget for the 1987-88 year, the discussion of salaries was tabled until the May meeting. Bill Berndsen made a motion to go out of executive session at 8:55 p.m. Meeting adjourned.

Treasurers report was presented. Dan made a motion to pay bills, second by Barb Kruse & passed on roll call vote.


No budget was approved by the City as of this date. No further action was taken on salaries. Don Maue is the new Library Board Representative. Carpeting will be in soon & will be laid on May 16 & 17.

Maryann made a motion to pay 1/2 of carpet bill upon delivery & Barb K. seconded. Motion carried.

St. Rose school will visit May 12th.

The meeting was adjourned at 8:21 p.m. on a motion by Maryann B. and seconded by Dan K.

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Jim Sprengel, Acting President

  
\_\_\_\_\_  
Jan Thomas, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

July 7, 1987

The meeting was called to order at 8:02 P.M. by President, Kay Chawgo.

Trustees attending: Bill Berndsen, Kay Chawgo, Don Krebs, Barb Kruse, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees Absent: Maryann Boscarine & Dan Krechnyak.

Also attending: Alice Osborne & Diane Holtgrave.

The minutes of the previous meeting were approved as read.

Treasurer's Report was presented. Don Krebs made a motion to pay bills, second by Jim S. Motion passed on a roll call vote.

Librarian's report was presented. Alice contacted Laux about the paint peeling off the outside trim of Library. He said he would scrape the paint off and put an anodizer on it. K.L.S. gave the Library a Large print Websters Dictionary for long term use, and Elementary District #12 donated a microfiche reader.

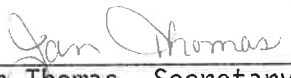
Discussed service contract for photocopier. It was struck by lightening recently and cost \$425.00 for repairs. This was the third time the copier has been repaired. A service contract would allow for 4 service calls, cleaning & repairs at a cost of \$415.00. The only thing it would not cover is the drum & developer. Judi P. made a motion to buy this contract, seconded by Bill B. Motion approved on a roll call vote.

Meeting adjourned at 8:35p.m. on a motion by Don K., seconded by Bill B.

Next meeting August 4, 1987, 8:00 P.M.

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Kay Chawgo, President

  
Jan Thomas, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

September 1, 1987

The meeting was called order at 8:06 by President, Kay Chawgo.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Barb Kruse, Dan Krechnyak, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees absent: Don Krebs

Also Attending: Diane Holtgrave & Alice Osborne, Librarians.

There was no August meeting.

Treasurer's report was presented. Bill B. made a motion to pay the bills, second by Jim S. motion approved on a roll call vote. The city cut the Library's budget 3.5%. We will be receiving \$31,000 instead of \$40,500.

Librarian's report was presented. Alice stated it is a State law for the Surity Bond on the Board Treasurer be not less that 50% of the total funds received by the library. This means we will have to increase the amount we now have. Dan K. made a motion, seconded by Judi P. to raise bond to \$20,000 a year, with the approximate cost being \$120.00. Motion approved on a roll call vote.

Alice will write a letter of resignation for Dan to sign stating he no longer wishes to be a representative on the K.L.S. Board.


Next meeting, October 3 at the Breese park for our annual board picnic. Bill will order the meat and drinks and Alice will be in charge of the other food.

Meeting adjourned at 8:45 p.m. on a motion by Bill B., seconded by Maryann.

Next meeting time 6:00 P.M.

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Kay Chawgo, President

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Jan Thomas, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

October 3, 1987

The meeting was called to order at 8:28 by President Kay Chawgo.

Trustees attending: Bill Berndsen, Maryanne Boscarine, Kay Chawgo, Barb Kruse, Don Krebs, Dan Krechnyak, Jim Sprengel & Jan Thomas.

Trustees Absent: Judi Piwaronas

Also attending: Alice Osborne

Minutes of the previous meeting were approved as read.


Treasurer's report was presented. Don K. made a motion to pay the bills, second by Jim S. Motion approved on a roll call vote.

Meeting adjourned at 8:30 P.M. on a motion by Don K. seconded by Jim S.

Next meeting November 3, 1987, 8:00 P.M.

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Kay Chawgo, President

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Jan Thomas, Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of November 3, 1987

The meeting was called to order at 8:11 P.M. By President, Kay Chawgo.

Trustees Attending: Bill Berndsen, Kay Chawgo, Don Krebs, Jim Sprengel, and Jan Thomas.

Trustees Absent: Maryann Boscarine, Barb Kruse, Dan Krechnyak, & Judi Piwaronas.

Also attending: Alice Osborne & Diane Holtgrave.

Minutes of previous meeting were approved as read.

Treasurer's report was presented. Bill B. made a motion to pay the bills, second by Don K. and was approved on a roll call vote.

Librarians report was presented, Discussed the trim on outside of library. Alice is to call Don Maue and ask if it is all right to call Albers to see about painting the trim. The non-resident fee has been raised to \$15.00 per year. Alice also announced she is planning on retiring in March.

Our annual Library board Christmas party will be held December 5, at Wil-Char. starting at 6:30-7:00 for cocktails. Dinner at 7:00 P.M.

The meeting adjourned on a motion by Bill B. seconded by Don K., 8:40 P.M.

Next meeting will be on Dec. 5, 1987 at Wil-Char.

Kay Chawgo, President

Jan Thomas, Secretary



BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of December 5, 1987. Library Board Christmas Party at Wil-Char.

The meeting was called to order at 9:00P.M. by President, Kay Chawgo.

Trustees Attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Barb Kruse, Judi Piwaronas, & Jan Thomas

Trustees Absent: Jim Sprengel; also absent was Librarian Alice Osborne.

Also attending: Mayor Hilmes & Wife, Mr. & Mrs. Don Maue, & Diane & Al Holtgrave, and above mentioned spouses.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. Dan K. made a motion to pay the bills, seconded by Barb Kruse, and was approved on a roll call vote.

Librarians report was presented. Diane told the board K.L.S. will no longer be bring-books every Tuesday and we will have to go to the system to pick books off their shelves and they will deliver them only 3 times a year. The board asked Diane to try to find out how the other Libraries in the system feel about this and discuss it more at the next meeting. Don Maue stated we should wait until spring and then contact Albers about painting the trim on the outside of the Library.


Meeting adjourned at 9:30 on a motion by Maryann B. & seconded by Barb K.

Next meeting January 5, 1988, 8:00 P.M.

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Kay Chawgo, President

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Jan Thomas, Secretary



BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of January 12, 1988.

Meeting was called to order at 8:02 P.M. by President, Kay Chawgo.

Trustees Attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Dan Krechnyak, Judi Piwaronas, Jim Sprengel & Jan Thomas.

Trustees Absent: Don Krebs, & Barb Kruse.

Also attending: Diane Holtgrave, assistant Librarian.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. Dan Krechnyak made a motion to pay the bills, seconded by Bill Berndsen, and was approved on a roll call vote.

Librarians report was presented.

An automation questionnaire which was received from the system was discussed and completed by the library board.

The Library received a letter from Jim Edgar, State Librarian saying our per capita grant application has been approved for funding in the amount of \$3,557.01 and a check will be sent sometime in February.

A letter was received from K.L.S. stating our Library was not charging enough for non-resident fees. State statutes require public libraries charge non-residents a fee for service equal to or greater than the amount paid in taxes by residents of the library's taxing area. A motion was made by Bill Berndsen, seconded by Dan Krechnyak to raise non-resident fees to \$20.00 effective February 1, 1988.

At 8:45 P.M. the board went into executive session on a motion by Dan Krechnyak, seconded by Maryann Boscarine. At this time Diane Holtgrave & Jan Thomas left.

Discussion of hiring librarian & assistant librarian held.

Recommendation of hiring Diane Holtgrave as librarian made. Kay is to give name to city council.

General policy decision 3-1-88, no member of library board may work at library and receive a salary.

Beginning salary to be \$725.00 a month for librarian with projects of salary review on approval of budget by city council.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of February 2, 1988.

The meeting was called to order at 8:11 p.m. by the president, Kay Chawgo.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, & Judi Piwaronas.

Trustees absent: Barb Kruse, Jim Sprengel, & Jan Thomas.

Also attending: Diane Holtgrave, & Alice Osborne.

Minutes of previous meeting were approved after being amended as follows:

- 1) Paragraph 16 should read - "Beginning salary, upon appointment of Diane Holtgrave, to be \$725.00 per month for librarian, with prospect of salary review on approval of budget by city council."
- 2) Paragraph 20 change - "following recommendation" to "above recommendations."

Treasurer's report was presented. The bills were approved for payment on a motion by Don K., seconded by Dan K., and passed by a roll-call vote.

Librarian's report was presented. Pre-school is scheduled to begin February 3, with four classes to be offered. Alice O. indicated that the date of her retirement is tentative at present and will depend upon the birth of Diane H.'s baby.

The following committees were appointed by President Kay C:

- Budget - Dan K.
- Nominating - Jim S., chairperson, Judi P., and Don K.
- Book - Dan K. Chairperson, Don K. & Judi P.
- By-laws - no appointments at this time.
- Building & Grounds - no appointments at this time
- Publicity - no appointments at this time. (usually handled by library staff)

At 8:52p.m., the board entered executive session on a motion by Dan K., seconded by Judi P., Alice O. and Diane H. left at this time. Topics discussed were:

- 1) recommendation for new librarian
- 2) library hours

At 9:27 p.m., the executive session ended and the regular meeting resumed.

The name of Jan Thomas is to be submitted to Mayor Hilmes for appointment as librarian upon the retirement of Alice Osborne.

As of April 1, 1988, the library is to be open from 10:a.m. to 8:00 p.m. daily, on an experimental basis.

The meeting was adjourned at 9:30 p.m., on a motion by Bill B., seconded by Don K.

Next meeting: Tuesday, March 1, 1988, 8:00p.m.

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Kay Chawgo, President

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Maryann Boscarine, Acting Secretary

Bonus in lieu of salary increase for current fiscal year.

Alice Osborne - \$300.00

Diane Holtgrave \$200.00

Jan Thomas \$100.00

Review of assistant librarians salary to be made at time of appointment.

9:15 P.M. Maryann B. made a motion to return to regular meeting, seconded by Dan K.

Roll call vote for bonuses unanimous. Board made following recommendation as in executive session with unanimous approval.

Dan K. made a motion for adjournment, seconded Bill B.

Respectfully submitted  
Judi P.

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Kay Chawgo, President

  
\_\_\_\_\_  
Jan Thomas, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 1, 1988.

The meeting was called to order by President Kay Chawgo.

Trustees attending: Jim Sprengel, Bill Berndsen, Maryann Boscarine, Barb Kruse, & Dan Krechnyak.

Trustees absent: Don Krebs, Judi Piwaronas.

Also attending: Jan Thomas & Alice Osborne.

Minutes of previous meeting approved as read.

Treasurer's report presented. The bills were approved for payment on a motion by Bill Berndsen, seconded by Maryann Boscarine, and passed by roll-call vote.

Librarian's report was presented. Janitorial service is still not acceptable. Don Maue to be contacted. The per capita grant was received in the amount of \$3,557.01.

A motion was made to accept Jan Thomas' resignation from the board by Maryann B. seconded by Bill B.

Discussion was held on replacing Jan T on the Board. Suggestions were made - to be contacted by Alice before the next meeting.

Discussion on hiring part-time help followed. Applications examined. It was decided to run an add in the paper for 2 weeks, with a time limit of 3-31-88 to apply.

Proposed budget was presented by Dan K. of \$48,500 an increase of \$1,500 -1,600 over what was spent last year. Budget request to be turned in to Don Maue.

At 9:04 the Board entered executive session to discuss salaries.

Librarian's salary (Jan Thomas) to be \$625.00 a month or \$7,500 a year plus IMRF. (to work a minimum of 120 hrs./mo. Assistant Librarians (Diane Holtgrave) salary to be \$5.85/hr. plus IMRF (to work a maximum of 120 hrs./mo) Future part-time help to be hired at minimum wage. Above hours to apply except when any employee's hours must be changed due to vacation time, situations involving sick leave, meetings, etc. Salaries to be re-evaluated after the budget is approved. Salaries were approved by roll-call vote.

Discussion was held on Alice's retirement.

The meeting was adjourned at 9:37p.m. on a motion by Dan K., seconded by Bill B.

Next meeting: Tuesday, April 5, 1988- 8:00P.M.

Kay Chawgo, President

Barb Kruse, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 5, 1988.

The meeting was called to order by President Kay Chawgo at 8:05p.m.

Trustees attending: Bill Berndsen, Maryann Boscarine, Kay Chawgo, Dan Krechnyak, Barb Kruse, Jim Sprengel.

Trustees absent: Don Krebs, Judi Piwaronas.

Also attending: Jan Thomas, Diane Holtgrave.

Minutes of previous meeting were approved, with the understanding that an error in the computation of Jan's salary would be corrected during this meeting.

Treasurer's report was presented. The bills were approved for payment on a motion by Bill B., seconded by Dan K., and passed by a roll-call vote.

Librarian's report was presented.

1) The question of Alice's remaining vacation time and sick time was brought up. It was agreed that she is to be paid for her vacation time, but not for the days of sick time remaining.

2) It was announced that Alice's official date of retirement was April 6, 1988. An open house in her honor is to be held at the Library on May 14, 1988, beginning at 7:30 p.m. A letter will be sent to people on the City's mailing list, and an article outlining the reception plans will be placed in the Breese Journal, so that all patrons will be aware of the open house.

3) Paul Roseberry is likely to be the new Trustee.

4) Jan's name is to be submitted to the City in order that she may be eligible for insurance coverage.

5) Prudential Insurance requested the use of the Library building for an informational seminar. The request was denied.

6) A citizens' survey must be completed in order for the Library to obtain the per capita grant in the future. The surveys are to be delivered to every house in Breese, and 290 replies must be received. Jan will contact the local high schools to request that students take the forms from house to house. A donation will be made to the treasury of the group that agrees to undertake this task. Also, an article notifying the public of the purpose of the survey will be placed in the Breese Journal.

7) Jan will call Albers about taking care of the trim on the Library building.

8) At some time in the future, two new rollers will need to be purchased for the laminator--at an estimated cost of \$186.32 each.

9) If anyone owns property in Breese and pays City taxes, he/she may obtain a library card without charge.

10) Jan will be making a decision regarding the employment of a parttime Library staff person at some time in the future.

On a motion by Jim S., seconded by Barb K., the Board entered executive session at 9:00 p.m. Staff salaries and hours were discussed. Executive session ended at 9:07 p.m., on a motion by Dan K., seconded by Bill B.

On a motion by Dan K., seconded by Bill B., and passed by roll-call vote, the following revisions were made to staff salaries and hours:

Jan's minimum hours per month: 125

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 3, 1988.

The meeting was called to order by President Kay Chawgo at 8:05 p.m.

Trustees attending: Kay Chawgo, Don Krebs, Paul Roseberry, Judie Piwaronas, & Jim Sprengel.

Trustees absent: Barb Kruse, Dan Krechnyak, Bill Berndsen, Maryann Boscarine.

Also attending: Jan Thomas, & Diane Holtgrave.

Minutes of previous meeting were approved as read.

Treasurers' report was presented. The bills were approved for payment on a motion by Jim S., seconded by Don K., and passed by roll-call vote.

Librarian's report was presented.

Jan stated that Cel Tschannen was hired as part-time worker at the Library. Bicycle Safety Poster contest was held. The winners from our Library were Cory Davenport, 1st, Jim Benhoff; 2nd, and Jeremy Chawgo; 3rd. Kaskaskia Library notified that Cory's poster was the winner at the system for his grade level and his poster will be sent to State competition. Central FBLA will help survey the City. Received Treasurer's Bond. It was still for \$10,000. Informed Foppe they will send rider for \$20,000. Jan's vacation time set at 2 weeks.

Discussed Alice's Retirement party. Board members will meet at Wil-Char at 5:30 p.m. May 14, to take Alice out to dinner. We will then come back to the Library for an Open House to begin at 7:30 p.m. in Alice's honor. Invitations were sent to city employees.

Jim Sprengel presented the nominating committee's report. Kay Chawgo, President, Judie P. Vice President, Barb Kruse Secretary, & Jim Sprengel Treasurer. Don K. made a motion the slate be accepted, seconded, by Paul Roseberry. Motion approved.

Air conditioner is not working properly. Jan called Don Maue & he suggested calling Marty Johnson. This was done Monday morning. Marty checked it and found it needed new filters and freon. One unit is not working properly called Niemeyer and he will come & check it.

Jan then stated she is dissatisfied with current salary. Tabled until next meeting for further discussion.

Meeting adjourned at 8:55 p.m. on a motion by Judie P. seconded by Jim S.

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Kay Chawgo, President

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Judie Piwaronas, Acting Secretary

Breese Public Library  
Secretary's Report  
Meeting of April 5, 1988  
Page 2

<sup>19</sup>  
~~D~~aine's maximum hours per month: 125  
Jan's salary--based on an average of 130 hours per month: \$675 per month.

Officers are to be nominated and elected at the next meeting.

Meeting adjourned at 9:15 p.m., on a motion by Dan K., seconded by Bill B.

Next meeting: Tuesday, May 3, 1988, 8:00p.m.

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Kay Chawgo, President

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Maryann Boscarine, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of June 7, 1988.

The meeting was called to order by President Kay C. at 8:07 p.m.

Trustees attending: Kay Chawgo, Maryann Boscarine, Dan Krechnyak, Barb Kruse, Don Krebs, Barb Kruse, Paul Roseberry, Judi Piwaronas, Bill Berndsen, & Jim Sprengel.

Also present: Jan Thomas & Diane Holtgrave.

Minutes of previous meeting were approved as read.

Treasurer's report was presented. Bills were approved for payment on a motion by Dan K., and seconded by Bill B. and passed by roll-call vote.

Librarian's report was presented:

Various Librarian meetings reported.

Tele-marketing program from Kaskaskia College to be held in library several Saturdays.

Conflict of Interest forms to be filled out.

Representative from K.L.S. will be here to help weed books that are out dated.

Jan asked if she can order books without the book committee. She is advised that she can. Summer craft program to be held in mid July.

SYETP will be begin June 13.

Janitorial service has not improved. Jan is to report this once again to the city.

Library board summer picnic discussed. Bill B. volunteered to be chairman with the help of Dan K. Picnic date set for 7-30-88 at North Side Park. To be our August meeting also. Food to be orderd by Jan - Meat & liquor by Bill B.

Conflict of Interest forms were passed out and signed.

Motion is made by Maryann B., and seconded by Judi P. to go into executive session at 8:45 p.m. Librarians were asked to leave.

Jan's salary was discussed. Jan has asked for more money than Diane since she is working more hours. The board discussed putting her on Salary time increasing pay and hours. It is agreed to increase Jan's pay to \$780.00 a month with a minimum of 30 hrs. a week and whatever more it takes to operate the library efficiently.

Motion is made to end executive session by Dan K, seconded by Bill B.

Motion to pass Jan's salary change as discussed is made by Dan K. seconded by Bill B., and passed by roll-call vote.

Motion to adjourn is made by Bill B., & seconded by Don K.

Meeting adjourned at 9:25 p.m.

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Kay Chawgo, President

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Barb Kruse, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 5, 1988.

The meeting was called to order by Vice-President Judi Piwaronas at 8:15 p.m.

Trustees attending: Maryann Boscarine, Dan Krechnyak, Bill Berndsen, Paul Roseberry, Judi Piwaronas, & Jim Sprengel.

Trustees Absent: Kay Chawgo, Barb Kruse, Don Krebs,

Also attending: Jan Thomas

Minutes of previous meeting were approved as read.

Treasurer's report was presented. Bills were approved for payment on a motion by Jim S. and seconded by Judi P. and passed by a roll-call vote.

President Kay Chawgo entered meeting and took over at this time.

Library picnic postponed until September 10, 1988. Suffice for Sept. meeting.

August meeting will be regular meeting at Library on August 2nd.

Petty cash turned up missing. Lost was \$44.68 to be replaced with board's recommendation (\$50.00.).

Copy machine service contract due July 7th for next year, board decided to cancel for the year since the expense (\$435.75) seemed a little high and periodic service calls were few and far between.

The State wishes for a committee to set long range goals in order to obtain the grant we apply for each year. Jan will check into this and report back the next meeting.

Meeting was adjourned on a motion by Paul R., seconded by Bill B. at 9:03 p.m.

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Kay Chawgo, President

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Dan Krechnyak, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 2, 1988.

The meeting was called to order by President Kay Chawgo at 8:05 p.m.

Trustees Present: Kay Chawgo, Paul Roseberry, Maryann Boscarine, Barb Kruse, Don Krebs, Dan Krechnyak.

Trustees absent: Judy Piwaronas, Bill Berndsen, and Jim Sprengel.

Also attending, Jan Thomas and Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. Bills were approved for payment on a motion by Don Krebs and seconded by Paul Roseberry.

Librarian's report was presented:

Discussion was had on which Income Tax forms to order.  
Craft program was a success.  
Paperback books were weeded.  
New Encyclopedias are needed.  
It was agreed to use Ebsco for our magazine subscriptions.  
It was also agreed to charge for copies of tax forms that was made by the library staff.

Next meeting will be September 10, 1988 about 6:00 p.m. at the park.

Meeting was adjourned at 8:45 p.m. on a motion by Dan Krechnyak and seconded by Don Krebs.

Kay Chawgo, President

Barb Kruse, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of September 10, 1988.

The meeting was called to order by President Kay Chawgo at 8:08 p.m.

Trustees present: Bill Berndsen, Mary Ann Boscarine, Kay Chawgo, Don Krebs, Dan Krechnyak, Barb Kruse and Paul Roseberry.

Trustees absent: Judi Piwaronas and Jim Sprengel.

Also attending: Jan Thomas, Diane Holtgrave, Don Maue and Alice Osborne.

Minutes of the previous meeting were approved as read.

Treasurer's report presented. Bills were approved for payment on a motion by Don Krebs and seconded by, Bill Berndsen and passed by a roll-call vote.

Librarian's Report: was presented. Jan requested a cassette holder (holds 384 cassettes - floor model 275.50). Motion to buy cassette holder by Bill Berndsen and seconded by Don Krebs and passed by a roll-call vote. Junior Women's Club pre-school program was discussed. It is agreed the first come, first served policy is the best and any disputes referred to the Junior Women's club. Laminator rollers are needed, Jan to get prices. Expansion of Library was brought up by Dan Krechnyak - Construction grants to be checked into by Jan and the mayor will be contacted by Kay Chawgo.

Meeting was adjourned at 8:37 p.m. on a motion by Dan Krechnyak and seconded by Bill Berndsen.

Kay Chawgo, President

Barb Kruse, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 4, 1988 meeting.

The meeting was called to order by President Kay Chawgo at 8:01 p.m.

Trustees present: Kay Chawgo, Paul Roseberry, Bill Berndsen, Dan Krechnyak, Jim Sprengel and Barb Kruse.

Trustees absent: Mary Ann Boscarine, Don Krebs, and Judi Piwaronas.

Also attending: Jan Thomas and Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's Report was presented. Bills were approved for payment on a motion by Dan Krechnyak, and seconded by Bill Berndsen and was passed on a roll call vote.

Librarian's Report was presented. Forms are in for Summer Youth Program. It will be all year long now. It is agreed that Jan should fill out the forms and request a worker. Jan has prices on laminator rollers - \$186.22 per roller, price is approved on motion by Dan Krechnyak, and seconded by Paul Roseberry.- Passed on a roll call vote.

Extension of library was discussed.

The Mayor contacted by Kay Chawgo, Mayor advised that any plans were O.K.

Grant money checked out by Jan Thomas, no Grant available at this time. Most applications due September 1st.

Kay will contact Don Maue about the preliminaries. It is agreed we need concrete figures to present to the Mayor.

Dan Krechnyak to report on Reading Resources - Young Adult book set.

Christmas meeting discussed, suggested December 3rd. Undecided.

Meeting was adjourned at 8:40 p.m. on a motion by Bill Berndsen, and seconded by Dan Krechnyak.

Next meeting will be November 1, 1988 at 8:00 p.m.

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Kay Chawgo, President

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Barb Kruse, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 1, 1988.

The meeting was called to order by President Kay Chawgo at 8:05 p.m.

The regular business was preceded by a presentation given by Robert Ensley of the Kaskaskia Library System. The talk regarded procedures for applying for a grant to expand the Breese Public Library building.

Trustees present: Kay Chawgo, Jim Sprengel, Bill Berndsen, Don Krebs, Dan Krechnyak, Paul Roseberry and Judi Piwaronas.

Trustees absent: Mary Ann Boscarine and Barb Kruse.

Also attending: Jan Thomas and Diane Holtgrave.

Minutes of the previous meeting were approved as read.

The Treasurer's Report was presented. Bills were approved for payment on a motion made by Bill Berndsen and seconded by Jim Sprengel and passed on a roll call vote.

The Librarian's Report was presented. A workshop will be held regarding Long Range Planning and Mission Statements necessary for State Funding and Grant Applications on Nov. 14 from 9:30 - 3:30 at Smithton. Jan Thomas will attend along with anyone from the Board or Committee that is available.

The Chamber of Commerce will be erecting a sign advertising Breese Businesses and Facilities. They want to include the Library. It was decided that because we are a non-profit government body, we can be included only if there is no fee involved.

Jan reported that the new janitor is Burnell Laux. She also reported that the State requires that our non-resident fee be raised to \$31.42. It is now \$20 per year. It was decided to raise the fee to \$32 for the first year beginning Jan. 1, 1989.

Jan explained an offer for preschool primary age video cassettes. Twelve are available at \$3.95 each. It was decided to order 3 and see how popular they are. Upon arrival, they will be mentioned in the Library column in the Breese Journal.

A Young Adults set from Reading Resources was purchased. It includes fiction and teen concerns.

Jan received a donation of 50 guides for records to organize our supply. They were donated by a store in St. Clair Square.

A motion was made by Dan Krechnyak and seconded by Judi Piwaronas to purchase new telephones and return the old to A.T. & T.

The meeting was adjourned on a motion by Dan Krechnyak and seconded by Bill Berndsen.

The next meeting will be the Library Christmas Dinner to be held December 3, at Wil-Char beginning at 6:30p.m.

Kay Chawgo, President

Kay Chawgo. Acting-Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 3, 1988.

The meeting was called to order at 9:10 p.m. by President Kay Chawgo.

Trustees present: Kay Chawgo, Paul Roseberry, Maryann Boscarine, Barb Kruse, Don Krebs, Dan Krechnyak, Judy Piwaronas, Bill Berndsen, & Jim Sprengel.

Also Attending: Jan Thomas, Diane Holtgrave, Mayor Hilmes, & Don Maue.

Minutes of the previous meeting were approved as read.

Treasurer's report was presented. Bills were approved for payment on the motion of Don K. & seconded by Bill B.

Librarians report was presented. Wal-Mart has donated a bike to be raffled off proceeds to be split between Breese & Carlyle libraries.

The Mayor stated the property east of the library is for sale and the city should consider purchasing it in conjunction with the library.

The meeting was adjourned at 9:35 p.m. on a motion by Dan K. seconded by Jim S.

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Kay Chawgo - President

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Barb Kruse - Secretary

BREESE PUBLIC LIBRARY

Secretary's Report

Minutes of February 7, 1989.

The meeting was called to order by President Kaye Chawgo at 8:10 p.m.

Trustees present: Kaye Chawgo, Barb Kruse, Jim Sprengel, Dan Krechnyak and Don Krebs.

Trustees absent: Judi Piwaronas, Bill Berndsen, Paul Roseberry and Maryann Boscarine.

Also attending: Jan Thomas and Diane Holtgrave.

Minutes of previous meeting were approved as read.

Treasurer's report was presented. The bills were approved for payment on a motion by Dan Krechnyak and seconded by Jim Sprengel and passed by roll call vote.

Librarian's Report was presented: It was decided to contact Warren "Shaftie" Richter to clean the carpeting at \$172.00, but to wait till the weather was nicer. The Library has received its \$151.00 from Wal-Mart and the \$3,581.00 per Capita Grant. Jan requests a magnetic board (\$214.00), but that is vetoed at this time. It was agreed that she should order some children books. On a motion by Dan Krechnyak and seconded by Barb Kruse it was passed to buy a set of Popular Science Books at \$164.50. Long Range Grant Committee to set up a meeting for this month.

The meeting was adjourned on a motion by Don Krebs and seconded by Dan Krechnyak, at 8:58 p.m.

Next meeting to be March 7, 1989 at 8:00 p.m.

Kaye Chawgo, President

Barb Kruse, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of March 7, 1989.

The meeting was called to order by President Kay Chawgo at 8:15 p.m.

Trustees Present: Kaye Chawgo, Barb Kruse, Bill Berndsen, Paul Roseberry and Don Krebs.

Trustees absent: Dan Krechnyak, Judi Piwaronas, Jim Sprengel and MaryAnn Boscarine.

Also attending: Jan Thomas and Diane Holtgrave.

Minutes of the previous meeting were approved as read.

Treasurer's Report was presented. The bills were approved for payment on a motion by Don Krebs, and seconded by Bill Berndsen and passed by a roll call vote.

Librarians's Report was presented. Request was made to purchase the book "Charts on File". No objections were made.

The Long Range Planning Committee has met and completed the Mission Statement. They will meet again on The 23rd of March.

Jan suggested two people for the Library Board--Linda Weber and Mary Niebruegge.

Jan Advised that Warren Richter will clean the carpet about the 17th of March.

The projector was sent to the system for repairs.

The meeting was adjourned on the motion of Bill Berndsen, seconded by Don Krebs at 8:30 p.m.

Next meeting will be April 4, 1989 at 8:00 p.m.

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Kay Chawgo, President

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Barb Kruse, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of April 4, 1989.

The meeting was called to order by president Kay Chawgo at 8:05 P.M.

Trustees Present: Kay Chawgo, Bill Berndsen, Dan Krechnyak, Judi Piwaronas, Paul Roseberry, Jim Sprengel, & Maryann Boscarine.

Trustees absens: Don Krebs

Also attending: Jan Thomas and Diane Holtgrave.

The minutes of the previous meeting were read & approved with the exception of the "next meeting date" which should have been April 4 instead of April 7.

The treasurers report was presented. The bills were approved for payment on a motion by Dan Krechnyak, seconded by Jim Sprengel, and approved by a roll call vote.

Jan Thomas reported that the "GED equipment" is no longer in use by the system and is released to the Breese Library for its use or disposal. It was stipulated that the system cannot be sold. The system consists of a 3/4" video tape and a color monitor.

Jan Thomas read a letter from Rill Anthony, Clinton County Coordinator of "The Reading Link". The letter requested the boards permission for her to bring groups to the library on field trips, and that we issue temporary library cards on a reduced fee to help acquaint those in the Reading Link program of the services and resources available at the local library.

It was decided that the library would be available for field trips, and that temporary library cards could be issued. The library cards are to be issued only to those referred by Ms. Anthony & who live in Elementary School District #12. The library cards will have an expiration date of September 1, 1989.

Jan Thomas requested that the library purchase a new step ladder. The request was granted.

Jan reported that the roof leaked during the recent rains. The roof is under warranty and the company has been called for repairs.

Linda Weber, Mary Niebruegge, and Mary Ann Shelton have been recommended to fill the vacant position on the library board. President Kay Chawgo will submit these names to the mayor.

Kay appointed a nominating committee, Dan Krechnyak, Bill Berndsen, & Maryann Boscarine.

The Next meeting will be May 2, 1989.

Kay Chawgo, President

Paul Roseberry, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of May 2, 1989.

The meeting was called to order by president Kay Chawgo at 8:05 P.M.

Trustees Present: Kay Chawgo, Don Krebs, Dan Krechnyak, Judi Piwaronas, Paul Roseberry, & Jim Sprengel.

Trustees Absent: Bill Berndsen, and Maryann Boscarine.

Also attending: Jan Thomas

The mayor appointed Mary Niebruegge as the new board member.

The minutes of the previous meeting were approved as read.

The treasurers report was presented. The bills were approved for payment on a motion by Judi P. seconded by Don Krebs, and passed on a roll call vote.

Librarian's report was presented. A New flag was purchased for outdoor display, and a new ladder was purchased.

The nominating committees' slate of officers were Paul Roseberry, President, Jim Sprengel, Vice-President, Kay Chawgo Secretary, Dan Krechnyak, Treasurer. Kay declined nomination of secretary. Bill Berndsen was nominated by Judi P. seconded by Don K. and the above slate was accepted by acclamation.

The Board approved housing tele-course tapes from Kaskaskia College at the Library. These tapes may be checked out by Kaskaskia students for 3 days at no charge. A \$2.00 a day fine will be charged on any over dues.

The board also decided to give the Kaskaskia Library Systems rotating video collection a trial and see if this would work out without loss to the library. Details to be worked out by the Librarian and Assistant.

The summer reading program, The Great Book Hunt will begin June 12th and run for one month. A balloon launch, ranger from Carlyle Lake, and a Magician will be just part of the program. The magician's fee would be \$100.00. The Board voted to permit the spending of this amount or less for this function.

The meeting adjourned on a motion by Paul Roseberry, seconded, by Judi Piwaronas at 8:40 P.M.

Next meeting June 6, 1985 8:00 p.m.

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Kay Chawgo, President

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Dan Krechnyak, Acting Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of June 6, 1989.

The Meeting was called to order by president Paul Roseberry at 8:05 p.m.

Trustees Present: Bill Berndsen, Kay Chawgo, Don Krebs, Mary Niebruegge, Paul Roseberry, and Jim Sprengel.

Trustees absent: Maryann Boscarine, Dan Krechnyak, Judi Piwaronas.

The minutes of the previous meeting were approved as read.

Board welcomed new member Mary Niebruegge.

Treasurers report was presented. A motion to pay bills was made by Kay Chawgo, seconded by Don Krebs, and passed on a roll call vote.

Librarian's report was presented. Interest was expressed in a FAX machine, there is a possibiltiy of obtaining a grant to purchase one. Letter received from the Office of the Secretary of State acknowledging receipt of our request for a grant. The board decided to table the purchase of one at the present time.

A planter was sent to Dan Krechnyak on his recent hospitalization. Dan's been released & sent the board a thank-you card.

Discussion was held on sending a letter to the Legislators to support an increase of 8.25% in 1990 funding. The board approved letter to be signed by the president Paul Roseberry.

Kevin Timmermann is the city council member representing the library board. The City of Breese approved the library budget at \$41,000.00 for the coming year. The boards original request was \$52,957.30.

The library had 874 patrons in May which represents a 10% increase over last year.

Due to July 4th holiday the normal date for our library meeting the board changed the meeting date to July 11, 1989. The summer picnic is tentatively scheduled for September 9, 1989.

The librarian stated that KLS was all booked up and no additional books could be pulled until August. KLS will pick up our other books July 18. Some of our current shelves will be bare as a result.

The "Great Book Hunt" reading program will begin next week. 43 children (grades 1-6) are signed up to attend.

The long range planning group members are planning another meeting later in June. Plans are required in the event future expansion is to be accomplished.

The meeting adjourned on a motion by Kay Chawgo, seconded by Don Krebs at 9:00 p.m.

Next meeting July 11, 1989.

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Paul Roseberry, President

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Bill Berndsen, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of July 11, 1989.

Meeting called to order 8:05 p.m. by president Paul Roseberry.

Trustees present: Dan Krechnyak, Kay Chawgo, Bill Berndsen, Jim Sprengel, Paul Roseberry, and Mary Niebruegge.

Trustees absent: Don Krebs, & Judi Piwaronas.

The Minutes of the previous meeting were approved as read.

Treasurers report was presented. A motion to pay the bills was made by Dan K. seconded by Kay Chawgo & passed on a roll call vote.

Librarian's report was presented. Usage was up slightly this month. "Great Book Hunt" program went well. Books from KLS will not be available until August.

City Council members present. Kevin Timmerman, City Council Chairman Library Board & City Council committee members Jim Hummert, Pete Wellinghoff, & Charles Hilmes.

City Council members stated library budget of \$41,000.00 was the maximum tax revenue coming in. Library expansion was discussed in terms of funding & direction of expansion. The library board discussed getting plans for expansion and decided to proceed with getting the plans.

Mission statement, long range plans, and worksheet with statistics on library use & programs was also developed by the Long Range Planning Group. Executive Summary is also required. Their data is required for the per capita & construction grant. Kevin Timmerman will check & see if build Illinois funds are available.

The Board thanked the council members for attending and requested their continued good support.

Library Board went into executive session to discuss salaries at 9:00 P.M.  
Board reconvened to a regular session at 9:20 P.M.

A motion was made by Dan K. to increase Jan's salary by 6% to a monthly total of \$715.00 with an annual amount of \$8,580.00 + approximately 15% IMRF contribution. Salary is based on 130 hrs. per month. Monthly hours for Jan will remain at a minimum of 125 hrs.

Diane's salary will be raised to \$6.00 per hour + IMRF with a maximum of 125 hrs. per month. Part time help will remain at minimum wage. Salaries to be retroactive to May 1, 1989. Motion was seconded by Kay Chawgo. All present members voted yes.

Meeting adjourned on a motion by Jim Sprengel, seconded by Kay Chawgo at 9:35 P.M.

Next meeting August 1, 1989.

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Paul Roseberry, President

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Bill Berndsen, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of August 1, 1989.

Meeting called to order 7:35 P.M. by president Paul Roseberry.

Trustees present: Dan Krechnyak, Kay Chawgo, Judi Piwaronas, Mary Niebruegge, Bill Berndsen.

Trustees absent: Don Krebs, Jim Sprengel.

New Trustee appointed by the mayor is Mary Ann Shelton.

Treasurers report was presented. Motion was made by Kay Chawgo, seconded by Mary Niebruegge to pay the bills. Motion passed on a roll call vote.

Librarians report was presented. Library patrons increased to 1058 in July an increase of 8.5% from last year. Library total book count is 25,411 as of July 31, 1989. Librarian will pull about 400 additional books from the system 2 August 89.

Library board met with the city council to discuss future expansion of the library. Meeting rooms, additional book room, storage space & room for "Reading Link" is needed.

A survey of library patrons was taken on Title, Author, Subject & Browser fill rate. 175 surveys were completed and returned with a 65% title fill rate, 79.4% author 69.8% subject and 100% browser fill rate.

Congratulations to Diane H. on the birth of her baby boy, Bradley born July 28, 1989. The board agreed to give Diane a gift certificate to be used at Krebs Studio for a picture of the baby for \$25.00.

An executive summary was developed showing the purpose & objective of the library is as follows: The Breese Public Library serves as a learning and educational center for all residents of the community. Its mission is to provide materials and services to help community residents obtain information meeting their personal, educational, professional, cultural, and recreational needs. The Breese Public Library intends to meet these needs by providing space and materials for literacy programs such as the Reading Link, providing current popular materials for the use of its patrons, and providing the space, materials, and personnel to encourage young residents to appreciate and enjoy learning and reading. To achieve these goals, the Breese Public Library intends to seek state and local support for an expansion of the library building, purchase additional current popular materials, and continue to support and expand pre-school and summer programs. It is hoped that by fulfilling these goals, the Breese Public Library will play a part in lowering the illiteracy rate in Clinton County as well as fulfilling its mission of service to all residents of the community.

Board decided to review the By-Laws & Policies the 1st quarter of 1990. The board reviewed key parts of the Illinois Library Association, Avenues to Excellence II on standards for public libraries.

The Board went into executive session at 8:28.

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of October 3, 1989.

The meeting was called to order by Paul Roseberry president at 8:05 p.m.

Trustees present: Don Krebs, Mary Niebruegge, Mary Ann Shelton, Jim Sprengel, Paul Roseberry, Bill Berndsen, & Judi Pawaronas.

Trustees Absent: Dan Krechnyak and Kay Chawgo.

Bill Porter a Breese resident and frequent visitor to the library attended our meeting.

The minutes of the last board meeting were approved as read.

Treasurers report was presented. A motion was made to pay the bills by Don K. seconded by Jim Sprengel. All members present voted to pay the bills.

Librarians report was presented: Book count as of September 30, 1989 is 25,630, Library patrons for Sept. '89 was 885 an increase of 3% over last year. Preschool story hour is now in session with approximately 75 children registered. Copy machine is not working properly. We have no service contract and Da-Com stated they wanted a check at time of repair. Paul R. agreed to send his service rep. in 10-4-89 to check on our copy machine. ILA Trustee Workshop previously planned for October 7th has been rescheduled for November 11, 1989 at Sangamon State University in Springfield from 9:00 a.m. to 2:30 p.m. Jan will get registration forms for any one wishing to attend. Per-Capita Grant forms have been completed and signed and ready for mailing. Grant money is usually received in February.

Several libraries expressed an interest in sharing the cost of a Basic Library Management Course being offered by the University of Wisconsin. It contains 13 audio tapes and a book which would be housed at the System. Total sharing cost among the libraries would be approximately \$34.00. The board approved participating in this program.

K.L.S. raised the film insurance fee to \$1.00 per film. The board agreed to absorb the cost for schools and other civic organizations.

Paul R. agreed to contact Mark Niemeyer, architect on developing plans for expansion of our library.

Motion made by Jim Sprengel, seconded by Mary Niebruegge to adjourn meeting.

Next meeting November 7, 1989, 8:00 p.m.

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Paul Roseberry, President

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Bill Berndsen, Secretary

August 1, 1989 minutes continued.

The Board reconvened at 9:07.

Last months minutes on salaries are amended as follows:

A motion was made by Kay C. seconded by Bill B. to increase Jan's salary by 4% to a monthly total salary of \$811.20. Salary is based on 130 hrs. per month. Monthly hours for Jan will remain at a minimum of 125 hrs. per month.

Dianes wages will be raised 4% to \$6.08 per hour with a maximum of 125 hrs. per month.

Cel's wage will be raised 40¢ an hour to a total of \$3.75 per hour. Salaries to be retroactive to May 1, 1989. Any other part-time help will be hired at minimum wage.

Jan & Diane will receive a breakdown of the boards contributions for insurance & retirement.

Salary increases were approved by a roll call vote with one dissenting vote. Seconded by all.

Kay C. made a motion to adjourn the meeting at 9:18 p.m.

Next meeting September 9, at North Side City Park at 6:30 p.m.

Paul Roseberry, President

Bill Berndsen, Secretary

BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of November 7, 1989.

The meeting was called to order by Paul Roseberry, president at 8:00 P.M.

Trustees present: Jim Sprengel, Kay Chawgo, Mary Niebruegge, Mary Ann Shelton, Paul Roseberry, and Bill Berndsen.

Trustees absent: Dan Krechnyak, Don Krebs, Judi Piwaronas.

Also attending: Jan Thomas & Diane Holtgrave.

The Minutes of the last board meeting were approved as read.

Treasurers report was presented. A motion was made to pay the bills by Kay Chawgo, seconded by Bill Berndsen. All members present voted to pay the bills.

The board discussed plans for the library expansion. Detailed plans required by the State cost more than the board authorized at the last meeting. The board decided to appoint a committee to meet with the City Council Library Committee and discuss in more detail plans for expansion. Decision will be made later on future plans.

Librarians Report: Total patrons for the month was 950 which is an increase of 10% over the same period last year. Overall a total of 2120 books were checked out in October representing an increase of 6% over the same period last year.

Librarian stated the board needs to appoint a committee to update the policy & By-Laws. Kay Chawgo is chairperson with Mary Ann Shelton assisting.

Building & Grounds committee is Kay Chawgo, Paul Roseberry & Bill Berndsen. All other trustees can also volunteer for this committee since it will work on expansion plans.

Motion was made to adjourn meeting at 9:05.p.m.

Next meeting will be held on December 9, 1989, 6:30 p.m. at Schwends.

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Paul Roseberry, President

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Bill Berndsen, Secretary



BREESE PUBLIC LIBRARY  
Secretary's Report

Minutes of December 9, 1989.

The meeting was called to order by Paul Roseberry, President at 9:17 p.m.

All trustees were present.

Treasurers report was presented. A motion was made to pay the bills by Don Krebs, seconded by Kay Chawgo. All members voted to pay the bills.

Kay Chawgo state K.L.S. is no longer delivering science materials from Educational Services in Belleville to the Public libraries and wanted know why. Kay is writing a letter to the System inquiring about this matter.

Building Project: The Mayor has formed a 5 year Planning Committee which includes the Library. A meeting is scheduled for some time in January, 1990.

Concern was expressed by some board members about what K.L.S. does for the Library. Other than a few books K.L.S. does little if anything for the Breese Library. Identifying what the system does for us and what we think they should be doing for us. Review at our January meeting.

The board thanked Kevin Timmermann for his support and that of the Mayor and City Council, and requested their continued support and cooperation on the library expansion project.

Librarian state the per capita grant applied for has been approved for funding. The amount we receive reflects a \$1.00 per capita funding level.

Motion was made by Kay Chawgo to close the Library December 26, 1989 and seconded by Judi Piwaronas. Motion approved on a roll call vote with all members voting yes.

Motion to adjourn was made by Don Krebs, seconded by Dan Krechnyak.

Meeting adjourned at 10:02 p.m.

Next meeting January 2, 1990.

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Paul Roseberry, President

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Bill Berndsen, Secretary