

BREESE LIBRARY BOARD MINUTES

Secretary's Report 1/4/2021

The meeting was called to order at 8:06 p.m. by President Jean Steinman.

Attending: Bonnie Holzinger, Yvonne Ratermann, Judy Kampwerth, Jean Steinman, Angie Becker, Cyndi Riley, and via Zoom Jim Sprengel, Mary Heeren, and Gwen Fischer. Also attending Library Director Kelly Zurliene.

Trustees absent: None

Secretary's Report: A quorum was established. Mary Heeren made a motion to accept the Secretary's Report, Judy Kampwerth seconded it and the Secretary's Report was accepted.

Treasurer's Report: Gwen Fischer made a motion to accept the Treasurer's Report and Angie Becker seconded it. A roll call vote was called and the motion was approved.

Librarian's Report:

Kelly reported that there has been an increase of non-resident cards sold.

There has been an increase of patrons reading NewsBank.com (Belleville News Democrat and St. Louis Post Dispatch).

Committee Reports:

Building:

- A new American flag was put up in front of the building.
- Remodeling has begun – Jean Weber is painting the Children's Room and Dave Deutsch is painting the Magazine Room.
- Cabinets will be replaced in the Children's Room.
- Shelves in the Magazine Room and Children's Room will be put back and restocked.
- New face plates for the outlets and light switches will be replaced to match the walls.

Finance: The 3rd property tax distribution check has arrived.

Books: No Report

Unfinished Business: Kelly asked if the Library Board meetings could be moved to the second Tuesday of the month since the bank statements are not posted until after the first Tuesday of the month on many occasions. Jean Steinman made a motion to move the Library Board meeting to the 2nd Tuesday of the month; Mary Heeren seconded it. A roll call vote was called and the motion was approved.

Sick leave payout was discussed. Yvonne Ratermann made a motion to pay out sick leave; Bonnie Holzinger seconded it. A roll call vote was called and the motion was approved.

After much discussion, Kelly will check into several questions the board had asked. The policy for a Health Insurance policy was tabled at this time.

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New Business:

A policy was put before the Library Board on which holidays would be observed. After getting everyone's opinion, Judy Kampwerth made a motion to accept the Holiday Policy as is and Cyndi Riley seconded it. A roll call vote was called, the motion was approved.

Judy Kampwerth made a motion to adjourn the meeting at 9:00 p.m. and it was seconded by Angie Becker.

The next meeting is scheduled for Tuesday, February 8, 2022, at 8:00 p.m.

Jean Steinman, President

Yvonne Ratermann, Secretary