

## Secretary's Report 12/4/18

The meeting was called to order at 8:00 p.m. by President Jean Steinman.

**Trustees present:** Jean Steinman, Bonnie Holzinger, Yvonne Ratermann, Jim Sprengel, Cyndi Riley, Gwen Fischer, Mary Heeren and Judy Kampwerth

**Trustees absent:** Angie Becker

Also attending: Kelly Zurliene, Librarian

**Secretary's Report:** A quorum was established. Mary Heeren made a motion to accept the Secretary's report; Bonnie Holzinger seconded it and the Secretary's report was accepted.

**Treasurer's Report:** Bonnie Holzinger made a motion to accept the Treasurer's Report; Gwen Fischer seconded it. A roll call vote was called and the motion was approved.

**Librarians Report:** Kelly Zurliene explained the Quick Book reports. She also asked if it was ok to pay the Terminix and Spectrum bills yearly. It was suggested that she put them on autopay.

Kelly informed the board of the November Library Happenings:

- There were 4 "Story Times with Jan". Also, there will be no Story Times in December.
- The program for Small Business Day was a great success. Sixty-four people attended this first time program. The program was a Gingerbread theme with a gingerbread story, songs. Kelly read a story about what Santa does throughout the year, and Teresa Niemeyer reenacted the Gingerbread story. After the program everyone walked to the Breese Christmas parade. Kelly said this is a program they will do again next year.
- Knit Night occurs weekly on Tuesday nights. (The group did not meet one Tuesday because Lois had surgery on her wrist, but that doesn't need to be mentioned)
- The Teen Book Club is a very successful program that meets one Sunday a month.
- Kelly reads to residents at the Breese Nursing Home on Wednesday afternoons. She will start reading at the Breese Head Start in 2019.
- Kelly also announced the library's new website is up and running. She will send a link to all the board members.
- Kelly told the board the Per Capita Grant FY 2018 had arrived.

Kelly reported she would like to do a history-related adult program. She asked the board their opinion on what days and times would be best. Mary Heeren gave several very good suggestions on program performers.

Kelly also asked permission to buy an iPad; after Kelly gave her reasons the board agreed it was a good purchase.

### **Committee Reports**

**Building:** No report      **Finance:** No report      **Books:** No report

**Unfinished Business:** The Children's Room interactive wall and stage is at a standstill until Kelly can meet with a designer. She showed several pictures of items she had considered and is getting prices for the items.

**New Business:** The board decided that the library will be closed Christmas Eve, Christmas Day and New Year's Day. The Library will be open New Year's Eve from 10 am to 2pm and Closed New Year's Day.

Mary Heeren made a motion to adjourn the meeting at 9:10 p.m. and it was seconded by Judy Kampwerth.

The next meeting has been scheduled for Tuesday, January 8, 2019 at 8:00 a.m. to avoid the holiday.

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Jean Steinman, President

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Yvonne Ratermann, Secretary