

# BREESE LIBRARY BOARD MINUTES

## **Secretary's Report - 08/08/23**

The meeting was called to order at 8:07 p.m. by President Jean Steinman.

**Trustees present:** Angie Becker, Gwen Fischer, Mary Heeren, Bonnie Holzinger, Judy Kampwerth, Allison Netemeyer, Cyndi Riley, Jim Sprengel and Jean Steinman

**Trustees absent:** None

Also attending: Kelly Zurliene, Library Director

**Secretary's Report:** A quorum was established. Bonnie Holzinger made a motion to accept the Secretary's Report. Cyndi Riley seconded the motion and it was accepted with all ayes.

**Treasurer's Report:** Mary Heeren made a motion to accept the Treasurer's Report and Angie Becker seconded it. The motion was approved on a roll call vote.

**Librarian's Report:** Kelly reported on the following:

- A total of 55 kids completed the Summer Reading Program and scavenger hunt.
- The Comic Night was a big hit with 23 people attending.
- Two of the patron's computers will need to be replaced soon as well as the main computer in the office.
- Kelly and staff recently reviewed the library's mission statement and goals. They made some revisions which she shared with the board. Kelly and the Board reviewed and made additional updates to the Vision, Goals, Values and Stewardship sections. The board will review the remaining sections at future meetings.

## **Committee Reports:**

### **Building:**

- The staff bathroom door lock is broken. Don Voss looked at it and will have a new lock installed
- The south exterior door leakage/seal problem will be tabled until a discussion at the City Finance meeting on August 14th.
- Landscape improvement - Kelly will get updated bids for new landscaping
- The purchase of an awning over the back doors will also be tabled until the City Finance meeting

**Finance:** No Report

**Books:** No Report

**Unfinished Business:**

- The security light is not working by the employee entrance.

**New Business:** None

Cyndi Riley made a motion to adjourn the meeting at 9:16 p.m. and it was seconded by Judy Kampwerth.

The next meeting is scheduled for Tuesday, September 5, 2023 at 8:00 p.m.

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Jean Steinman, President

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Gwen Fischer, Secretary