

BREESE LIBRARY BOARD MINUTES

Secretary's Report 2/8/2022

The meeting was called to order at 8:03 p.m. by Vice President Angie Becker.

Trustees present: Mary Heeren, Bonnie Holzinger, Yvonne Ratermann, Cyndi Riley, Angie Becker, Judy Kampwerth, Gwen Fischer and, Jim Sprengel (via Zoom).

Trustees absent: Jean Steinman Also attending Kelly Zurliene, Library Director

Secretary's Report: A quorum was established. Gwen Fischer made a motion to accept the Secretary's Report; Cyndi Riley seconded it and the Secretary's Report was accepted.

Treasurer's Report: Yvonne Ratermann made a motion to accept the Treasurer's Report and Mary Heeren seconded it. A roll call vote was called, and the motion was approved.

Librarians Report: Kelly reported:

- The Board will need to fill out the Economic Interest paperwork.
- Clearwave has been installed. Clearwave will improve the internet, phone, and fax.
- Kelly and staff are making plans for Storytime and the Reading program for this summer.
- New solid-state hard drives were purchased after talking with IT rather than purchasing new computers.

There was a question on payroll in the event of closing for weather and Emergencies. It was decided that policies need to be written to cover these events.

Committee Reports:

Building:

- The board looked over the expense report for the recently completed remodeling.
- Kelly showed how the Magazine Room will look when the furniture is installed. The committee is checking on prices for this furniture at several different sites.
- The city installed the electrical and wall plates.
- Kelly did some touch-up painting.
- Dale Hempen will be replacing the solid-state drives in each patron computer.

Finance: Remodeling expenses will be transferred from Tempo Bank to the general fund. **Books:** No Report

Unfinished Business: Furniture for Magazine Room will be ordered as soon as sample color swatches arrive to assure the pieces complement one another.

New Business:

Cyndi Riley made a motion to adjourn the meeting at 9:02 p.m. and it was seconded by Bonnie Holzinger.

The next Library Board meeting is scheduled for Tuesday, March 8, 2022, at 8:00 p.m.

Angie Becker, Vice President

Yvonne Ratermann, Secretary