

# BREESE LIBRARY BOARD MINUTES

## **Secretary's Report - 05/12/26**

The meeting was called to order at 8:03 p.m. by President Angie Becker.

**Trustees present:** Angie Becker, Jamie Fields, Gwen Fischer, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Angela Richter, Brandon Richter, and Cyndi Riley.

**Trustees absent:** None

**Also attending:** Library Director Jenna Astroth

**Secretary's Report:** A quorum was established. Angie Becker made a motion to accept the Secretary's Report and the motion was seconded by Angela Richter. The motion was approved with all ayes.

**Treasurer's Report:** Allison Netemeyer made a motion to accept the Treasurer's Report and Jamie Fields seconded it. The motion was approved by all on a roll call vote.

Jenna Astroth shared with the board that she discovered that the firewall renewal on the computers expired. Brandon Richter and Jenna researched companies and found a wireless firewall system by Dream Machine Pro that controls filtering and streaming and also has a switch to connect the printers and devices. It includes an extended warranty period of five years. The total cost of the system is \$1119.00 with an annual subscription fee of \$100.00. Allison Netemeyer made a motion to approve the purchase of the Dream Machine Pro system and it was seconded by Bonnie Holzinger. The motion was approved by all on a roll call vote.

## **Librarian's Report:**

Jenna said she started working on the Illinois Public Library Annual Report (IPLAR) which is due in July.

Jenna informed the board that she found water on the floor in the back hallway on April 22nd. After investigating, she found that pipes in the staff bathroom were leaking. She contacted the city who called Gerstner Plumbing. Gerstner Plumbing had to cut into the walls of both bathrooms to repair the pipes. The city told Jenna that Don Voss would have the drywall repaired. Jenna contacted Don Voss several times about having the drywall repaired but didn't get a response. Brandon Richter repaired the drywall and Jenna said she will paint the walls.

## **A. Library Events**

Jenna shared the following past events:

- April 11th - Breese Lions Club hearing screenings (12 attended)
- April 20th - National Library Week Ice Cream Social (157 attended)
- April 22th - Adult Paint Night (12 attended)
- May 11th - "From Liberation to Auschwitz" Speaker (127 attended)

**B. Trustee Emails - Microsoft 365**

- Jenna said she submitted a non-profit application request for email addresses in Microsoft 365 for the trustees and found that there would be a \$6.50 per year fee for every email address requested. After a brief discussion, it was decided that each trustee will request a new Gmail email address using the same address format. These new Gmail email addresses will be used for all library correspondence.

**Unfinished Business:**

- A. Breese Historical Society Flag Project
  - No updates at this time.
- B. Outdoor Benches
  - No updates at this time.

**New Business:** Oath of Office for Gwen Fischer and Allison Netemeyer.

At the May 5th City Council meeting Mayor Timmermann re-appointed Gwen Fischer and Allison Netemeyer to the library board for a three-year term. Gwen Fischer and Allison Netemeyer verbally stated their Oath of Office at the library meeting.

Motion by Angie Becker, seconded by Gwen Fischer to adjourn after no further business was brought before the board. Motion carried by unanimous voice vote.

The meeting adjourned at 8:43 p.m.

The next meeting is scheduled for Tuesday, June 9, 2026 at 8:00 p.m.

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Angie Becker-President

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Gwen Fischer, Secretary