

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 11/12/24

The meeting was called to order at 8:00 p.m. by President Angie Becker.

Trustees present: Angie Becker, Gwen Fischer, Mary Heeren, Bonnie Holzinger, Judy Kampwerth, and Angela Richter

Trustees absent: Allison Netemeyer, Cyndi Riley, and Jean Steinman

Also attending: Library Director Kelly Zurliene

Secretary's Report: A quorum was established. Mary Heeren made a motion to accept the Secretary's Report and Judy Kampwerth seconded it. The motion was approved with all ayes.

Treasurer's Report: Gwen Fischer made a motion to accept the Treasurer's Report and it was seconded by Bonnie Holzinger. The motion was approved on a roll call vote.

- A. Transfer of funds to Scott Credit Union savings account to stay under the FDIC limit at Dieterich Bank. Kelly reported that the second tax payment in the amount of \$108,167.18 came through and it was deposited in the checking account at Dieterich Bank. She received a phone call from the bank on November 4, 2024 saying that the amount in the checking account exceeded the \$250,000 FDIC limit. To resolve this issue, \$55,000 was transferred from the Dieterich Bank checking account to the Scott Credit Union savings account.

Librarian's Report: Kelly reported on the following:

- A. Programs
 - Past Program stats
 - Library Crawl - 173 people from other libraries visited the Breese Library. There were 24 Breese Library patrons who had their passport stamped from at least five other libraries. Their names were entered in a drawing and there were three winners who each received a gift basket. Kelly said the winners were very pleased with their gifts.
 - Lions Club Halloween Storytime event - was held on October 19th and was attended by 40 people. Judy Schrage and Jenna Astroth led the event.
 - Astronomy Viewing Night - Riverbend Astronomy Club members set up telescopes at the Breese Soccer Park on November 7th. Kelly said 75 people attended and were able to view Saturn, Venus and the moon.
 - Upcoming Programs
 - Book Club Book Tasting Night on November 20th - members will vote on their picks for the 2025 Book Club.

- Breese Junior Women's Club Grinch Storytime event on November 30th - there are currently two sessions filled with a possible third event scheduled.

Unfinished Business:

- A. Building Committee updates - Angie Becker, Gwen Fischer, and Judy Kampwerth shared information with the board from their November 6th meeting with the City Council Building Committee. They provided a copy of a bid the City received from St. Jacob Glass for replacing seals on the double doors at the South entrance and also for replacing two bay windows on the front of the building. The City will get bids from two other companies and then meet with the Library Board officers to review.

New Business:

- A. Paid Leave for All Workers Act (PLAWA) added to the Library policy manual. Kelly reviewed the PLAWA additions she made to the policy manual. The Act went into effect on January 1, 2024. The board members agreed with her additions.

Angie Becker made a motion to adjourn the meeting at 9:00 p.m. and it was seconded by Bonnie Holzinger.

The next meeting is scheduled for Tuesday, December 10, 2024 at 8:00 p.m.

Angie Becker, President

Gwen Fischer, Secretary