

## Secretary's Report 12/3/19

The meeting was called to order at 8:00 p.m. by President Jean Steinman.

**Trustees present:** Jean Steinman, Mary Heeren, Bonnie Holzinger, Yvonne Ratermann, Jim Sprengel, Cyndi Riley, Gwen Fischer, and Judy Kampwerth

**Trustees absent:** Angie Becker

Also attending: Kelly Zurliene, Librarian

**Secretary's Report:** A quorum was established, Mary Heeren made a motion to accept the Secretary's report; Judy Kampwerth seconded it and the Secretary's report was accepted.

**Treasurer's Report:** Gwen Fischer made a motion to accept the Treasurer's report. Yvonne Ratermann seconded it. A roll call vote was called and the motion was approved.

**Librarian's Report:** Kelly showed the Board the "Keep Calm and Read On" tumblers that will be given away as prizes for the Library Crawl. Participants will have two weeks to complete the Crawl. Participants visiting a minimum of 5 libraries will be entered into the tumbler drawing.

Kelly reported that in November author Fred Venturini was welcomed by the Adult Book Club. The Teen Book Club met, ASA 4<sup>th</sup> Grade visited the library and participated in a Dewey Decimal activity and the Medicare 101 program was packed. She said the children's chairs had not sold, so she will reduce the price.

The Board will have a special meeting concerning the 2020 Health Insurance plan. The City will need a letter stating the plan chosen by December 18<sup>th</sup>. Open enrollment begins December 19<sup>th</sup>.

On Dec. 12, a Disney 101 class was offered on, "How to plan a trip to Disney".

**Committee Reports** **Building:** None **Finance:** None **Books:** None

**Unfinished Business:** Dual use bathroom signs are up

**New Business:** None

Mary Heeren made a motion to adjourn the meeting at 8:50 p.m. and it was seconded by Yvonne Ratermann.

There will be a special meeting on December 19, 2019 concerning health insurance for staff.

The next regular meeting is scheduled for Tuesday, January 7, 2020 at 8:00 p.m.

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Jean Steinman, President

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Yvonne Ratermann, Secretary