

## **Breese Public Library**

### **Secretary's Report 8/3/2021**

The meeting was called to order at 8: 03 p.m. by President Jean Steinman.

**Trustees present:** Mary Heeren, Bonnie Holzinger, Yvonne Ratermann, Cyndi Riley, Judy Kampwerth, Gwen Fischer and Jean Steinman, Jim Sprengel (via Zoom).

**Trustees absent:** Angie Becker

**Also attending:** Kelly Zurliene, Library Director, Gary Usselmann, Liaison for the City Council

**Secretary's Report:** A quorum was established. Mary Heeren made a motion to accept the Secretary's Report; Cyndi Riley seconded it and the Secretary's Report was accepted.

**Treasurer's Report:** Bonnie Holzinger made a motion to accept the Treasurer's Report. Gwen Fischer seconded it. A roll call vote was called, and the motion was approved.

**Librarian's Report:** Kelly reported two more signs were purchased; Biography and Audiobooks.

The summer programs are over and were very well received. There were 4 art classes taught by Melissa Richter and the Magician Show by Glen Foster for the last day of the Summer Reading Program. Kelly will contact Glen for next year. The YMCA Summer Program visited Wednesday and Thursday; 30 children each day. The children learned a lot about the library.

There will be a Substance Use Informational class for parents of teenagers on August 4th and one for teenagers on August 5th.

The Book Club has continued throughout the pandemic. The *1000 Books Before the Kindergarten Program* has resumed.

**Committee Reports: Building:** Kelly and staff repotted the plants in the front of the library and added one more Jade plant, which was donated by a patron. The fire alarm was serviced this month. Kelly will ask about getting the parking lot striped

**Finance:** Kelly distributed handouts: the balance sheet, profit and loss, profit and loss detail, budget report, payroll, the Librarian's Report for July 2021 and the fiscal report to date.

Books: No Report

Unfinished Business:

New Business: Gary Usselmann thanked Kelly for organizing the Dinner for the Library Board. Everyone agreed it was a very enjoyable evening.

Cyndi Riley made a motion to adjourn the meeting at 8:35 p.m. and it was seconded by Judy Kampwerth.

The next meeting is scheduled for Tuesday, September 7, 2021 at 8:00 p.m.

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Jean Steinman, President

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Yvonne Ratermann, Secretary