

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 06/09/26

The meeting was called to order at 8:04 p.m. by President Angie Becker.

Trustees present: Angie Becker, Jamie Fields, Gwen Fischer, Bonnie Holzinger, Judy Kampwerth, Angela Richter, Brandon Richter, and Cyndi Riley.

Trustees absent: Allison Netemeyer. Also absent was City Council Liaison, Gary Usselmann.

Also attending: Library Director Jenna Astroth

Secretary's Report: A quorum was established. Angie Becker made a motion to accept the Secretary's Report and the motion was seconded by Cyndi Riley. The motion was approved with all ayes.

Treasurer's Report: Bonnie Holzinger made a motion to accept the Treasurer's Report and Jamie Fields seconded it. The motion was approved by all on a roll call vote.

Jenna Astroth informed the board that she was cleaning out the storage room and wanted to create an office in part of the room to be used for webinars, conference calls, and private meetings on personnel matters. She said she would like to purchase an L-shaped desk for the room. She found a desk on U-line that listed for \$999.00 before tax. Gwen Fischer asked if she heard of Karz Recycling in New Baden. It's a warehouse that carries a selection of used office furniture. Jenna said she would check to see if they had a desk that met the size requirements she wanted. After a brief discussion, Angie Becker made a motion to allow Jenna to purchase a new desk for the office space up to a cost of \$1100.00 if a used desk was not available locally. Angela Richter seconded the motion and it was approved by all on a roll call vote.

Librarian's Report:

Jenna told the board she registered for the Directors University (DU) which will be held August 10th-13th. DU is a continuing education program that provides new directors of public libraries functional training in public library directorship. It includes a comprehensive multi-day in-person institute and five virtual sessions.

A. Library Events

Jenna shared the following past events:

- May 20th - Anime Club (17 attended)
- May 21st - Money Minded Storytime (5 attended)
- IHLS Active Shooter session (attended by 2 library employees)

Jenna also shared the following upcoming events:

- June 10th & 11th - Clinton County YMCA Summer Camp tour of the library (85 children expected)
- June 24th - Monarch Butterfly program, presented by U of I
- June 26th - Bingo at the library for residents of The Villas
- July 1st - Packet pickup for the Summer Reading Program
- July 6th - *Roo's Christmas Quest* book signing
- July 9th, 16th, 23rd, 30th - Unearth a Story™ Summer Reading Program

B. IPLAR - Jenna said she is still working on the Illinois Public Library Annual Report (IPLAR) which is due July 1st.

Unfinished Business:

- A. Breese Historical Society Flag Project
 - On June 9th, the Historical Society members measured the wall space for placement of their items honoring Sidney Breese. They asked if someone from the library would hang the items. Jenna will contact the City of Breese to see if city employees would be able to assist in hanging the items for the Historical Society
- B. Outdoor Benches
 - No updates at this time.
- C. Back vestibule issues
 - The floor in the back vestibule is buckled and the double doors still leak water during a heavy rain. Angie Becker will send an email to the mayor asking for a status update.

New Business:

- A. Review Policy Documents

Gwen Fischer asked if the policy documents should be reviewed by all board members to confirm they are up to date, or if a committee should be established to review them. After a brief discussion, it was decided to create newly formed committees with their respective board members:

- **Building and Grounds:** Bonnie Holzinger, Judy Kampwerth and Cyndi Riley
- **Finance** - Jamie Fields and Gwen Fischer
- **Technology and Policies** - Angie Becker, Allison Netemeyer, Angela Richter and Brandan Richter

Motion by Angie Becker, seconded by Gwen Fischer to adjourn after no further business was brought before the board. Motion carried by unanimous voice vote.

The meeting adjourned at 9:05 p.m.

The next meeting is scheduled for Tuesday, July 14, 2026 at 8:00 p.m.

Angie Becker-President

Gwen Fischer, Secretary