

Secretary's Report 5/5/2020

The Zoom meeting was called to order at 8:00 p.m. by President Jean Steinman.

Trustees present: Jean Steinman, Mary Heeren, Bonnie Holzinger, Yvonne Ratermann, Jim Sprengel, Cyndi Riley, Gwen Fischer, Angie Becker, and Judy Kampwerth

Trustees absent:

Also attending Kelly Zurliene, Librarian

Secretary's Report: A quorum was established Cyndi Riley made a motion to accept the Secretary's report; Judy Kampwerth seconded it and the Secretary's report was accepted.

Treasurer's Report: Gwen Fischer made a motion to accept the Treasurer's report Mary Heeren seconded it. A roll call vote was called, and the motion was approved.

Librarians Report: Kelly Zurliene reported that

- ❖ All March-July programs will be cancelled due to the COVID-19 pandemic.
- ❖ Kelly has been in contact with Germantown Public Library and Case Halstead Public Library Carlyle on reopening the libraries. They have contacted Phil Lenzini, Illinois Library Attorney in Springfield and Clinton County Health Dept regarding reopening procedures. The library will follow state guidelines. After a discussion, Kelly and the board had several suggestions including a possibility of a special hours for senior citizens and people with autoimmune deficiencies. There will be more discussions before opening the library.
- ❖ Kelly is researching possible E-Resources to offer such as these for future use:
 - Hoopla(eBooks)
 - Overdrive(eBooks)
 - RB Digital (digital magazines)
 - Tumblebooks (for Kids)
 - ABC Mouse (for Kids)
- ❖ Kelly distributed the end of fiscal year reports and her new budget proposal. After much discussion Mary Heeren made a motion to accept Kelly's budget as presented, Gwen Fischer seconded the motion and a roll call vote was called. The motion was approved unanimously.

Committee Reports Building: No Report **Finance:** No Report **Books:** No Report

Unfinished Business: Annual cost – of – living wages and salary increases. These will be discussed and finalized at the June 2020 meeting so the board can discuss in person.

New Business: Three board members took the Oath of Office, sworn in were:

- Yvonne Ratermann
- Gwen Fischer
- James Sprengel

Angie Becker made a motion to adjourn the meeting at 9 15 p.m. and it was seconded by Yvonne Ratermann.

The next meeting is scheduled for Tuesday, June 2, 2020 at 8:00 p.m.

Jean Steinman, President

Yvonne Ratermann, Secretary