

BREESE LIBRARY BOARD MINUTES

Secretary's Report – Oct. 10, 2023

The meeting was called to order at 8:10 p.m. Tuesday, Oct. 10, 2023, by Treasurer Judy Kampwerth in the absence of President Jean Steinman, Vice President Angie Becker and Secretary Gwen Fischer. Mary L. Heeren served as secretary. A quorum was present.

Trustees present: Mary L. Heeren, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Cyndi Riley and Jim Sprengel

Trustees absent: Angie Becker, Gwen Fischer and Jean Steinman

Also attending: Kelly Zurliene, Library Director

Secretary's Report: On a motion and second by Bonnie Holzinger and Cyndi Riley, the minutes of the Sept. 5, 2023, meeting were approved.

Treasurer's Report: On a motion and second by Jim Sprengel and Mary L. Heeren, the Treasurer's Report was approved on a roll call vote with all ayes. Gifts totaling \$145 in memory of Catherine Schrage were received and discussion was held on how to appropriate the funds. A book was suggested reflecting her interest. The library will also say thank you to the family.

Librarian's Report:

- Fall Storytime is "going great," per the library director with a third session added due to demand.
- The library is participating in the annual Library Crawl Oct. 1-31 and giving away bottles of Ski and a card. To date, there have been 21 visitors from other libraries and 23 Breese patrons participating.
- Medicare 101 on Oct. 9 was successful with 13 attending.
- Senior Scams will be offered Thursday, Oct. 19.

Committee Reports:

Building: No Report

Finance: No Report

Books: No Report

Unfinished Business:

- Discussion was held in reference to a letter received from the Breese Public Buildings Committee concerning who (library or city) has responsibility for what expenses, specifically landscaping around the library building, a canopy over the rear entrance and a rear entrance door that leaks. Several options were outlined by the Public Buildings Committee. The Board agreed the rear door repairs were the first priority including any damage/mold mitigation in the entryway due to water coming in. 2) - Board members would also like more specific information regarding the rear door canopy and possibly additional lighting in that area with a decision on how to proceed tabled for a future meeting.

- Bylaws in the library policy manual were discussed and Kelly will send out a selected section, asking for revisions/editing.
- Parking spots need to be better marked – the city will do this work in conjunction with other parking lot markings.
- Kelly presented a list of how much money cardholders had saved by checking out library material. Possibly honoring the top names, possibly during National Library Week in April or at some other time was suggested.

The meeting was adjourned at 9:03 p.m. on a motion and second by Cyndi Riley and Allison Netemeyer.

The next meeting is set for 8 p.m. Tuesday, Nov. 14.

Treasurer Judy Kampwerth
for President Jean Steinman

Acting Secretary Mary L. Heeren