

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 04/14/26

The meeting was called to order at 8:00 p.m. by President Angie Becker.

Trustees present: Angie Becker, Jamie Fields, Gwen Fischer, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Angela Richter, Brandon Richter, and Cyndi Riley.

Trustees absent: None

Also attending: Library Director Jenna Astroth

Secretary's Report: A quorum was established. Netemeyer made a motion to accept the March 10, 2026 Secretary's Report with the following revision: add Jamie Fields name as a Trustee present. Motion was seconded by Fields. The motion was approved with all ayes.

Treasurer's Report: Fischer made a motion to accept the Treasurer's Report and Riley seconded it. The motion was approved by all on a roll call vote.

After a brief discussion, Becker made a motion to postpone the employee insurance payroll deduction for the full time employees, citing further evaluation is needed. Holzinger seconded the motion and it was approved with all ayes.

The board discussed salary/wages for the assistant librarian and the part time employees. Becker made a motion to approve a 3% salary/wage increase for Diane Holtgrave, Carol Grapperhaus, Joan Grams, Angela Jader, and Sheila Meyer. Riley seconded the motion. Motion was approved by all on a roll-call vote. The increase will go into effect on May 1, 2026.

Librarian's Report:

Astroth shared that the AED machine donated by the Breese Lions Club arrived and is mounted on the wall by the back vestibule.

Astroth informed the board that someone had donated a Cricut® machine to the library.

Astroth said that on March 11th she found that water had leaked into the back vestibule after a heavy rainstorm. She contacted the city and they sent Litteken Construction to inspect it. Litteken Construction determined that they can't move the doors any closer together and the door company will need to look at it. We are still waiting for the door company to inspect it.

A. Library Events

Astroth shared the following upcoming events:

- April 19th-25th - National Library Week
- April 20th, 5:00-8:00 p.m. - National Library Week Ice Cream Social
- April 27th at 6:30 p.m. - "From Liberation to Auschwitz" Speaker
- May 21st at 10:00 a.m. - Money Matters Story Hour
- June 10th and 11th - YMCA Visits

- June 16th at 6:00 p.m. - Adult Craft Night (4th of July Themed)
- June 24th at 1:30 p.m. - U of I presenting "Monarch Butterflies"
- Anime Club meets every 2 weeks
- Book Club meets the third Wednesday each month

B. Fiscal Year Budget: May 1, 2026 - April 30, 2027

- The board reviewed income and expense line items for the proposed FY27 budget. Becker made a motion to approve the FY27 budget with a proposed income of \$395,550.27 and proposed expenses of \$303,100.00. Fields seconded the motion. The motion was approved by all on a roll call vote.

C. Personnel Performance and Salary discussion for Jenna Astroth in Closed Session

- At 10:05 p.m. Netemeyer made a motion to go into closed session to discuss performance and salary/wages for Jenna Astroth. The motion was seconded by Holzinger. Fields made a motion to leave the closed session at 10:26 p.m. and it was seconded by Kampwerth.

Back in the regular session, Becker made a motion to approve the proposed salary/wages for Jenna Astroth and the motion was seconded by Fields. The motion was approved by all on a roll call vote. The increase will go into effect on May 1, 2026.

Unfinished Business:

A. Breese Historical Society Flag Project

- The board held a discussion on the best location for the Breese Historical Society Flag Project. Kampwerth made a motion to use the space on the Southwest wall above the bookcases for the display. Riley seconded the motion. It was approved with all ayes.

B. iLead Trustee Learning Portal

- Fischer asked Astroth if new email addresses had been created for each of the board members per the recommendation from Kate Kite at the March meeting. Astroth said she had not created emails for the trustees. B. Richter will work with Astroth on creating new emails through Microsoft and report back at the May meeting.

C. Outdoor Benches

- Becker informed the board that she spoke with Mayor Timmermann about the concrete pads for the outdoor benches. The Mayor told her that Don Voss and Tom Tebbe would be contacting Astroth about the placement of the concrete pads. The cost will be covered by the City Business District Fund.

New Business: None

Motion by Fields, seconded by Kampwerth to adjourn after no further business was brought before the board. Motion carried by unanimous voice vote.

The meeting adjourned at 10:29 p.m.

The next meeting is scheduled for Tuesday, May 12, 2026 at 8:00 p.m.

Angie Becker-President

Gwen Fischer, Secretary