

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 12/10/24

The meeting was called to order at 8:01 p.m. by President Angie Becker.

Trustees present: Angie Becker, Gwen Fischer, , Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Cyndi Riley, and Jean Steinman

Trustees absent: Mary Heeren and Angela Richter

Also attending: Library Director Kelly Zurliene and City Council member Bryan Eversgerd

Secretary's Report: A quorum was established. Allison Netemeyer made a motion to accept the Secretary's Report and Angie Becker seconded it. The motion was approved with all ayes.

Treasurer's Report: Cyndi Riley made a motion to accept the Treasurer's Report and it was seconded by Gwen Fischer. The motion was approved on a roll call vote.

- A. Community Bank of Trenton CD maturity
 - The CD at Community Bank of Trenton matured on 12/08/24. Angie Becker told the board she contacted the local banks and found that GTSB currently had the best CD rates. The CD at Community Bank of Trenton was cashed and a new CD in the amount of \$27,110.25 was opened at GTSB with a 4.89% APY. President Angie Becker and Treasurer Judy Kampwerth are co-signers on the account.
- B. Last fiscal year net revenue vs. expenses
 - Kelly told the board that she emailed them information on last fiscal year's net revenue versus expenses.

Librarian's Report: Kelly reported on the following:

- A. Program Planning for 2025
 - February 1st: Donuts and Comics for pre-teens - Comic Book workshop
 - January/February: Winter Storytime series with Kim Miller
 - Summer Reading 2025: all programs have been booked
 - 2025 Book Club selections announced: fliers are posted in the library
- B. In Memory Of...books
 - Kelly showed the board the stickers that she made to place in the books that were purchased in memory of board members Yvonne Ratermann and Jim Sprengel. She said that some of the donations received specifically requested that books be purchased in their memory.

Unfinished Business:

- A. Building Committee updates
 - Gwen Fischer reported that Mayor Timmermann told them at their December 5th Building Committee meeting that Meyer Contracting came to the library on

December 4th to work up a bid for replacing the bay windows and adding door openers to the front and rear double doors. He also said that Meyer Contracting fixed the seals on the double doors at the south entrance, which may help with the water leakage issue.

New Business:

A. Tax levy

- City Council member Bryan Eversgerd attended the meeting to explain the tax levy process. In previous years, the City Council set the percentage for the Library's tax levy. The City Council wants the Library to make the decision for their 2025 tax levy. Bryan explained that the Equalized Assessed Value (EAV) plus the tax rate equals the tax revenue. He also discussed the TIF fund process. He said that the Library's starting tax income amount is \$285,000 (before the percentage determination is made). He said the Library needs to make a decision by Thursday, December 12th in order to give the lawyers time to write it up and have it added to the agenda for the December 17th City Council meeting. After Bryan excused himself from the meeting, the board had a discussion to determine the tax levy percentage. Jean Steinman made a motion for the Library Board to request a 4.5% tax levy for 2025. Bonnie Holzinger seconded the motion. The motion was approved on a roll call vote. Angie Becker will contact Sandy Hemann at City Hall on December 11th to let her know the Library's requested amount will be \$328,200 based on the 4.5% tax levy.

B. Board Member Resignation

- Kelly informed the board that Mary Heeren is resigning as a Library Board member. The Library Board appreciates all that Mary did while serving on the board and wishes her the best. Kelly said Mary told her she would still be available to help with writing some articles for the newspaper.

Angie Becker made a motion to adjourn the meeting at 9:46 p.m. and it was seconded by Jean Steinman.

The next meeting is scheduled for Tuesday, January 14, 2025 at 8:00 p.m.

Angie Becker, President

Gwen Fischer, Secretary