

Breese Public Library Board

Secretary's Report 5/4/2021

The meeting was called to order at 8:01 pm by President Jean Steinman.

Trustees present: Angie Becker, Judy Kampwerth, Gwen Fischer, Mary Heeren (via Zoom), Bonnie Holzinger, Yvonne Ratermann, Cyndi Riley, Jim Sprengel (via Zoom) and Jean Steinman.

Trustees absent:

Also attending: Kelly Zurliene, Library Director, and Gary Usselmann, City Council Liaison

Secretary's Report: A quorum was established. Mary Heeren made a motion to accept the Secretary's Report; Gwen Fischer seconded it and the Secretary's Report was accepted.

Treasurer's Report: Yvonne Ratermann made a motion to accept the Treasurer's Report; Bonnie Holzinger seconded it. A roll call vote was called and the motion was approved.

Library Director's Report:

- Kelly reported her goal is to have the library open with full hours by June 21.
- News Bank had 596 log-ins April 12 thru April 30. The Board agreed it was a successful endeavor.
- Kelly asked that purchase of Hot Spots be tabled until there is more interest.
- The indoor signage is ordered but will take 4 to 6 weeks to be delivered.
- Megan Holthaus is the new Youth Services employee. She will start the end of May.
- Storytime will be held June 14, June 21 and June 28 with a 6 pm and a 7 pm class. Class will be 30 to 45 minutes with 10 minutes of free play. Kelly has posted it on Facebook.
- The Summer Reading Program will begin on July 1 with packet pick-up from 10 am to 8 pm that day.
- There will be an Art Class on July 8; students can choose a 10 am or a 6 pm session.
- Thursday, July 15, will be the Summer Reading Program finale with Magician Glen Foster at 10 am under the Pavilion at Hannah's Playground. Winners will be announced and prizes awarded.

Committee Reports:

Building: The new concrete outdoor trash can was delivered and placed closer to the building.

Kelly met with Dale from the City about the exterior lighting in the rear lot – he will add another light to the existing pole. If that doesn't work, they may add another pole to the parking lot.

She also talked to Dale about power washing the building – they will do that in a few weeks.

Finance: Kelly reported it is the start of the new Fiscal Year. She included the new budget in the financial statements.

Books: The new Youth Services staff member will relaunch "1000 Books Before Kindergarten."

Unfinished Business: The safe has been delivered and will now have to be bolted down.

New Business: Cyndi Riley, Bonnie Holzinger and Judy Kampwerth were sworn in as Library Board members.

Bonnie Holzinger made a motion to retain all the Board officers (President Jean Steinman, Vice-President Angie Becker, Secretary Yvonne Ratermann and Treasurer Judy Kampwerth). Cyndi Riley seconded the motion. All officers agreed to keep their offices for another year. The Board expressed their appreciation to all the Board officers.

Kelly asked if the Board would like to have a “Christmas In July” party. All agreed. It will be discussed at the next meeting.

Cyndi Riley made a motion to adjourn the meeting at 8:31 p.m. and it was seconded by Gwen Fischer.

The next meeting is scheduled for Tuesday, June 8, 2021 at 8:00 pm (a week later than usual).

Jean Steinman, President

Yvonne Ratermann, Secretary