

AGENDA  
Oct. 5, 2021

- I. Call meeting to order
- II. Establish a quorum and approve agenda
- III. Secretary's Report
- IV. Treasurer's Report
- V. Librarian's Report
- VI. Unfinished Business
  - A. Board Policy binder update
- VII. New Business

Next Meeting: Tuesday, Nov. 2, 2021



*Kelly's Notes*

-Quickbooks - I am switching over to a TechSoup donation subscription of Quickbooks for \$75/year (cheaper than \$50/month. It will take quite a bit of manual work to move everything over, but will be worth it overall).

-Job descriptions and tasks for all library positions

-Doctor's note from an employee, back on schedule