

Secretary's Report 6/5/18

The meeting was called to order at 8:00 p.m. by President Jean Steinman.

Trustees present: Jean Steinman, Bonnie Holzinger, Yvonne Ratermann, Jim Sprengel, Cyndi Riley, Gwen Fischer, Angie Becker, and Judy Kampwerth

Trustees absent: Mary Heeren

Also attending: Kelly Zurliene, Librarian

Secretary's Report: A quorum was established. Gwen Fischer made a motion to accept the Secretary's Report; Angie Becker seconded it and the Secretary's Report was accepted.

Treasurer's Report: Bonnie Holzinger made a motion to accept the Treasurer's Report Gwen Fischer seconded it. A roll call vote was called and the motion was approved.

Librarians Report: Kelly Zurliene reported:

- There are 12 participants in the Teen Book Club.
- 70 people attended the Storyteller program.
- As of today 37 children have signed up for the Summer Reading program. Check the Library's Facebook page for the date.

There are 3 more workshops:

- June 18 – Better Smartphone Photos and Video
- July 23 – Decorating cupcakes 6:00 pm (there are only 12 spots open)
- Aug 20 – Pasta, Sauces and Spices 6:00pm (only 12 spots open)

She also reported that the QuickBooks has a monthly fee.

The Logo is now on the door.

Fax issues with the current printer was discussed. Bonnie Holzinger made a motion to spend up to \$3000 on a multifunctional printer, black/white copy, print, color scan, compact design. Gwen Fischer seconded it. A roll call vote was taken; it was passed unanimously.

A Thank you card was received from the Lakenburges family.

Committee Reports

Building: No report **Finance:** No report **Books:** No report

Unfinished Business:

- Exhaust fans- Kelly had the bathroom exhaust fans checked out. It turns out there are no fans in the bathrooms. Kelly will ask Library Liaison Gary Usselman to ask how work can be done to rectify the problem.
- Handicap Parking - The city is asking if they should flip the space or add another. After considering all options it was decided Kelly will ask to have another handicapped spot added to the parking lot.
- Jim Astroth and Brandon Richter are coming in Saturday to install the fire wall on the computer. There will be a fee for labor after the installation and the library staff are satisfied with the results.
- The Website is coming along very well but it will be a few months before it can be launched.

New Business: Salaries

Cyndi Riley made a motion to go into Executive Session – Judy Kampwerth seconded it. Board went in to Executive Session at 8:50 p.m.

Executive Session ended at 9:16 p.m.

Cyndi Riley made a motion to increase salaries as follows:

Kelly Zurliene, Library Director - \$1000 annual increase

Diane Holtgrave - .50 hourly

Sheila Meyer – .50 hourly

Jan Humphrey - .50 hourly

Bonnie Holzinger seconded the motion. A roll call vote was called and the motion was approved unanimously.

Angie Becker made a motion to adjourn the meeting at 9:18 p.m. and it was seconded by Judy Kampwerth.

The next meeting is scheduled for Tuesday, July 10, 2018 at 6:30 p.m. at Popeye's Chop House in St. Rose.

Jean Steinman, President

Yvonne Ratermann, Secretary