

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 10/14/25

The meeting was called to order at 8:16 p.m. by Vice-President Allison Netemeyer.

Trustees present: Jamie Fields, Gwen Fischer, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Angela Richter, Cyndi Riley and Brandon Richter.

Trustees absent: Angie Becker

Also attending: Jenna Astroth, Library Director and City Council Liaison, Gary Usselmann. Diane Holtgrave also attended.

Secretary's Report: A quorum was established. Angela Richter made a motion to accept the Secretary's Report and it was seconded by Judy Kampwerth. The motion was approved with all ayes.

Treasurer's Report: Allison Netemeyer made a motion to accept the Treasurer's Report pending corrections to the credit card Accounts Payable line items on the Profit and Loss report. It was seconded by Jamie Fields. The motion was approved on a roll call vote.

Librarian's Report:

A. Library Events Updates

- September 27th - Sixth Grade in World War II Hiroshima
- October 2nd - Gorbash the Bearded Dragon Library Crawl Visit
- October 6th - Staff Narcan Training
- October 8th - Adult DIY Fall Doormat event
- October 11th - Dungeons and Dragons
- October 13th - Teentober Pumpkin Decorating

B. Schedules, Breaks, and Job Descriptions

- Jenna and the board discussed work schedules, meal breaks and job descriptions. Jenna will have a one-on-one discussion with each employee to review.

C. Construction Updates

- Jenna reported that there had not been any construction during the past week. Gary Usselmann said it might be because they are waiting on materials. The board reviewed samples for the Livingstone solid surface countertop for the bay windows and made a selection. Jenna will contact Nathan with Litteken Construction to let him know.

D. 3D Printer

- Jenna told the board she would like to purchase a 3D printer for the library. She had a quote from Bambu Labs for a P1S 3D printer she shared with the board. The board members had several questions regarding the following: Wi-Fi, battery back-up, filaments, patron usage and charges, and electrical cost. Jenna will gather additional information and report back at the November meeting.

- Judy Kampwerth said her family had a surprise birthday party for her on October 5th and she received \$225 in donations to the library. She would like for those donations to be used toward the purchase of the 3D printer.

E. Upcoming Events

- October 1st-31st - Library Crawl
- October 18th at 10:00 a.m. - Breese Lions Club Halloween Storytime
- October 20th at 6:00 p.m. - Medicare 101
- October 27th at 6:00 p.m. - Teentober Halloween Party/Book Club Spooktacular
- October 29th at 10:30 a.m. - Mollie's War (author Cyndee Schaffer)
- November 6th at 6:30 p.m. - DIY Sunflower Painting (Ages 10-13)
- November 8th at 11:00 a.m. - Old Time Magic Show
- November 15th at 11:00 a.m. - Read to a Dog! Maui the Therapy Dog
- November 20th at 6:00 p.m. - Family Reading Night-Pajama Party Theme
- November 29th at 9:15 a.m. - BJWC Christmas Storytime Event

F. Library Crawl in October

- Scheduled for October 1st thru 31st (96 visitors to date)

Unfinished Business:

- Library EIN - Gary Usselmann will send an email to Trevor Schubert at City Hall asking for clarification on why the library's EIN is the same as the City of Breese.

New Business: None

Gwen Fischer made a motion to adjourn the meeting at 9:40 p.m. and it was seconded by Cyndi Riley.

The next meeting is scheduled for Tuesday, November 4, 2025 at 8:00 p.m.

Allison Netemeyer, Vice-President

Gwen Fischer, Secretary