

Secretary's Report 3/5/19

The meeting was called to order at 8:00 p.m. by President Jean Steinman.

Trustees present: Jean Steinman, Bonnie Holzinger, Yvonne Ratermann, Jim Sprengel, Cyndi Riley, Gwen Fischer, Angie Becker, and Judy Kampwerth

Trustees absent: Mary Heeren

Also attending: Kelly Zurliene, Librarian

Secretary's Report: A quorum was established. Gwen Fischer made a motion to accept the Secretary's Report; Judy Kampwerth seconded it and the Secretary's Report was accepted.

Treasurer's Report: Bonnie Holzinger made a motion to accept the Treasurer's Report Gwen Fischer seconded it. A roll call vote was called and the motion was approved.

Librarian's Report: Kelly Zurliene went over a one year in review report.

- Program attendance was up 92%
- Facebook followers increased by 91%
- Total circulation increased by 14%

Furthermore there were quite a few non-statistical changes in 2018 just a few:

- New logo and branding
- New Website
- SonicWall Firewall for increased internet safety
- New events/programs

Kelly recounted how she read in character (Snow White) at Aviston Countryside Manor; the residents loved the reading. She reached out to District 12 Pre-K and did a reading for them. Albers and Damiansville Pre-K came to the library to listen to a reading.

Kelly also reported the first LIVE History program was a great success. She also informed the board that Office 2019 will be installed on all machines. Two are already installed and the rest will be installed in the near future. Kelly informed the Boy Scouts (Dale Hempen) donated a laptop that can be used by patrons. Jim Astroth installed all the software on it.

Kelly passed out the Illinois Library Laws and Rules for Local Libraries (75ILCS) for the board to keep in their folders.

Committee Reports

Building: No Report

Finance: No Report

Books: No report

Unfinished Business: Kelly spoke directly to the ADA and presented the board with the information the ADA gave her. She also showed slides of what the Children's Room could look like. She will have a detailed proposal for the next meeting.

The board viewed the ordinance recognizing employees of the Breese Public Library as a separate class of employees, specifically in regards to employee benefits and compensation.

The board reviewed and signed the option of receiving Employee Health Insurance benefits through the City of Breese insurance plan as denoted on the sheet in 2019 for the full time library employees.

New Business:

Cyndi Riley made a motion to adjourn the meeting at 8:50 p.m. and it was seconded by Angie Becker.

The next meeting is scheduled for Tuesday, April 2, 2019 at 8:00 p.m.

Jean Steinman, President

Yvonne Ratermann, Secretary