

AGENDA
Jan. 4, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Property tax check (3 of 4) arrived
- V. Librarian's Report
 - A. Remodel progress
 - B. Library Board Meetings to move to 2nd Tuesday of the month
 - C. Excess sick leave payout for full-time employee
- VI. Unfinished Business
 - A. Policy update
 - Health Insurance for full-time employees
 - Dates of Operation and Closures
- VII. New Business

Next Meeting: Tuesday, Feb. 8, 2022



AGENDA
Feb. 8, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Remodel expense report so far
- V. Librarian's Report
 - A. Statement of Economic Interest
 - B. Furniture in Magazine Room
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, Mar. 8, 2022



AGENDA
Mar. 8, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
 - A. Magazine room remodel
 - B. New signs on ends of shelves in adult fiction, non-fiction and juniors
 - C. Fiber internet - Clearwave
 - D. Parking lot
- VI. Unfinished Business
 - A. Personnel Policy Handbook: Position Descriptions
- VII. New Business

Next Meeting: Tuesday, Apr. 12, 2022



AGENDA
April 12, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
 - A. Events/Programs
 - B. General Updates
 - C. Decide Fiscal Year Budget: May 1, 2022 - April 30, 2023
 - Personnel Salary/Wages
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, May 10, 2022



AGENDA
May 10, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
 - A. End of fiscal year report (handout)
 - B. 2021-2022 new fiscal year budget (handout)
 - C. Breese Library's 60th Anniversary
- VI. Unfinished Business
- VII. New Business
 - A. Election of Officers/ Oath of Office
 - Mary Heeren
 - Jean Steinman
 - Angie Becker

Next Meeting: Tuesday, June 14, 2022



AGENDA
June 7, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
 - A. Illinois Public Library Annual Report due July 1
 - B. Non-resident sales are up, library is busier than ever
 - C. Summer Reading Program, 108 kids signed up
 - D. Storytime for ages 2-5 filled up in two days
 - E. Building/Maintenance
 - F. Breese Library's 60th Anniversary
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, July 12, 2022



AGENDA
July 12, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
 - A. Programs
 - Breese Library's 60th Anniversary Recap
 - Summer Reading Program
 - Astronomy Night - July 25, 7:30pm-9:30pm
 - Historical Program: 39 Counties: A documentary and conversation - Aug. 4, 6:30pm
 - B. Building Updates/Maintenance
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, Aug 9, 2022



AGENDA
August 9, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - End of Q1 fiscal year
 - Property tax distribution check (1 of 4) deposited
- V. Librarian's Report
 - A. Programs
 - July program recap
 - Book Signing and Sports Talk with Doug Fedmann on Aug. 13 at 10am
 - Historical Program: 39 Counties: A documentary and conversation now Thursday, Sept. 15 at 6:30pm
 - B. Building Updates/Maintenance
 - Custodian closet water problem / Gerstners to replace faucet
 - C. Personnel Changes
 - Hire Youth Services Librarian
- VI. Unfinished Business
 - Annual Christmas Dinner
- VII. New Business

Next Meeting: Tuesday, Sept. 13, 2022



AGENDA
Oct. 11, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Check received from Sugar Creek Financial Corp (Tempo Bank liquidation account) for \$8,766.35
 - B. Property tax distribution check 2 of 4 deposited
- V. Librarian's Report
 - A. Programs: Storytime, Library Crawl, Book Club
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, Nov. 8, 2022



AGENDA
Nov. 8, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. Check from Sugar Creek Financial Corp (Tempo Bank liquidation account) for \$8,766.35
Follow up
 - B. TIF 1 ending, levy amount
- V. Librarian's Report
 - A. Programs: Library Crawl, Storytime, Book Club
 - B. Safety: Employee and Patron Safety
- VI. Unfinished Business
- VII. New Business

Next Meeting: Tuesday, Dec. 13, 2022



Notes:

In December: usually there's a separate meeting toward the end of the month regarding health insurance coverage and premiums

AGENDA
Dec. 13, 2022

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
 - A. TIF 1 ends at the end of this year and will result in increased tax revenue
 - B. ComputerShare/Sugar Creek Financial Corp. update on tax withholding on check #0056301499
- V. Librarian's Report
 - A. 2023 calendar
 - B. City of Breese health insurance switching to United Healthcare on Jan. 1, 2023
- VI. Unfinished Business
 - A. Building and personnel safety information received from other small, rural libraries
- VII. New Business

Next Meeting: Tuesday, Jan. 10, 2023

