

AGENDA
January 7, 2020

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
 - 2019 Per Capita Grant received: \$5,552.50.
- V. Librarian's Report
 - A. Upcoming Events and Programs
 - Library Crawl Jan. 10 - Jan 27
 - 1000 Book Before Kindergarten - February launch
 - Winter Storytime Series - Mondays and Thursdays in January
 - Adult Yoga Jan. 14th and 28th
 - Disney Vacation Planning class on Jan. 31st
 - Adult Book Club and Teen Book Club continuing in 2020
 - LIVE History on Feb. 27, Mar 24, and Apr. 23
 - B. Review and Approve 2020 Library Holidays
 - C. Approve excess sick leave payment for Holtgrave
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Next Meeting: February 4, 2020

Plan for next board meeting

- Report 2019 at a glance / 2019 statistics
- Review Library Policies
- Update mission statement and goals

AGENDA
February 4, 2020

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
 - End of fiscal 3rd Quarter
- V. Librarian's Report
 - A. January Events and Programs
 - Adult Yoga, Winter Storytime series, Disney vacation planning class, Library Crawl
 - Shall we continue offering yoga?
 - B. Upcoming Events and Program
 - 1000 Book Before Kindergarten will launch Sat. Feb. 22
 - Community Link table games and chair exercises on Wednesdays from 10-12
 - Adult Yoga at 6:30pm Feb. 11th and 25th
 - LIVE History on Feb. 27, Mar 24, and Apr. 23
 - C. Progress in 2019 / 2019 statistics
 - D. Library Crawl Takeaways
 - E. City of Breese: New roof bids through HMG
 - F. Statements of Economic Interest
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business
 - A. Committees for 2020

Next Meeting: Tues. Mar. 10th, 2020

AGENDA
March 12, 2020

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. February Events and Programs
 - 1000 Books Before Kindergarten
 - LIVE History with Chris Vallillo
 - Yoga, Adult Book Club, Teen Book Club
 - Community Link table games and chair exercises on Wednesdays from 10-12
 - B. Upcoming Events and Program
 - LIVE History with Dennis Stroughmatt "French Creole Fiddle Tunes and Tall Tales" on Tuesday, Mar. 24 at 6pm
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business
 - A. Policy Review

Next Meeting: Tuesday, April 7

AGENDA
April 7, 2020

Meeting was canceled due to the COVID-19 pandemic. This month's financials will be discussed at next month's meeting.

AGENDA
May 5, 2020 at 6:30pm
Zoom Meeting

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. All March, April, May, June, and July programs postponed due to COVID-19 pandemic
 - B. Reopening proposal
 - C. Possible E-Resources to offer in the future
 - Hoopla (ebooks)
 - Overdrive (ebooks)
 - RB Digital (digital magazines)
 - Tumblebooks (for kids)
 - ABC Mouse (for kids)
 - D. Budget
 - End of fiscal year reports
 - New budget for new fiscal year (05-1-2020 through 04-30-2021)
- VI. Committee reports
- VII. Unfinished Business
 - A. Annual cost-of-living wages and salary increases to occur in closed session at the June 2020 meeting, so that board members can discuss in person.
- VIII. New Business
 - A. Election of Officers/Oath of Office
 - Yvonne Ratermann
 - Gwen Fischer
 - James Sprengel

Next Meeting: Tuesday, June 2

AGENDA
June 2, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Overview of May 2020
 - B. IHLS (Illinois Heartland Library Association) and ILA (Illinois Library Association) Library Reopening Guidelines
 - C. Breese Public Library Reopening Plans
 - D. Christmas in July reschedule date
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Executive Session: Staff salaries and wages

Next Meeting: Tuesday, July 7

AGENDA
July 21, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Library precautions during COVID-19 pandemic
 - B. Overview of June 2020
 - C. E-Resources to offer the public
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Next Meeting: Tuesday, Aug. 4



AGENDA
August 4, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Overview of the month
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Next Meeting: Tuesday, Sept. 1



AGENDA
September 1, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
 - First installment of the library tax distribution payment received
 - 2020 Per Capita Grant received
- V. Librarian's Report
 - A. Overview of the month
 - B. City of Breese *COVID Return to Work Policy*
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Next Meeting: Tuesday, October 6



AGENDA
October 13, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Safe Deposit Box at GTSB
 - B. Digitizing project
 - C. Now quarantining books for 7 days as cases increase in county and surrounding counties
 - D. Auditor meeting went well
 - E. Neighboring dumpster will be moved to their property
- VI. Committee reports
- VII. Unfinished Business
- VIII. New Business

Next Meeting: Tuesday, November 3



AGENDA
November 3, 2020

All members six feet apart with face masks due to COVID-19 pandemic.

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Second tax distribution check arrived
 - B. Adult Book Club meeting inside with masks
 - C. 2021 Per Capita Grant requirements
 - Read and discuss "Serving our Public 4.0 Standards for Illinois Public Libraries"
 - Grant application due March 15, 2021
 - We need to discuss as a group at the December meeting and January meeting.
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, December 1



AGENDA
December 1, 2020

ZOOM Meeting

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Monthly Finance Report
- V. Librarian's Report
 - A. Hours and services offered during COVID-19 uprise
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, January 6, 2021

