

BREESE LIBRARY BOARD MINUTES

Secretary's Report - 09/05/23

The meeting was called to order at 8:03 p.m. by President Jean Steinman.

Trustees present: Angie Becker, Gwen Fischer, Mary Heeren, Bonnie Holzinger, Allison Netemeyer, Jim Sprengel and Jean Steinman

Trustees absent: Judy Kampwerth and Cyndi Riley

Also attending: Kelly Zurliene, Library Director, and City Council Liaison, Gary Usselmann.

Secretary's Report: A quorum was established. Bonnie Holzinger made a motion to accept the Secretary's Report. Allison Netemeyer seconded the motion and it was accepted with all ayes.

Treasurer's Report: Mary Heeren made a motion to accept the Treasurer's Report and Angie Becker seconded it. The motion was approved on a roll call vote.

Librarian's Report: Kelly reported on the following:

- The library received their tax distribution payment on August 25th (1st of 4).
- Kelly spoke with the mayor about the awning over the back doors. He is going to discuss further with the city council and will get back with Kelly.
- The library will need another part-time employee in the future to work one evening shift and one short day shift. This will be discussed further at a future meeting.

Committee Reports:

Building: No report

Finance: No report

Books: No report

Unfinished Business:

- Kelly and the board will continue to review the remaining sections of the Policy book at the next meeting.

New Business: None

Angie Becker made a motion to adjourn the meeting at 8:28 p.m. and it was seconded by Jim Sprengel.

The next meeting is scheduled for Tuesday, October 10, 2023 at 8:00 p.m.

Jean Steinman, President

Gwen Fischer, Secretary