

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 07/11/23

The meeting was called to order at 8:04 p.m. by President Jean Steinman.

Trustees present: Gwen Fischer, Mary Heeren, Bonnie Holzinger, Cyndi Riley, Jim Sprengel and Jean Steinman

Trustees absent: Angie Becker, Judy Kampwerth and Allison Netemeyer

Also attending: Kelly Zurliene, Library Director, and City Council Liaison, Gary Usselmann.

Secretary's Report: A quorum was established. Mary Heeren made a motion to accept the Secretary's Report with a revision to add the meeting date to the May minutes. Bonnie Holzinger seconded the motion and it was accepted with all ayes.

Treasurer's Report: Gwen Fischer made a motion to accept the Treasurer's Report and Mary Heeren seconded it. The motion was approved on a roll call vote.

- The Per Capita Grant in the amount of \$6,845.48 was received.
- Kelly informed the board that the purchase of non-resident library cards was up considerably.

Librarian's Report: Kelly reported on the following:

- Illinois Public Library Annual Report was completed on July 1st
- Programs:
 - Summer Storytime for ages 2-5 was held (met once a week for 4 weeks)
 - The Summer Reading Program started on July 1st with 87 kids signed up. Participants receive a free T-shirt. Activities include: a scavenger hunt, reading challenge, and three live performers to encourage positivity around reading
 - Upcoming Comic Workshop for adults and children is set for August 3rd from 6:00-8:00 p.m. at the library

Committee Reports:

Building: No Report

Finance: No Report

Books: No Report

Unfinished Business:

- Building improvements and repairs
 - Awning - Kelly obtained several quotes for awnings for the back door and employee entrance
 - Landscaping - Kelly received a bid for landscaping on the front of the building
 - South exterior door leakage/seal problem

The board discussed these improvements/repairs with Gary Usselmann. It was decided to table the issue until the board can meet with the city finance committee at their August meeting.

New Business:

- Kelly and the board members will attend the August 21st city finance meeting to discuss building improvements and repairs.

Bonnie Holzinger made a motion to adjourn the meeting at 9:05 p.m. and it was seconded by Cyndi Riley.

The next meeting is scheduled for Tuesday, August 8, 2023 at 8:00 p.m.

Jean Steinman, President

Gwen Fischer, Secretary