

# BREESE LIBRARY BOARD MINUTES

## **Secretary's Report - 11/14/23**

The meeting was called to order at 8:06 p.m. by Vice President Angie Becker in the absence of President Jean Steinman.

**Trustees present:** Angie Becker, Gwen Fischer, Judy Kampwerth, Allison Netemeyer, Cyndi Riley, and Jim Sprengel

**Trustees absent:** Bonnie Holzinger, Jean Steinman, and Mary Heeren

Also attending: Kelly Zurliene, Library Director

**Secretary's Report:** A quorum was established. Gwen Fischer made a motion to accept the Secretary's Report. Judy Kampwerth seconded the motion and it was approved.

**Treasurer's Report:** Angie Becker made a motion to accept the Treasurer's Report and Cyndi Riley seconded it. The motion was approved on a roll call vote.

**Librarian's Report:** Kelly reported on the following:

- Library Crawl - had lots of visitors and 26 Breese patrons who participated with 12 of them finishing the crawl by attending at least 5 libraries. Those who finished were entered into a drawing and three winners received an inscription candle.
- Breese Historical Society display case - Breese Historical Society members/volunteers decorated the display case with items to commemorate Veterans Day. They plan on displaying different themed historical items every month.
- Book Club Book Tasting - will be held on November 15th at 6:00 p.m. Those attending will vote for the 2024 book club list.

## **Committee Reports:**

**Building:** No report

**Finance:** No report

**Books:** No report

## **Unfinished Business:**

### A. Building/Maintenance

- Lines to be repainted in the parking lot - the city has this on their agenda to complete by January 2024
- New bathroom door and lock ordered - the city will install

- External employee door light does not work - two city employees looked at it but were unable to repair it. Kelly will follow up with them on next steps to be taken
- External back door leak - the city agreed to provide a stop gap issue until a new door can be ordered. Kelly will follow up with them for a timeline
- Response to City of Breese Building Committee letter - the board discussed the email received from the Breese Building Committee and asked Kelly to find out what amount of their building and grounds budget remains for fiscal year 2023/2024

**New Business:**

A. Per Capita Technology Grant

- Kelly informed the board that the library received their Per Capita Grant of \$6,845. This grant is intended to be used for technology. Kelly presented several options for this grant money:
  - New computers to replace four outdated computers (2 patron computers, 1 circulation computer and 1 library director computer). She presented a quote from Dell Business in the amount of \$3,965.
  - VOX books - A permanently attached VOX reader transforms a print book into an all-in-one read-along audio book. Books typically cost between \$25 and \$40.
  - Wi-Fi Hotspot (portable Wi-Fi that could be checked out by patrons) She will investigate monthly costs for this service.

After a brief discussion Cyndi Riley made a motion to use the Per Capita Grant funds to purchase four computers from Dell Business for \$3,965, purchase up to \$1500 in VOX books, and spend the remaining funds on the Wi-Fi hotspot service. Angie Becker seconded the motion and it passed on a roll call vote.

Angie Becker made a motion to adjourn the meeting at 9:11 p.m. and it was seconded by Allison Netemeyer.

The next meeting is scheduled for Tuesday, December 12, 2023, at 8:00 p.m.

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Vice President Angie Becker

For President Jean Steinman

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Gwen Fischer, Secretary