

Secretary's Report 11/3/2020

The meeting was called to order at 8:00 p. m. by Vice President Angie Becker.

Trustees present: Angie Becker, Mary Heeren, Bonnie Holzinger, Yvonne Ratermann, Cyndi Riley, Judy Kampwerth, Gwen Fischer, Jean Steinman (via Zoom) and Jim Sprengel (via Zoom).

Trustees absent: None

Also attending: Kelly Zurliene, Library Director

Secretary's Report: A quorum was established; Bonnie Holzinger made a motion to accept the Secretary's Report; Cyndi Riley seconded it and the Secretary's Report was accepted.

Treasurer's Report: Gwen Fischer made a motion to accept the Treasurer's Report; Yvonne Ratermann seconded it. A roll call vote was called, and the motion was approved.

Librarian's Report: Kelly reported

- The second tax distribution was received; the checking account balance looks good.
- Fifteen members of the Adult Book Club held a book discussion in October with masks and social distancing.
- Kelly is deliberating on how to handle children's programming in 2021. She would like to relaunch the 1000 Books Before Kindergarten program soon.
- Use of E-Resources is climbing. Adversely, magazines, CDs, and DVDSs are less and less checked out.

Committee Reports: Building: No Report

Finance: Kelly distributed the *Standards for Illinois Public Libraries* in preparation for the 2021 Per Capita Grant. The board is asked to read chapters 1 & 2 so it can be discussed at the next meeting. The board will be discussing all chapters at future meetings.

Books: No Report

Unfinished Business: None

New Business: Kelly opened a discussion on open hours for the library. It was decided

- Monday & Wednesday 10 a.m. – 8 p.m.
- Tuesday, Thursday, and Friday 10 a.m. – 4:30 p.m.
- Saturday is still undecided. It was tabled until after 1st of year.

Bonnie Holzinger made a motion to adjourn the meeting at 8:41 p.m. and it was seconded by Judy Kampwerth.

The next meeting is scheduled for Tuesday, Dec. 1, 2020 at 8:00 p.m.

Jean Steinman, President

Yvonne Ratermann, Secretary