

# BREESE LIBRARY BOARD MINUTES

## **Secretary's Report - 09/10/24**

The meeting was called to order at 7:58 p.m. by President Angie Becker.

**Trustees present:** Angie Becker, Gwen Fischer, Mary Heeren, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Cyndi Riley and Jean Steinman

**Trustees absent:** none

**Also attending:** Library Director Kelly Zurliene

**Secretary's Report:** A quorum was established. Cyndi Riley made a motion to accept the Secretary's Report and Judy Kampwerth seconded it. The motion was approved with all ayes.

**Treasurer's Report:** Bonnie Holzinger made a motion to accept the Treasurer's Report and it was seconded by Mary Heeren. The motion was approved on a roll call vote.

**Librarian's Report:** Kelly reported on the following:

A. Substitute

- One of the library patrons told Kelly if we ever needed a substitute to help out she would be happy to assist. She has worked at several libraries and is familiar with the systems that are used at the library. After a brief discussion, Bonnie Holzinger made a motion to start the process of hiring another employee by having a background check run. Mary Heeren seconded the motion and it was approved with all ayes.

B. Library Crawl

- Kelly said the Library will once again be participating in the Library Crawl. It runs the entire month of October. Patrons can pick up their passport at their participating library.

## **Unfinished Business:**

A. Building Committee Report

- The Library Board officers shared results of the meeting they had on September 4th with the City Public Buildings Committee regarding a 5-year and 10-year plan for the library. They informed the board that the City will not be paying for landscaping at the library. The library board decided to wait until after the tree in front of the library is removed before they have the landscaping redone.

## **New Business:**

A. Library gratitude and celebration for life and service of Jim Sprengel

- Kelly informed the board of the funeral arrangement she was going to have sent to the funeral home in gratitude for Jim's service to the library.

B. Library Board Member position open

- Kelly said with Jim's passing, there is an open position for a Library Board Member. She said the Board should let her know if they know of someone who might be interested in the position.

Bonnie Holzinger made a motion to adjourn the meeting at 9:11 p.m. and it was seconded by Jean Steinman.

The next meeting is scheduled for Tuesday, October 8, 2024 at 8:00 p.m.

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Angie Becker, President

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Gwen Fischer, Secretary